

**MARION COUNTY BOARD OF EDUCATION**  
**October Regular Meeting**  
**October 17, 2023**  
**5:00 p.m.**

**AGENDA**

- I. MEETING CALLED TO ORDER**
- II. PLEDGE TO THE FLAG**
- III. PRESENTATION: TN Strong Student Leadership Team**
- IV. PUBLIC COMMENT**
- V. APPROVE BOARD AGENDA**
- VI. APPROVE CONSENT AGENDA**
  - A. Approve Minutes: Regular Meeting September 18, 2023**
  - B. Financial Reports and Cash Flow Analysis for August 2023** *Amanda Weeks*
  - C. Budget Amendments: (1) General Purpose Fund Amendment #4**  
*Amanda Weeks*                      **(2) Federal Projects Fund Amendment #4**
  - D. Request Approval to Change Funding Source for Reading Interventionist at Whitwell Elementary School from Title I to General Purpose** *Dr. Griffith*
  - E. Request Approval for Monteagle Elementary School to Apply for the SCCF Fall Philanthropy Grant and the SVEC Bright Ideas Grant with the Goal to Purchase Archery Equipment** *Dr. Griffith*
  - F. Amend Board Policy 2.806 "Bids and Quotations"** *Dr. Griffith*
  - G. Request Approval to Name South Pittsburg High School Bridge "Wigfall Way" in Memory of Jimmy Wigfall** *Dr. Griffith*
  - H. Approve Copier Contract with Beeler Impression for Marion County High School** *Dr. Griffith*
  - I. Request Approval for Whitwell Elementary School to Apply for the TN Arts Commission Grant** *Dr. Griffith*
  - J. Request Approval to Pay Kaatz, Binkley, Jones, & Morris Architects, Inc. for Architectural Services** *Dr. Griffith*

- K. Request Approval to Pay Tri-Con, Inc. Application #12 and the Retainage Account for the New Jasper Middle School *Dr. Griffith*
- L. Request Approval for All Schools to Apply for the Bright Ideas Grant *Dr. Griffith*
- M. Request Approval for Reduction to Maintenance of Effort for 2022-2023 *Becky Bigelow*
- N. Request Approval of TISA Accountability Report *Becky Bigelow*
- O. Request Approval for Disposal/Removal of Equipment *Sherry Prince*
- P. Request Approval of ISM Purchases for Whitwell High School Ag Program *Sherry Prince*
- Q. Request Approval for Administration of Emergency Seizure Medication *Lori Case*
- R. Request Approval to Purchase Chromebooks using ESSER 3.0 Funds *Mike Ogden*
- S. Approve School Sports Schedules:  
Monteagle Elementary School – Basketball  
Whitwell Middle School – Basketball
- T. Approve Field Trips:  
Marion County High School – 6 Students to Nashville, TN, 11/16-18/23  
40 Students to Orlando, FL, 2/15-19/24  
Monteagle Elementary School – 19 Students to Montevallo, AL, 11/30/23  
Whitwell High School – 90 Students to Cookeville, TN, 10/23/23  
80 Students to Dayton, TN, 10/23/23  
40 Students to Birmingham, AL, 11/1/23  
Whitwell Middle School – 50 Students to Kissimmee, FL, 5/9-12/24

## VII. OLD BUSINESS

- A. Capital Projects

## VIII. NEW BUSINESS

- A. Scott Collier



**TN STRONG Summit  
Chattanooga Convention Center  
June 4-6, 2023**

**September 25, 2023  
RE: Board Presentation**

**The students who attended the TN STRONG Summit respectfully request permission to share information regarding Tobacco Prevention with the Board of Education during the July meeting.**

**They would like to present a PowerPoint, provide data and give feedback concerning the TN STRONG Summit.**

**Respectfully,  
Carol T. Bailey  
Coordinated School Health**

## Marion County TN Strong Teen Leadership Team

### **Mission:**

TN Strong will empower teens to use their influence to create social change, educate their peers, and influence younger youth on the dangers of tobacco.

### **Vision:**

TN Strong will ensure that tobacco use will no longer be accepted as a social norm among school-aged youth.

### **Program Description:**

The program equips teens to utilize peer-to-peer education to encourage youth to avoid tobacco and promote cessation. Leadership teams will use social media, classrooms and community gatherings to communicate how tobacco companies have knowingly caused pain, death and great expense to society. TN Strong Teen Leadership efforts will bring about this change-to improve the health of the next generation of Tennesseans.



**MARION COUNTY BOARD OF EDUCATION**  
**September Regular Meeting**  
**September 18, 2023**  
**5:00 p.m.**

**MINUTES**

The Marion County Board of Education met in Regular Session on September 18, 2023. Members present were Mr. Ryan Phillips, Mrs. Linda Hooper, Mr. Bo Nunley, Mrs. Donna Blansett, Mr. Nathan Billingsley and Board Attorney, Mr. Mark Raines.

Chairperson Ryan Phillips called the meeting to order.

**ELECT NEW OFFICERS:** Dr. Griffith presided over the proceedings and opened the floor for nominations for Chairman of the Board.

**Chairman** – Mr. Billingsley nominated Mr. Phillips, seconded by Mrs. Hooper, unanimously approved. *(Dr. Griffith turned the meeting over to Chairman Phillips)*

**Vice Chairman** – Mr. Nunley nominated Mr. Billingsley, seconded by Mrs. Hooper, unanimously approved.

**Chair Pro-Tem** – Mrs. Hooper nominated Mr. Nunley, seconded by Mrs. Blansett, unanimously approved.

**TLN Representative** – Mrs. Hooper nominated Mrs. Blansett, seconded by Mr. Billingsley, unanimously approved.

**RECOGNITION: 2023 TSBA Student Recognition Award Recipient** – Dr. Griffith recognized Mr. Nick Thomas representing the Southeast District. He stated he will also be representing us at the TSBA Convention in Nashville. Mrs. Hooper stated Mr. Thomas was very active in several fundraisers for things to help in the community.

**TSBA School Board of the Year** – Chairman Phillips recognized Mrs. JoAnn Shepard and Mrs. Shelley Dodson, two Level 5 Board Members from Sequatchie County. He stated they were present to do an evaluation of our Board. Dr. Griffith stated through this evaluation process the Board will be a nominee for the TSBA 2023 School Board of the year.

Mr. Phillips opened the meeting for public comments on the agenda. Hearing none, Chairman Phillips asked for a motion to approve the Board Agenda. Motion to approve by Mr. Nunley, seconded by Mrs. Hooper, unanimous.

Mr. Phillips asked if there was a motion to approve the Consent Agenda, or if there were any items to be pulled for discussion. Mrs. Blansett asked for Item R., Mr. Phillips asked for Item AA.

**CONSENT AGENDA:**

- A. Approve Minutes: Regular Meeting August 14, 2023
- B. Financial Reports and Cash Flow Analysis for July 2023
- C. Budget Amendments: (1) General Purpose Fund 141 Amendment #3  
(2) Federal Projects Fund 142 Amendment #3
- D. Request Approval for Whitwell Middle School Cheerleaders to Compete on Saturdays during the Fall Season
- E. Request Approval to Pay CSDG for Engineering Services
- F. Approve New Board Policy 1.404 "Appeals to and Appearances Before the Board"  
(2<sup>nd</sup> Reading)
- G. Request Approval for Whitwell Middle School to Apply for the TN Arts Commission Grant (Approved by Executive Order 8/11/2023)
- H. Request Approval to Pay Callahan Mechanical Contractors Draw #8 and the Retainage Account for Whitwell High School HVAC
- I. Request Approval to Change Funding Source for a Teacher Assistant Position from Title I to General Purpose
- J. Request Approval of Contract with Century Fire Protection for Marion County Schools Annual Life Safety Inspections
- K. Request Approval to Pay Kaatz, Binkley, Jones, & Morris Architects, Inc. for Engineering Services
- L. Request Approval to Pay Tri-Con, Inc. Application #11 and the Retainage Account for the New Jasper Middle School
- M. Request Approval of Bid from Trane Technologies for Whitwell Middle School HVAC Replacement
- N. Request Permission for Whitwell Middle School to Seek Funding with Community Foundation of Greater Chattanooga for a Piano Keyboard Lab
- O. Request Approval for Dave Pestillo to Chaperone Overnight Field Trip to Washington, DC
- P. Request Approval to Pay Invoice for Consultation and Documentation of Compliance with the United States Army Corps of Engineers (USACE) Requirements for the New Jasper Middle School
- Q. Request Approval to Pay Stipends to Educators Who Participated in Early Reading & Secondary Literacy Trainings
- R. Request Approval of the 2023-2024 Achievement Measurement Scales
- S. Request Approval of Bid for Steamer for Whitwell Elementary School Cafeteria (Approved by Executive Order 8/25/2023)
- T. Request Approval for Amended School Day for Student
- U. Request to Continue Partnership in the Comprehensive Educational Resources Consortium (CER) for the 2023-2024 School Year
- V. Request Approval to Use Sourcewell State Contract for Zoom License Renewal
- W. Request Approval for Disposal/Removal of Equipment



- X. Request for Engineering to Remain as Honors Courses with State Course Code Changes
- Y. Request Approval of Future Innovated School Model (ISM) Grant Purchases
- Z. Request Approval for Purchase of the District-Wide Remind 101 App Using Federal Funds
- AA. Request Approval of Government Funding with ZeroEyes
- BB. Approve 2023-2024 Non-Faculty Paid Coaches:
  - Whitwell High School – Chad Billingsley, Kenny Elwood (*Baseball*)  
Justin Harvey (*Softball*)  
Mitchell Pelfrey (*Wrestling*)
  - Whitwell Middle School – Makayla Condra (*Cheerleading*)
- CC. Approve 2023-2024 Non-Faculty Volunteer Coaches:
  - Jasper Middle School – Julie Thomas (*Girls Basketball*)
  - Marion County High School – Kelsie Adams (*Soccer*)
  - Whitwell High School – Colby Elwood (*Baseball*)  
Jonathan Castle, Wes Willis,  
Michael Clay, Robert McDougal, Terry Lawson,  
Hensley Powell, Jimmy Davis, Eric Webster,  
Russ Vandergriff, Brett Owens (*Fishing*)  
Roger Layne (*Softball*)
- DD. Approve School Sports Schedules:
  - Jasper Middle School – Basketball
- EE. Approve Field Trips:
  - Jasper Middle School – 90 Students to Orlando, FL, 5/15-20/24
  - Whitwell High School – 4 Students to Orlando, FL, 12/29/23-1/2/24
  - Whitwell Middle School – 58 Students to Pigeon Forge, TN, 5/10/24

Items Added to the Consent Agenda

1. Request Approval of Bid from Georgia Stage, LLC for Whitwell High School Auditorium Drapes

Request Approval of the 2023-2024 Achievement Measure Scales – Mrs. Blansett asked if those were the same achievement scales as last year. Mrs. Shurett concurred adding the only change is iReady has been removed and will no longer be used as a measure. This also cannot be used instead of the growth measure used by the State Department. It is a portion of a teacher’s level of effectiveness (LOE).

Request Approval of Government Funding with ZeroEyes – Dr. Griffith stated this request would be the Board giving ZeroEyes approval to seek government funds such as grants to possibly expand their program across the district.

Chairman Phillips asked for a Motion to approve the Consent Agenda. Motion by Mr. Billingsley, seconded by Mrs. Blansett, unanimous.

Capital Projects – Dr. Griffith stated we are doing the final punch list on the Whitwell High School project as well as the South Pittsburg High School pedestrian bridge. Hopefully, those will be completed by the next board meeting. He stated before you is an attachment with the schedule/timeline to date for the new Jasper Middle School. The County Commission has asked for our project manager, Randy Gilliam to attend their next meeting to give an update on the project. He will be presenting the same information to them as well. The brick work and a lot of the inside work has been started at the new school. He added at this time, we are on schedule with the construction.

See Attachment

zSpace Demonstrations for CTE – Mrs. Sherry Prince, CTE Director, stated zSpace is an augmented reality program that we are looking at putting in our 7<sup>th</sup> and 8<sup>th</sup> grade plus also in grades 9 through 12. This curriculum is for project based learning or work force development. She introduced Mr. Jordan Walker and Mr. Greg Johnson, the two representatives from zSpace. Mr. Walker gave a quick overview about the program. Mr. Walker then turned the demonstration over to Mr. Johnson. Mr. Johnson stated zSpace is an education company that uses virtual augmented reality to help students experience everything from 3<sup>rd</sup> grade science all the way to CTE courses. A brief video presentation was shown with samples of the content. The Board Members were given a laptop and an opportunity to participate in the virtual augmented program.

Chairman Phillips asked Mrs. Prince when the program would start. Mrs. Prince stated the State of Tennessee will start career explorations in the sixth grade to give those students the opportunity to get familiar with their skills set. In the seventh grade they will start to do more career assessments. The eighth graders will work with a career coach and continue to work with career explorations so they can sign up for the right program of study in high school. In the high schools the program will be used in anatomy, physiology, and engineering. She added there are lots of options if we want to add more software along the way. We are trying to implement what each high school would use the most.

Dewayne McKee –Student Safety - Mr. McKee introduced himself and thanked Dr. Griffith for the opportunity to speak. He stated he wanted to speak on behalf of the safety of the students and staff at Whitwell Middle School and other schools within Marion County. Mr. McKee said safety must be a top priority. He asked the Board to reflect back on Monday, March 27, 2023, where nine children were killed at a private school in Nashville. He stated on Monday, September 11, 2023, exactly 22 years since Americans witnessed its greatest terrorist attack, a charter bus filled with individuals visited the Whitwell Middle School Holocaust Memorial. The trip had been planned for several months. He added it was his understanding the Principal, Josh Holtcamp was instructed by Doug “Moby” Henderson the (SRO supervisor) to notify him of any group visits during



school hours so extra security could be provided. He added not only was the SRO supervisor not notified by the principal, but Mr. Holtcamp unlocked and propped the front doors of the school open. This would allow anyone a direct path to the 300 plus students at Whitwell Middle School. When noticing the doors were unlocked and propped open, the SRO on duty, secured them, but only to be opened again. While the doors were open, multiple visitors entered the school without being screened by security cameras or intercom. Mr. McKee asked what procedures are in place for visitors in Marion County Schools and what good are they if they are not followed every time. He said a principal's responsibility is to ensure the safety of every student and staff member. On Monday, September 11<sup>th</sup>, 2023, Principal Holtcamp dropped the ball. He added this could have been a tragedy for anyone involved including my family members that were in school that day. He stated a plea for the safety of the students and staff asking are you truly doing what you can to protect our students and staff. In closing, he asked for a response from Dr. Griffith and the SRO supervisor on this matter. He thanked the Board for allowing him the time to advocate for the students of Marion County.

Dr. Griffith stated everything Mr. McKee said was factual. He told the Board he was out of town at a conference on that particular day. After being notified of the situation, he contacted Principal Holtcamp. At that time Dr. Griffith stated he also requested Mr. Ogden to pull the cameras from Whitwell Middle School. After he returned from the conference on Friday, September 15<sup>th</sup>, 2023, he addressed the situation with Mr. Holtcamp. He added there will be continuous follow up within the next few days on this matter. He also spoke with Mr. Henderson and we will be getting a Department of Homeland Security Agent in six weeks. Dr. Griffith stated safety is first and foremost. He added we are not perfect, but it was up to himself and the employees of the Marion County Board of Education to help keep the students safe. He asked the Board to review the procedures in place as we move forward to ensure the safety of our students. Mrs. Hooper asked who has authority over the SRO's. Mr. Henderson stated the SRO's are employed by the Marion County Sheriff's Department, but they also work with the principal and staff. He added there are certain rules of the administration they are to accommodate. Mrs. Hooper asked if they were given a checklist every day, could they do it. Mr. Henderson said he has told his officers to never be at the same place at the same time every day, but to be available for the administration if the need were to arise. Mrs. Blansett stated some of the schools have the raptor program that is used to check in visitors. She expressed her concerns in that everyone needs to be checked in during school hours. Dr. Griffith concurred and added the principals have been put on notice regarding that. Mr. Ogden is also in the process of making that easier for individuals, which includes purchasing some bar code scanner devices.

*Dr. Griffith stressed all principals have been instructed at any point and time doors are to be CLOSED and LOCKED. The raptor system is to be utilized no matter what and everything will be vetted like we have been told to do, not only by the Marion County Board of Education, but from the State as well.*

Mr. Henderson stated the Agent's job with Homeland Security's is to enforce the governor's mandates for school safety. Mr. Henderson said he and Dr. Griffith have gone over all the guidelines. He stated if the agent finds a school with a violation of any of those

guidelines it will take 8% of the schools' state and federal funding. Mrs. Hooper commended the SRO's at Whitwell Elementary School and Whitwell High School for always being visible in the buildings. Mr. Nunley expressed his concerns in regards to how much experience the SRO's have. Mr. Henderson stated they do not have any SRO's in the buildings with less than five years' of law experience.

Mr. Phillips stated the next Board Meeting would be Tuesday, October 17, 2023 at 5:00 p.m. The date was changed due to the next regular meeting scheduled was going to be during Fall Break.

Chairman Phillips stated at the Fall District Meeting Mrs. Donna Blansett was recognized as a Level 1 Board Member and Mrs. Hooper as a Level 2 Board Member.

With no further business before the Board, Mr. Phillips asked if there was a motion to adjourn. Motion by Mrs. Hooper, seconded by Mr. Billingsley, unanimous.

---

Ryan Phillips, Chairperson

---

Mark A. Griffith, Secretary


***Marion County Board of Education***  
204 Betsy Pack Drive  
Jasper, Tennessee 37347

Mark A. Griffith  
Director of Schools

Telephone (423) 942-3434  
Fax (423) 942-4210

**MEMORANDUM**

**TO:** Marion County Board of Education


**FROM:** Mark A. Griffith, Director of Schools 

**DATE:** September 18, 2023

**SUBJECT:** Schedule/Timeline to date on the JMS project

The following information is the schedule/timeline for the JMS project that Project Manager Gilliam will be speaking from at the next county commission meeting.

Thank you in advance,

  
Mark A. Griffith  
Director of Schools

# Schedule of Values - New Jasper Middle School

APPLICATION AND CERTIFICATION FOR PAYMENT

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply.

PAGE OF PAGES

APPLICATION NO: 11

APPLICATION DATE: 09/01/23

PERIOD TO: 08/31/23

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS STORED (NOT IN D OR E)	G TOTAL		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	COMPLETED AND STORED TO DATE (D+E+F)			% (G - C)			
1	General Conditions	\$1,000,000.00	\$410,000.00	\$50,000.00	\$0.00	\$460,000.00	46.0%	\$540,000.00	\$23,000.00	
2	Mobilization	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$150,000.00	100.0%	\$0.00	\$7,500.00	
3	Concrete	\$1,900,000.00	\$1,292,000.00	\$133,000.00	\$0.00	\$1,425,000.00	75.0%	\$475,000.00	\$71,250.00	
4	Masonry	\$4,690,000.00	\$2,954,700.00	\$328,300.00	\$0.00	\$3,283,000.00	70.0%	\$1,407,000.00	\$164,150.00	
5	Metals	\$2,603,000.00	\$1,952,250.00	\$442,510.00	\$0.00	\$2,394,760.00	92.0%	\$208,240.00	\$119,738.00	
6	Rough Carpentry	\$60,000.00	\$36,000.00	\$6,000.00	\$0.00	\$42,000.00	70.0%	\$18,000.00	\$2,100.00	
7	Roofing and Thermal	\$1,407,000.00	\$844,200.00	\$140,700.00	\$0.00	\$984,900.00	70.0%	\$422,100.00	\$49,245.00	
8	Doors and Hardware	\$823,000.00	\$246,900.00	\$0.00	\$0.00	\$246,900.00	30.0%	\$576,100.00	\$12,345.00	
9	Storefront Systems	\$230,000.00	\$46,080.00	\$69,000.00	\$0.00	\$115,000.00	50.0%	\$115,000.00	\$5,750.00	
10	GYP Assemblies	\$320,000.00	\$160,000.00	\$0.00	\$0.00	\$160,000.00	50.0%	\$160,000.00	\$8,000.00	
11	Acoustical Ceilings	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$400,000.00	\$0.00	
12	Flooring	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$620,000.00	\$0.00	
13	Paint	\$284,000.00	\$28,400.00	\$28,400.00	\$0.00	\$56,800.00	20.0%	\$227,200.00	\$2,840.00	
14	Specialties	\$337,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$337,000.00	\$0.00	
15	Food Service Equipment	\$942,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$942,000.00	\$0.00	
16	Gym and Stage Equipment	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$156,000.00	\$0.00	
17	Casework and Library Furniture	\$601,000.00	\$36,060.00	\$0.00	\$0.00	\$36,060.00	6.0%	\$564,940.00	\$1,803.00	
18	Bleachers and Auditorium Seating	\$300,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	5.0%	\$285,000.00	\$750.00	
19	Fire Suppression System	\$562,000.00	\$365,300.00	\$36,200.00	\$0.00	\$421,500.00	75.0%	\$140,500.00	\$21,075.00	
20	Plumbing System	\$1,520,000.00	\$942,400.00	\$121,600.00	\$0.00	\$1,064,000.00	70.0%	\$456,000.00	\$53,200.00	
21	HVAC System	\$2,070,000.00	\$455,400.00	\$786,600.00	\$0.00	\$1,242,000.00	60.0%	\$828,000.00	\$62,100.00	
22	Electrical System	\$2,800,000.00	\$980,000.00	\$364,000.00	\$0.00	\$1,344,000.00	48.0%	\$1,456,000.00	\$67,200.00	
23	Earthwork and Storm System	\$2,060,000.00	\$1,854,000.00	\$341,200.00	\$0.00	\$1,895,200.00	92.0%	\$164,800.00	\$94,760.00	
24	Asphalt Paving	\$762,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$762,000.00	\$0.00	
25	Landscaping and Fencing	\$154,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$154,000.00	\$0.00	
26	Site Utilities	\$320,000.00	\$304,000.00	\$0.00	\$0.00	\$304,000.00	95.0%	\$16,000.00	\$15,200.00	
<b>Allowances</b>										
27	Testing: Engineered Earth Fill	\$ 75,000.00	\$24,750.00	\$0.00	\$0.00	\$24,750.00	33.0%	\$50,250.00	\$1,237.50	
28	Testing: Concrete and Asphalt Paving	\$ 75,000.00	\$18,000.00	\$12,000.00	\$0.00	\$30,000.00	40.0%	\$45,000.00	\$1,500.00	
29	Testing: Structural	\$ 75,000.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	10.0%	\$67,500.00	\$375.00	
30	Discretionary Fund	\$ 966,049.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$966,049.00	\$0.00	
	ASI 01 - VE Items	\$ (81,000.00)	-\$81,000.00	\$0.00	\$0.00	-\$81,000.00	100.0%	\$0.00	(\$4,050.00)	
	ASI 05 - COR 03 and 04	\$ 87,027.00	\$39,162.15	\$0.00	\$0.00	\$39,162.15	45.0%	\$47,864.85	\$1,958.11	
	ASI 08 - COR 06, 07, and 08	\$ 23,862.00	\$23,862.00	\$0.00	\$0.00	\$23,862.00	100.0%	\$0.00	\$1,193.10	

ASI 11 - COR 10	\$ (91,065.00)	-\$91,065.00	\$0.00	\$0.00	-\$91,065.00	100.0%	\$0.00	(\$4,533.25)
ASI 12 - COR 09	\$ 10,750.00	\$10,750.00	\$0.00	\$0.00	\$10,750.00	100.0%	\$0.00	\$537.50
ASI 13 - COR 12 thru 16	\$ 53,664.00	\$53,664.00	\$0.00	\$0.00	\$53,664.00	100.0%	\$0.00	\$2,683.20
ASI 11 - COR 11 and 17	\$ 16,183.00	\$5,091.50	\$0.00	\$0.00	\$5,091.50	50.0%	\$5,091.50	\$254.58
21 State Fire Marshal and Local Codes Changes	\$ 75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$75,000.00	\$0.00
32 Civil Engineers	\$ 45,000.00	\$2,093.00	\$0.00	\$0.00	\$2,093.00	4.7%	\$42,907.00	\$104.65
33 Permits and Fees for Civil	\$ 175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$175,000.00	\$0.00
34 Soil Erosion and Silt Control	\$ 38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$38,000.00	\$0.00
35 TxDOT Index (30% Increase)	\$ 38,400.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$38,400.00	\$0.00
36 Electrical Permits and Fees	\$ 100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$100,000.00	\$0.00
37 Additional Earthwork 1	\$ 208,000.00	\$94,424.00	\$113,576.00	\$0.00	\$208,000.00	100.0%	\$0.00	\$10,400.00
38 Sewer Lift Station (\$803,493)	\$ 1,500,000.00	\$450,000.00	\$150,000.00	\$0.00	\$600,000.00	40.0%	\$900,000.00	\$30,000.00
39 Additional Earthwork 2 - Pond	\$ 75,000.00	\$29,130.00	\$45,870.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$3,750.00
40 Additional Earthwork 3 - Ground Water	\$ 75,000.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.0%	\$0.00	\$3,750.00
41 Additional Earthwork 4 - Footings	\$ 75,000.00	\$0.00	\$39,016.28	\$0.00	\$39,016.28	52.0%	\$35,983.73	\$1,950.81
42 Additional Earthwork 5 - Asphalt Soil	\$ 75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$75,000.00	\$0.00
Change Order #2	\$ (696,507.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	(\$696,507.00)	\$0.00
44 P&P Bond	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	100.0%	\$0.00	\$15,000.00
45 Overhead and Profit	\$1,394,130.00	\$641,299.80	\$125,471.70	\$0.00	\$766,771.50	55.0%	\$627,358.50	\$38,338.58
<b>GRAND TOTALS</b>	<b>\$31,952,493.00</b>	<b>\$14,592,771.45</b>	<b>\$3,135,943.97</b>	<b>\$0.00</b>	<b>\$17,728,715.42</b>	<b>55.48%</b>	<b>\$14,223,777.58</b>	<b>\$886,435.77</b>







Vendor	Vendor Name	Invoice	Description	Status	Amount
5164	Terracon Consultants	TJ85875	170	Approve	1,127.50
5164	Terracon Consultants	TH75109	170	Fully paid	7,930.00
5164	Terracon Consultants	TH89641	170	Fully paid	10,253.75
5164	Terracon Consultants	TH99965	170	Fully paid	5,828.75
5164	Terracon Consultants	TJ03297	170	Fully paid	10,011.25
5164	Terracon Consultants	TJ16562	170	Fully paid	10,522.50
5164	Terracon Consultants	TJ31410	170	Fully paid	5,213.75
5164	Terracon Consultants	TJ38616	170	Fully paid	6,153.75
5164	Terracon Consultants	TJ54695	170	Fully paid	5,438.75
5164	Terracon Consultants	TJ71728	170	Fully paid	5,747.50


*Marion County Board of Education*  
204 Betsy Pack Drive  
Jasper, Tennessee 37347

**Mark A. Griffith**  
Director of Schools

Telephone (423) 942-3434  
Fax (423) 942-4210

MEMORANDUM

TO: School Board Members

FROM: Mark A. Griffith, Director of Schools 

DATE: October 17, 2023

SUBJECT: Monthly Financial Reports: August 2023  
Cash Flow Analysis: August 2023

Attached you will find financial reports for the General Purpose School Fund (141). We have derived a one-page format that should be of benefit in giving an overall evaluation of each department without having to analyze each line of the budget.

These reports will be provided to you on a monthly basis. Let us know if we can be of further assistance.

MARION COUNTY SCHOOLS  
GENERAL PURPOSE SCHOOL FUND

August 2023

REVENUES / SOURCES OF FUNDS	2023-2024 BUDGET	AUG YTD ACTUAL	CHANGE	PERCENT REMAINING
County Taxes	9,761,716	639,770	(9,121,946)	-93.45%
Licenses and Permits	2,289	155	(2,134)	-93.25%
Charges for Current Services	159,550	572	(158,978)	-99.64%
Other Local Revenue	72,000	27,164	(44,836)	-62.27%
State Education Funds	31,981,241	2,751,858	(29,229,383)	-91.40%
Other State Revenue	717,350	1,088	(716,262)	-99.85%
On-Behalf Contributions for OPEB	105,543	0	(105,543)	-100.00%
Federal Funds Received thru State	0	0	0	0.00%
Other Governments - Contributions	0	0	0	0.00%
Other Sources	150,000	0	(150,000)	-100.00%
Budgeted Fund Balance	0	0	0	#DIV/0!
<b>TOTAL REVENUES</b>	<b>\$42,949,689</b>	<b>\$3,420,607</b>	<b>(\$39,529,082)</b>	<b>-92.04%</b>
USES OF FUNDS	2023-2024 BUDGET	AUG YTD ACTUAL	CHANGE	PERCENT REMAINING
Attendance	167,075	18,478	(148,597)	-88.94%
Board of Education Services	704,769	143,308	(561,461)	-79.67%
Capital Outlay - Building/Grounds	0	0	0	0.00%
Capital Outlay	795,055	80,324	(714,731)	-89.90%
Community Learning Centers Grant	0	0	0	0.00%
Community Service: JES Programs	62,739	0	(62,739)	-100.00%
Community Service: SPE Programs	57,539	419	(57,120)	-99.27%
Community Service: WES Programs	36,112	0	(36,112)	-100.00%
Differential Pay Plan	162,711	0	(162,711)	-100.00%
Director of Schools	429,894	77,099	(352,795)	-82.07%
Fiscal Services	449,217	57,689	(391,528)	-87.16%
Health Services	362,285	11,321	(350,964)	-96.87%
School Health Grant	97,791	7,427	(90,364)	-92.40%
Maintenance of Plant	990,203	162,849	(827,354)	-83.55%
Operation of Plant	3,407,432	666,603	(2,740,829)	-80.44%
Operating Transfer - Bond Payment	1,250,000	0	(1,250,000)	-100.00%
Personnel / Employee Services	172,634	28,911	(143,723)	-83.25%
Pre-K State Grant	384,786	0	(384,786)	-100.00%
Regular Instruction Program	21,568,552	882,829	(20,685,723)	-95.91%
Regular Education Summer Learning	0	0	0	0.00%
Safe School Act of 98 Grant	0	4,200	4,200	0.00%
Special Education Program	3,632,949	59,964	(3,572,985)	-98.35%
Special Education: Transition to Work Grant	0	0	0	0.00%
Special Education: High Cost	0	0	0	0.00%
Technology	684,458	128,381	(556,077)	-81.24%
Transportation	1,273,489	99,528	(1,173,961)	-92.18%
VocEd: Innovative School Models	4,200,000	26,758	(4,173,242)	-99.36%
Vocational Education/CTE Program	2,059,999	96,189	(1,963,810)	-95.33%
Vocational Education/Fed thru State Grant	0	49,187	49,187	#DIV/0!
<b>TOTAL USES OF FUNDS</b>	<b>\$42,949,689</b>	<b>\$2,601,464</b>	<b>(\$40,348,225)</b>	<b>-93.94%</b>
EXCESS SOURCES (USES) OF FUNDS	0	819,143	819,143	
EXCESS FUND BALANCE BEGINNING OF YEAR	10,638,390	11,457,534	819,143	
3% FUND BALANCE	1,288,491	1,288,491		
EXCESS FUND BALANCE END OF YEAR	\$9,349,899	\$10,169,043	\$1,638,286	

**ESTIMATED STATEMENT OF CASH FLOW**

FY 2023-2024

<b>Fund 141</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>	<b>ESTIMATED</b>
<u>General Purpose School Fund</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JUNE</u>
Cash Receipts	1,172,669	4,638,491	3,780,000	3,400,000	4,500,000	5,000,000	4,200,000	5,700,000	3,550,000	3,600,000	710,000	2,500,000	
Loan Proceeds													
Transfers In													150,000
Total Cash Inflows	1,172,669	4,638,491	3,780,000	3,400,000	4,500,000	5,000,000	4,200,000	5,700,000	3,550,000	3,600,000	710,000	2,650,000	
Beg Cash Bal	9,876,762	8,518,412	11,202,462	10,532,462	10,182,462	10,632,462	12,132,462	12,382,462	14,382,462	14,232,462	14,232,462	11,317,462	
Available Cash	11,049,432	13,156,903	14,982,462	13,932,462	14,682,462	15,632,462	16,332,462	18,082,462	17,932,462	17,832,462	14,942,462	13,967,462	
Cash Payments	2,531,020	1,954,440	4,450,000	3,750,000	4,050,000	3,500,000	3,950,000	3,700,000	3,700,000	3,600,000	3,625,000	4,250,000	
Transfers Out													
Total Cash Outflows	2,531,020	1,954,440	4,450,000	3,750,000	4,050,000	3,500,000	3,950,000	3,700,000	3,700,000	3,600,000	3,625,000	4,250,000	
End Balance	8,518,412	11,202,462	10,532,462	10,182,462	10,632,462	12,132,462	12,382,462	14,382,462	14,232,462	14,232,462	11,317,462	9,717,462	

*For Discussion Purposes Only*

**MARION COUNTY BOARD OF EDUCATION**

Phone: (423)942-3434  
Fax: (423)945-4210

Amanda Weeks  
Director of Finance  
204 Betsy Pack Drive  
Jasper, TN 37347

---

Memorandum

To: School Board Members  
Director of Schools *m u*

From: Amanda Weeks

Date: October 17, 2023

Subject: General Purpose Fund 141 Budget Amendment #4

Attached you will find the October budget amendment of the General Purpose School Fund (Fund 141) for consideration by the Board.

The amendment includes three amendments, all of which will require Commission approval. The amendments are to add new state monies for Public School Security grant, adjust the Regular Education budget for SRO's not allowed in the Public School Security grant, and revise the Innovative School Models grant.

I respectfully request approval of the proposed budget amendments as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.

Marion County Schools  
 Budget Amendment #4: Summary  
 October 2023

	<u>Account #</u>	<u>Description</u>	<u>Source</u>	<u>Uses</u>	<u>Net Cash Flow Adjustment</u>	<u>Yes/No Commission</u>
1)	141-46980- -SAFES	Other State Grants-School Safety	157,017			<b>Yes</b>
	141-72130-399-SAFES	Other Contracted Services		14,000		
	141-72620-701-SAFES	Administrative Equipment		143,017		
			<u>157,017</u>	<u>157,017</u>	<u>0</u>	
To amend the budget for the new Public School Safety Grant						
2)	141-39000	Unassigned Fund Balance	75,000			<b>Yes</b>
	141-72130-309-REGED	Contracts with Gov't Agencies		75,000		
			<u>75,000</u>	<u>75,000</u>	<u>(75,000)</u>	
To adjust the Regular Education budget for SRO's not allowed under new Public School Security Grant.						
3)	141-71300-399-VISJM	Other Contracted Services		2,500		<b>Yes</b>
	141-71300-429-VISJM	Instructional Supplies/Materials		100		
	141-71300-471-VISJM	Software		73,021		
	141-71300-499-VISJM	Other Supplies and Materials	9,252			
	141-71300-599-VISJM	Other Charges		114,171		
	141-71300-730-VISJM	Vocational Equipment	185,289			
	141-72230-162-VISJM	Clerical Personnel	220			
	141-72230-189-VISJM	Other Salaries and Wages		219		
	141-72230-201-VISJM	Social Security		14		
	141-72230-204-VISJM	State Retirement		1		
	141-72230-207-VISJM	Medical Insurance		1,850		
	141-72230-212-VISJM	Medicare		3		
	141-72230-524-VISJM	In-service/Staff Development		2,882		
	141-71300-429-VISMC	Instructional Supplies/Materials		100		
	141-71300-471-VISMC	Software		78,219		
	141-71300-499-VISMC	Other Supplies and Materials	7,000			
	141-71300-599-VISMC	Other Charges		9,599		
	141-71300-730-VISMC	Vocational Equipment	183,218			
	141-72130-790-VISMC	Other Equipment		1,200		
	141-72230-162-VISMC	Clerical Personnel	550			
	141-72230-189-VISMC	Other Salaries and Wages		550		
	141-72230-201-VISMC	Social Security		34		
	141-72230-204-VISMC	State Retirement		1		
	141-72230-207-VISMC	Medical Insurance		4,625		
	141-72230-212-VISMC	Medicare		8		
	141-72230-524-VISMC	In-service/Staff Development		3,282		
	141-72230-790-VISMC	Other Equipment	1,850			
	141-76100-304-VISMC	Capital Architect		30,000		
	141-76100-399-VISMC	Capital Contracted Services		15,000		
	141-76100-706-VISMC	Capital Building Construction		50,000		



Marion County Schools  
 Budget Amendment #4: Summary  
 October 2023

<u>Account #</u>	<u>Description</u>	<u>Source</u>	<u>Uses</u>	<u>Net Cash Flow Adjustment</u>	<u>Yes/No Commission</u>
141-71300-471-VISME	Software		85,560		
141-71300-499-VISME	Other Supplies and Materials	15,300			
141-71300-599-VISME	Other Charges	70,619			
141-71300-730-VISME	Vocational Equipment	3,513			
141-72230-162-VISME	Clerical Personnel	110			
141-72230-189-VISME	Other Salaries and Wages		110		
141-72230-201-VISME	Social Security		7		
141-72230-207-VISME	Medical Insurance		925		
141-72230-212-VISME	Medicare		2		
141-72230-524-VISME	In-service/Staff Development		2,938		
141-71300-399-VISSP	Other Contracted Services		2,500		
141-71300-429-VISSP	Instructional Supplies/Materials		100		
141-71300-471-VISSP	Software		152,758		
141-71300-499-VISSP	Other Supplies and Materials	25,000			
141-71300-599-VISSP	Other Charges		283,041		
141-71300-730-VISSP	Vocational Equipment	463,240			
141-72130-790-VISSP	Other Equipment		1,200		
141-72230-162-VISSP	Clerical Personnel	550			
141-72230-189-VISSP	Other Salaries and Wages		550		
141-72230-201-VISSP	Social Security		34		
141-72230-204-VISSP	State Retirement		1		
141-72230-207-VISSP	Medical Insurance		4,625		
141-72230-212-VISSP	Medicare		8		
141-72230-524-VISSP	In-service/Staff Development		8,973		
141-76100-706-VISSP	Capital Building Construction		125,000		
141-76100-790-VISSP	Capital Other Equipment	90,000			

Marion County Schools  
 Budget Amendment #4: Summary  
 October 2023

<u>Account #</u>	<u>Description</u>	<u>Source</u>	<u>Uses</u>	<u>Net Cash Flow Adjustment</u>	<u>Yes/No Commission</u>
141-71300-429-VISWH	Instructional Supplies/Materials		100		
141-71300-471-VISWH	Software		78,219		
141-71300-499-VISWH	Other Supplies and Materials		7,000		
141-71300-599-VISWH	Other Charges	138,607			
141-71300-730-VISWH	Vocational Equipment	192,011			
141-72130-790-VISWH	Other Equipment		1,200		
141-72230-162-VISWH	Clerical Personnel	550			
141-72230-189-VISWH	Other Salaries and Wages		550		
141-72230-201-VISWH	Social Security		34		
141-72230-204-VISWH	State Retirement		1		
141-72230-207-VISWH	Medical Insurance		4,625		
141-72230-212-VISWH	Medicare		8		
141-72230-524-VISWH	In-service/Staff Development		3,282		
141-72230-790-VISWH	Other Equipment	1,850			
141-76100-304-VISWH	Capital Architect		4,999		
141-76100-706-VISWH	Capital Building Construction		225,000		
141-76100-707-VISWH	Capital Building Improvements		8,000		
141-71300-399-VISWM	Other Contracted Services		2,500		
141-71300-429-VISWM	Instructional Supplies/Materials		100		
141-71300-471-VISWM	Software		94,994		
141-71300-499-VISWM	Other Supplies and Materials	7,252			
141-71300-599-VISWM	Other Charges		90,779		
141-71300-730-VISWM	Vocational Equipment	182,989			
141-72230-162-VISWM	Clerical Personnel	220			
141-72230-189-VISWM	Other Salaries and Wages		220		
141-72230-201-VISWM	Social Security		14		
141-72230-204-VISWM	State Retirement		1		
141-72230-207-VISWM	Medical Insurance		1,850		
141-72230-212-VISWM	Medicare		3		
		<u>1,579,190</u>	<u>1,579,190</u>	<u>0</u>	

To amend the Vocational Innovative School Models grants for revised needs

TOTAL AMENDMENTS	<u>1,811,207</u>	<u>1,811,207</u>	<u>(75,000)</u>
------------------	------------------	------------------	-----------------

DESCRIPTION	FD	FCT	OBJ	JBI	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
									DR/(CR)		
Other Voc State Ed Funds: JMS	141	46790	-	-	-	VISJM	500,000	500,000	0		
Other Voc State Ed Funds: MCH	141	46790	-	-	-	VISMC	1,000,000	1,000,000	0		
Other Voc State Ed Funds: MES	141	46790	-	-	-	VISME	200,000	200,000	0		
Other Voc State Ed Funds: SPH	141	46790	-	-	-	VISSP	1,000,000	1,000,000	0		
Other Voc State Ed Funds: WHS	141	46790	-	-	-	VISWH	1,000,000	1,000,000	0		
Other Voc State Ed Funds: WMS	141	46790	-	-	-	VISWM	500,000	500,000	0		
State Revenue Sharing - TVA	141	46851	-	-	-	STTVA	690,350	690,350	0		
Other State Grants-School Security	141	46980	-	-	-	SAFES	0	157,017	157,017	New State Grant	
Other State Revenues - TennCare	141	46990	-	-	-	SPETN	27,000	27,000	0		157,017
<b>Special Education Grants to States</b>											
Special Education Grants to States	141	47143	-	-	-	SPEDF	0	0	0		
<b>Other Federal Thru State:</b>											
21'st Century Learning Center Grant -Adm	141	47147	-	-	-	CSCLA	0	0	0		
21'st Century Learning Center Grant -JES	141	47147	-	-	-	CSCUJ	0	0	0		
21'st Century Learning Center Grant - SPE	141	47147	-	-	-	CSCLS	0	0	0		
21'st Century Learning Center Grant - WE	141	47147	-	-	-	CSC1W	0	0	0		
COVID-10 Grant #4	141	47304	-	-	-	TECHN	0	0	0		
Other Federal Thru State: Summer	141	47590	-	-	-	RESUM	0	0	0		
Special Education Transition Grant	141	47590	-	-	-	SPETG	0	0	0		0
Voc Ed- Federal Thru State	141	47590	-	-	-	VOWIA	0	0	0		0
Operating Transfers - Indirect Costs	141	49800	-	-	-	OSIND	150,000	150,000	0		75,000
Budgeted Unassigned Fund Balances	141	39000	-	-	-	-	0	75,000	75,000	Adjust for SRO's-not allowed in grant	
Budgeted Restricted Fund Balance	141	34555	-	-	-	VOCED	48,000	48,000	0		
							42,997,689	43,229,705	232,017		232,017

DESCRIPTION	FD	FCT	OBJ	JBI	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
									DR/(CR)		
REGULAR INSTRUCTION (CONT'D)											
Career Ladder	141	72130	117		REGED		(1,000)	(1,000)	0		
Guidance Personnel	141	72130	123		REGED		(562,710)	(562,710)	0		
Clerical Personnel	141	72130	162		REGED		0	0	0		
Other Salaries	141	72130	189		REGED		(5,000)	(5,000)	0		
Social Security	141	72130	201		REGED		(35,260)	(35,260)	0		
State Retirement	141	72130	204		REGED		(45,497)	(45,497)	0		
Medical Insurance	141	72130	207		REGED		(96,210)	(96,210)	0		
Medicare	141	72130	212		REGED		(8,246)	(8,246)	0		
Retirement - Hybrid	141	72130	217		REGED		(1,000)	(1,000)	0		
Contracts with Gov't Agencies	141	72130	309		REGED		(35,000)	(110,000)	(75,000)	Adjust for SRO's-not allowed in grant	
Evaluation and Testing	141	72130	322		REGED		(35,000)	(35,000)	0		
Other Contracted Services	141	72130	399		REGED		(20,000)	(20,000)	0		
Other Supplies/Materials	141	72130	499		REGED		(3,000)	(3,000)	0		
Staff Development	141	72130	524		REGED		0	0	0		
Equipment	141	72130	790		REGED		(1,500)	(1,500)	0		
Supervisor	141	72210	105		REGED		(318,265)	(318,265)	0		
Career Ladder	141	72210	117		REGED		(2,000)	(2,000)	0		
Librarians	141	72210	129		REGED		(547,000)	(547,000)	0		
Secretaries	141	72210	161		REGED		(17,880)	(17,880)	0		
Other Salaries	141	72210	189		REGED		0	0	0		
Social Security	141	72210	201		REGED		(54,879)	(54,879)	0		
State Retirement	141	72210	204		REGED		(70,669)	(70,669)	0		
Medical Insurance	141	72210	207		REGED		(126,860)	(126,860)	0		
Medicare	141	72210	212		REGED		(12,835)	(12,835)	0		
Retirement - Hybrid	141	72210	217		REGED		(2,500)	(2,500)	0		
Travel	141	72210	355		REGED		(7,500)	(7,500)	0		
Other Contracted Services	141	72210	399		REGED		(3,000)	(3,000)	0		
Library Books/Media	141	72210	432		REGED		(45,000)	(45,000)	0		
Other Supplies/Materials	141	72210	499		REGED		(2,000)	(2,000)	0		
Inservice/Staff Development	141	72210	524		REGED		(90,000)	(90,000)	0		
Other Charges	141	72210	599		REGED		(15,000)	(15,000)	0		
Equipment	141	72210	790		REGED		(5,000)	(5,000)	0		

(75,000)



DESCRIPTION	FD	FCT	OBJ	UBI	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
									DR/(CR)		
<b>SCHOOL SECURITY</b>							XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX		
Other Contracted Services	141	72130	399		SAFES		0	(14,000)	(14,000)	New Public School Security Grant	
Administrative Equipment	141	72620	701		SAFES		0	(143,017)	(143,017)	New Public School Security Grant	
<b>SPECIAL EDUCATION</b>							XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX		
Teachers	141	71200	116		SPEED		(1,460,625)	(1,460,625)	0		
Career Ladder	141	71200	117		SPEED		(3,000)	(3,000)	0		
Homebound Teachers	141	71200	128		SPEED		(20,000)	(20,000)	0		
Educational Assistants	141	71200	163		SPEED		(389,315)	(389,315)	0		
Speech Pathologist	141	71200	171		SPEED		(125,650)	(125,650)	0		
Other Salaries	141	71200	189		SPEED		(16,770)	(16,770)	0		
Substitutes- certified	141	71200	195		SPEED		(18,900)	(18,900)	0		
Substitutes- non-certified	141	71200	198		SPEED		(54,000)	(54,000)	0		
Social Security	141	71200	201		SPEED		(129,472)	(129,472)	0		
State Retirement	141	71200	204		SPEED		(157,980)	(157,980)	0		
Medical Insurance	141	71200	207		SPEED		(382,250)	(382,250)	0		
Medicare	141	71200	212		SPEED		(30,280)	(30,280)	0		
Retirement - Hybrid	141	71200	217		SPEED		(5,000)	(5,000)	0		
Contracts with Private Agencies	141	71200	312		SPEED		0	0	0		
Maintenance & Repair - Equipment	141	71200	336		SPEED		(1,200)	(1,200)	0		
Other Contracted Services	141	71200	399		SPEED		0	0	0		
Instructional Supplies/Materials	141	71200	429		SPEED		(6,000)	(6,000)	0		
Other Supplies/Materials	141	71200	499		SPEED		(9,000)	(9,000)	0		
Other Charges	141	71200	599		SPEED		(700)	(700)	0		
Equipment	141	71200	725		SPEED		(1,500)	(1,500)	0		

DESCRIPTION	FD	FCT	OBJ	JBF	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
							XXXXXXXXXXXX	XXXXXXXXXXXX	DR/(CR)		
VOCED INNOVATIVE SCHOOL MODELS							XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX		
Teachers	141	71300	116		VISJM		0	0	0		
Guidance Counselors	141	71300	123		VISJM		0	0	0		
Clerical Personnel	141	71300	162		VISJM		0	0	0		
Social Security	141	71300	201		VISJM		0	0	0		
State Retirement	141	71300	204		VISJM		0	0	0		
Medicare	141	71300	212		VISJM		0	0	0		
Hybrid Retirement Stabilization	141	71300	217		VISJM		0	0	0		
Other Contracted Services	141	71300	399		VISJM		0	(2,500)	(2,500)	Adjusted based on revised needs	
Instructional Supplies/Materials	141	71300	429		VISJM		0	(100)	(100)	Adjusted based on revised needs	
Software	141	71300	471		VISJM		(18,774)	(91,795)	(73,021)	Adjusted based on revised needs	
Other Supplies and Materials	141	71300	499		VISJM		(11,252)	(2,000)	9,252	Adjusted based on revised needs	
Other Charges	141	71300	599		VISJM		(197,067)	(311,238)	(114,171)	Adjusted based on revised needs	
Vocational Equipment	141	71300	730		VISJM		(261,957)	(76,668)	185,289	Adjusted based on revised needs	4,749
Other Equipment	141	72130	790		VISJM		0	0	0		0
Clerical Personnel	141	72230	162		VISJM		(220)	0	220	Adjusted based on revised needs	
Other Salary and Wages	141	72230	189		VISJM		(7,061)	(7,280)	(219)	Adjusted based on revised needs	
Social Security	141	72230	201		VISJM		(438)	(452)	(14)	Adjusted based on revised needs	
State Retirement	141	72230	204		VISJM		(629)	(630)	(1)	Adjusted based on revised needs	
Medical Insurance	141	72230	207		VISJM		0	(1,850)	(1,850)	Adjusted based on revised needs	(4,749)
Medicare	141	72230	212		VISJM		(102)	(105)	(3)	Adjusted based on revised needs	
In-service/Staff Development	141	72230	524		VISJM		0	(2,882)	(2,882)	Adjusted based on revised needs	
Transportation-Other Contracted Svcs	141	72710	399		VISJM		(2,500)	(2,500)	0		0
Capital-Architect	141	76100	304		VISJM		0	0	0		
Capital-Other Contracted Services	141	76100	399		VISJM		0	0	0		
Capital-Building Construction	141	76100	706		VISJM		0	0	0		
Capital-Building Improvements	141	76100	707		VISJM		0	0	0		
Capital-Other Equipment	141	76100	790		VISJM		0	0	0		0



DESCRIPTION	FD	FCT	OBJ	JBI	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
									DR/(CR)		
Teachers	141	71300	116		VISMIC		0	0	0		
Guidance Counselors	141	71300	123		VISMIC		0	0	0		
Clerical Personnel	141	71300	162		VISMIC		0	0	0		
Social Security	141	71300	201		VISMIC		0	0	0		
State Retirement	141	71300	204		VISMIC		0	0	0		
Medicare	141	71300	212		VISMIC		0	0	0		
Hybrid Retirement Stabilization	141	71300	217		VISMIC		0	0	0		
Other Contracted Services	141	71300	399		VISMIC		0	0	0		
Instructional Supplies/Materials	141	71300	429		VISMIC		0	(100)	(100)	Adjusted based on revised needs	
Software	141	71300	471		VISMIC		0	(78,219)	(78,219)	Adjusted based on revised needs	
Other Supplies and Materials	141	71300	499		VISMIC		(12,000)	(5,000)	7,000	Adjusted based on revised needs	
Other Charges	141	71300	599		VISMIC		(452,182)	(461,781)	(9,599)	Adjusted based on revised needs	
Vocational Equipment	141	71300	730		VISMIC		(337,844)	(154,626)	183,218	Adjusted based on revised needs	102,300
VOCED INNOVATIVE SCHOOL (CONT'D)							XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
Other Equipment	141	72130	790		VISMIC		0	(1,200)	(1,200)	Adjusted based on revised needs	(1,200)
Clerical Personnel	141	72230	162		VISMIC		(550)	0	550	Adjusted based on revised needs	
Other Salary and Wages	141	72230	189		VISMIC		(17,651)	(18,201)	(550)	Adjusted based on revised needs	
Social Security	141	72230	201		VISMIC		(1,094)	(1,128)	(34)	Adjusted based on revised needs	
State Retirement	141	72230	204		VISMIC		(1,573)	(1,574)	(1)	Adjusted based on revised needs	
Medical Insurance	141	72230	207		VISMIC		0	(4,625)	(4,625)	Adjusted based on revised needs	
Medicare	141	72230	212		VISMIC		(256)	(264)	(8)	Adjusted based on revised needs	
In-service/Staff Development	141	72230	524		VISMIC		0	(3,282)	(3,282)	Adjusted based on revised needs	
Other Equipment	141	72230	790		VISMIC		(1,850)	0	1,850	Adjusted based on revised needs	(6,100)
Transportation-Other Contracted Svcs	141	72710	399		VISMIC		0	0	0		0
Capital-Architect	141	76100	304		VISMIC		0	(30,000)	(30,000)	Adjusted based on revised needs	
Capital-Other Contracted Services	141	76100	399		VISMIC		0	(15,000)	(15,000)	Adjusted based on revised needs	
Capital-Building Construction	141	76100	706		VISMIC		(175,000)	(225,000)	(50,000)	Adjusted based on revised needs	
Capital-Building Improvements	141	76100	707		VISMIC		0	0	0		
Capital-Other Equipment	141	76100	790		VISMIC		0	0	0		(95,000)

DESCRIPTION	FD	FCT	OBJ	UBJ	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMIM
									DR/(CR)		
Teachers	141	71300	116		VISME		(13,096)	(13,096)	0		
Guidance Counselors	141	71300	123		VISME		0	0	0		
Clerical Personnel	141	71300	162		VISME		0	0	0		
Social Security	141	71300	201		VISME		(812)	(812)	0		
State Retirement	141	71300	204		VISME		(1,096)	(1,096)	0		
Medicare	141	71300	212		VISME		(190)	(190)	0		
Hybrid Retirement Stabilization	141	71300	217		VISME		(60)	(60)	0		
Other Contracted Services	141	71300	399		VISME		0	0	0		
Instructional Supplies/Materials	141	71300	429		VISME		0	0	0		
Software	141	71300	471		VISME		0	(85,560)	(85,560)	Adjusted based on revised needs	
Other Supplies and Materials	141	71300	499		VISME		(15,300)	0	15,300	Adjusted based on revised needs	
Other Charges	141	71300	599		VISME		(120,148)	(49,529)	70,619	Adjusted based on revised needs	
Vocational Equipment	141	71300	730		VISME		(45,073)	(41,560)	3,513	Adjusted based on revised needs	3,872
Other Equipment	141	72130	790		VISME		0	0	0		
Clerical Personnel	141	72230	162		VISME		(110)	0	110	Adjusted based on revised needs	
Other Salary and Wages	141	72230	189		VISME		(3,530)	(3,640)	(110)	Adjusted based on revised needs	
Social Security	141	72230	201		VISME		(219)	(226)	(7)	Adjusted based on revised needs	
State Retirement	141	72230	204		VISME		(315)	(315)	0		
Medical Insurance	141	72230	207		VISME		0	(925)	(925)	Adjusted based on revised needs	
Medicare	141	72230	212		VISME		(51)	(53)	(2)	Adjusted based on revised needs	(3,872)
In-service/Staff Development	141	72230	524		VISME		0	(2,938)	(2,938)	Adjusted based on revised needs	
Transportation-Other Contracted Svcs	141	72710	399		VISME		0	0	0		0
Capital-Other Contracted Services	141	76100	399		VISME		0	0	0		
Capital-Other Equipment	141	76100	790		VISME		0	0	0		0



DESCRIPTION	FD	FCT	OBJ	JBI	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
									DR/(CR)		
VOCED INNOVATIVE SCHOOL (CONT'D)							XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
Teachers	141	71300	116		VISSP		(5,803)	(5,803)	0		
Guidance Counselors	141	71300	123		VISSP		0	0	0		
Clerical Personnel	141	71300	162		VISSP		0	0	0		
Social Security	141	71300	201		VISSP		(360)	(360)	0		
State Retirement	141	71300	204		VISSP		(504)	(504)	0		
Medicare	141	71300	212		VISSP		(84)	(84)	0		
Hybrid Retirement Stabilization	141	71300	217		VISSP		0	0	0		
Other Contracted Services	141	71300	399		VISSP		0	(2,500)	(2,500)	Adjusted based on revised needs	
Instructional Supplies/Materials	141	71300	429		VISSP		0	(100)	(100)	Adjusted based on revised needs	
Software	141	71300	471		VISSP		(9,700)	(162,458)	(152,758)	Adjusted based on revised needs	
Other Supplies and Materials	141	71300	499		VISSP		(30,000)	(5,000)	25,000	Adjusted based on revised needs	
Other Charges	141	71300	599		VISSP		(207,883)	(490,924)	(283,041)	Adjusted based on revised needs	
Vocational Equipment	141	71300	730		VISSP		(632,042)	(168,802)	463,240	Adjusted based on revised needs	49,841
Other Equipment	141	72130	790		VISSP		0	(1,200)	(1,200)	Adjusted based on revised needs	(1,200)
Clerical Personnel	141	72230	162		VISSP		(550)	0	550	Adjusted based on revised needs	
Other Salary and Wages	141	72230	189		VISSP		(17,651)	(18,201)	(550)	Adjusted based on revised needs	
Social Security	141	72230	201		VISSP		(1,094)	(1,128)	(34)	Adjusted based on revised needs	
State Retirement	141	72230	204		VISSP		(1,573)	(1,574)	(1)	Adjusted based on revised needs	
Medical Insurance	141	72230	207		VISSP		0	(4,625)	(4,625)	Adjusted based on revised needs	(13,641)
Medicare	141	72230	212		VISSP		(256)	(264)	(8)	Adjusted based on revised needs	
In-service/Staff Development	141	72230	524		VISSP		0	(8,973)	(8,973)	Adjusted based on revised needs	
Transportation-Other Contracted Svcs	141	72710	399		VISSP		(2,500)	(2,500)	0		0
Capital-Other Contracted Services	141	76100	399		VISSP		0	0	0		
Capital-Building Construction	141	76100	706		VISSP		0	(125,000)	(125,000)	Adjusted based on revised needs	
Capital-Building Improvements	141	76100	707		VISSP		0	0	0		
Capital-Other Equipment	141	76100	790		VISSP		(90,000)	0	90,000	Adjusted based on revised needs	(35,000)

DESCRIPTION	FD	FCT	OBJ	JBI	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
									DR/(CR)		
Teachers	141	71300	116		VISWH		0	0	0		
Guidance Counselors	141	71300	123		VISWH		0	0	0		
Clerical Personnel	141	71300	162		VISWH		0	0	0		
Social Security	141	71300	201		VISWH		0	0	0		
State Retirement	141	71300	204		VISWH		0	0	0		
Medicare	141	71300	212		VISWH		0	0	0		
Hybrid Retirement Stabilization	141	71300	217		VISWH		0	0	0		
Other Contracted Services	141	71300	399		VISWH		0	0	0		
Instructional Supplies/Materials	141	71300	429		VISWH		0	(100)	(100)	Adjusted based on revised needs	
Software	141	71300	471		VISWH		0	(78,219)	(78,219)	Adjusted based on revised needs	
Other Supplies and Materials	141	71300	499		VISWH		(5,000)	(12,000)	(7,000)	Adjusted based on revised needs	
Other Charges	141	71300	599		VISWH		(595,388)	(456,781)	138,607	Adjusted based on revised needs	
Vocational Equipment	141	71300	730		VISWH		(351,637)	(159,626)	192,011	Adjusted based on revised needs	245,299
VOCED INNOVATIVE SCHOOL (CONT'D)							XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX		
Other Equipment	141	72130	790		VISWH		0	(1,200)	(1,200)	Adjusted based on revised needs	(1,200)
Clerical Personnel	141	72230	162		VISWH		(550)	0	550	Adjusted based on revised needs	
Other Salary and Wages	141	72230	189		VISWH		(17,651)	(18,201)	(550)	Adjusted based on revised needs	
Social Security	141	72230	201		VISWH		(1,094)	(1,128)	(34)	Adjusted based on revised needs	
State Retirement	141	72230	204		VISWH		(1,573)	(1,574)	(1)	Adjusted based on revised needs	
Medical Insurance	141	72230	207		VISWH		0	(4,625)	(4,625)	Adjusted based on revised needs	(6,100)
Medicare	141	72230	212		VISWH		(256)	(264)	(8)	Adjusted based on revised needs	
In-service/Staff Development	141	72230	524		VISWH		0	(3,282)	(3,282)	Adjusted based on revised needs	
Other Equipment	141	72230	790		VISWH		(1,850)	0	1,850	Adjusted based on revised needs	
Transportation-Other Contracted Svcs	141	72710	399		VISWH		0	0	0		0
Capital-Architect	141	76100	304		VISWH		(25,001)	(30,000)	(4,999)	Adjusted based on revised needs	
Capital-Other Contracted Services	141	76100	399		VISWH		0	0	0		
Capital-Building Construction	141	76100	706		VISWH		0	(225,000)	(225,000)	Adjusted based on revised needs	
Capital-Building Improvements	141	76100	707		VISWH		0	(8,000)	(8,000)	Adjusted based on revised needs	(237,999)
Capital-Other Equipment	141	76100	790		VISWH		0	0	0		



DESCRIPTION	FD	FCT	OBJ	JBI	CST	CTR	SEPTEMBER	AMEND #4	ENTRY	NOTES	COMM
									DR/(CR)		
Teachers	141	71300	116		VISWM		0	0	0		
Guidance Counselors	141	71300	123		VISWM		0	0	0		
Clerical Personnel	141	71300	162		VISWM		0	0	0		
Social Security	141	71300	201		VISWM		0	0	0		
State Retirement	141	71300	204		VISWM		0	0	0		
Medicare	141	71300	212		VISWM		0	0	0		
Hybrid Retirement Stabilization	141	71300	217		VISWM		0	0	0		
Other Contracted Services	141	71300	399		VISWM		0	(2,500)	(2,500)	Adjusted based on revised needs	
Instructional Supplies/Materials	141	71300	429		VISWM		0	(100)	(100)	Adjusted based on revised needs	
Software	141	71300	471		VISWM		(18,775)	(113,769)	(94,994)	Adjusted based on revised needs	
Other Supplies and Materials	141	71300	499		VISWM		(11,252)	(4,000)	7,252	Adjusted based on revised needs	
Other Charges	141	71300	599		VISWM		(197,067)	(287,846)	(90,779)	Adjusted based on revised needs	
Vocational Equipment	141	71300	730		VISWM		(261,957)	(78,968)	182,989	Adjusted based on revised needs	1,868
Other Equipment	141	72130	790		VISWM		0	0	0		0
Clerical Personnel	141	72230	162		VISWM		(220)	0	220	Adjusted based on revised needs	
Other Salary and Wages	141	72230	189		VISWM		(7,060)	(7,280)	(220)	Adjusted based on revised needs	
Social Security	141	72230	201		VISWM		(438)	(452)	(14)	Adjusted based on revised needs	
State Retirement	141	72230	204		VISWM		(629)	(630)	(1)	Adjusted based on revised needs	
Medical Insurance	141	72230	207		VISWM		0	(1,850)	(1,850)	Adjusted based on revised needs	(1,868)
Medicare	141	72230	212		VISWM		(102)	(105)	(3)	Adjusted based on revised needs	
In-service/Staff Development	141	72230	524		VISWM		0	0	0		
Transportation-Other Contracted Svcs	141	72710	399		VISWM		(2,500)	(2,500)	0		0
Capital-Other Contracted Services	141	76100	399		VISWM		0	0	0		
Capital-Other Equipment	141	76100	790		VISWM		0	0	0		0

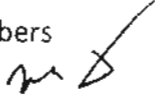
**MARION COUNTY DEPARTMENT OF EDUCATION**

Phone: (423)942-3434  
Fax: (423)945-4210

Carol C. Newton  
Director of Finance  
204 Betsy Pack Drive  
Jasper, TN 37347

---

Memorandum

To: School Board Members  
Director of Schools 

From: Amanda Weeks

Date: October 17, 2023

Subject: Federal Projects Fund 142 Amendment #4

Attached you will find the October budget amendment of the Federal Projects Fund (Fund 142) for consideration by the Board.

The amendments are to add the IDEA Pt B carryover funds from 2022-2023 to the original grant award and to move funds within ESSER 3.0 based on revised needs. Since these are Federal funds, the total change to each grant award will also be sent to the Commission. All of these amendments will have to be approved by the state.

I respectfully request approval of the proposed budget amendment as reflected in the attached detail. This will allow us to meet audit requirements and adjust our accounting records accordingly.



Marion County Schools  
 Federal Projects Amendment #4  
 October 2023

10/02/23  
 IDEA PT B

Account Description	Sub Fund	Function/Obj	Cost Ctr	Original	October Amend #4	DR (CR)
Revenue	901	47143		964,962	1,417,349	452,387
Teachers	901	71200 116		0	0	0
Educational Assistants	901	71200 163		358,321	448,325	(90,004)
Speech Pathologist	901	71200 171		1,500	1,500	0
Other salaries- Interpreters	901	71200 189		0	0	0
Social Security	901	71200 201		22,309	27,889	(5,580)
State Retirement	901	71200 204		25,919	32,399	(6,480)
Medical Insurance	901	71200 207		58,290	179,786	(121,496)
Medicare	901	71200 212		5,217	6,522	(1,305)
Workers Comp	901	71200 299		936	1,170	(234)
Instructional Supplies	901	71200 429		6,404	23,998	(17,594)
Other Supplies & Materials	901	71200 499		1,596	10,596	(9,000)
Other Charges-Private Svcs.	901	71200 599		0	0	0
Special Education Equipment	901	71200 725		5,000	74,258	(69,258)
Psychological Personnel	901	72220 124		221,250	221,250	0
Other salaries - Tech	901	72220 189		41,770	41,770	0
Other salaries	901	72220 189		66,854	66,855	(1)
Social Security	901	72220 201		20,452	20,452	0
State Retirement	901	72220 204		26,056	26,056	0
Medical Insurance	901	72220 207		41,310	41,310	0
Medicare	901	72220 212		4,783	4,783	0
Workers Comp	901	72220 299		858	858	0
Operating Lease Payments	901	72220 330		3,000	4,000	(1,000)
Other Supplies & Materials	901	72220 499		500	16,500	(16,000)
Staff Development	901	72220 524		1,000	20,000	(19,000)
Special Education Equipment	901	72220 790		500	39,210	(38,710)
Other salaries- Bus Attendant	901	72710 189		31,800	31,800	0
Social Security	901	72710 201		1,972	1,972	0
State Retirement	901	72710 204		2,290	2,290	0
Medical Insurance	901	72710 207		8,530	8,530	0
Medicare	901	72710 212		461	461	0
Workers Comp	901	72710 299		83	83	0
Maint & Repair-Vehicles	901	72710 338		2,000	10,000	(8,000)
Gasoline	901	72710 425		2,000	5,000	(3,000)
Lubricants	901	72710 433		1,000	4,000	(3,000)
Transfer Out - Ind. Cost (4.08%)	901	99100 504		1,001	43,726	(42,725)
				964,962	1,417,349	(452,387)
				0	0	0

Marion County Schools  
 Federal Projects Amendment #4  
 October 2023

10/2/2023  
 ESSER 3.0

Account Description	Sub Fund	Function/Obj	Cost Ctr	Amend #2	October Amend #4	DR (CR)
Revenue	934	47401		3,728,676.17	3,728,676.17	0
Teachers	934	71100 116		226,710	226,710	0
Social Security	934	71100 201		14,056	14,056	0
State Retirement	934	71100 204		18,023	18,023	0
Medicare	934	71100 212		3,287	3,287	0
Other Fringe Benefits	934	71100 299		567	567	0
Instructional Supplies	934	71100 429		103,084	103,084	0
Regular Instruction Equipment	934	71100 722		1,500,050	1,570,710	(70,660)
Evaluation and Testing	934	72130 322		70,740	70,740	0
Other Salaries and Wages	934	72210 189		127,887	127,887	0
Social Security	934	72210 201		7,929	7,929	0
State Retirement	934	72210 204		8,709	8,709	0
Medical Insurance	934	72210 207		18,506	18,506	0
Medicare	934	72210 212		1,854	1,854	0
Other Fringe Benefits	934	72210 299		320	320	0
Software	934	72250 471		69,770	69,770	0
Other Equipment	934	72250 790		23,168	23,168	0
Contracted Services	934	76100 399		13,500	13,500	0
Plant Operataion Equipment	934	76100 720		1,418,260	1,418,260	0
Transfer Out - Ind. Cost (15.32%)	934	99100 504		102,256.17	31,596.17	70,660
				3,728,676.17	3,728,676	0
				0.00	0	0

***Marion County Board of Education***

204 Betsy Pack Drive  
Jasper, Tennessee 37347

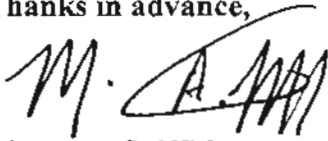
**Mark A. Griffith**  
Director of Schools

Telephone (423) 942-3434  
Fax (423) 942-4211

**TO:** Marion County Board of Education  
**FROM:** Mark A. Griffith, Director of Schools  
**DATE:** September 25, 2023  
**SUBJECT:** Request a change in the funding source

**Please consider approving the change in the funding source for a Reading Interventionist at Whitwell Elementary School from Title I to General Purpose**

Thanks in advance,

A handwritten signature in black ink, appearing to read 'M. A. Griffith', with a large, sweeping flourish extending from the end of the signature.

**Mark A. Griffith**

**Subject:** Re: Request for Approval

**From:** Mark Griffith <mgriffith@mctns.net>

**To:** Veronica Rogers-Horton <vrhorton@monteagleelementary.org>

**Cc:** Ruby Gamble <rgamble@mctns.net>

**Date:** Thursday, 09/21/2023 10:32 AM

---

Approved to proceed.....Thank you

--- Original message ---

**Subject:** Request for Approval

**From:** Veronica Rogers-Horton <vrhorton@monteagleelementary.org>

**To:** Mark Griffith <mgriffith@mctns.net>

**Cc:** Ruby Gamble <rgamble@mctns.net>

**Date:** Wednesday, 09/20/2023 12:38 PM

Dr. Griffith,

MES would like to apply for the SCCF Fall Philanthropy of \$5K and the SVEC Bright Ideas grants with the goal of purchasing archery equipment that should be within 5K.

*Sincerely,*

**[ Image ]**

CONFIDENTIALITY NOTICE

The information in this e-mail message is legally privileged and confidential and is intended only for the use of the addressee.

If you are not the intended recipient, please be aware that any dissemination, distribution, or copy of this e-mail is prohibited.

If you have received this e-mail in error, please immediately notify us by reply e-mail and delete this message and any attachments. Please also advise us immediately if you or your employer do not consent to receive Internet e-mail for confidential messages of this kind. Thank you.

# Marion County Board of Education

Monitoring:

Descriptor Term:

Descriptor Code:

Issued Date:

Review:  
Annually,  
in January

## Bids and Quotations

2.806

10/17/23

Rescinds:

Issued:

2.806

04/01/19

### LIMITS

1. All purchases of supplies, materials, equipment, and contractual services in excess of twenty-five thousand dollars (\$25,000), including those of individual schools, shall be based on competitive bids. These are to be sealed bids and shall be solicited by advertisement in a newspaper of general circulation in the county and approved by the Board. However, said newspaper advertisement may be waived by the purchasing agent in an emergency.<sup>1</sup>

2. All purchases of supplies, materials, equipment, and contractual services of twenty-five thousand dollars (\$25,000) or less, but more than one thousand dollars (\$1000), may be made in the open market without newspaper advertisement. These purchases shall, whenever possible, be based on at least three (3) competitive bids/quotes and are to be approved by the operating department head designated by the director of schools.

3. All purchases of supplies, materials, equipment, and contractual services of one thousand dollars (\$1000) or less may be made at the discretion of the operating department head designated by the director of schools.

4. Purchases through funding from Read to be Ready grants and other funding sources for reading books shall require three quotes only when multiple copies of one title is greater than \$1000, however three quotes will not be required when multiple titles purchased from the same vendor is greater than \$1000.

Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified shall not be considered.

Bids will be opened at the stated deadline by the director of schools, the operating department head who requested the bid, and an available Board member. After the reading of the bids, all bids shall be tabulated and presented at the next board meeting with a recommendation as to the best bid.

The Board reserves the right to use judgment factors in determining which bid shall be in its best interest. Such judgement by the board shall be final and binding upon all entities that submit a bid. The Board reserves the right to accept or reject any or all bids.

The bidder to whom the award is made may be required to enter into a written contract. Bids from a sole source vendor must be accompanied by a letter representing they are the sole source of the item being bid. The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding or other purchasing procedures is prohibited.

Contracts for legal services, educational consultants, and similar services by professional persons or groups of high ethical standards shall not be based upon competitive bids but shall be awarded based on recognized competence and integrity.<sup>2</sup>



Employees who authorize or contract for any obligation in violation of this policy shall assume personal responsibility for the payment of the obligation, shall be subject to dismissal from employment and shall be subject to applicable civil and criminal proceedings. Any obligation, authorization for expenditure or expenditure made in violation of the law and this policy shall be illegal and void.

---

Legal References

1. TCA 49-2-203(a)(3); TCA 49-2-203(a)(3)(A)(B);  
TCA 49-2-206(b)(2)
2. TCA 29-20-407

---

Cross References

- Consultants 1.303
- Purchasing 2.805
- Purchase Orders and Contracts 2.808

# Wigfall Way



PLEASE JOIN US FOR THE

## Bridge Dedication Ceremony

Honoring the late

# Jimmy Wigfall

**Saturday, November 11, 2023, @ 10 am est**

South Pittsburg High School, 717 Elm Ave., South Pittsburg, TN 37

Light refreshments to follow. Please RSVP at

PosterMyWall.com

423-837-7561



# Order Contract

P O Box 3687 2334 McCallie Avenue Chattanooga, TN 37404 T 423.698.2595 F 423.622.9088 beeler-impression.com

Customer Name <b>Marion County High School</b>	Customer Number	Date <b>09/19/2023</b>
Contact Name & Phone Number <b>Robi 423-942-5161</b>	Purchase Order #	
Installation Address (if different from billing address) <b>160 Ridley Ave. Jasper, TN 37347</b>		

Must be completed prior to release of order:

Credit application (new accounts only)       Site survey (for connected equipment)  
 Sales tax exemption/ resale cert (if applicable)       Lease request (for leasing only)

<input type="checkbox"/> Purchase, subject to Beeler's normal credit terms	<input type="checkbox"/> Lease (must complete lease request)
<input checked="" type="checkbox"/> Rental, subject to the following terms.	<input type="checkbox"/> Cost-per-copy rental, subject to the following terms
<u>60</u> months at \$ <u>409.56</u> per month	\$ <u>.0067</u> per copy for <u>60</u> months, billed monthly
Other:	Other:

Item Number	Description	Quantity	Unit Price	Extended Amount
IM5000	Ricoh Copier	2		
	Power Conditioner	2		
100478FNG	Cabinet	2		
418337	Finisher	2		
418381	Bridge unit	2		

[continue on back if necessary]

Customer's authorized signature

Total from reverse side	
Delivery   Installation   Training	
Subtotal	
Sales tax, if applicable	
Total	

**Subject:** Grant Request

**From:** Kimerlen Moore <kmoore@mctns.net>

**To:** Mgriffith@mctns.net, rgamble@mctns.net

**Cc:** Nicole Condra <ncondra@mctns.net>, Tammy Minter <tminter@mctns.net>

**Date:** Friday, 09/29/2023 12:15 PM

---

Please add to the board agenda for October 17th,  
Thank you

Dr Griffith and School Board Members, I'm requesting permission to apply to the TN Arts Commission for a Teacher Incentive Grant. These potential reimbursement based funds will be used to cover some of the expenses associated with attending the 2024 National Art Education Convention held over our spring break in Minneapolis, MN.

The county is not currently funding out of state professional development and unable to help with the most basic fees associated with my PD request, the registration fee of \$210. The Teacher Incentive Grant is up to \$1,000 but that amount is not guaranteed and will not fully fund expenses associated with attendance.

I am currently researching additional grant opportunities and would like to request permission to apply to others as these are typically time sensitive. The majority of these grants (including the one mentioned above) are awarded to individuals and grant funding will at no time involve the school or district accounts.

Thank you for your consideration with this request  
-Kimerlen Moore, WES Visual Arts Instructor

Expenses related to this PD:

Registration fee: \$210

Transportation: \$550 (flight)

Hotel: \$870

Total: \$1,630

**Kaatz, Binkley, Jones, & Morris Architects, Inc**

Bill To:	Invoice Date	10/2/2023
Marion County Schools 204 Betsy Pack Drive Jasper, TN 37347	Invoice Number	2023-10-02_2697-19

From:  
 KBJM Architects, Inc.  
 1008 Charlie Daniels Parkway  
 Mt. Juliet, TN 37122

New Jasper Middle - Fee based on bid amount

Total Fee based on Bid Amount	Previously Invoiced	Previously Paid	Current Invoice	Fee Remaining
\$1,867,195.00	\$1,488,650.00	\$1,488,650.00	\$50,000.00	\$328,545.00

This Invoice	\$50,000.00

Please remit to Kaatz, Binkley, Jones, & Morris Architects, Inc  
 PO Box 713, Mt. Juliet TN 37122

PO Box 713  
 MT JULIET, TENNESSEE 37121 - 615-754-5393



**KAATZ, BINKLEY, JONES, & MORRIS ARCHITECTS, INC.**  
**ARCHITECTS – ENGINEERS – EDUCATIONAL PLANNERS**

William T. Morris, AIA    Larry D. Marvel, AIA    Gary C. Kromer, RA    Jason Morris, AIA

**ARCHITECTURE**

William T. Morris, AIA, *Chairman*  
Steve G. Morris  
Larry D. Marvel, AIA, CSI/CDT  
Gary C. Kromer, RA, CEFPI  
Jason Morris, AIA  
CSI/CDT  
Nathan Dutch

**EDUCATIONAL PLANNERS**

Debbie Morris

**ENGINEERING**

Sandy Olandt, PE

**INTERIORS**

Kathy Richards, NCIDQ,

Jenni Cozart, NCIDQ

**ADMINISTRATION**

Penny Phillips

October 2, 2023

Mr. Mark Griffith  
Marion County Schools  
204 Betsy Park Drive  
Jasper, TN 37347

Re:    New Jasper Middle School  
       KBJM Project No. 2697-14  
       Pay Application #12


Dear Mr. Griffith:

Please find enclosed the Application and Certificate for Payment for the period ending September 30, 2023.

Based upon our periodic visits to the construction site and our observations of construction, the Applications for Payment, and the representations contained therein, to our knowledge, information and belief, the work appears to be in accordance with the Contract Documents.

Therefore, we recommend payment of \$1,952,393.07 to Tri-Con, Inc. and \$102,757.53 to the retainage account. This brings the total paid to Tri-Con, Inc. to date to \$18,794,672.72 and the total of the retainage account to \$989,193.30.

Thank you,



Jason Morris

Kaatz, Binkley, Jones & Morris Architects, Inc.

Enclosures

(1) Tri-Con, Inc. Pay Request

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

TO: Jason Morris, KBJM Architects PROJECT: Jasper Middle School APPLICATION NO: 12

100B Charife Daniels P  
Mt. Juliet, TN 37122 15 Hwy 150 Jasper, TN 37347

PERIOD TO: 9/30/2023

FROM: Tricon, Inc.

2040 N. Ocoee St.

Cleveland, TN 37311

CONTRACT FOR: General Construction

CONTRACT DATE: 8/31/2022

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change orders approved in previous months by Owner		\$0.00	\$696,507.00
Total			
Approved this Month	Date Approved		
Number			
TOTALS		\$0.00	(\$696,507.00)
Net change by Change Orders			(\$696,507.00)

1. ORIGINAL CONTRACT SUM..... \$32,649,000.00
2. Net change by Change Orders..... (\$696,507.00)
3. CONTRACT SUM TO DATE (Line 1+2)..... \$31,952,493.00
4. TOTAL COMPLETED & STORED TO DATE..... \$19,783,866.02

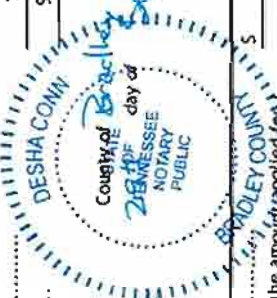
5. RETAINAGE:
  - a. 5 % of Completed Work (Column D+E on G703) \$989,193.30
  - b. 5 % of Stored Material (Column F on G703) \$0.00

Total Retainage (Line 5a+5b or Total in Column f of G703)..... \$989,193.30

6. TOTAL EARNED LESS RETAINAGE..... \$18,794,672.72

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior certificate)..... \$16,842,279.65
8. CURRENT PAYMENT DUE..... \$1,952,393.07
9. BALANCE TO FINISH, PLUS RETAINAGE..... \$13,157,820.28

State of: Tennessee  
 Subscribed and sworn to before me this 28th day of September, 2023  
 Notary Public: [Signature]  
 My Commission expires: 11.28.24



GENERAL CONTRACTOR:

By: [Signature]  
 Date: 9/29/2023

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: Jason Morris  
 Date: 10/2/2023

AMOUNT CERTIFIED..... \$ 1,952,393.07

(Attach explanation if amount certified differs from the amount applied for)

**Schedule of Values - New Jasper Middle School**

APPLICATION NO: 12

APPLICATION AND CERTIFICATION FOR PAYMENT

Contractor's signed certification is attached.

10/01/23

In tabulations below, amounts are stated to the nearest dollar.

09/30/23

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION DATE:  
PERIOD TO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D.O.R.E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
1	General Conditions	\$1,000,000.00	\$460,000.00	\$40,000.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00	5%
2	Mobilization	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$7,500.00
3	Concrete	\$1,900,000.00	\$1,425,000.00	\$95,000.00	\$0.00	\$0.00	\$1,520,000.00	\$380,000.00	\$76,000.00
4	Masonry	\$4,690,000.00	\$3,283,000.00	\$328,300.00	\$0.00	\$0.00	\$3,611,300.00	\$1,078,700.00	\$180,565.00
5	Metals	\$2,603,000.00	\$2,394,760.00	\$156,180.00	\$0.00	\$0.00	\$2,550,940.00	\$52,060.00	\$127,547.00
6	Rough Carpentry	\$60,000.00	\$42,000.00	\$12,000.00	\$0.00	\$0.00	\$54,000.00	\$6,000.00	\$2,700.00
7	Roofing and Thermal	\$1,407,000.00	\$984,900.00	\$182,910.00	\$0.00	\$0.00	\$1,167,810.00	\$239,190.00	\$58,390.50
8	Doors and Hardware	\$823,000.00	\$246,900.00	\$49,380.00	\$0.00	\$0.00	\$296,280.00	\$526,720.00	\$14,814.00
9	Storefront Systems	\$230,000.00	\$115,000.00	\$34,500.00	\$0.00	\$0.00	\$149,500.00	\$80,500.00	\$7,475.00
10	Gyp Assemblies	\$320,000.00	\$160,000.00	\$48,000.00	\$0.00	\$0.00	\$208,000.00	\$112,000.00	\$10,400.00
11	Acoustical Ceilings	\$400,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$340,000.00	\$3,000.00
12	Flooring	\$620,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$620,000.00	\$0.00
13	Paint	\$284,000.00	\$56,800.00	\$42,600.00	\$0.00	\$0.00	\$99,400.00	\$184,600.00	\$4,970.00
14	Specialties	\$537,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$537,000.00	\$0.00
15	Food Service Equipment	\$942,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$942,000.00	\$0.00
16	Gym and Stage Equipment	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00	\$0.00
17	Casework and Library Furniture	\$601,000.00	\$36,060.00	\$0.00	\$0.00	\$0.00	\$36,060.00	\$564,940.00	\$1,803.00
18	Bleachers and Auditorium Seating	\$300,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$285,000.00	\$750.00
19	Fire Suppression System	\$562,000.00	\$421,500.00	\$28,100.00	\$0.00	\$0.00	\$449,600.00	\$112,400.00	\$22,480.00
20	Plumbing System	\$1,520,000.00	\$1,064,000.00	\$152,000.00	\$0.00	\$0.00	\$1,216,000.00	\$304,000.00	\$60,800.00
21	HVAC System	\$2,070,000.00	\$1,242,000.00	\$269,100.00	\$0.00	\$0.00	\$1,511,100.00	\$558,900.00	\$75,555.00
22	Electrical System	\$2,800,000.00	\$1,344,000.00	\$308,000.00	\$0.00	\$0.00	\$1,652,000.00	\$1,148,000.00	\$82,600.00
23	Earthwork and Storm System	\$2,060,000.00	\$1,895,200.00	\$61,800.00	\$0.00	\$0.00	\$1,957,000.00	\$103,000.00	\$97,850.00
24	Asphalt Paving	\$762,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$762,000.00	\$0.00
25	Landscaping and Fencing	\$154,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$154,000.00	\$0.00
26	Site Utilities	\$320,000.00	\$304,000.00	\$9,600.00	\$0.00	\$0.00	\$313,600.00	\$6,400.00	\$15,680.00
<b>Allowances</b>									
27	Testing: Engineered Earth Fill	\$ 75,000.00	\$24,750.00	\$0.00	\$0.00	\$0.00	\$24,750.00	\$50,250.00	\$1,237.50
28	Testing: Concrete and Asphalt Paving	\$ 75,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$45,000.00	\$1,500.00
29	Testing: Structural	\$ 75,000.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$67,500.00	\$375.00
30	Discretionary Fund	\$ 966,049.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$966,049.00	\$0.00
	ASI 01 - VE Items	\$ (81,000.00)	-\$81,000.00	\$0.00	\$0.00	\$0.00	-\$81,000.00	\$0.00	(\$4,050.00)
	ASI 05 - COR 03 and 04	\$ 87,027.00	\$39,162.15	\$0.00	\$0.00	\$0.00	\$39,162.15	\$47,864.85	\$1,958.11
	ASI 08 - COR 06, 07, and 08	\$ 23,862.00	\$23,862.00	\$0.00	\$0.00	\$0.00	\$23,862.00	\$0.00	\$1,193.10

ASI 11 - COR 10	\$ (91,065.00)	-\$91,065.00	100.0%	\$0.00	\$0.00	\$0.00	(\$4,553.25)
ASI 12 - COR 09	\$ 10,750.00	\$10,750.00	100.0%	\$0.00	\$0.00	\$0.00	\$537.50
ASI 13 - COR 12 thru 16	\$ 53,664.00	\$53,664.00	100.0%	\$0.00	\$0.00	\$0.00	\$2,683.20
ASI 11 - COR 11 and 17	\$ 10,183.00	\$5,091.50	100.0%	\$5,091.50	\$0.00	\$0.00	\$509.15
31 State Fire Marshal and Local Codes Changes	\$ 75,000.00	\$0.00	0.0%	\$0.00	\$0.00	\$75,000.00	\$0.00
32 Civil Engineers	\$ 45,000.00	\$2,093.00	4.7%	\$0.00	\$0.00	\$42,907.00	\$104.65
33 Permits and Fees for Civil	\$ 175,000.00	\$0.00	0.0%	\$0.00	\$0.00	\$175,000.00	\$0.00
34 Soil Erosion and Silt Control	\$ 38,000.00	\$0.00	0.0%	\$0.00	\$0.00	\$38,000.00	\$0.00
35 TDOIT Index (30% Increase)	\$ 38,400.00	\$0.00	0.0%	\$0.00	\$0.00	\$38,400.00	\$0.00
36 Electrical Permits and Fees	\$ 100,000.00	\$0.00	0.0%	\$0.00	\$0.00	\$100,000.00	\$0.00
37 Additional Earthwork 1	\$ 208,000.00	\$208,000.00	100.0%	\$0.00	\$0.00	\$0.00	\$10,400.00
38 Sewer Lift Station (\$803,493)	\$ 1,500,000.00	\$600,000.00	45.0%	\$75,000.00	\$0.00	\$825,000.00	\$33,750.00
39 Additional Earthwork 2 - Pond	\$ 75,000.00	\$75,000.00	100.0%	\$0.00	\$0.00	\$0.00	\$3,750.00
40 Additional Earthwork 3 - Ground Water	\$ 75,000.00	\$75,000.00	100.0%	\$0.00	\$0.00	\$0.00	\$3,750.00
41 Additional Earthwork 4 - Footings	\$ 75,000.00	\$39,016.28	52.0%	\$0.00	\$0.00	\$35,983.73	\$1,950.81
42 Additional Earthwork 5 - Asphalt Soil	\$ 75,000.00	\$0.00	0.0%	\$0.00	\$0.00	\$75,000.00	\$0.00
Change Order #2	\$ (696,507.00)	\$0.00	0.0%	\$0.00	\$0.00	(\$696,507.00)	\$0.00
44 P&P Bond	\$300,000.00	\$300,000.00	100.0%	\$0.00	\$0.00	\$0.00	\$15,000.00
45 Overhead and Profit	\$1,394,130.00	\$766,771.50	62.0%	\$97,589.10	\$0.00	\$529,769.40	\$43,218.03
<b>GRAND TOTALS</b>	<b>\$31,952,493.00</b>	<b>\$17,728,715.43</b>	<b>61.92%</b>	<b>\$2,055,150.59</b>	<b>\$0.00</b>	<b>\$12,168,626.98</b>	<b>\$989,193.30</b>



**CONDITIONAL-CONTRACTOR'S AFFIDAVIT  
AND  
PARTIAL WAIVER OF LIEN**

{PROJECT: Jasper Middle School}

I Jared Erwin, being duly sworn, depose and state that I make this Affidavit and Waiver on behalf of Tri-Con, Inc., and that I am fully authorized to do so.

**NOW THEREFORE**, for and in consideration of the payment made by the Owner to Tri-Con, Inc. the sum of \$1,952,393.07, when received, does hereby forever waive, release, relinquish, and remise to the extent of said payment and all previous payments heretofore received, and all liens, claims or demands against the Owner of below described Project, the right to assert a mechanic's and materialmen's lien pursuant to T.C.A.66-11-101 et. Seq., and/or any claim for quantum meruit or unjust enrichment, scheduling damages, increased costs, delays, acceleration, whether existing now or arising in the future, for and on account of labor and materials furnished and rendered to the Owner and improvement of the following described Project:

{PROJECT: Jasper Middle School}

The undersigned further certifies and warrants that it has paid all of its subcontractors, suppliers and materialmen for any and all labor, materials, and services rendered in connection with the construction and improvement of the above described project and is in compliance with all local, state and federal laws applicable to its work on the Project. Additionally, the undersigned agrees to indemnify and hold harmless the Owner from and against any and all claims damages, losses, and expenses, including but not limited to attorney's fees arising out of or resulting from any non-payment by the undersigned to any subcontractor, supplier, laborer or materialman to the above described Project.

Further, the undersigned warrants that all materials and equipment covered by this billing and payment are free and clear of all liens, claims, security interests, and encumbrances.

Dated this 29th of Sept, 2023.

Contractor Name

Jared Erwin

Sworn to and subscribed before me this 29th day of September, 2023

[Signature]  
Notary Public

My Commission Expires: 11-23-26





**UNCONDITIONAL-CONTRACTOR'S AFFIDAVIT  
AND  
PARTIAL WAIVER OF LIEN**

**{PROJECT: Jasper Middle School}**

I Jared Erwin, being duly sworn, depose and state that I make this Affidavit and Waiver on behalf of Tri-Con, Inc., and that I am fully authorized to do so.

**NOW THEREFORE**, for and in consideration of the payment made by the Owner to Tri-Con, Inc. the sum of \$2,979,146.77 does hereby forever waive, release, relinquish, and remise to the extent of said payment and all previous payments heretofore received, and all liens, claims or demands against the Owner of below described Project, the right to assert a mechanic's and materialmen's lien pursuant to T.C.A.66-11-101 et. Seq., and/or any claim for quantum meruit or unjust enrichment, scheduling damages, increased costs, delays, acceleration, whether existing now or arising in the future, for and on account of labor and materials furnished and rendered to the Owner and improvement of the following described Project:

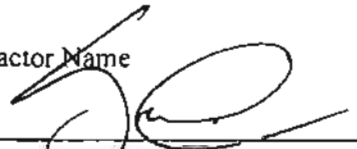
{ Jasper Middle School }

The undersigned further certifies and warrants that it has paid all of its subcontractors, suppliers and materialmen for any and all labor, materials, and services rendered in connection with the construction and improvement of the above described project and is in compliance with all local, state and federal laws applicable to its work on the Project. Additionally, the undersigned agrees to indemnify and hold harmless the Owner from and against any and all claims damages, losses, and expenses, including but not limited to attorney's fees arising out of or resulting from any non-payment by the undersigned to any subcontractor, supplier, laborer or materialman to the above described Project.

Further, the undersigned warrants that all materials and equipment covered by this billing and payment are free and clear of all liens, claims, security interests, and encumbrances.

Dated this 29<sup>th</sup> of SEPTEMBER 2023.

Contractor Name



Sworn to and subscribed before me this 29<sup>th</sup> day of September, 2023

  
Notary Public

My Commission Expires: 11-28-26





ID	Task Name	Duration	Start	Finish	2022	Qtr 3, 2022	Qtr 4, 2022	Qtr 1, 2023	Qtr 2, 2023	Qtr 3, 2023	Qtr 4, 2023	Qtr 1, 2024	Qtr 2, 2024	Qtr 3, 2024	Qtr 4, 2024											
1	Jasper Middle School	542 days	Mon 10/19/22	Tue 10/29/24	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
2	NTP/LDP Issued	0 days	Wed 10/26/22	Wed 10/26/22																						
3	Building Permit Issued	0 days	Mon 10/24/22	Mon 10/24/22																						
4	Procurement/Submittals	260 days	Mon 10/13/22	Fri 9/29/23																						
8	Sitework P1	125 days	Wed 10/26/22	Tue 4/18/23																						
18	Building Construction	485 days	Wed 12/14/22	Tue 10/22/24																						
19	Building Concrete	170 days	Wed 12/14/22	Tue 8/8/23																						
20	Part B Foundation/Slab	30 days	Wed 12/14/22	Tue 1/24/23																						
25	Part C Foundation/Slab	30 days	Wed 1/4/23	Tue 2/14/23																						
30	Part A Foundation/Slab	30 days	Wed 1/25/22	Tue 3/7/23																						
35	Part D Foundation/Slab	60 days	Wed 2/15/22	Tue 5/9/23																						
40	Part E Foundation/Slab	65 days	Wed 5/10/22	Tue 8/8/23																						
45	Building Structure	232.5 days	Wed 3/25/22	Fri 12/15/23																						
46	Part B Structure	135 days	Wed 3/25/22	Tue 8/1/23																						
47	CMU Masonry	12 wks	Wed 1/25/23	Tue 4/18/23																						
48	In-Wall R/I	4 wks	Wed 3/29/23	Tue 4/25/23																						
49	Roof Joist and Decking	6 wks	Wed 4/19/23	Tue 5/30/23																						
50	Roofing Installation	3 wks	Wed 5/31/23	Tue 6/20/23																						
51	Exterior Finishes	6 wks	Wed 6/21/23	Tue 8/1/23																						
52	Part C Structure	85 days	Wed 4/19/22	Tue 8/15/23																						
53	CMU Masonry	6 wks	Wed 4/19/23	Tue 5/30/23																						
54	In-Wall R/I	4 wks	Wed 5/10/23	Tue 6/6/23																						
55	Roof Joist and Decking	3 wks	Wed 5/31/23	Tue 6/20/23																						
56	Roofing Installation	3 wks	Wed 6/21/23	Tue 7/11/23																						
57	Exterior Finishes	5 wks	Wed 7/12/23	Tue 8/15/23																						
58	Part A Structure	85 days	Wed 5/31/22	Tue 9/26/23																						
59	CMU Masonry	6 wks	Wed 5/31/23	Tue 7/11/23																						
60	In-Wall R/I	4 wks	Wed 6/21/23	Tue 7/18/23																						
61	Roof Joist and Decking	3 wks	Wed 7/12/23	Tue 8/1/23																						
62	Roofing Installation	3 wks	Wed 8/22/23	Tue 8/22/23																						
63	Exterior Finishes	5 wks	Wed 8/23/23	Tue 9/26/23																						




ID	Task Name	Duration	Start	Finish
64	<b>Part D Structure</b>	<b>85 days</b>	<b>Wed 7/12/23</b>	<b>Tue 11/7/23</b>
65	CMU Masonry	6 wks	Wed 7/12/23	Tue 8/22/23
66	In-Wall R/I	4 wks	Wed 8/2/23	Tue 8/29/23
67	Roof Joist and Decking	3 wks	Wed 8/23/23	Tue 9/12/23
68	Roofing Installation	3 wks	Wed 9/13/23	Tue 10/3/23
69	Exterior Finishes	5 wks	Wed 10/4/23	Tue 11/7/23
70	<b>Part E Structure</b>	<b>82.5 days</b>	<b>Wed 8/23/23</b>	<b>Fri 12/15/23</b>
71	CMU Masonry	6 wks	Wed 8/23/23	Tue 10/3/23
72	In-Wall R/I	4 wks	Wed 9/13/23	Tue 10/10/23
73	Roof Joist and Decking	3 wks	Wed 10/4/23	Tue 10/24/23
74	Roofing Installation	2.5 wks	Wed 10/25/23	Fri 11/10/23
75	Exterior Finishes	5 wks	Fri 11/10/23	Fri 12/15/23
76	Building Dry-in Complete	0 days	Fri 11/10/23	Fri 11/10/23
77	Exterior Finishes Complete	0 days	Fri 12/15/23	Fri 12/15/23
78	<b>Building Interior</b>	<b>350 days</b>	<b>Wed 6/21/23</b>	<b>Tue 10/22/24</b>
79	<b>Part B Interior</b>	<b>160 days</b>	<b>Wed 6/21/23</b>	<b>Tue 1/30/24</b>
80	Overhead R/I	10 wks	Wed 6/21/23	Tue 8/29/23
81	Window Enclosure Complete	0 days	Tue 8/29/23	Tue 8/29/23
82	Prime/First Coat Paint	3 wks	Wed 8/30/23	Tue 9/19/23
83	Ceiling Grid	4 wks	Wed 9/20/23	Tue 10/17/23
84	ACT Drops	4 wks	Wed 10/18/23	Tue 11/14/23
85	OH Inspections	0 days	Tue 11/14/23	Tue 11/14/23
86	ACT Tile	2 wks	Wed 11/15/23	Tue 11/28/23
87	Flooring	6 wks	Wed 11/29/23	Tue 1/9/24
88	MEP Fixtures/Trim Out	3 wks	Wed 1/10/24	Tue 1/30/24
89	<b>Part C Interior</b>	<b>135 days</b>	<b>Wed 8/30/23</b>	<b>Tue 3/5/24</b>
99	<b>Part A Interior</b>	<b>135 days</b>	<b>Wed 10/25/23</b>	<b>Tue 4/30/24</b>
109	<b>Part D Interior</b>	<b>165 days</b>	<b>Wed 12/20/23</b>	<b>Tue 8/6/24</b>
119	<b>Part E Interior</b>	<b>170 days</b>	<b>Wed 2/28/24</b>	<b>Tue 10/22/24</b>
129	<b>Sitework P2</b>	<b>155 days</b>	<b>Wed 3/27/24</b>	<b>Tue 10/29/24</b>
136	Final Inspections/CO	4 days	Wed 10/23/24	Mon 10/28/24

# MARION COUNTY BOARD OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347  
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools  
Mark A. Griffith

## MEMO

TO: Board Members & Dr. Griffith   
FROM: Becky Bigelow  
DATE: 10/4/23  
RE: Request for Reduction to Maintenance of Effort for 2022-23

Please see attached for justification to reduce the exceptional education maintenance of effort for 2022-23. Information has been submitted to TDOE for approval.



# MARION COUNTY BOARD OF EDUCATION

204 Betsy Pack Drive, Jasper, Tennessee 37347  
Telephone (423) 942-3434 Fax (423) 942-4210  
Director of Schools  
Mark A. Griffith

10/3/2023

This letter is in regard to the 2022-2023 expenditures for Marion County Schools Special Education General Purpose Funds. Total expenditures for FY22 were \$3,086,679.31 with expenditures in FY23 totaling \$3,051,080.97. This is a difference in special education spending totaling \$35,598.34. Marion County Schools is requesting an exception to reduce Maintenance of Effort due to the voluntary departure of one speech/language pathologist and one special education teacher. The special education teacher position was replaced by a teacher with less experience which resulted in a decrease in expenditures for salary and benefits. The speech/language pathologist position was a retirement that went unfilled for the remainder of FY23.

Following are the FY22 to FY23 differences in salary/benefits for Special Education teachers and the midyear retirement of the speech/language pathologist:

FY22 Teacher	Salary	Benefits	Total
S Andry	\$44,316.02	\$24,614.36	\$68,930.38
FY22 SLP			
C Collier	\$63,426.00	\$20,156.65	\$83,582.65

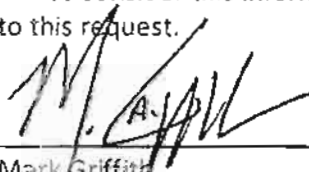
#### FY23 Teacher Replacement and SLP Retirement (Midyear):

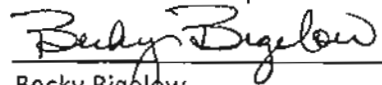
FY23 Teacher	Salary	Benefits	Total
R Thomas	\$33,282.66	\$1,051.38	\$34,334.04
FY23 SLP			
C Collier	\$38,400.00	\$11,703.52	\$50,103.52

<u>FY22 to FY23 DIFFERENCE</u>	Salary	Benefits	Total
	\$66,059.36	\$32,016.11	\$68,075.47

The amounts above totaling \$68,075.47 account for more than the actual reduction in spending.

Please consider this information in reviewing our MOE data for FY '23. Thank you for your attention to this request.


  
\_\_\_\_\_  
Mark Griffith  
Director of Schools

  
\_\_\_\_\_  
Becky Bigelow  
Special Education

# MARION COUNTY BOARD OF EDUCATION

204 Betsy Pack Drive · Jasper, Tennessee 37347  
Telephone (423) 942-3434 · Fax (423) 942-4210

Director of Schools  
Mark A. Griffith

TO: Dr. Mark A. Griffith, Director of Schools   
Marion County School Board  
FROM: Becky Bigelow, Director of Exceptional Education  
DATE: 10/4/2023  
RE: Approval of TISA Accountability Report

Please approve the attached TISA Accountability Report. The report is a 5 year plan addressing academic needs and the funding of student academic needs based on district goals. The report must be made available for public comment and submitted prior to November 1 of each school year. Our report will be posted on the district website.



Tennessee Investment in Student Achievement

## Accountability Report Template

The Tennessee Investment in Student Achievement (TISA) public school funding formula marks a significant change in how Tennessee invests in public education. The TISA funding formula updates the way Tennessee funds public education for the first time in over 30 years to empower each student to read proficiently by third grade, prepare each high school graduate for postsecondary success, and provide resources needed for all students to ensure they succeed.

As part of TISA, T.C.A. § 49-3-112 requires each school district, starting in the 2023-24 school year, to submit an annual accountability report to the Tennessee Department of Education (department). This report must include:

- Goals for student achievement
  - One of the goals must include the district's plan to pursue the goal of seventy percent (70%) or more of the district's third grade students to score "met expectations" or "exceeded expectations" on the English Language Arts (ELA) portion of the TCAP tests. This goal must also detail the district's goal to increase 3<sup>rd</sup> grade ELA proficiency rates by 15% of the gap over the next three years (starting with the 2022-23 TCAP results) to achieve the district's stated goal of at least 70% of 3<sup>rd</sup> grade students proficient in ELA.<sup>1</sup>
- Explanation how the district's stated goals can be met within the district's budget.
- For reports submitted **starting in the 2024-25** school year, a description of how the district's budget and expenditures from the prior school year enabled the district to make progress toward the stated student achievement goals.

Each district's TISA accountability report is required to be presented to the public for review and comment before the report is submitted to the department. The report must be submitted annually to the department by November 1<sup>st</sup>.

Furthermore, each district's TISA accountability report is required to be reviewed annually by the TISA Progress Review Board pursuant to T.C.A. § 49-3-114 to determine whether the school district is taking the proper steps to achieve their stated goal.

This template is intended to assist districts in submitting their accountability reports to the department.

For questions, please contact [tnedu.funding@tn.gov](mailto:tnedu.funding@tn.gov)

Completed reports should be submitted in ePlan by **November 1, 2023**.

---

<sup>1</sup> T.C.A. § 49-3-114 requires the TISA Progress Review Board to review district TISA accountability reports and set a district's minimum goal to increase the district's 3<sup>rd</sup> grade proficiency by 15% of the gap to 70% in 3 years, starting with the 2022-23 TCAP results. This does not apply to districts who have 70% or more of 3<sup>rd</sup> grade students proficient in ELA.

DISTRICT INFORMATION		
District Name	Marion County	
Director of Schools Name	Mark Griffith	
District Point of Contact for TISA Accountability Report	Name	Becky Bigelow
	Phone Number	423.942.3434, ext. 3
	Email Address	bbigelow@mctns.net
Percent of 3 <sup>rd</sup> grade students who scored proficient ("met expectations" or "exceeded expectations") on the English Language Arts (ELA) portion of the spring TCAP		34.4

DISTRICT GOAL STATEMENT(S)	
<b>Goal Statement 1:</b> 3 <sup>rd</sup> Grade ELA Proficiency <sup>2</sup>	% of students will score proficient on the 3 <sup>rd</sup> grade ELA TCAP by <b>25-26</b> year
<b>Goal Statement 2:</b>	Marion County will increase K-12 ELA from 34.6% proficient to 38% proficient by May, 2024.
<b>Goal Statement 3:</b>	Marion County will increase K-12 mathematics from 27.18% proficient to 30% proficient by May, 2024.
<b>Goal Statement 4:</b>	
<b>Goal Statement 5:</b>	

<sup>2</sup> Note: This is a required goal pursuant to T.C.A. § 49-3-112 and must include 70% or more of 3<sup>rd</sup> grade students proficient on the ELA TCAP. If your district already has 70% or more of 3<sup>rd</sup> grade students proficient in ELA, please state a goal that either maintains or increases that proficiency rate.



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
<p><b>Goal Statement 1:</b> 3<sup>rd</sup> grade ELA proficiency<sup>3</sup></p> <p><b>Year 1:</b> 2023-24 school year</p>	<p>39.74% of students will score proficient on the 3<sup>rd</sup> grade ELA TCAP by 2025-26. 70% of students will score proficient on the 3<sup>rd</sup> grade ELA TCAP by 2027-28.</p> <p>Increase 3<sup>rd</sup> grade ELA proficiency to 39.74% by Spring of 2024.</p>	<p>2024 3<sup>rd</sup> grade ELA TCAP; 2023-24 3<sup>rd</sup> grade ELA CASE/MVPA benchmark assessments administered in fall, winter and spring; 2023-24 3<sup>rd</sup> grade ELA IPG data collected in fall, winter, and spring; 2023-24 3<sup>rd</sup> grade ELA URS/Aimsweb benchmarking administered in fall, winter, and spring with at-risk students progress monitored bi-weekly.</p>	<p>Job-Embedded Professional Learning for Teachers and Leaders</p> <p>Implementation of HQIM in ELA classrooms</p> <p>Weekly coaching cycle in ELA classrooms at each school</p> <p>Professional Learning Communities at each school</p> <p>District wide collaborative meetings by grade</p>	<p>Funding from state/local funds and ESSER will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives. Funding will be local/state funds beyond 2023-24.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a</p>

<sup>3</sup> The annual outcome for 3<sup>rd</sup> grade ELA proficiency must include, but is not limited to, the district's goal to increase 3<sup>rd</sup> grade ELA proficiency rates by 15% of the gap over the next 3 years, starting with the 2022-23 TCAP results, to achieve the district's stated goal of at least 70% of 3<sup>rd</sup> grade students proficient in ELA. If the district already has 70% or more of 3<sup>rd</sup> grade students proficient in ELA, it is not required to state in your annual outcomes the 15% gap closure, but must still detail annual outcomes and metrics to either maintain or increase your district's 3<sup>rd</sup> grade ELA proficiency rates and other stated district goals.



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>levels</p> <p>Benchmark assessments on grade level standards</p> <p>Benchmark skill assessments</p> <p>ELA Tutoring</p> <p>Summer Learning</p>	<p>consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide</p>

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional</i> Provide a copy of your district's budget when submitting this report to the department.
				<p>Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
<p><b>Year 2: 2024-25 school year</b></p>	<p>Increase 3<sup>rd</sup> grade ELA proficiency to 49% by Spring of 2025.</p>	<p>2025 3<sup>rd</sup> grade ELA TCAP; 2024-25 3<sup>rd</sup> grade ELA CASE/MVPA benchmark assessments administered in fall, winter and spring; 2024-25 3<sup>rd</sup> grade ELA IPG data collected in fall, winter, and spring; 2024-25 3<sup>rd</sup> grade ELA URS/Aimsweb benchmarking administered in fall, winter, and spring</p>	<p>Job-Embedded Professional Learning for Teachers and Leaders Implementation of HQIM in ELA classrooms Weekly coaching cycle in ELA classrooms at each school Professional Learning</p>	<p>Funding will be used for the purchase of annual costs for ELA HQIM, K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives.  Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and</p>





# TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
		with at-risk students progress monitored bi-weekly.	<p>Communities at each school</p> <p>District wide collaborative meetings by grade levels</p> <p>Benchmark assessments on grade level standards</p> <p>Benchmark skill assessments</p> <p>ELA Tutoring</p> <p>Summer Learning</p>	<p>benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with</p>



## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
				<p>a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
<p><b>Year 3: 2025-26 school year</b></p>	<p>Increase 3rd grade ELA proficiency to 56% by Spring of 2026. Marion County's 15% is 39.74%.</p>	<p>2026 3<sup>rd</sup> grade ELA TCAP; 2025-26 3<sup>rd</sup> grade ELA CASE/MVPA benchmark assessments administered in fall, winter and spring; 2025-26 ELA IPG data collected in fall, winter, and spring; 2025-26 ELA URS/Aimsweb benchmarking</p>	<p>Job-Embedded Professional Learning for Teachers and Leaders</p> <p>Implementation of HQIM in ELA classrooms</p> <p>Weekly coaching cycle in ELA classrooms at each school</p>	<p>Funding will be used for the purchase of annual costs for ELA HQIM, K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using</p>

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
		administered in fall, winter, and spring with at-risk students progress monitored bi-weekly.	<p>Professional Learning Communities at each school</p> <p>District wide collaborative meetings by grade levels</p> <p>Benchmark assessments on grade level standards</p> <p>Benchmark skill assessments</p> <p>ELA Tutoring</p> <p>Summer Learning</p>	<p>student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assesses mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students</p>



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
				<p>will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
<p><b>Year 4: 2026-27 school year</b></p>	<p>Increase 3<sup>rd</sup> grade ELA proficiency to 63% by Spring of 2027.</p>	<p>2027 3<sup>rd</sup> grade TCAP; 2026-27 3<sup>rd</sup> grade ELA CASE/MVPA benchmark assessments administered in fall, winter and spring; 2026-27 3<sup>rd</sup> grade ELA IPG data collected in fall,</p>	<p>Job-Embedded Professional Learning for Teachers and Leaders Implementation of HQIM in ELA classrooms Weekly coaching</p>	<p>Funding will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives. Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by</p>



## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
		<p>winter, and spring: 2026-27 3<sup>rd</sup> grade ELA            URS/Aimsweb benchmarking administered in fall, winter, and spring with at-risk students progress monitored bi-weekly.</p>	<p>cycle in ELA classrooms at each school            Professional Learning Communities at each school            District wide collaborative meetings by grade levels            Benchmark assessments on grade level standards            Benchmark skill assessments            ELA Tutoring            Summer Learning</p>	<p>grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.            Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback            Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.            Funding is used to purchase a benchmark assessment (CASE/MVPA) to assesses mastery of grade level standards and to drive future instruction.            Funding is used to pay for ELA</p>





## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional</i> - Provide a copy of your district's budget when submitting this report to the department.
				<p>tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
Year 5: 2027-28 school year	Increase 3 <sup>rd</sup> grade ELA proficiency to 70% by Spring of 2028.	2027 3 <sup>rd</sup> grade ELA TCAP; 2027-28 3 <sup>rd</sup> grade ELA CASE/MVPA benchmark assessments administered in fall, winter and spring;	Job-Embedded Professional Learning for Teachers and Leaders Implementation of HQIM in ELA	<p>Funding will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements My 6-12 implements My Perspectives.</p> <p>Funding will provide Job-</p>

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
		<p>2027-28 3<sup>rd</sup> grade ELA IPG data collected in fall, winter, and spring;                      2027-28 3<sup>rd</sup> grade ELA URS/Aimsweb benchmarking administered in fall, winter, and spring with at-risk students progress monitored bi-weekly.</p>	<p>classrooms                      Weekly coaching cycle in ELA classrooms at each school                      Professional Learning Communities at each school                      District wide collaborative meetings by grade levels                      Benchmark assessments on grade level standards                      Benchmark skill assessments                      ELA Tutoring                      Summer Learning</p>	<p>Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assesses mastery of grade level standards</p>

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
				<p>and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
<b>Goal Statement 2:</b>	Marion County will increase K-12 ELA from 34.6% proficient to 38% proficient by May, 2024.			
<b>Year 1:</b> 2023-24 school year	Marion County will improve overall K-12 ELA composite from 34.6% proficient to	2024 TN Ready for grades 3-8; 2024 EOC for English I	Job-Embedded Professional Learning for	Funding by state/local funds and ESSER will be used for the purchase of annual costs for



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
	38% proficient by May, 2024.	and English II	<p>Teachers and Leaders</p> <p>Implementation of HQIM in ELA classrooms</p> <p>Weekly coaching cycle in ELA classrooms at each school</p> <p>Professional Learning Communities at each school</p> <p>District wide collaborative meetings by grade levels</p> <p>Benchmark assessments on grade level standards</p> <p>Benchmark skill assessments</p> <p>ELA Tutoring</p>	<p>ELA HQIM. K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives. Funding will be state/local funds following 2023-24.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student</p>





# TISA Accountability Report Template



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
			Summer Learning	<p>mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assesses mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify</p>

## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
Year 2: 2024-25 school year	Marion County will improve overall K-12 ELA composite to 41% by May, 2025.	2025 TN Ready for grades 3-8; 2025 EOC for English I and English II	<p>Job-Embedded Professional Learning for Teachers and Leaders</p> <p>Implementation of HQIM in ELA classrooms</p> <p>Weekly coaching cycle in ELA classrooms at each school</p> <p>Professional Learning Communities at each school</p> <p>District wide collaborative meetings by grade levels</p> <p>Benchmark assessments on grade level standards</p>	<p>progress and areas of continued need.</p> <p>Funding will be used for the purchase of annual costs for ELA HQIM, K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p>



# TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
			<p>Benchmark skill assessments</p> <p>ELA Tutoring</p> <p>Summer Learning</p>	<p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on</p>



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
<p><b>Year 3: 2025-26 school year</b></p>	<p>Marion County will increase overall K-12 ELA composite to 44% proficient by May, 2026.</p>	<p>2026 TN Ready for grades 3-8; 2026 EOC for English I and English II</p>	<p>Job-Embedded Professional Learning for Teachers and Leaders</p> <p>Implementation of HQIM in ELA classrooms</p> <p>Weekly coaching cycle in ELA classrooms at each school</p> <p>Professional Learning Communities at each school</p> <p>District wide collaborative meetings by grade levels</p> <p>Benchmark</p>	<p>Individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p> <p>Funding will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions,</p>



## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>assessments on grade level standards</p> <p>Benchmark skill assessments</p> <p>ELA Tutoring</p> <p>Summer Learning</p>	<p>and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the</p>

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
Year 4: 2026-27 school year	Marion County will increase overall K-12 ELA composite to 47% proficient by May 2027.	2027 TN Ready for grades 3-8; 2027 EOC for English I and English II	<p>Job-Embedded Professional Learning for Teachers and Leaders</p> <p>Implementation of HQIM in ELA classrooms</p> <p>Weekly coaching cycle in ELA classrooms at each school</p> <p>Professional Learning Communities at each school</p> <p>District wide collaborative meetings by grade</p>	<p>beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p> <p>Funding will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training</p>

## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>levels</p> <p>Benchmark assessments on grade level standards</p> <p>Benchmark skill assessments</p> <p>ELA Tutoring</p> <p>Summer Learning</p>	<p>to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in</p>





# TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department
				<p>summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
<p><b>Year 5: 2027-28 school year</b></p>	<p>Marion County will increase overall K-12 ELA composite to 51% proficient by May, 2028.</p>	<p>2028 TN Ready for grades 3-8; 2028 EOC for English I and English II</p>	<p>Job-Embedded Professional Learning for Teachers and Leaders  Implementation of HQIM in ELA classrooms  Weekly coaching cycle in ELA classrooms at each school  Professional Learning Communities at each school</p>	<p>Funding will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives.  Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.  Funding will be used for a</p>





# TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>District wide collaborative meetings by grade levels</p> <p>Benchmark assessments on grade level standards</p> <p>Benchmark skill assessments</p> <p>ELA Tutoring</p> <p>Summer Learning</p>	<p>consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide</p>

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional</i> Provide a copy of your district's budget when submitting this report to the department.
				<p>Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
<p><b>Goal Statement 3:</b></p> <p><b>Year 1: 2023-24 school year</b></p>	<p>Marion County will increase K-12 mathematics from 27.18% proficient to 30% proficient by May, 2024.</p>	<p>2024 TN Ready for grades 3-8; 2023 Fall and 2024 Spring EOC for high school; IPG data, quarterly benchmark data from CASE/MVPAI</p>	<p>Improving student outcomes in mathematics by providing teachers with the needed supports and resources. In grades K-12, teachers will be provided high quality instructional materials/resources and job-embedded professional development. The</p>	<p>Funding from state/local funds and ESSER used for the initial purchase of Math HQIM. K-8 implements SAVVAS and 9-12 implements HMH. Funding will be state/local funds beyond 2023-24.</p> <p>Funding provides Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using</p>

## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>resources and professional development will result in more effective instruction that will lead to increased student outcomes.</p> <p>Building level administrators will conduct weekly coaching cycles with math teachers at their schools. The coaching cycles will consist of a pre-conference focused on lesson internalization, classroom observation, and a post-conference focused on high quality feedback.</p> <p>Math teachers and math academic leaders will participate in Professional Learning</p>	<p>student work to drive instruction, HQLM implementation, and using data from formative and benchmark assessments.</p> <p>Funding provided grades 9-12 math teachers professional development 4 days in the summer.</p> <p>Funding provides staff development throughout the year for both K-8 math teachers and 9-12 math teachers.</p> <p>Funding is used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback in math.</p> <p>Funding is used to purchase a benchmark assessment (JRS) that is used to evaluate student mastery of math skills and to drive RTI-2 math tiered intervention.</p>



## TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional</i> Provide a copy of your district's budget when submitting this report to the department.
<b>Year 2: 2024-25 school year</b>	Marion County will improve overall K-12 mathematics	2025 TN Ready for grades 3-8; 2024	<p>Communities at the school level and district level. The focus of PLCs is the implementation of HQIM in core instruction.</p> <p>Extended learning/increased opportunities will be offered such as before/after school tutoring, summer learning, AP Access for All, family and community engagement activities, ACT initiatives, and increasing access to high quality teachers.</p> <p>RTI-2</p>	<p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive instruction.</p> <p>Funding is used to pay for math tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual math needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify math needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
				Funding will be used for the purchase of annual costs for



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students:	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
	composite to 33% proficient by May 2025.	Fall and 2025 Spring EOC for high school; IPG data, quarterly benchmark data from CASE/MVPAI	<p>mathematics by providing teachers with the needed supports and resources. In grades K-12, teachers will be provided high quality instructional materials/resources and job-embedded professional development. The resources and professional development will result in more effective instruction that will lead to increased student outcomes.</p> <p>Building level administrators will conduct weekly coaching cycles with math teachers at their schools. The coaching cycles will consist of a pre-conference focused on lesson</p>	<p>ELA HQIM, K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered</p>



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>internalization, classroom observation, and a post-conference focused on high quality feedback.</p> <p>Math teachers and math academic leaders will participate in Professional Learning Communities at the school level and district level. The focus of PLCs is the implementation of HQIM in core instruction.</p> <p>Extended learning/increased opportunities will be offered such as before/after school tutoring, summer learning, AP Access for All, family and community engagement</p>	<p>intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assesses mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>

# TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>activities, ACT initiatives, and increasing access to high quality teachers.</p> <p>RTI-2</p>	
<p>Year 3: 2025-26 school year</p>	<p>Marion County will improve overall K-12 mathematics composite to 36% by May, 2026.</p>	<p>2026 TN Ready for grades 3-8; 2025 Fall and 2026 Spring EOC for high school; IPG data, 2025-26 quarterly benchmark data from CASE/MVPAI</p>	<p>Improving student outcomes in mathematics by providing teachers with the needed supports and resources. In grades K-12, teachers will be provided high quality instructional materials/resources and job-embedded professional development. The resources and professional development will result in more effective instruction that will lead to increased student outcomes.</p>	<p>Funding will be used for the purchase of annual costs for ELA HQIM, K-3 implements CKLA, 4-5 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching</p>





School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>Building level administrators will conduct weekly coaching cycles with math teachers at their schools. The coaching cycles will consist of a pre-conference focused on lesson internalization, classroom observation, and a post-conference focused on high quality feedback.</p> <p>Math teachers and math academic leaders will participate in Professional Learning Communities at the school level and district level. The focus of PLCs is the implementation of HQIM in core instruction.</p> <p>Extended</p>	<p>cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on</p>



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>learning/increased opportunities will be offered such as before/after school tutoring, summer learning, AP Access for All, family and community engagement activities, ACT initiatives, and increasing access to high quality teachers.</p> <p>RTI-2</p>	<p>benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
<p><b>Year 4: 2026-27 school year</b></p>	<p>Marion County will improve overall K-12 mathematics composite to 39% proficient by May, 2027.</p>	<p>2027 TN Ready for grades 3-8; 2026 Fall and 2027 Spring EOC for high school; IPG data, 2026-27 quarterly benchmark data from CASE/MVPAI</p>	<p>Improving student outcomes in mathematics by providing teachers with the needed supports and resources. In grades K-12, teachers will be provided high quality instructional materials/resources and job-embedded professional</p>	<p>Funding will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements EL, and 6-12 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using</p>



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> Provide a copy of your district's budget when submitting this report to the department.
			<p>development. The resources and professional development will result in more effective instruction that will lead to increased student outcomes.</p> <p>Building level administrators will conduct weekly coaching cycles with math teachers at their schools. The coaching cycles will consist of a pre-conference focused on lesson internalization, classroom observation, and a post-conference focused on high quality feedback.</p> <p>Math teachers and math academic leaders will participate in Professional</p>	<p>student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p> <p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assess mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students</p>



School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
Year 5: 2027-28 school year	Marion County will improve overall K-12 mathematics composite to 42% proficient by May, 2028.	2027 TN Ready for grades 3-8; 2027 Fall and 2028 Spring EOC for	<p>Learning Communities at the school level and district level. The focus of PLCs is the implementation of HQIM in core instruction.</p> <p>Extended learning/increased opportunities will be offered such as before/after school tutoring, summer learning, AP Access for All, family and community engagement activities, ACT initiatives, and increasing access to high quality teachers.</p> <p>RT1-2</p> <p>Improving student outcomes in mathematics by providing teachers</p>	<p>will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>
			<p>Funding will be used for the purchase of annual costs for ELA HQIM. K-3 implements CKLA, 4-5 implements EL, and</p>	





School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
		high school; IPG data, 2027-28 quarterly benchmark data from CASE/MVPAI	<p>with the needed supports and resources. In grades K-12, teachers will be provided high quality instructional materials/resources and job-embedded professional development. The resources and professional development will result in more effective instruction that will lead to increased student outcomes.</p> <p>Building level administrators will conduct weekly coaching cycles with math teachers at their schools. The coaching cycles will consist of a pre-conference focused on lesson internalization, classroom</p>	<p>6-12 implements My Perspectives.</p> <p>Funding will provide Job-Embedded PD through collaborative meetings in grades K-8 three times per year by grade level for 3 hours. The focus will be unit internalization, lesson internalization, using student work to drive instruction, HQIM implementation, and using data from formative and benchmark assessments.</p> <p>Funding will be used for a consultant to build and collaborate with district leaders for Academic leader training to focus on leading coaching cycles, leading PLCs, classroom observations, theories of actions, and providing high quality feedback</p> <p>Funding is used to purchase a benchmark assessment (URS) that is used to evaluate student mastery of reading skills and to drive RTI-2 reading tiered intervention.</p>





School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps <small>This may include descriptions of district-based programs, staffing, and intervention services for students.</small>	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional.</i> <small>Provide a copy of your district's budget when submitting this report to the department.</small>
			<p>observation, and a post-conference focused on high quality feedback.</p> <p>Math teachers and math academic leaders will participate in Professional Learning Communities at the school level and district level. The focus of PLCs is the implementation of HQIM in core instruction.</p> <p>Extended learning/increased opportunities will be offered such as before/after school tutoring, summer learning, AP Access for All, family and community engagement activities, ACT initiatives, and</p>	<p>Funding is used to purchase a benchmark assessment (CASE/MVPA) to assesses mastery of grade level standards and to drive future instruction.</p> <p>Funding is used to pay for ELA tutoring to be provided at all schools before, after, and/or on Saturdays. Identified students will attend tutoring focused on individual literacy needs. Tutoring will be small group with a low teacher:student ratio.</p> <p>Funding is used to provide Summer Learning during the month of June. Students will be identified for participation in summer camps based on benchmark and screener data. Students will be screened at the beginning of summer learning to identify literacy needs. Instruction will focus on individual needs. Students will be screened at the conclusion of summer learning to identify progress and areas of continued need.</p>



# TISA Accountability Report Template

School Year	Annual Outcome(s)	Associated Metrics/Data	Action Steps This may include descriptions of district-based programs, staffing, and intervention services for students.	Describe how your district intends to use their budget to execute the action steps and meet the stated goal. <i>Optional:</i> Provide a copy of your district's budget when submitting this report to the department.
			increasing access to high quality teachers. RTI-2	
<b>Goal Statement 4:</b>				
Year 1: 2023-24 school year				
Year 2: 2024-25 school year				
Year 3: 2025-26 school year				
Year 4: 2026-27 school year				
Year 5: 2027-28 school year				
<b>Goal Statement 5:</b>				
Year 1: 2023-24 school year				
Year 2: 2024-25 school year				
Year 3: 2025-26 school year				
Year 4: 2026-27 school year				
Year 5: 2027-28 school year				

## Public Comment

The TISA accountability report must be presented for public comment to parents, educators, and local community members prior to its submission to the department by November 1 each year.



# TISA Accountability Report Template

## Public Comment

The TISA accountability report must be presented for public comment to parents, educators, and local community members prior to its submission to the department by November 1 each year.

Date(s) of opportunity for local public comment.	10/17/23 - 10/27/23
Description of public comment opportunities (e.g. collection of written comments, public hearing, local board meeting discussion, etc.)	1. Survey through district web site 2. Local board meeting discussion
Summary of public comment received, if any.	
Description of how your district did or did not incorporate public comment received into the final accountability report submission.	



# Marion County Department of Education

## Request for Disposal / Removal of Equipment

Do not list items with values of \$250.00 or greater. Those items must be declared as "surplus property" by the board. Make a separate request for those in writing to the Program Director and / or Director of Schools. Forward all request to Inventory Asset Manager.

Item	Serial Number - or other identifying features	Funding Source	State Tag# (if applicable)	Estimated Current Value	Condition	Recommended Method of Disposal	Recipient / Location *	Date Moved
HP Color Laser Jet M553	IPCCL4C1M4	Local	503069	0	Not Functional	Trash		
IPAD	DMPQXD4265VY	Perkins	CTE 0268	0	Software Load S.T. Cont & copy	TRASH		
IPAD CASE	1513EPD31478	Perkins	CTE 0269	0	WORK	TRASH		

Notes describing disposal / removal:

*Theresa Rance*  
Director of Program

9/14/23

Date

*C. Howard Baker*  
Teacher

9-12-23

Date

*James F. Zipp*  
Principal

5-12-23

Date

Date

Director of Schools


Chairman of the Board

Date

\* For Program Director to Complete



# Memo

**To:** Marion County Board of Education, Dr. Mark Griffith  
**From:** Sherry Prince, CTE Director   
**Date:** October 5, 2023  
**Re:** Approval of future ISM purchases

---

Attached are purchase requests/quotes from RealityWorks for Whitwell High Ag Program. This is identical to the one from last month's meeting for Marion County High Ag Program.

# Realityworks

Live it. Learn it.

2709 Mondovi Road, Eau Claire, WI 54701 USA  
 +1.800.830.1416 | +1.715.830.2040

# Quote

145129

10/5/2023

Expires: 12/4/2023

**Prepared For**

Teena Casseday  
 (423) 658-5141

**Bill To**

Sherry Prince  
 Marion Co School District  
 204 Betsy Pack Dr  
 Jasper TN 37347  
 United States

**Ship To**

Teena Casseday  
 Whitwell High School  
 200 Tiger Trail  
 Whitwell TN 37397  
 United States

**READY TO PLACE ORDER?**

- Email PO and copy of quote to [orders@realityworks.com](mailto:orders@realityworks.com) or call 800-830-1416 for payment options.
- Include Accounts Payable email address on PO

**QUESTIONS?**

Contact Dan Cramer  
[dan.cramer@realityworks.com](mailto:dan.cramer@realityworks.com)  
 (800) 830-1416 x1132

**Sole Source Info:**

<https://www.realityworks.com/resources/sole-source-product-list>

Item #	Description	Price	Quantity	Extended
41010101	Plant Science Kit	\$799.00	1	\$799.00
10635115	Large Injection Pad	\$65.00	1	\$65.00
42010920	Bovine AI Cervix Kit	\$1,099.00	1	\$1,099.00
36060120	Stethoscope 10 Pack	\$365.00	2	\$730.00
42010550	Bovine Fetal Development Models	\$2,499.00	1	\$2,499.00
47010400	Canine Vet Trainer	\$2,749.00	1	\$2,749.00
40010555	Suture Kit - 5 Pack	\$1,199.00	1	\$1,199.00
	Suture Kit - 1 Pack		5	
40210100	Agriculture Education Kits - 6-Pack (Beef Cow, Swine, Horse, Chicken, Sheep, Goat)	\$4,099.00	1	\$4,099.00
	Beef Cattle Kit		1	
	Swine Kit		1	
	Chicken Kit		1	
	Goat Kit		1	
	Sheep Kit		1	
	Horse Kit		1	
42010905	Bovine Breeder with Palpation (Brown)	\$4,199.00	1	\$4,199.00
42010400	Calf Simulator	\$5,449.00	1	\$5,449.00
42010450	Bovine Injection Simulator with Stand	\$4,949.00	1	\$4,949.00

Subtotal	\$27,836.00
Shipping and Handling	\$1,496.76
Tax	\$0.00
<b>Total</b>	<b>\$29,332.76</b>
Terms	Net 30

## PROCEDURE FOR ADMINISTRATION OF EMERGENCY SEIZURE MEDICATION

(VOLTOCO, NAYZILAM)

### PURPOSE:

The purpose of this procedure is to insure the safe and timely administration of Diastat if it should become necessary during the time the child is at school. Diastat is an emergency intervention drug used in controlling or stopping status epilepticus, or other seizures as directed by a physician. Employees are trained to start timing a seizure as soon as it begins so the nurse or EMS can be alerted immediately and will know the exact time when arriving to the scene. The time of seizure is what dictates need for the emergency medication.

### EQUIPMENT:

1. A completed doctor's order for the administration of emergency seizure medication.
2. Properly labeled pharmaceutical container with medication and specific instructions.
3. Signed permission form from parent/guardian for medication administration.
4. Documentation form following administration of emergency seizure medication.

### IDENTIFYING INFORMATION:

Epilepsy or other types of chronic illness or disabilities may cause seizures. The management of seizures should be consistent at home and at school. A seizure is a sudden period of altered consciousness, motor activity, sensory phenomena, or inappropriate behavior. It is caused by abnormal electrical discharges within the brain.

A child with epilepsy, or seizure disorder, or any other condition in which seizures may occur should have an IHP for care at school. Staff working with a child with a seizure disorder should be trained in management of it. Information should be obtained from the parents, the physician, the neurologist, and any other professionals who are managing the child's condition.

Determine if the student is having a seizure. Seizures may be expressed as any one or combination of the following:

1. An abrupt change in consciousness, or responsiveness, including no response, or an inappropriate response.
2. An alteration in perception of the environment. Any of the senses may be altered.
3. An involuntary alteration of the individual's movement, such as rigidity, or loss of muscle tone.

### PROCEDURE:

1. Keep calm, ease to floor, and turn on side to prevent aspiration of secretions.

2. Notify School Nurse if available and if nurse not available CALL 911.
3. DO NOT attempt to restrain, but protect head from injury.
4. Time the seizure, and observe the seizure pattern.
5. If School Nurse is available , Nurse will administer emergency seizure medication according to physician's order and IHP. Emergency seizure medication will be kept/ stored in \_\_\_\_\_location.
6. Call 911 if emergency seizure medication is administered, or in case of an unforeseen emergency where the nurse is unavailable and the seizure lasts longer than \_\_\_\_\_ minutes.
7. Designate someone to notify the parents. Inform them that the emergency seizure medication has been given and 911 was called. (May need to go to hospital instead of coming to school.)
8. Document procedure.

If a seizure should occur while the child is being transported to or from school on the school bus, our procedure will be to call 911. If there is no nurse available, our procedure is to call 911.

THIS PROCEDURE IS FOR USE WITH EMERGENCY SEIZURE MEDICATIONS ONLY. IT DOES NOT APPLY TO ANY OTHER DRUG.



PHYSICIAN'S ORDER FOR THE ADMINISTRATION OF EMERGENCY SEIZURE MEDICATIONS IN THE SCHOOL SETTING

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

1. Dosage of medication: \_\_\_\_\_
2. When should child be treated with Medicaiton (be very specific): \_\_\_\_\_  
\_\_\_\_\_
3. Has child ever received Medication before and how did they react? \_\_\_\_\_  
\_\_\_\_\_
4. What side effects can be expected after the administration of medication? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. If child has a cold, respiratory infection, or fever should the medication be given? \_\_\_\_\_
6. After administering emergency seizure medication, 911 will be called.
7. If a seizure should occur while the child is being transported to or from school on the school bus, our procedure will be to call 911.

\_\_\_\_\_  
Physician's Signature/Licensed Healthcare Provider

\_\_\_\_\_  
Date

It is understood that the medication is administered solely at the request of, and as an accommodation to, the undersigned parent or guardian. In consideration of the request to perform this service by a school nurse employed by Marion County School System, the undersigned parent or guardian hereby understands and agrees that the Marion County School System and its personnel shall not be liable for any injury resulting from the reasonable and prudent assistance in the administration of medication. (T.C.A. 49-5-415)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
PRINT Parent/Guardian Name

\_\_\_\_\_  
Phone number during the day

\_\_\_\_\_  
Alternate phone number

\_\_\_\_\_  
Cell phone number

REPORT OF ADMINISTRATION OF EMERGENCY SEIZURE MEDICATIONS

Child's name: \_\_\_\_\_ Date: \_\_\_\_\_

Baseline vital signs: \_\_\_\_\_ Weight: \_\_\_\_\_

(Breathing rate and weight should be obtained at beginning of school year and mid-year)

Time seizure began: \_\_\_\_\_

Time Diastat given: \_\_\_\_\_

Time 911 was called: \_\_\_\_\_ By whom: \_\_\_\_\_

Time parent/guardian contacted: \_\_\_\_\_ By whom: \_\_\_\_\_

Observation made, if any: \_\_\_\_\_

Seizure description: \_\_\_\_\_

1. Change in respiratory rate: \_\_\_\_\_

2. Change in color: \_\_\_\_\_

3. Side effects of medication noted: \_\_\_\_\_

4. Action taken: \_\_\_\_\_

5. Time seizure ended (if ended while in care of school staff): \_\_\_\_\_

Narrative of incident/ other comments: \_\_\_\_\_

Was proper disposal of used material followed? \_\_\_\_\_

(DO NOT REUSE- discard in sharps container)

Signature of School Nurse Completing Report

Date & Time

## PROCEDURE FOR ADMINISTRATION OF DIASTAT (RECTAL VALIUM)

### PURPOSE:

The purpose of this procedure is to insure the safe and timely administration of Diastat if it should become necessary during the time the child is at school. Diastat is an emergency intervention drug used in controlling or stopping status epilepticus, or other seizures as directed by a physician. Employees are trained to start timing a seizure as soon as it begins so the nurse or EMS can be alerted immediately and will know the exact time when arriving to the scene. The time of seizure is what dictates need for the emergency medication.

### EQUIPMENT:

1. A completed doctor's order for the administration of Diastat. See attached Physician's Order for the Administration of Diastat.
2. Property labeled pharmaceutical container with medication and specific instructions.
3. Signed permission form from parent/guardian for medication administration.
4. Documentation form following administration of Diastat.

### IDENTIFYING INFORMATION:

Epilepsy or other types of chronic illness or disabilities may cause seizures. The management of seizures should be consistent at home and at school. A seizure is a sudden period of altered consciousness, motor activity, sensory phenomena, or inappropriate behavior. It is caused by abnormal electrical discharges within the brain.

A child with epilepsy, or seizure disorder, or any other condition in which seizures may occur should have an IHP for care at school. Staff working with a child with a seizure disorder should be trained in management of it. Information should be obtained from the parents, the physician, the neurologist, and any other professionals who are managing the child's condition.

**Determine if the student is having a seizure.** Seizures may be expressed as any one or combination of the following:

1. An abrupt change in consciousness, or responsiveness, including no response, or an inappropriate response.
2. An alteration in perception of the environment. Any of the senses may be altered.
3. An involuntary alteration of the individual's movement, such as rigidity, or loss of muscle tone.

### PROCEDURE:

1. Keep calm, ease to floor, and turn on side to prevent aspiration of secretions.
2. Notify School Nurse.
3. **DO NOT** attempt to restrain, but protect head from injury.
4. Time the seizure, and observe the seizure pattern.
5. If School Nurse is available, Nurse will administer Diastat according to physician's order and IHP. Diastat will be kept stored in \_\_\_\_\_ location.
6. Call 911 if Diastat is administered, or in case of an unforeseen emergency where the nurse is unavailable and the seizure lasts longer than \_\_\_\_\_ minutes.
7. Designate someone to notify the parents. Inform them that Diastat has been given and 911 was called. (May need to go to hospital instead of coming to school.)
8. Document procedure.

*If a seizure should occur while the child is being transported to or from school on the school bus, our procedure will be to call 911. If there is no nurse available, our procedure is to call 911.*

**THIS PROCEDURE IS FOR USE WITH DIASTAT ONLY. IT DOES NOT APPLY TO ANY OTHER DRUG.**  
(May, 2008) (Rev. Nov 2020)

PHYSICIAN'S ORDER FOR THE ADMINISTRATION  
OF DIASTAT IN THE SCHOOL SETTING

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

1. Dosage of Diastat: \_\_\_\_\_

2. When should child be treated with Diastat (be very specific): \_\_\_\_\_

3. Has child ever received Diastat before and how did they react? \_\_\_\_\_

4. What side effects can be expected after the administration of Diastat? \_\_\_\_\_

5. What action should be taken if the child has a bowel movement or expels the medication? \_\_\_\_\_

6. If child has a cold, respiratory infection, or fever should the Diastat be given? \_\_\_\_\_

7. After administering Diastat, 911 will be called.

8. If a seizure should occur while the child is being transported to or from school on the school bus, our procedure will be to call 911.

\_\_\_\_\_  
Physician's Signature/Licensed Healthcare Provider

\_\_\_\_\_  
Date

It is understood that the medication is administered solely at the request of, and as an accommodation to, the undersigned parent or guardian. In consideration of the request to perform this service by a school nurse employed by Marion County School System, the undersigned parent or guardian hereby understands and agrees that the Marion County School System and its personnel shall not be liable for any injury resulting from the reasonable and prudent assistance in the administration of medication. (T.C.A. 49-5-415)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
PRINT Parent/Guardian Name

\_\_\_\_\_  
Phone number during the day

\_\_\_\_\_  
Alternate phone number

\_\_\_\_\_  
Cell phone number



REPORT OF ADMINISTRATION OF DIASTAT

Child's name: \_\_\_\_\_ Date: \_\_\_\_\_

Baseline vital signs: \_\_\_\_\_ Weight: \_\_\_\_\_  
(Breathing rate and weight should be obtained at beginning of school year and mid-year)

Time seizure began: \_\_\_\_\_

Time Diastat given: \_\_\_\_\_

Time 911 was called: \_\_\_\_\_ By whom: \_\_\_\_\_

Time parent/guardian contacted: \_\_\_\_\_ By whom: \_\_\_\_\_

Observation made, if any: \_\_\_\_\_

\_\_\_\_\_

Seizure description: \_\_\_\_\_

\_\_\_\_\_

1. Change in respiratory rate: \_\_\_\_\_

2. Change in color: \_\_\_\_\_

3. Side effects of medication noted: \_\_\_\_\_

\_\_\_\_\_

4. Action taken: \_\_\_\_\_

\_\_\_\_\_

5. Time seizure ended (if ended while in care of school staff): \_\_\_\_\_

Narrative of incident/ other comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Was proper disposal of used material followed? \_\_\_\_\_  
(DO NOT REUSE- discard in sharps container)

\_\_\_\_\_  
Signature of School Nurse Completing Report

\_\_\_\_\_  
Date & Time

**Marion Board of Education**

To: Mark Griffith ↗ ↘  
From: Mike Ogden  
CC: Marion County School Board  
Date: 10/02/2023  
Re: Request for approval.  
Purchase Chromebooks using ESSR 3.0 funds.

---

I am asking for approval to use ESSR 3.0 funds to purchase Chromebooks from CDW-G using Sourcewell contract #081419.

179 chromebooks with accidental warranty is \$70,660.25

The 179 Chromebooks will be distributed K-12 to give every student in Marion County Schools continued access to a Chromebook.

Respectfully,

Mike Ogden

# Quote # NNBB379

Description: LENOVO 100E- 3YR ADP AND

Created Date: 08/25/23

Status: [Open](#)

Requested By: MIKE OGDEN

Customer Notes:

Ship to:

MARION COUNTY BOARD OF EDUCATION  
204 BETSY PACK DR  
JASPER, TN 37347-3324

Billed to:

MARION COUNTY BOARD OF EDUCATION  
ATTN: ACCTS PAYABLE  
204 BETSY PACK DR  
JASPER, TN 37347-3324  
(423) 942-3434

Shipping method:

Select shipping carrier during checkout.

Payment method:

NET 30 Days-Govt/Ed

## Quote Summary

Subtotal	\$70,660.25
*US Tax	\$0.00
Shipping	\$0.00
<b>Grand Total</b>	<b>\$70,660.25</b>



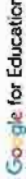
\*Tax may change if this quote is amended by your account manager.

[Checkout](#)

[Add to Cart](#)

## Product Details

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 Lenovo 100e Chromebook Gen 3 - 11.6" - Intel Celeron - N4500 - 4 GB RAM - 3	13758 units In Stock Get it Wednesday, October 4 if ordered within 9 hrs 32 mins.	\$250.00 Pricing Option Applied: Sourcewell# 081419 Tech Catalog- (Chromebook ONLY)	179.0	\$44,750.00
MFG Part: 82UY0000US CDW Part: 6951647 UNSPSC: 43211503				

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <p><b>Lenovo 3 Year Depot Support with ADP Warranty (School Year Term)</b>  MFG Part: 5PSON75610  CDW Part: 4473777  UNSPSC:</p> <p>Electronic distribution - NO MEDIA</p>	In Stock	\$78.00 Pricing Option Applied: Sourcewell 081419-CDW Tech Catalog	179.0	\$13,962.00
 <p><b>CDW.G EDU White Glove Service for Chromebooks and Chrome OS Devices II</b>  MFG Part: CDWCHROME0SSVC1  CDW Part: 3254461  UNSPSC:</p> <p>Electronic distribution - NO MEDIA</p>	Item Backordered	\$8.00 Pricing Option Applied: Sourcewell 081419-CDW Tech Catalog	179.0	\$1,432.00
 <p><b>Google Chrome Education Upgrade</b>  MFG Part: CROS-SW-DYS-EDU-NEW  CDW Part: 5988499  UNSPSC:</p> <p>Electronic distribution - NO MEDIA</p>	In Stock	\$35.00 Pricing Option Applied: Sourcewell# 081419 Tech Catalog- (Chromebook ONLY)	179.0	\$6,265.00
 <p><b>LVO RUGGED SNAP ON CASE</b>  MFG Part: 78417940  CDW Part: 7552744  UNSPSC: 53121706</p> <p>Electronic distribution - NO MEDIA</p>	10-12+ Days Expected in-stock date for this item is between 10-12 days. Item will ship once it is in stock.	\$23.75 Pricing Option Applied: Sourcewell 081419-CDW Tech Catalog	179.0	\$4,251.25



Subject: October Board Agenda

From: Veronica Rogers-Horton <vhorton@monteagleelementary.org>

To: Mark Griffin <mgriffin@mccls.net>

Cc: Ruby Gamble <rgamble@mccls.net>, Veronica Rogers Horton <vhorton@mccls.net>

Date: Tuesday, 09/19/2023 2:03 PM

Dr. Griffin,

Please see the schedule below for our upcoming basketball season for approval to add to the October agenda.

9/12/23					
Visitors	Tues. Oct. 24	Home	Visitors	Tues. Nov. 14	Home
Monteagle	@	Tracy	Tracy	@	Monteagle
Pelham	@	Swiss	Swiss	@	Pelham
North	@	SAS	SAS	@	North
Visitors	Mon. Oct. 30	Home	Visitors	Mon. Nov. 27	Home
Swiss	@	Monteagle	Monteagle	@	Swiss
SAS	@	Pelham	Pelham	@	SAS
Tracy	@	North	North	@	Tracy
Visitors	Thurs. Nov. 2	Home	Visitors	Thurs. Nov. 30	Home
Monteagle	@	North	North	@	Monteagle
Pelham	@	Tracy	Tracy	@	Pelham
Swiss	@	SAS	SAS	@	Swiss
Visitors	Tues. Nov. 7	Home	Visitors	Tue., Dec. 5	Home
Pelham	@	Monteagle	Monteagle	@	Pelham
North	@	Swiss	Swiss	@	North
Tracy	@	SAS	SAS	@	Tracy
Visitors	Thurs. Nov. 9	Home	Visitors	Thurs. Dec. 7	Home
Monteagle	@	SAS	SAS	@	Monteagle
North	@	Pelham	Pelham	@	North
Swiss	@	Tracy	Tracy	@	Swiss

The "Sinister" Six Tournament will tentatively be between Saturday December 9th and Saturday December 16th. Grundy County Schools Christmas Break starts Wednesday, December 20th.

Sincerely,



**MONTEAGLE ELEMENTARY**  
**VERONICA ROGERS-HORTON**  
 Principal

📞 863-926-2724 Fax 863-926-2104  
 ✉️ vhorton@mccls.net  
 🌐 www.monteagleelementary.org

100 East Main Street  
 Monteagle, TN 37656

**CONFIDENTIALITY NOTICE**

The information in this e-mail message is legally privileged and confidential and is intended only for the use of the addressee. If you are not the intended recipient, please be aware that any dissemination, distribution, or copy of this e-mail is prohibited. If you have received this e-mail in error, please immediately notify us by reply e-mail and delete this message and any attachments. Please also advise us immediately if you or your employer do not consent to receive internet e-mail for confidential messages of this kind. Thank you.

## 2023-2024 Whitwell Middle School Basketball Schedule



<b>Day / Date</b>	<b>Place</b>	<b>Opponent</b>	<b>Varsity-JV</b>	<b>Times</b>
10/24/2023	H	Monteagle	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
10/27/2023	H	North	VG, VB	6:00, 7:00
10/30/2023	A	Sequatchie County	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/6/2023	H	South Pittsburg	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/7/2023	A	Van Buren	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/9/2023	A	Bledsoe County	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/13/2023	A	Monteagle	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/14/2023	H	Sequatchie County	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/16/2023	A	South Pittsburg	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/17/2023	A	Jasper	VB, VG, JVB, JVG	1:00, 2:00, 3:00, 4:00
11/21/2023	H	Tracy City	VG, VB	6:00, 7:00
11/27/2023	H	Van Buren	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
11/28/2023	A	Dayton City	VG, VB	5:00, 6:00
11/30/2023	H	Bledsoe County	JVG, JVB, VG, VB	4:00, 5:00, 6:00, 7:00
12/1/2023	H	Jasper	VB, VG, JVB, JVG	1:00, 2:00, 3:00, 4:00
12/4/2023	H	Sale Creek	JVB, VG, VB	4:30, 5:30, 6:30
12/7/2023	H	Winchester Christian	VG, VB	6:00, 7:00
12/11-12/14	A	SVC Tournament	VG, VB	Jasper

# MARION COUNTY SCHOOLS

## REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

### CHECK THE APPROPRIATE BOX

Field Trip     Athletic Trip     Overnight trip     School Journey     Other

Name of School Marion County High    Date Submitted 10/4/23

Teacher Making the Request Haynes/Kibore    Position teacher

Teacher's Email Address khaynes@mcctno.net    Class/Club Beta Club

# of Students Participating 12    # of Parent Chaperones \_\_\_\_\_    # of Teachers Chaperones 2

*Overnight request requires a copy of trip agenda attached.*

### METHOD OF TRANSPORTATION

School Bus (indicate number required \_\_\_\_\_)     Walking     Personal Vehicle  
 Charter Bus (indicate number required \_\_\_\_\_)     Airplane     Other

### FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Gaylord Oryland    Destination Phone Number \_\_\_\_\_

Destination Address \_\_\_\_\_    City Nashville    State TN

Date(s) of Trip: Nov 16-18     One day     Overnight (how many days 3)

Time Schedule Requested: Leave School: Nov 16 @ 8    Arrive Destination: Nov 16 @ 11

Leave Destination: Nov 18 @ end of convention    Return School: late evening Nov 18

Educational purpose Beta Club State Convention

Actual on site instructional time Convention Itinerary

What are you going to do with students not going? \_\_\_\_\_

### COST PER STUDENT

Travel \_\_\_\_\_    Lodging \$180/night X 2 rooms    Food up to \$20/day for food

School Lunches \_\_\_\_\_    Entrance Fees / Tickets \$30/student    Other \_\_\_\_\_

TOTAL COST PER STUDENT: \$20 per day for food

Funding Source: fundraisers- Donut sale

What provisions are being made for students who cannot afford to participate in this trip? fundraisers

### SUBMIT REQUEST

Approve     Disapprove

Principal [Signature]    Date 10-4-23

Approve     Disapprove

Director of Schools \_\_\_\_\_    Date \_\_\_\_\_

Approve     Disapproved

Marion County Board of Education \_\_\_\_\_

Date \_\_\_\_\_



# MARION COUNTY SCHOOLS

## REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

### CHECK THE APPROPRIATE BOX

Field Trip     Athletic Trip     Overnight Trip     School Journey     Other

Name of School Marion County High School

Date Submitted October 3, 2023

Teacher Making the Request Steve Burdick

Position Director of Bands

Teacher's Email Address sburdick@mctns.net

Class/Club MCHS Band

# of Students Participating 40    # of Parent Chaperones 10    # of Teachers Chaperones 1

*Overnight request requires a copy of trip agenda attached.*

### METHOD OF TRANSPORTATION

School Bus (indicate number required     )     Walking     Personal Vehicle  
 Charter Bus (indicate number required 1)     Airplane     Other

### FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Universal Orlando Resort

Destination Phone Number 407-363-8223

Destination Address 6000 Universal Blvd

City Orlando    State FL, 32819

Date(s) of Trip: Feb 15 through Feb 19, 2024     One day     Overnight (how many days 4)

Time Schedule Requested:    Leave School: 7:00am    Arrive Destination: 6:00pm

Leave Destination: 6:00pm    Return School: 3:00am

Educational purpose: The MCHS Band has been invited to perform at Universal Orlando Resort. Please see attached invitation from Universal. It is critical to the continued development of the Band program that the students are able to perform in these high-profile events.

Actual on-site instructional time 8 hours

What are you going to do with students not going? The students who choose not to attend will stay at school.

### COST PER STUDENT

Travel \$475    Lodging \_\_\_\_\_    Food \_\_\_\_\_

School Lunches \_\_\_\_\_    Entrance Fees / Tickets \_\_\_\_\_    Other \_\_\_\_\_

TOTAL COST PER STUDENT: \$475

Funding Source: Band Boosters

What provisions are being made for students who cannot afford to participate in this trip? Provisions will be made for all students who want to attend to be able to attend.

### SUBMIT REQUEST

Approve     Disapprove

Principal Jane 2 J L J    Date 10-3-23

Approve     Disapprove

Director of Schools \_\_\_\_\_    Date \_\_\_\_\_

Approve     Disapproved

Marion County Board of Education \_\_\_\_\_

Date \_\_\_\_\_





## **STARS Performance Program**

Congratulations Marion County High School!

Your group has been accepted to perform in a STARS Performance Program here at Universal Orlando Resort!

Your group has been confirmed for the following

**STARS Performance - Morning March**

on

**2/16/2024**

*(Approximately 2-3 weeks prior to your group's arrival you will receive confirmation of your program time.)*

In anticipation of your arrival, we have included additional information and materials below that will assist you in your planning. Please carefully review these materials and contact us with any questions.

### **Information Timeline**

*(Your resource to next steps and expectations)*

### **Performance Guidelines**

*(Copy of agreed upon Performance Guidelines from your application)*

### **Theme Park Tickets**

- Theme Park tickets are required for all STARS Performance Programs
  - Florida groups are required to have Park-to-Park Tickets
  - Non-Florida groups must have Multi-Day, Park-to-Park tickets
  - For all workshops, there is a workshop fee assessed in addition to the cost of the theme park ticket
    - Valid theme park admission is required to participate in the workshop on your scheduled date
  - If you are working with a Travel Planner, please contact them directly to purchase your tickets and programs

If you have any further questions, please contact our Youth Programs Sales Team and we will be glad to assist you.

Thank you for choosing Universal Orlando Resort and we look forward to seeing you soon!

# MARION COUNTY SCHOOLS

## REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

- Field Trip     
  Athletic Trip     
  Overnight trip     
  School Journey     
  Other

Name of School MES      Date Submitted 9-20-23  
 Teacher Making the Request N. Burkard      Position 7-8 Teacher  
 Teacher's Email Address nburkard@mc7ns.net      Class/Club 8th SS  
 # of Students Participating 19      # of Parent Chaperones 3-6      # of Teachers Chaperones 2

*Overnight request requires a copy of trip agenda attached.*

### METHOD OF TRANSPORTATION

- School Bus (indicate number required \_\_\_\_\_)     
  Walking     
  Personal Vehicle  
 Charter Bus (indicate number required 1)     
  Airplane     
  Other

### FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination American Village      Destination Phone Number 205-665-3535  
 Destination Address 3227 Hwy 119S      City Montevallo      State AL  
 Date(s) of Trip: 11-30-23     
  One day     
  Overnight (how many days \_\_\_\_\_)  
 Time Schedule Requested:      Leave School: 5:45 am      Arrive Destination: 9:00 am  
    Leave Destination: 1:00 pm      Return School: 5:00 pm

Purpose of Trip Have an immersive experience of Revolutionary War times.

What are you going to do with students not going? All will go

### COST PER STUDENT

Travel \_\_\_\_\_      Lodging \_\_\_\_\_ x \_\_\_\_\_      Food (will bring)  
 School Lunches \_\_\_\_\_      Entrance Fees / Tickets \_\_\_\_\_      Other \_\_\_\_\_ x \_\_\_\_\_

TOTAL COST PER STUDENT: 0      Funding Source: \_\_\_\_\_

United for Literacy pays for it all.  
 What provisions are being made for students who cannot afford to participate in this trip? Parents and donations

### SUBMIT REQUEST

Approve       Disapprove      Principal M. Horton      Date 9-20-2023  
 Approve       Disapprove      Director of Schools \_\_\_\_\_      Date \_\_\_\_\_  
 Approve       Disapproved      Marion County Board of Education \_\_\_\_\_  
Date \_\_\_\_\_

# MARION COUNTY SCHOOLS

## REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

Field Trip     Athletic Trip     Overnight trip     School Journey     Other

Name of School Whitwell High School Date Submitted 9-22-23

Teacher Making the Request Michelle Pestillo Position School Counselor

Teacher's Email Address mpestillo@mcshs.net Class/Club Whitwell School Seniors

# of Students Participating 90 # of Parent Chaperones 14 # of Teachers Chaperones 4-6

*Overnight request requires a copy of trip agenda attached.*

### METHOD OF TRANSPORTATION

School Bus (indicate number required 2)     Walking     Personal Vehicle  
 Charter Bus (indicate number required \_\_\_\_\_)     Airplane     Other

### FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Tennessee Tech Destination Phone Number 931-372-3888  
Destination Address 1 William L Jones Dr City Cookeville State TN  
Date(s) of Trip: Oct. 23<sup>rd</sup>, 2023  One day     Overnight (how many days \_\_\_\_\_)  
Time Schedule Requested: Leave School: 8:00 am Arrive Destination: 10:00 am  
Leave Destination: 12:30 pm Return School: 2:30 pm

Educational purpose Visit the college

Actual on site instructional time \_\_\_\_\_  
What are you going to do with students not going? We will leave them supervised in library

### COST PER STUDENT

Travel \$10<sup>00</sup> Lodging \_\_\_\_\_ Food \_\_\_\_\_  
School Lunches Provided Entrance Fees / Tickets \_\_\_\_\_ Other \_\_\_\_\_  
TOTAL COST PER STUDENT: \$10<sup>00</sup> Funding Source: \_\_\_\_\_

What provisions are being made for students who cannot afford to participate in this trip? Tiger Threads Acct.

### SUBMIT REQUEST

Approve     Disapprove    Principal [Signature]    Date 9/22/23  
 Approve     Disapprove    Director of Schools \_\_\_\_\_    Date \_\_\_\_\_  
 Approve     Disapproved    Marion County Board of Education \_\_\_\_\_    Date \_\_\_\_\_

# MARION COUNTY SCHOOLS

## REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

- Field Trip     Athletic Trip     Overnight trip     School Journey     Other

Name of School Whitwell High School    Date Submitted 9-22-23

Teacher Making the Request Michelle Pestillo    Position School Counselor

Teacher's Email Address mpestillo@mcshs.net    Class/Club Sophomores

# of Students Participating 80    # of Parent Chaperones None    # of Teachers Chaperones 4-6

*Overnight request requires a copy of trip agenda attached.*

### METHOD OF TRANSPORTATION

- School Bus (indicate number required 2)     Walking     Personal Vehicle  
 Charter Bus (indicate number required     )     Airplane     Other

### FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Bryan College    Destination Phone Number 1-800-277-9522

Destination Address 721 Bryan Dr.    City Dayton    State TN

Date(s) of Trip: Oct 23<sup>rd</sup>, 2023     One day     Overnight (how many days     )

Time Schedule Requested:    Leave School: 8:00am    Arrive Destination: 9:00am

Leave Destination: 1:00pm    Return School: 2:00pm

Educational purpose Visit the college

Actual on site instructional time       
What are you going to do with students not going? We will leave them supervised in the library

### COST PER STUDENT

Travel \$10.00    Lodging         Food     

School Lunches         Entrance Fees / Tickets         Other     

TOTAL COST PER STUDENT: \$10.00    Funding Source:     

What provisions are being made for students who cannot afford to participate in this trip? Tiger Threads Acct

### SUBMIT REQUEST

Approve     Disapprove    Principal [Signature]    Date 9/22/23

Approve     Disapprove    Director of Schools         Date     

Approve     Disapproved    Marion County Board of Education     

Date



# MARION COUNTY SCHOOLS

## REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

CHECK THE APPROPRIATE BOX

- Field Trip     Athletic Trip     Overnight trip     School Journey     Other

Name of School Whitwell High School    Date Submitted 9/26/2023

Teacher Making the Request Melissa Teal    Position Teacher

Teacher's Email Address mteal@mctns.net    Class/Club ELA

# of Students Participating 30/40    # of Parent Chaperones \_\_\_\_\_    # of Teachers Chaperones 4/6

Overnight request requires a copy of trip agenda attached.

### METHOD OF TRANSPORTATION

- School Bus (indicate number required \_\_\_\_\_)     Walking     Personal Vehicle  
 Charter Bus (indicate number required 1)     Airplane     Other

### FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Birmingham Civil Rights Institute    Destination Phone Number 866-328-9696 ext. 245

Destination Address 520 16th St. N.    City Birmingham    State AL

Date(s) of Trip: 11-1-2023     One day     Overnight (how many days \_\_\_\_\_)

Time Schedule Requested:    Leave School: 7:30    Arrive Destination: 10:00  
Leave Destination: 1:30    Return School: 4:00

Educational purpose Freshmen ELA and history classes Study literature from the Civil Right era, and this field trip would bring the history to life for them

Actual on site instructional time 2 hours

What are you going to do with students not going? Sub - at school

### COST PER STUDENT

Travel \$30.00 \* currently look for quotes    Lodging \_\_\_\_\_    Food school lunch  
School Lunches \_\_\_\_\_    Entrance Fees / Tickets \$15    Other \_\_\_\_\_

TOTAL COST PER STUDENT: \$50.00    Funding Source: parents

What provisions are being made for students who cannot afford to participate in this trip? donations

### SUBMIT REQUEST

Approve     Disapprove    Principal [Signature]    Date 9/26/23

Approve     Disapprove    Director of Schools \_\_\_\_\_    Date \_\_\_\_\_

Approve     Disapproved    Marion County Board of Education \_\_\_\_\_

Date \_\_\_\_\_

# MARION COUNTY SCHOOLS

## REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

### CHECK THE APPROPRIATE BOX

Field Trip      Athletic Trip       Overnight trip      School Journey      Other

Name of School Whitwell Middle      Date Submitted 09/26/23  
Teacher Making the Request Long/Holder      Position Leh Teacher  
Teacher's Email Address Klong@mcms.net      Class/Club Adventure Club  
# of Students Participating 30-50      # of Parent Chaperones 0      # of Teachers Chaperones 5

Overnight request requires a copy of trip agenda attached.

### METHOD OF TRANSPORTATION

School Bus (indicate number required     )      Walking      Personal Vehicle  
Charter Bus (indicate number required 1)      Airplane      Other

### FIELD TRIP DESTINATION/TIME FRAME/PURPOSE

Destination Universal Studios; Wyndham Hotel      Destination Phone Number (844) 207-1306  
Destination Address 3011 Maingate Ln      City Kissimmee      State FL  
Date(s) of Trip: 05/09-05/12      One day      Overnight (how many days 3) 4 days  
Time Schedule Requested: Leave School: Thursday May 9@ 7:00 Arrive Destination: Thurs. May 9@ 7:00  
Leave Destination: Sunday May 12@ 8:00 Return School: Sunday May 12@ 6:00

Purpose of Trip Educational Field Trip

What are you going to do with students not going? \_\_\_\_\_

### COST PER STUDENT

Travel \_\_\_\_\_ Lodging x Food \_\_\_\_\_  
School Lunches \_\_\_\_\_ Entrance Fees / Tickets \_\_\_\_\_ Other x  
TOTAL COST PER STUDENT: \$884 for 50 total cost      Funding Source: Parents

What provisions are being made for students who cannot afford to participate in this trip? Parents and donations

### SUBMIT REQUEST

Approve      Disapprove      Principal J. Holder      Date 9-26-2023  
 Approve      Disapprove      Director of Schools \_\_\_\_\_      Date \_\_\_\_\_  
 Approve      Disapproved      Marion County Board of Education \_\_\_\_\_  
Date \_\_\_\_\_



## Tour Agreement

Landmark Educational Tours  
1 Central St, Suite 205, Middleton, MA 01949  
Landmark Specialist: Michaela Ruffino

Whitwell Middle School  
Trip Organizer: Josh Holtcamp  
Destination: Orlando, Florida  
Trip Dates: May 9-12, 2024

By signing the lines below, I agree to all attached terms and conditions on behalf of Whitwell Middle School.  
Please complete the below chart to dictate which scenario matches your group's current status:

*Please mark which option best describes your group:*

Whitwell Middle School aims to establish an open enrollment website to assess student interests before the trip. Throughout the enrollment period, the availability of all itinerary components will be subject to change. Once the enrollment phase concludes, Landmark Educational Tours will furnish the organizer with the latest availability information, allowing the organizer to either confirm or cancel the trip.

Whitwell Middle School has pre-determined student interests and would like to move forward with securing the trip with Landmark Educational Tours. Once this agreement has been signed and returned to Landmark by Whitwell Middle School, Landmark Educational Tours' responsibility is to begin reserving and booking these trip components on behalf of Whitwell Middle School. Registration and deposits are requested to be collected and paid within 30 days of agreeing to the trip.

Other:

X \_\_\_\_\_  
Whitwell Middle School Representative

\_\_\_\_\_  
Date Signed

*Please return your completed tour agreement to your Landmark Specialist.*



# Proposal

Whitwell Middle School | Orlando, Florida

## Day One: Thursday, May 9, 2024

- Depart: 7:00 AM      Meet Motorcoach at Whitwell Middle School  
Departure Address: 1 Butterfly Ln, Whitwell, TN 37397  
Estimated Travel Time: 10 Hours
- 5:00 PM              Estimated Arrival in Orlando + Meet Landmark Leader
- Allocation Provided for Dinner at Disney Springs
- 7:00 PM              Check into Hotel Accommodations: Wyndham Orlando Resort & Conference Center  
Celebration  
Address: 3011 Maingate Ln, Kissimmee, FL 34747
- 10:00 PM-4:00 AM      Overnight Security Guard Included

## Day Two: Friday, May 10, 2024

- Hotel Breakfast Included
- Visit Universal Studios and Islands of Adventure (2 Day- Park Hopper)
- Lunch and Dinner Voucher
- Return to Hotel
- 10:00 PM-4:00 AM      Overnight Security Guard Included

## Day Three: Saturday, May 11, 2024

- Hotel Breakfast Included
- Visit Universal Studios and Islands of Adventure (2 Day- Park Hopper)
- Lunch and Dinner Voucher
- Return to Hotel
- 10:00 PM-4:00 AM      Overnight Security Guard Included

## Day Four: Sunday, May 12, 2024

- Hotel Breakfast Included



Depart: 8:00 AM Load Motorcoach, Departure for Whitwell Middle School  
Estimated Travel Time: 10 Hours

Lunch and Dinner- Student Expense

Estimated: 6:00 PM Estimated Arrival

*\*Full itinerary is subject to availability\**

## Proposal Pricing - V2

Passenger Type	Price Per Person	Passenger Type	Price Per Person
20 Paying Students	\$1,360.00	30 Paying Students	\$1,107.00
2 Complimentary Adults	\$0.00	3 Complimentary Adults	\$0.00
Passenger Type	Price Per Person	Passenger Type	Price Per Person
40 Paying Students	\$955.00	50 Paying Students	\$884.00
4 Complimentary Adults	\$0.00	5 Complimentary Adults	\$0.00

Off-property hotel, Meal Vouchers, Universal

## Package Inclusions

### Included Transportation:

- Motorcoach Transportation (Round Trip from Whitwell Middle School)
  - Includes Relief Drivers, Driver Room, Tolls, Taxes, Gratuity

### Included Accommodations:

- Quoted Hotel Accommodations
  - Wyndham Orlando Resort & Conference Center Celebration
  - 3011 Maingate Ln, Kissimmee, FL 34747
    - Quoted- Based on availability when booking
- Students in Quad (4 per room) Occupancy
- Teachers in Double (2 per room) Occupancy
- Overnight Security Guard Included 10:00 PM-4:00 AM

### Paid and Complimentary Itinerary Inclusions:

- Universal Studios and Islands of Adventure (2 Day- Park Hopper)

### Included Meals:

- Day One
  - \$20.00 Cash Allocation Provided for Disney Springs
- Day Two
  - Hotel Breakfast
  - Lunch Voucher
  - Dinner Voucher

- Day Three
  - Hotel Breakfast
  - Lunch Voucher
  - Dinner Voucher
- Day Four
  - Hotel Breakfast

**Landmark's Package Inclusions:**

- Online Portal for Passengers
- Landmark's 24-Hour Emergency Hotline
- All taxes and gratuities
- Customized and Personalized Trip Itinerary

**Package Exclusions**

- Travel Insurance - *Optional Add-On Per Person*
- Landmark On-Site Tour Manager
  - *Landmark Educational Tours will provide the trip organizer with step-by-step instructions prior to departure and will be set up for success. All reservations will be monitored by our team 24.7 and we are only a phone call away.*
- Upgrades/Add Ons
- Lunches and Dinners on Self-Expense
- Anything not clearly stated included in this package

**Sample Registration Timeline**

<b>Ready to move forward?</b>	<b>Sign Tour Agreement/Terms and Conditions</b>
<b>Enrollment Period</b>	<b>Online Portal Opens For Registration</b>
<i>Suggested close date: October 2023</i>	Deposit: \$50.00 Per Person
	<i>Optional Travel Insurance Offered At Deposit</i>
	<b>Custom Digital Trip Flyers For Families (Optional)</b>
<b>Deposit Due: October 2023</b>	<b>Monthly Trip Payments</b>
<b>Monthly Payments: November-March</b> (1 Deposit + 5 Payments)	Online Payment Portal
<b>60 Days Before Departure</b>	<b>Final Trip Balance Due</b> March 10, 2024
<b>1-2 Weeks Before Departure</b>	<b>Pre-Trip Departure Meeting with Landmark</b>
May 9, 2024	Departure to Washington, D.C.

# STUDENT TRAVEL PROTECTION



**TRAVEL INSURED INTERNATIONAL**  
A CRUISE FORMER COMPANY

## TRAVEL PROTECTION PLAN FOR STUDENT GROUPS

### SCHEDULE OF INSURANCE BENEFITS AND OTHER NON-INSURANCE SERVICES

<u>Benefit</u>	<u>Maximum Benefit Amount</u>
Trip Cancellation**1	Up to 100 % of Trip Cost*
Trip Interruption***1	Up to 150% of Trip Cost*
Trip Delay – 6 hours	Up to \$2,500 (\$250 per day)
Missed Trip Connection – 3 hours	Up to \$500
Single Supplement	Included
Baggage and Personal Effects	Up to \$1,000 (\$250 per article)
Baggage Delay – 24 hours	Up to \$300
Medical Evacuation & Repatriation of Remains	Up to \$250,000
Accident & Sickness Medical Expense	Up to \$50,000
Political or Security Evacuation and Natural Disaster Evacuation	Up to \$150,000
Optional Cancel for Any Reason (CFAR)****	Up to 75% of Trip Cost*

Non-Insurance Worldwide Emergency Assistance Services Included

\*Up to the lesser of the Trip Cost paid or the limit of coverage on Your confirmation of coverage

\*\*Trip Cancellation is not applicable when \$0 Trip Cost displayed on Your confirmation of coverage

\*\*\*\$500 Return air ticket cost only if \$0 Trip Cost displayed for Trip Cancellation on Your confirmation of coverage

\*\*\*\*CFAR is optional and available provided: 1. You purchase the Cancel for Any Reason Benefit within the Time Sensitive Period; and 2. You cancel Your Trip no later than 48 hours prior to the Scheduled Departure Date of Your Trip. This Cancel for Any Reason Benefit does not cover penalties associated with any Travel Arrangements not provided by Retail Travel Supplier or the failure of Retail Travel Supplier to provide the bargained for Travel Arrangements due to cessation of operations for any reason. This benefit is not available to residents of NY State. Additional costs and terms apply.

<sup>1</sup> Trip Cancellation and Trip Interruption coverage only applies if trip is cancelled/interrupted by a covered peril.

### PER PERSON RATES

Cost of Trip	Rates	With CFAR*	Cost of Trip	Rates	With CFAR*
\$0	\$10.00	N/A	\$5,001-\$5,500	\$230.00	\$345.00
\$1-\$250	\$26.00	\$39.00	\$5,501-\$6,000	\$252.00	\$378.00
\$251-\$500	\$32.00	\$48.00	\$6,001-\$6,500	\$273.00	\$409.50
\$501-\$1,000	\$46.00	\$69.00	\$6,501-\$7,000	\$293.00	\$439.50
\$1,001-\$1,500	\$63.00	\$94.50	\$7,001-\$8,000	\$337.00	\$505.50
\$1,501-\$2,000	\$83.00	\$124.50	\$8,001-\$9,000	\$382.00	\$573.00
\$2,001-\$2,500	\$105.00	\$157.50	\$9,001-\$10,000	\$403.00	\$604.50
\$2,501-\$3,000	\$125.00	\$187.50	\$10,001-\$11,000	\$446.00	\$669.00
\$3,001-\$3,500	\$145.00	\$217.50	\$11,001-\$12,000	\$488.00	\$732.00
\$3,501-\$4,000	\$167.00	\$250.50	\$12,001-\$13,000	\$531.00	\$796.50
\$4,001-\$4,500	\$187.00	\$280.50	\$13,001-\$14,000	\$573.00	\$859.50
\$4,501-\$5,000	\$208.00	\$312.00	\$14,001-\$15,000	\$616.00	\$924.00

The above rates are for trips up to 30 days. For each day over 30, add \$5.00 per person, per day. Maximum trip length is up to 60 days for all states, except Hawaii. Hawaii has a maximum trip length of up to 30 days. All of the above rates are for the plan which includes insurance and non-insurance services. The rates above do not apply to residents of Pennsylvania, California, Hawaii and Virginia.

\*Optional Cancel For Any Reason (CFAR) benefit not available to residents of NY State.

Travel Insured International  
844-440-8113  
groups@travelinsured.com  
www.travelinsured.com

## EXCLUSIONS AND LIMITATIONS

Unless otherwise shown below, these exclusions apply to You, Your Traveling Companion, or Family Member scheduled and booked to travel with You.

The following exclusion(s) appl(y)(ies) to the Trip Cancellation and Trip Interruption. We will not pay for any loss or expense caused due to, arising or resulting from: 1. a Pre-Existing Medical Condition, as defined in the policy.

The following exclusions apply to the Medical Expense benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. routine physical examinations or routine dental care; 2. traveling for the purpose or intent of securing medical treatment or advice; 3. Elective Treatment and Procedures; 4. Normal pregnancy (except Complications of Pregnancy) or childbirth, except as specifically covered under Trip Cancellation or Trip Interruption or elective abortion; 5. a Mental, Nervous or Psychological Condition or Disorder unless Hospitalized or Partially Hospitalized while the policy is in effect; 6. Your participation in Adventure or Extreme Activities, riding or driving in any races, or participation in speed or endurance competition or events, except as a spectator; 7. Your participation in an organized athletic or sporting competition, contest, or stunt under contract in exchange for an agreed-upon salary or compensation. This does not include athletes participating in exchange for a scholarship or tuition.

In addition to any applicable benefit-specific exclusion, the following general exclusions apply to all losses and all benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked and scheduled to travel with You, while sane or insane; 2. being under the influence of drugs or narcotics, unless administered upon the advice of a Physician as prescribed; 3. activities, losses, or claims involving or resulting from possession, production, processing, sale, or use of marijuana, illegal drugs, alcohol or substances are excluded from coverage; 4. war or act of war, including invasion, acts of foreign enemies, hostilities between nations (whether declared or undeclared), or civil war, except as the policy specifically provides otherwise; 5. the commission of or attempt to commit a felony or being engaged in an illegal occupation by You, a Traveling Companion, Family Member, or Business Partner; 6. directly or indirectly, the actual, alleged or threatened use, discharge, dispersal, seepage, migration, escape, release or exposure to any hazardous biological, chemical, nuclear radioactive weapon, device, material, gas, matter or contamination; 7. piloting or learning to pilot or acting as a member of the crew of any aircraft; 8. a loss or damage caused by detention, confiscation, or destruction by customs.

**EXCLUSIONS AND LIMITATIONS apply to Baggage and Personal Effects, Musical Instruments, Baggage Delay, and Musical Instruments Equipment Rental:** We will not provide benefits for any loss or damage for the following items: a. animals; b. automobiles and automobile equipment; c. boats or other vehicles or conveyances; d. trailers; e. motors; f. aircraft; g. bicycles, except when checked as baggage with a Common Carrier; h. household effects and furnishings; i. antiques and collectors' items; j. sunglasses, contact lenses, artificial teeth, dentures, dental braces, dental bridges, retainers or other orthodontic devices or earing aids; k. artificial limbs or other prosthetic devices; l. prescribed medications; m. keys, money, stamps and credit cards (except as otherwise specifically covered herein); n. securities, stamps, tickets and documents (except as coverage is otherwise specifically provided herein); o. professional or occupational equipment or property, whether or not electronic business equipment; p. telephones or wireless devices, computer hardware or software.

**Losses not covered:** We will not provide benefits for any loss or damage caused by or resulting from: a. breakage of brittle or fragile articles (except musical instruments); b. wear and tear or gradual deterioration; c. confiscation or appropriation by order of any government or custom's rule; d. theft or pilferage while left in any unlocked or unattended vehicle; e. property illegally acquired, kept, stored or transported; f. Your negligent acts or omissions; g. property shipped as freight or shipped prior to the Scheduled Departure Date; h. electrical current, including electric arcing that damages or destroys electrical devices or appliances.

**Pre-Existing Medical Condition Exclusion Waiver!**

The Pre-Existing Medical Condition Exclusion will be waived if the protection plan is purchased within the time sensitive period, and you are medically able and not disabled from travel at the time you pay the plan cost.

## PLEASE REFER TO THE PLAN DOCUMENTS FOR A COMPLETE DESCRIPTION OF COVERAGE.

This advertisement contains highlights of the plans developed by Travel Insured International, which include travel insurance coverages underwritten by United States Fire Insurance Company, Principal Office located in Morristown, New Jersey, under form series T7000 et al, T210 et al and TP-401 et al, and non-insurance Travel Assistance Services provided by C&F Services. The terms of insurance coverages in the plans may vary by jurisdiction and not all insurance coverages are available in all jurisdictions. Insurance coverages in these plans are subject to terms, limitations and exclusions including an exclusion for pre-existing medical conditions. In most states, your travel retailer is not a licensed insurance producer/agent, and is not qualified or authorized to answer technical questions about the terms, benefits, exclusions and conditions of the insurance offered or to evaluate the adequacy of your existing insurance coverage. Your travel retailer may be compensated for the purchase of a plan and may provide general information about the plans offered, including a description of the coverage and price. The purchase of travel insurance is not required in order to purchase any other product or service from your travel retailer. CA DOI toll free number is 800-927-4357. The cost of your plan is for the entire plan, which consists of both insurance and non-insurance components. Individuals looking to obtain additional information regarding the features and pricing of each travel plan component, please contact Travel Insured International, P.O. Box 6503, Glastonbury, CT 06033; 855-752-8303; [customer-care@travellinsured.com](mailto:customer-care@travellinsured.com); California license #0113223. While Travel Insured International markets the travel insurance in these plans on behalf of USF, non-insurance components of the plans were added to the plans by Travel Insured International, and Travel Insured International does not receive compensation from USF for providing the non-insurance components of the plans.