

Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038

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BOARD MEETING
MACOMB ACADEMY BOARD OF DIRECTORS

Date: January 16th, 2024
Time: 5:00 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE: Regular Special Proposed Approved

I. CALL TO ORDER

CALL TO ORDER AT 5:04 P.M.

Vice-President Marilyn Wittstock

PLEDGE OF ALLEGIANCE

Vice-President Marilyn Wittstock

ROLL CALL BY:

Vice-President Marilyn Wittstock

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Felicia Westbrook-Hilton	Treasurer	yes		
Mr. Michael Cadrette	Trustee	yes		

MEMBERS PRESENT:

Ms. Marilyn Wittstock	Vice-President
Ms. Melina Chynoweth	Secretary
Mr. Michael Cadrette	Trustee
Ms. Felicia Westbrook-Hilton	Treasurer

ADMINISTRATION PRESENT: Mrs. Mikelle Hillewaere, Supervisor

GUESTS PRESENT:

II. APPROVAL OF MINUTES

President Comer-Scarsella

The Board reviewed the meeting minutes from December's meeting. **Motion** made by **Vice President Wittstock** supported by **Secretary Chynoweth** to approve the minutes of the Board Meeting held December 19th, 2023. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Felicia Westbrook-Hilton	Treasurer	yes		
Mr. Michael Cadrette	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

III. APPROVAL OF AGENDA

President Comer-Scarsella

Motion made by Vice President Wittstock supported by Secretary Chynoweth to approve the January meeting agenda. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Ms. Felicia Westbrook-Hilton	Treasurer	yes		
Mr. Michael Cadrette	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

President Comer-Scarsella

N/A

V. CORRESPONDENCE RECEIVED (if applicable)

Secretary Chynoweth

The Knights of Columbus generously donated \$1300 to Macomb Academy. This money was raised through their Tootsie Roll donation drive that they hold regularly. Thank you to the Knights of Columbus for all that you do for the school!

VI. ADMINISTRATION UPDATES

President Comer-Scarsella

OLD BUSINESS:

We've had several fundraisers over the last few months that have been very successful. The Fuddrucker's fundraiser raised \$550, and the annual poinsettia fundraiser held in December raised over \$300 for the school.

Macomb Academy's annual Cozy Cabin Day was a hit with the students. They appreciated having a day to relax and spend time with friends before the school closes for winter break.

There have been several small building updates and repairs. Several smoke detectors have been replaced and updated, a couple of doors needed repairs, as well as a couple of toilets have been fixed.

NEW BUSINESS:

We will be holding a new fundraiser in February. The school will be selling football squares for the Super Bowl. Squares cost \$10 each and everyone who participates will have the chance to win \$150 per quarter of the game.

One of the grants that Macomb Academy receives requires us to spend the money on an after-school program for the students. Ms. Mikelle Hillewaere explained that this after-school program will focus on independent living, money, social, employment, and cooking skills with the students. Some examples of the activities that are planned for the program are mock interviews, budgeting, and practicing public speaking.

VII. FINANCIALS

Treasurer Westbrook-Hilton

The Board reviewed the financial report for the month of December 2023. **Motion** made by **Vice President Wittstock** supported by **Secretary Chynoweth**, to approve the finances for November 2023. All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Ms. Felicia Westbrook-Hilton	Treasurer	yes		
	Mr. Michael Cadrette	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

VIII. BOARD PROFESSIONAL GROWH

President Comer-Scarsella

N/A

IX. BOARD OF DIRECTORS COMMITTEES

All

N/A

X. PUBLIC COMMENTS

All

N/A

XI. CMU COMMENTARY

Jonathan Trout

Mr. Jonathan Trout discussed upcoming CMU events that the board should consider attending. A virtual session discussing the direction of education in the State of Michigan will be held January 25th, on February 12th there will be a round table discussion with Board Presidents, and on March 14th there will be a Board meet and greet.

XIII. BOARD COMMENTARY

President Comer-Scarsella

N/A

XII. ADJOURNMENT

President Comer-Scarsella

Motion made by **Vice President Wittstock** supported by **Secretary Chynoweth**, to adjourn the board meeting at 5:30 p.m. All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Ms. Felicia Westbrook-Hilton	Treasurer	yes		
	Mr. Michael Cadrette	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

MINUTES CERTIFICATION

Minutes respectfully submitted,



Mr. Brandon Busch, Recording Secretary

2/13/2024

Date

Approved by the Macomb Academy Board of Directors



Mrs. Melina Chynoweth, Board Secretary

2/13/2024

Date