

PAULSBORO PUBLIC SCHOOLS

Board of Education Meeting
PAULSBORO, NEW JERSEY

MINUTES

MONDAY, DECEMBER 19, 2022

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

The meeting was called to order at 7:00 pm by Board President, Mr. Marvin Hamilton.

As required by the Open Public Meetings Act as presiding officer, adequate notice of this meeting has been provided by mailing on the original date of Wednesday, June 23, 2021 and Wednesday, September 8, 2021 for the change of February 21, 2022 Meeting to February 22, 2021 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2022-2023 Board of Education schedule of meetings was adopted by the Board of Education at the Meeting on September 26, 2022.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo and Student Member Anaiah Hill (7:49 pm).

EXECUTIVE SESSION – NO ACTION TAKEN

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation. The matters discussed will remain confidential until the need for confidentiality no longer exists.

PLEDGE OF ALLEGIANCE

RESOLUTIONS – FALL SPORTS TEAMS AND ATHLETES

A motion was made by Mrs. Scott and seconded by Mr. Davis to approve the adoption of Resolution Number 12-19-22-001 honoring Student Athletes for the Fall 2022 season.

1. Recommend adoption of Resolution Number #12-19-22-001 honoring *Student Athletes Fall 2022 Season*.

Cross Country – 1st Team All-Colonial Conference, Patriot Division

Derrick Horton, Stephen Lane

Cross Country – 2nd Team All-Colonial Conference, Patriot Division

Josiah Woodards

Boys Soccer – 2nd Team All-Colonial Conference, Patriot Division

William Leary

Field Hockey – 2nd Team All-Colonial Conference, Patriot Division

Veronica Howard

Jasmine Price

West Jersey Football League Memorial Division First Team All-Stars

1st Team Offense

Preston Moore

Wide Receiver

2nd Team Offense

Rocco Pellegrini

Quarterback

Samuel Powell

Offensive Line

1st Team Defense

Ivan Murray

Defensive Line

Jamile Gantt

Defensive Back

2nd Team Defense

Damire Avant

Linebacker

Jordan Eli

Linebacker

Javon Bagby

Defensive Back

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

RESOLUTION – RETIRING BOARD OF EDUCATION MEMBER

A motion was made by Mrs. Cooper and seconded by Mrs. Lombardo to approve Resolution 12-19-2022-002 to congratulate and commend Mr. Marvin Hamilton, Board President upon his retirement from the Board of Education after 17 years of service.

WHEREAS, MARVIN HAMILTON has given freely of his time and expertise in service to the Paulsboro Public Schools, and

WHEREAS, MARVIN HAMILTON has been a member of the Paulsboro Board of Education for 17 years, and

WHEREAS, MARVIN HAMILTON has served on various committees of the Board of Education, and

WHEREAS, his hard work, dedication, and “can-do” attitude represents the Paulsboro Public Schools in a most positive way, now

THEREFORE, BE IT RESOLVED that the Paulsboro Board of Education offers its sincere congratulations and commendations to **MARVIN HAMILTON** upon his retirement from the Board of Education, and

BE IT FURTHER RESOLVED, that **MARVIN HAMILTON** be presented with a certificate affirming the actions of the Board of Education, and

BE IT FURTHER RESOLVED, that these actions be spread across the minutes of the Board of Education. Resolution Number #12-19-22-002

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyasha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

Dr. Dawson, the Superintendent also thanked Mr. Robert Davis and Mr. George Johnson for their service as board members. Neither member will be returning in January.

MOMENT OF SILENCE

A moment of silence was held for District employee Andrew Husenica and former student and volunteer Marcus W. Kamp.

In Memoriam

Move the Board acknowledge the death of

MR. ANDREW HUSENICA, *Paulsboro High School Behavioral Disabilities Teacher* who passed away on November 23, 2022. Andrew was the self-contained BD 9-12 grade teacher who had just started his second year with us in September. His caring and genuine personality made him a fantastic teacher. You could usually find him with his Jeff cap or headband on teaching with humor, dedication, and tenacity! His burly beard and fun-loving attitude will surely be missed at Paulsboro High School.

We express our deepest sympathy to his family and friends.

In Memoriam

Move the Board acknowledge the death of

MARCUS (MARC) W. KAMP

Model Citizen—Embodiment of Paulsboro Pride –
Dedicated Volunteer who passed away on November 19, 2022

Marc Kamp was a very proud 1962 graduate of Paulsboro High School who went on to earn a Bachelor of Science degree from Spring Garden College in Construction Engineering Technology. As a lifelong resident of Paulsboro, he was totally devoted to his hometown.

When asked about his Paulsboro Pride, Marc said, “My PHS pride began about the time I started 1st grade at Buck Street School in September, 1950. I grew up in Weiss’ 5 & 10 surrounded by Paulsboro Pride. I had picked out a bike that I wanted. One day, then School Superintendent Paul Carl was in the store, and I showed him the bike that I wanted. His response was that he was happy that it was red, because that was Paulsboro’s color. Ever since then, red has been my color.”

As a young boy, Marc became fascinated with photography to the point of setting up a darkroom in his family’s home. When he entered Paulsboro High School, he established himself as the student photographer for his Alma Mater. Throughout his life, Marc photographed 100s, if not 1,000s of school and community events. Marc always had a camera in his hand.

Marc’s record of community service is legendary. He served on, and in many cases chaired, Paulsboro Day Committee, Paulsboro Parade Committee, Neighborhood Preservation Program, Paulsboro Centennial Celebration Committee, Paulsboro Planning and Land Use Board, Paulsboro Environmental Commission, Paulsboro Events and Celebrations Committee, Gibbstown and Paulsboro Community Advisory Panel, Greater Paulsboro Chamber of Commerce, and Paulsboro Historic Preservation Commission just to mention a few.

Perhaps Marc’s greatest achievement was founding the Tincum Rear Range Lighthouse Society. He was the founding and only president of the Society during its first 25 years. Under his leadership, the lighthouse was added to the National Register of Historic Places. The best estimate is that nearly 40,000 tourists visited the lighthouse during Marc’s tenure.

Marc was also devoted to his Jewish heritage and faith serving as a Trustee of Congregation Bnai Tikvah-Beth Israel.

Nowhere is Marc’s legacy of service more prominent than at Paulsboro High School. Marc was President of the Paulsboro High School Golden Anniversary Club as well as a member of the Paulsboro High School Hall of Distinguished Alumni Committee, Paulsboro High School Centennial Committee, Pegasus Education Foundation, and Paulsboro Public Schools Key Communicators.

In 2003, Marc was honored with a Community Service Award by the Greater Paulsboro Chamber of Commerce. He was inducted into the Paulsboro High School Hall of Distinguished Alumni in 2022. In addition, he was a two-time nominee for the American Association of Retired Persons Andrus Award for Community Service.

This remarkable man created a very loyal team of community volunteers that worked with him for twenty-five or more years. This group is very diverse and includes many senior citizens. For many, this volunteer work gives them a purpose and allows them to be valuable contributors to the community. Marc valued every contributor and consistently allowed individuals to complete tasks appropriate for their skill level and physical limitations.

So, what will we remember about Marc Kamp:

- He loved all things Paulsboro.
- He loved all things mechanical: Cars, model trains, cameras.....
- He was a model citizen who loved to be involved and to work hard to help projects and groups flourish.
- He was proud of his Jewish heritage and faith.
- He was a gifted photographer who always had a camera in his hand.
- He attended to every detail of projects and friendships.
- He was always prepared for every eventuality.

The Borough of Paulsboro in general and the Paulsboro Public Schools in particular are better because of Marcus W. Kamp’s dedication, expertise and hard work. May he Rest in Peace with our deepest gratitude.

We express our deepest sympathy to his family and friends.

PRESENTATIONS

1. Mrs. Monica Moore-Cook and Mr. James Pandolfo presented the Paulsboro Junior and Senior High Schools Student of the Month Awards for October and November 2022:

Paulsboro Junior High School	Paulsboro High School
<u>October Students of the Month</u>	<u>October Students of the Month</u>
Enith Velasquez - Grade 7 Walter Paige - Grade 8	Kurt Powell– Grade 9 Kevin Foust - Grade 10 John Marcucci- Grade 11 Kwydir Parker - Grade 12
<u>November Students of the Month</u>	<u>November Students of the Month</u>
Yarel Cordova - Grade 7 Jayden Jefferson - Grade 8	Lara Teixeira Meireles– Grade 9 Destiny Mulero - Grade 10 Taylor Strickland - Grade 11 Jamile Gantt - Grade 12

Following this presentation, the Paulsboro Education Association invited the families and the Board of Education Students of the Month for light refreshments in the cafeteria.

PUBLIC COMMENTS – Items under the jurisdiction of the Board of Education

At this time, the public addressed the Board of Education on the following topics.

- Ms. Takeria Harvey – P-EBT cards

CORRESPONDENCE: - None at this time.

NEW BUSINESS:

A. REORGANIZATION MEETING

Pursuant to 18A:10-3(c) for November annual school elections, reorganization takes place on any day of the first week in January 2023. The Department of Education indicated that it interprets this provision to mean that for boards with a November 2022 annual school election, reorganization must take place between Tuesday, January 3, 2023 and Thursday, January 5, 2023. If the reorganization meeting cannot take place on the scheduled date for lack of a quorum, or any other reason, the reorganization meeting must be properly advertised and held within three days of the original reorganization meeting date.

The Reorganization Meeting is scheduled on the Board of Education calendar for Tuesday, January 3, 2023 in the Paulsboro High School Auditorium at 7:00 p.m.

OLD BUSINESS - None at this time.

PENDING ITEMS: - None at this time.

BOARD BUSINESS:

A. ELECTION RESULTS – NOVEMBER 8, 2022

The following are the official results of the Tuesday, November 8, 2022 election for the five seats on the Board of Education. Mr. Larry Haynes, Sr., Mrs. Theresa Cooper, Mrs. Kyana Evans, Mr. Frank Damming and Mrs. Michelle Baylor will take office at the Reorganization Meeting on Tuesday, January 3, 2023.

Three (3) Three Year Terms

<u>Candidate</u>	<u>Number of Votes</u>
Larry Haynes, Sr.	696
Tahje N. Thomas	593
Jackie R. Henderson	558
Theresa Cooper	594
Kyana Evans	603
George Johnson II	507
Write-In	23

Unexpired Two (2) Year

<u>Candidate</u>	<u>Number of Votes</u>
Frank Damming	989
Write-In	17

Unexpired One (1) Year

<u>Candidate</u>	<u>Number of Votes</u>
Michelle Baylor	989
Write-In	14

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

NEXT MEETINGS OF THE BOARD OF EDUCATION

Reorganization Meeting

**Tuesday, January 3, 2023 at
7:00 p.m. in the
Paulsboro High School Auditorium**

Regular Meeting

**Monday, January 23, 2023 at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MOTION TO ADJOURN

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Robinson and seconded by Mr. Davis to approve the Report of the Board Secretary/Business Administrator Items A-C.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting	November 28, 2022
Executive Meeting	November 28, 2022
Special Meeting	December 5, 2022

B. Approval of the November 2022 transfers. (**Attachment**)

C. Approval for payment of bills that are duly signed and authorized. (**Attachment**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll call vote:

Theresa Cooper (no), Robert Davis (no -A), Kyana Evans, Marvin E. Hamilton (abstained A – Nov. 28th minutes only), George Johnson, Joseph Lisa (abstained), Markee Robinson (no – Nov. 28th minutes only), Danielle Scott (no – Nov. 28th minutes only), Tyesha Scott (no – Nov. 28th minutes only) and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED – All except the Nov. 28, 2022 minutes

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - K: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Robinson and seconded by Mr. Davis to approve Personnel Items B -L.

- A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
- B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

- C. Recommend approval to grant the Superintendent authority to use a Letter of Intent to hire staff, as needed, prior to the Monday, January 23, 2023 meetings of the Board of Education.

Informational: "Letter of Intent" authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval to award a contract to Denise M. Leaf Learning Disabilities Teacher / Consultant to perform Learning Disability evaluations on an as needed basis for the remainder of the 2022 – 2023 school year at the rate of \$350.00 per evaluation. Total cost of the contract is \$19,250.00 to be paid with local funds.

Informational: Mrs. Leaf will begin transitioning over to Paulsboro as Ms. Tamar Shelov prepares to retire. This will ensure a smooth transition, while continuing to support our students and staff. A basic Child Study Team is composed of a School Social Worker, School Psychologist and a Learning Disability Teacher / Consultant (LDTC). The Paulsboro Public Schools does not have an LDTC on staff. As a result, it must contract with an agency in order to complete evaluations of students being studied for disabilities and those already classified but needing to be re-evaluated.

- E. Secretary to the Superintendent of Schools Deborah Kappra as the District Data Coordinator for the 2022-2023 school year.
- F. Loudenslager Elementary School Principal Matthew Browne to serve as School Safety Specialist for the Paulsboro Public Schools for the 2022-2023 school year.

Informational: P.L.2017, CHAPTER 162, Assembly, No. 3347 requires the Superintendent of each school district to designate a school administrator as a School Safety Specialist for the district.

- G. Recommend approval for the following personnel to hang their boiler licenses for the 2022 - 2023 school year with a stipend of \$694.00.

Cindy Anderson
John Swanson
John Ponter

Kathy Moran
Michael Robinson
Dietra Roane

Account # 11-000-261-110-00-997
Account # 11-000-262-110-00-997

- H. Recommend appointment of the following teacher to Co-Curricular and Class Advisor positions at Paulsboro High School for the 2022 - 2023 school year. Stipends are as per agreement with the Paulsboro Education Association.

Acct. #11-401-100-100-00-997

Position	Advisor	2022-2023 Salary (in \$)
Assistant Marching Band Director	Tyler Graves	\$3,490.00

- I. Recommend approval to accept the resignation with the intent to retire of Paulsboro School District Bus Driver Andra Tarpley effective August 4, 2023.

Informational: Ms. Tarpley has served our district for 3 years.

- J. Recommend approval to appoint Harrison Eli to the position of Paulsboro School District Maintenance Worker. Mr. Eli will earn prorated Step 4- \$38,534.00 as per agreement with the Paulsboro Education Association. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted by the Director of Facilities John Swanson.

- K. Recommend approval of Federal Family Leave of Absence, Staff #2174 DOH 01/04/2021, with the following terms and conditions.

Dates of Leave

Terms and Conditions of Leave

Wednesday, January 11, 2023
Monday, February 6, 2023

With pay and benefits by use of accumulated sick and personal leave as well as the concurrent use of Federal Family Leave (18 days).

Tuesday, February 7, 2023
Tuesday, February 21, 2023

Unpaid with benefits paid by employee and use of Federal Family Leave (10 days)

Roll call vote:

Theresa Cooper (no -G, J. Swanson only), Robert Davis (no -G, J. Swanson only), Kyana Evans, Marvin E. Hamilton, George Johnson (no -H), Joseph Lisa (no -G, J. Swanson only), Markee Robinson (no -G, J. Swanson only), Danielle Scott (no -G, J. Swanson only), Tyesha Scott (no -G, J. Swanson only) and Greenwich Township Representative Roseanne Lombardo (no -G, J. Swanson only).

MOTION PASSED Except Item G – John Swanson only.

PERSONNEL L - The Greenwich Township Representative may vote on this item in the agenda.

A motion was made by Mr. Robinson and seconded by Mrs. Scott to table Personnel Item L until clarification can be provided on the number of advisory positions sought and whether a final report is required at the end of the school year.

- L. Recommend appointment of the following teacher to this position at Paulsboro High School for the 2022 - 2023 school year. These positions are not part of the agreement with the Paulsboro Education Association.

Position	Advisor	2022-2023 Salary (in \$)
Key Club Advisor	Jenny Hunt	\$1,000.00

Roll call vote:

Theresa Cooper, Robert Davis (no-M), Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott and Tyesha Scott

MOTION PASSED

PERSONNEL M -Q: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Davis and seconded by Mrs. Scott to approve Personnel Items M-Q.

- M. Recommend approval to appoint Dara Arno to Billingsport Early Childhood Center Pre-School Intervention and Referral Team (PIRT) member for the remainder of the 2022-2023 school year. Ms. Arno will earn prorated Step L- \$69,648.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Billingsport Early Childhood Center Principal Tina Morris and Director of Special Services Stacey Dimeo.

- N. Recommend approval to accept the resignation of Billingsport Early Childhood Center Master Teacher Latisha Thomas effective February 9, 2023.

Informational: Ms. Thomas has served the district in this position since August 30, 2022.

- O. Recommend approval of Federal Family Leave of Absence, Staff #1043 DOH 09/01/2016, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Wednesday, December 7, 2022 Monday, January 2, 2023	With pay by use of accumulated sick time as well as concurrent use of Federal Family Leave (12 days), employee waives benefits.

- P. Recommend approval of Federal Family Leave of Absence, Staff #720 DOH 10/01/2012, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Thursday, December 15, 2022 Tuesday, January 3, 2023	Unpaid with benefits paid by employee and use of Federal Family Leave (7 days)

- Q. Recommend approval to appoint Billingsport Early Childhood Center Community & Parent Involvement Specialist (CPIS) Yvonne Still-Maddred to the position of School Homeless Lead for the remainder of the 2022-2023 school year. Mrs. Maddred will earn a \$5,000.00 stipend, pro-rated to align with Paulsboro Public Schools board of education’s approval date.

Informational: Mrs. Still-Maddred has been employed by the Paulsboro Public School district since 2019. During her time as the Community & Parent Involvement Specialist (CPIS) Mrs. Still-Maddred has coordinated family services not just for pre-school aged children but all the students of BECC. This stipend will be prorated and is funded through the American Rescue Plan Homeless II grant.

Roll call vote:

Theresa Cooper, Robert Davis (no-M), Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott and Tyesha Scott

MOTION PASSED

INSTRUCTIONAL SERVICES A: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Robinson and seconded by Mr. Davis to approve Instructional Services A.

- A. Recommend approval to provide homebound for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
270591	08	Student was placed on Medical Home Instruction for 90 days. This student will receive Home Instruction from Paulsboro Public

		Schools for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 11/30/2022 End Date 2/28/2022
313819	04	Student was placed on Medical Home Instruction for about 5/6 weeks. This student will receive Home Instruction from Brookfield Schools/West Deptford, NJ for a minimum of 10 hours a week at a rate of \$40 hr. Start Date 11/29/2022

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

STAFF AND CURRICULUM DEVELOPMENT A - C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Mr. Lisa to approve Staff and Curriculum Development Items A-C.

- A. Recommend approval for Paulsboro Public Social Studies teacher Rachel Wulk to receive an additional five (5) hours to work on revising the curriculum for middle school social studies. This work is expected to be done by the end of December 2022.

Informational: This extra time is critical to ensure the social studies curriculum for grades six through eight is aligned to the New Jersey Student Learning Standards for Social Studies. More specifically, that each historical era is accurately reflected in the curricular document that guides instruction. Payment for the curricular revision will be made through the American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ARP-ESSER) grant.

- B. Recommend approval for Director of Curriculum, Instruction and Assessment Christine Lindenmuth, to submit a grant application to the Pegasus Education Foundation (PEF) and accept the award amount from the grant to fund the second Feed the Children Campaign. The grant application is in the amount of \$4,000.00 with matching funds being provided by the American Rescue Plan Homeless II grant allocation.

- C. Recommend approval for English as a Second Language teacher Jessica LaPorta to attend the TESOL Trainer’s Institute workshop series for the Sheltered Instruction Observation Protocol (SIOP) on January 5 and 6, 2023. The cost of the workshop is \$395.00 will be paid for utilizing Elementary and Secondary School Emergency Relief (ESSER) II grant funds. The cost to the District will be the fees associated with substitute costs for this two-day workshop series.

Informational: The SIOP Model is a research-based instructional model that addresses the academic needs of English learners. Language instruction education programs are mandated by New Jersey Administrative Code for Bilingual Education. For districts with 20 or more ELLs of a single language group, all content teachers who work with ELLs must be trained with at least 15 hours of sheltered instruction strategies. The TESOL Trainer’s Institute workshop will provide the District the opportunity for our ESL staff members to turnkey these instructional methodologies to all content teachers working with these students.

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

STAFF AND CURRICULUM DEVELOPMENT D - F: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Mr. Johnson to approve Staff and Curriculum Development Items D-F.

- D. Recommend approval of the following salary amounts funded through the Federal Elementary and Secondary Education Act (ESEA)/Title I funds for the 2022-2023 School Year.

Staff Member	Building	Salary	%	Grant Funded Amount
James Hasegawa	PJHS	\$75,309.00	66%	\$50,382.00

Informational: Mr. James Hasegawa was hired as the replacement teacher for Mr. William Brown in the Junior High School. Approximately 66% of Mr. Hasegawa’s salary will be paid for through ESEA funds replacing Mr. Brown.

- E. Correction to Item H under Staff and Curriculum Development on the November 28, 2022 agenda. The salary percentage for Aprilanne Young to be paid for through the Federal Elementary and Secondary Education Act/Title II grant is 98% for the Grant Funded Amount of \$48,398.00.

Staff Member	Building	Salary	%	Grant Funded Amount
Aprilanne Young	LOUD	\$49,282.00	98%	\$48,398.00

- F. Recommend approval for Loudenslager STEAM instructor, Rebecca Richardson, to participate in an online course through the Rutgers Gardening Education Series entitled, “Horticulture Education Program”. The cost of the workshop is \$250.00 and will be funded utilizing Elementary and Secondary School Emergency Relief (ESSER) II grant funds.

Informational: The horticultural education program covers a variety of topics related to understanding the science behind how things grow. Lectures include the following topics: Botany, Soils, Entomology, Plant Pathology, and various others. Online instruction will run February 9 – May 25. The registration fee for the program is \$250.00.

- G. Informational: **2022-2023 Governor’s Educator of the Year Recognition Program:**

The New Jersey Department of Education (NJDOE) aims to recognize educators who have gone above and beyond in their service to New Jersey’s students. Over the past several months, educators changed the way they delivered instruction to New Jersey’s 1.4 million students. Now, more than ever before, is the time to celebrate New Jersey’s outstanding educators. Therefore, every school in every district is encouraged to participate in Governor’s Educator of the Year program to honor the hardworking teachers and educational services professionals for their dedication to their students and the profession. This program promotes a culture that recognizes excellence, creates a sense of pride and brings public attention to the work of outstanding educators.

Once again, each school has named their Governor’s Teacher Recognition Award recipient as well as a Governor’s Educational Professional Award winner. Educational Professionals include certificated staff members such as School Nurses, Guidance Counselors, School Psychologists, Librarians, Instructional Aides, etc.

The following have been selected for ***Teacher of the Year for 2022-2023***

Billingsport Early Childhood Center	Candell Maxie
Loudenslager Elementary School	Bonnie McHale
Paulsboro Junior High School	Kelly Kovalesky
Paulsboro High School	Phillip Neff

The following have been selected for ***Educational Services Professional for 2022-2023***

Billingsport Early Childhood Center	Instructional Aide	Christin Goss
Loudenslager Elementary School	Instructional Aide	Erica Scott
Paulsboro High School	Guidance Counselor	Melba Moore-Suggs

- H. **Informational - Enrollment and Class Size:**

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment - December 15, 2022							
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Pre- School Age 3 & 4	57	69	62	78	81	50	55	70
K	104	97	86	102	97	76	76	83

Grade	Enrollment - December 15, 2022							
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
1	111	86	93	83	84	86	82	73
2	79	87	79	80	76	81	87	73
3	56	64	100	90	80	90	90	96
4	65	70	60	103	83	81	89	82
5	64	61	72	60	98	84	81	90
6	53	81	59	72	68	99	84	84
7	73	72	93	70	73	60	102	90
8	62	78	68	89	67	71	65	101
Self-Contained Special Education Billingsport/Loudenslager	26*	27*	20*	20*	21*	13	18	27
Grand Totals	750	792	792	847	828	791	829	869

* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

GRADE	Enrollment – December 15, 2022							
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
9	63	84	92	92	109	99	111	99
10	82	77	82	82	87	101	95	105
11	80	81	66	74	71	75	83	90
12	78	97	84	68	86	85	76	96
TOTAL	303	339	324	316	353	360	365	390

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of December 15, 2022							
Pre-School	12	12	12	12	11	11		
Kindergarten	21	20	20	22				
1	19	19	17	18				
2	19	18	18	18				
3	24	24	24	24				
4	20	21	20	21				
5	24	22	21	20	3			
6	20	20	21	22	1			
Special Education	3	10	10	4				

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott and Tyasha Scott

MOTION PASSED

STUDENT ACTIVITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Mr. Davis to approve Student Activities Item A.

- A. Recommend approval to continue the after-school program, Fellowship of Christian Athletes (FCA) Student Lead organization under faculty advisement. Meetings known as huddles will typically occur bi-monthly and may include speakers from the area. Being part of FCA is valuable for our student athletes to join a club that teaches character, values and leadership skills while enhancing the quality of their high school experience that will aid in their high school resume.

Informational: FCA is open to all students, not just athletes. Advisors are non-paid and the meetings will be after school. Assistant Junior High Principal / Athletics Director John Giovannitti and Paulsboro Junior High Special Education Teacher Donna Backus are the advisors for the 2022-2023 school year. This is a non stipend position.

B. Informational- Reports of Fall Sports Teams

Please find attached reports of the Fall Season Sports Teams. (**Attachments**)

Varsity Field Hockey
Varsity Boys Soccer
Junior Varsity Cross County
Football

Varsity Girls Soccer
Varsity Cross Country
Cheerleading
Junior Field Hockey

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyasha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

STUDENT ACTIVITIES C - F: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Davis and seconded by Mr. Lisa to approve Student Activities Items C-F.

- C. Recommend approval for Loudenslager Elementary School to host a Children’s Oral Health Assembly on Tuesday January 17, 2022.

Informational: The Children’s Oral Health Program is run through the New Jersey Department of Health and provides a variety of interactive education activities conducted by Dental Health Professionals. These presentations are age-appropriate and aims to teach students about good oral hygiene practices, prevention of oral injury and the importance of regular dental check-ups.

- D. Recommend approval for the Loudenslager Elementary School Student Council Program to attend a field trip to Urban Air Adventure Park in Sicklerville, New Jersey during the 2022 - 2023 School Year.

Informational: The Urban Air Adventure Park offers a STEAM Curriculum tied to the Next Generation Science Standards, which provides students with physical, social, and mental activities that promote collaboration and teamwork. Students will visit up to five stations, each focusing on a unique aspect of Science, Technology, Engineering, The Arts, or Math. Transportation and associated costs will be paid for via ESSER and ARP ESSER Grant Funds.

- E. Recommend approval to collaborate with the Rutgers Cooperative Extension to implement a school-based Food Smarts Kids at Loudenslager Elementary School during the 2022 - 2023 School Year.

Informational: The Rutgers Cooperative Extension will provide a series of 4-6 interactive lessons that teach critical thinking skills, conceptual understanding and uses food and nutrition as tools for real-world application of math, science, literature, social studies, health, and art. This will be the third year that Loudenslager has collaborated with the Rutgers Cooperative Extension to provide these types of programs to our students. There is no cost to the Board of Education for the implementation of this program.

- F. Recommend approval for the Children’s Oral Health Program, to conduct an assembly at Billingsport Early Childhood Center. This program is through the New Jersey Department of Health. The assemblies will be held in the All Purpose Room on Tuesday January 31, 2023, from 09:00am-10:50am.

Informational: The Program provides oral health education programs in the school setting on topics such as good oral hygiene, brushing and flossing, caries and gum disease processes, fluoride and sealants as preventive measures for tooth decay, oral injury prevention, healthy food choices, the effects of tobacco and vaping on dental health, and how oral health affects overall health. All presentations are age and grade appropriate. There is no cost to the Board of Education for the implementation of this program.

G. Informational - **Santa's Elves Project for 2022**

Loudenslager Elementary School Teacher Ms. Tara Stahl and District Library-Media Specialist Ms. Tammi Minix volunteered their services to organize their favorite event - ***Santa's Elves Project 2022.***

This year, they reached a HUGE milestone with the most children adopted in the district. They were able to organize the adoption of 63 families (167 children) for the Paulsboro Community. Our Paulsboro Staff raised \$1,270.00 that was given to St. Paul's Church to help with their shopping needs.

Below are the organizations / Paulsboro Staff that have generously taken on this amazing task and adopted families in the district for the holiday season.

Christmas Gifts for Families in the District:

- Family Promise of Southwest New Jersey: Adopted 28 families, totaling 78 children
- Muscled Maidens: Adopted 1 families, totaling 4 children
- Paulsboro Neighborhood Watch: Adopted 5 families, totaling 14 children
- Paulsboro Refining Energy Company: Adopted 7 families, totaling 36 children
- Mr. & Mrs. Barry Corradetti: Adopted 1 families, totaling 1 child
- St. Paul's Church: Adopted 21 families, totaling 34 children

As always, they did an amazing job volunteering their time in organizing this event. This year, Santa's Elves Project reached a HUGE milestone with the MOST children adopted in the district as well as the MOST organizations/people adopting families.

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

STUDENT ACTIVITIES H (ADDENDUM): The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Robinson and seconded by Mr. Lisa to approve Student Activities Item H.

H. Recommend approval for the Paulsboro Boys Wrestling Team to participate in the following tournaments for the 2022-2023 winter season.

Newton Duels Wrestling Tournament	January 6-7, 2023
Location: Newton, NJ	Hotel \$1,764.00
	Meals \$1,371.75

Brick Memorial Wrestling Tournament	December 27-28, 2022
Location: Brick Township, NJ	Hotel \$1,327.50
	Meals \$1,638.80

Council Rock Wrestling Tournament	January 14-15, 2023
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Location: Holland, PA

Hotel \$1188.81

Meals \$1947.00

Total amount: \$9237.85

Source of funds: Local Funds

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Roseanne Lombardo

MOTION PASSED

CONSTRUCTION UPDATES:

Safety Grant: The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

Informational: ROD and Non-ROD Grants

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been “de-scoped” which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

December 2022 Board Update

ROD GRANT - No updates for this month.

ESIP Energy Savings Improvement Program. Schneider Electric is exploring the possibility of using Solar to enhance the District’s Energy Savings Plan. In order to do so, Schneider Electric on behalf of the District will submit the required applications and assist the District with soliciting request for proposals for Solar energy. The district will explore opportunities to have onsite solar panels, remote net metered solar power (utilize a third party solar energy provider) or some combination of the two options.

MOTION: Approval is requested to solicit Requests for Proposals for on-site, remote net metered solar or some combination of the two options through our ESCO

Schneider Electric as part of the (Energy Savings Improvement Program) ESIP project.

Due to a misunderstanding, this item was not brought before the board and will be added to the January 3, 2023 board agenda.

FACILITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Cooper and seconded by Mrs. Scott to approve Facilities Item A.

- A. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2022-2023 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
GCIT Indoor Track	Track and Field December 12, 2022 to February 10, 2023 3:15 – 4:30	Athletic Complex	Thomas Hampel

Roll call vote:

Theresa Cooper, Robert Davis*, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Roseanne Lombardo

MOTION PASSED

*Note: Mr. Davis’ vote is conditional on no District events being held at the same time for the same event.

FACILITIES B: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. Cooper and seconded by Mrs. Scott to approve Facilities Item B.

- B. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2022-2023 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Paulsboro Middle School Girls Basketball	Basketball Practice and Games November 21, 2022 until February 21, 2023 3:30pm-5:30p Monday - Friday	Billingsport Early Childhood Center	Kai Myers
St. Margaret Regional School	Track and Field Practice – March 6, 2023 to May 31, 2023 6:00 – 7:30 Mondays and Wednesdays	Athletic Complex	Robert Doody

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

FINANCE A:

- A. Informational – Application for State School Aid (ASSA)

On December 5, 2022, the district administration filed the 2023 - 2024 ASSA (Application for State School Aid) Summary. The New Jersey Department of Education takes a snapshot of the district enrollment on the last day of school prior to October 16th each year. This enrollment is used to determine the State School Aid for the next school year. Business

Administrator Anisah Coppin is in charge of preparing and submitting this important report. The following chart presents an enrollment summary for the past four years.

School Year	Number of Students on Roll	Number of Students Sent	Number of Students Received	Number of Low Income	Number of Special Education
2023-2024	1253	13	67	702	290
2022-2023	1185	22	73	**570	257
2021-2022	1128	49	75	871	211
2020-2021	1094	36	97	834	269
2019-2020	1170	45	128 *	861	206
2018-2019	1122	46	87	942	215

* This number was incorrectly reported to the state. The correct number is 72.

**Due to COVID low response rate to Free and Reduces Lunch applications.

FINANCE B - G: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. Cooper and seconded by Mr. Davis to approve Finance Items B-G

- B. Recommended approval to accept the donation of supplies for the project entitled Baby Chickens Hatch through anonymous donors through donorschoose.org. The donated item will be utilized to supplement the STEAM Curriculum at Loudenslager Elementary School. This item is worth approximately \$250.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher, Rebecca Richardson.

- C. Recommended approval to accept the donation of 35 coats and personal hygiene items from the Paulsboro Refinery for our Billingsport families. The items are valued at approximately \$550.00.
- D. Recommended approval to accept the donation of approximately 70 Christmas toys from Melissa Corson for the students at Billingsport Early Childhood. The toys are valued at approximately \$500.00.
- E. Recommended approval to accept the donation of approximately 40 book bags from Eric Keenan for the students at Billingsport Early Childhood Center. The book bags are valued at approximately \$550.00.
- F. Recommend approval to accept a donation of food items from staff and administration at Billingsport Early Childhood Center that helped provide Thanksgiving dinners for our families in need.
- G. Recommend approval to accept a donation from the Sons of Italy Lodge for donating 26 Thanksgiving baskets to several families in the Paulsboro Public Schools

Roll call vote:

Theresa Cooper, Robert Davis, Kyana Evans, Marvin E. Hamilton, George Johnson, Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

SCHOOL SAFETY:

- A. Informational: **School Security Project Update** (As of 12/08/22)

Vestibule Projects: During the month of November the remaining block work to close off the existing all-purpose room at Billingsport Early Childhood Center was completed and at this point all three district schools have completed vestibule areas for visitor management. Final inspections for each vestibule were completed successfully on Thursday December 8, 2022.

Loudenslager Lockdown System (COPZ Grant): With the completion of the Lockdown and Communication System at Loudenslager Elementary School, we are now preparing to enter Phase II of this project, which includes upgrades to the Public Address System and the installation of lockdown stations at Billingsport Early Childhood Center. We anticipate Phase II of the project will begin in the late spring and the majority of the installation will occur during the summer months when students are not present.

B. Informational: Report of School Security Drills

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/29/2022 11/29/2022	09/09/2022 10/11/2022 11/28/2022	09/09/2022 10/06/2022 11/07/2022
Communication Drill**	September 2021			
Evacuation (Non-Fire)	Each school must conduct two annually		10/27/2022	10/27/2022
Bomb Threat	Each school must conduct two annually	10/21/2022		
Lockdown / Active Shooter	Each school must conduct two annually	09/16/2022	09/21/2022 11/14/2022	09/16/2022 11/22/2022
Shelter In Place	Each school must conduct two annually	11/30/2022		
Other Drills				
Bus Evacuation	School District (Annually)	11/02/2022		11/03/2022
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 09/28/2022 <u>P5</u> 11/03/2022		
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/30/2022 10/30/2022 11/30/2022	09/30/2022 10/30/2022 11/30/2022	09/30/2022 10/30/2022 11/30/2022

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

PUBLIC COMMENTS

At this time, the public addressed the Board of Education of the following topics.

Ms. Ericka Scott

- Challenges of student getting physicals with the school physician
- Using the online physical portal – Family ID

- Asthma Action Plans

Board Members requested a copy of Dr. Koerner, the school physician's contract.

MOTION TO ADJOURN

A MOTION WAS MADE BY MR. ROBINSON AND SECONDED BY MR. LISA TO ADJOURN THE MEETING.

THE MOTION UNANIMOUSLY CARRIED. THE MEETING ADJOURNED AT 9:54 PM.

RESPECTFULLY SUBMITTED,



BOARD SECRETARY