

STONY CREEK Joint Unified School District



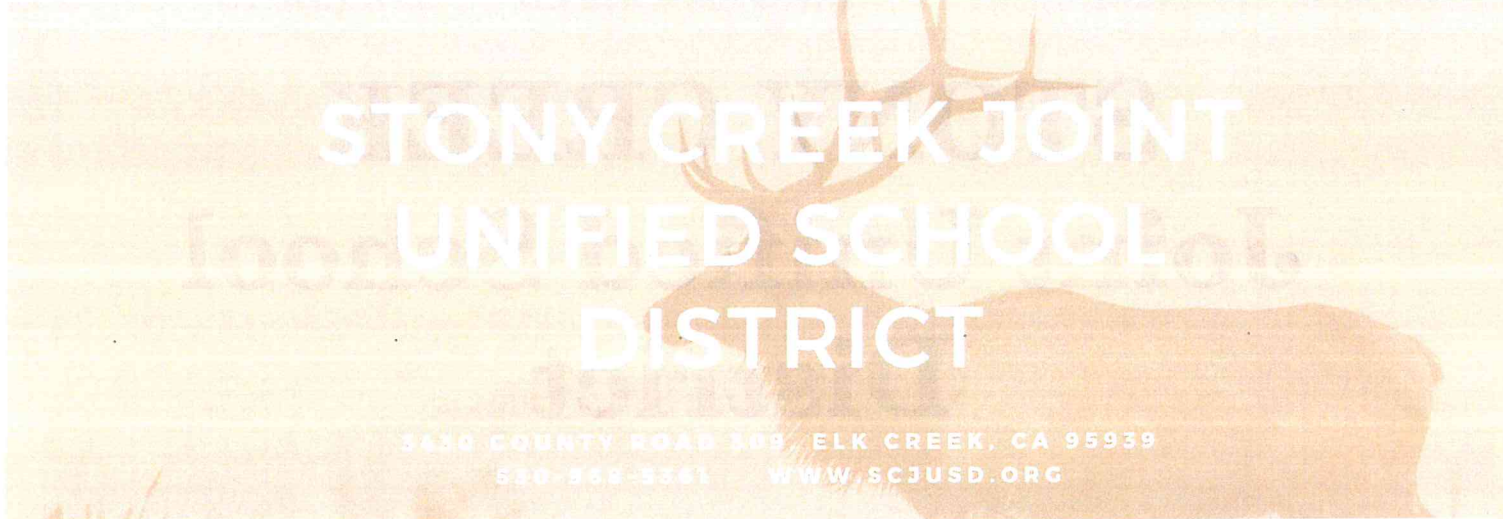
ELK CREEK ELEMENTARY SCHOOL

INDIAN VALLEY INTERMEDIATE SCHOOL

ELK CREEK HIGH SCHOOL

BIDWELL POINT HIGH SCHOOL

**Parent/Student Handbook
2023-2024**



STONY CREEK JOINT UNIFIED SCHOOL DISTRICT

3430 COUNTY ROAD 509, ELK CREEK, CA 95939
530-552-5361 WWW.SCJUSD.ORG

Dear Families,

Welcome back to school! I am excited to serve as the superintendent and principal of the Stony Creek Joint Unified School District.

It is clear that our schools have a special place in the hearts of our community members. From the start, I have heard countless stories of the positive impact this district has had on many of you. A dedicated staff, a loving community, and students who persevere make our schools a great place to be.

Our staff has a wonderful year planned for our students, full of fun and engaging learning experiences. We strive to provide a positive and safe learning environment in order for our students to reach their full potential. School attendance is the first step toward student achievement. Students gain background knowledge from participating in classroom discussions. Each day your child is not in school is a missed opportunity to learn something they will need in order to understand more difficult material later. While I understand that sometimes missing school is unavoidable, please do your best to ensure that your child is in school as missing just two days per month will cause them to fall behind. We are here to help, so please reach out!

I am looking forward to getting to know your child and your family. We're a team and I am here to help in whatever way I can. Students will be able to find me around campus and in classrooms regularly. My goal is to be readily available so please do not hesitate to contact me to set up a meeting. You are welcome to email me anytime, or call the office to set up an appointment to meet.

See you soon, Elks!

With excitement,

Mrs. Emily Pendell
Superintendent/Principal
ependell@scjUSD.org

The Stony Creek Joint Unified School District is to be a safe and caring learning environment that promotes student success.

Stony Creek Joint Unified School District
Parent/Student Handbook
2023-2024

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Stony Creek Joint Unified School District

Mission

The Stony Creek Joint Unified School District is to be a safe and caring learning environment that promotes student success.

Vision

The Stony Creek Joint Unified School District will create a learning environment that fosters initiative and responsibility where all students develop to their full potential. Students will become knowledgeable, thoughtful, contributing members of society and will be capable of entry into any career or academic path desired.

Elk Creek Elementary School

3434 County Road 309
Elk Creek, CA 95939
(530) 968-5288

Indian Valley Intermediate School

5180 Lodoga-Stonyford Road
Stonyford, CA 95979
(530) 963-3210

Elk Creek High School

3430 County Road 309
Elk Creek, CA 95939
(530) 968-5361

Bidwell Point Continuation High School

3430 County Road 309
Elk Creek, CA 95939
(530) 968-5177

Governing Board

Ritta Martin-Clerk
Delana Martin
Zoanne Smith
Meagan Groteguth

517-0812
517-9735
218-1739
519-6892

Visit Our Website

Check out our district website for the calendar, contact information, teacher pages, event information and more!

www.scjUSD.org

Please Note: This handbook contains information relevant to all Stony Creek Joint Unified School District students.

Stony Creek Joint Unified School District

Administration

Superintendent/Principal
Office Manager/Administrative Assistant
Academic Counselor

Emily Pendell
Jill Gleason
Tom Bryant

Teachers

Elk Creek Elementary

Sarah Thompson (TK/K/1st)
Vacant (2nd)
Lynda Walter (3rd/4th)

Indian Valley Elementary

Karen Close (5th/6th)
Aleesha Rubini (7th/8th)

Elk Creek High School/Bidwell Point High School

Jeff Flynn (History)
Vacant (Ag/Science)
Jayne Michael (Math, Life Skills)

Tim Street (Science/PE)
Dallan Tucker (English/Alternative Education)
Leslie Calzada (RSP)

Staff

Aide/Bus Driver
Aide/Van Driver
Aide/SPARK
Aide/Van Driver
Aide
Aide
Cook
Custodian
Custodian
Custodian
Maintenance
Transportation

Abby Swearingen
Kayleen Swearingen
Mandy McCloud
Rosie Portillo
Bailey Moore
Bridget Kaplan
Ronda Wycoff
Georgia Criner
Kathryn Flower
Denise Keeler
Ernie Ross
Alyson Cox

Stony Creek Joint Unified School District

2023 - 2024 School Calendar

July '23						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	1	13	14	15
16	17	18	1	20	21	22
23	24	25	2	27	28	29
30	31					

August '23						
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September '23						
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October '23						
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29	30	31				
						22

November '23						
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						16

December '23						
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31						15

January '24						
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						17

February '24						
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March '24						
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April '24						
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28	29	30				
						17

May '24						
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						22

June '24						
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23	24	25	26	27	28	29
30						0

- School Closed/ Holidays
- Staff In-Service Day (no school for students)
- Minimum Day
- First and Last Day of School (minimum day)

STONY CREEK JOINT UNIFIED SCHOOL DISTRICT
Mandated Notification for All Students

Children with disabilities who require changes to the basic meal (such as supplements or substitutions) are required to provide documentation with accompanying instructions from a licensed physician. This is to ensure that the modified meal is reimbursable, and to ensure any meal modifications are medically appropriate for the child.

- In order to minimize a chance of misunderstanding, it is recommended that the school food service, at a minimum maintain written instructions or guidance from a licensed physician
- School food service staff must follow these instructions that have been prescribed by the physician

Stony Creek Joint Unified School District assures all dietary accommodation will meet USDA requirements.

STONY CREEK JOINT UNIFIED SCHOOL DISTRICT ABSENCE POLICY FOR ALL STUDENTS

School attendance is the first step toward student achievement. Regular attendance fosters a classroom community between staff and students. Students gain background knowledge from participating in classroom discussions. Each day your child is not in school is a missed opportunity to learn something they will need in order to understand more difficult material later. Help your child succeed in their future. Make sure they are in school every day.

VERIFYING ABSENCE BY NOTES: A student absent from school is responsible for verifying the reason for his/her absence either with a note or a telephone call from a parent/guardian. Students must take their absence note to the office before school begins, at break, during lunch or after school. **Students must clear the absence within three days (72 hours) or receive a truancy.**

Only parents or legal guardians can provide a note for a student's absence. Older brothers, sisters, relatives, or neighbors cannot legally write a note for student's absence. **A student who is 18 does not gain the right to receive unverifiable absences or off campus passes. Absences result in a loss of learning time for students and revenue for students' education and should be avoided when possible. Students with excessive absences will be referred to the Student Attendance Review Board. (SARB)**

TARDIES: Three unexcused tardies may require lunchtime detention. Some teachers may require that the student make up the missed time with them. Additional tardies may result in further consequences. If the tardies continue they will be counted as un-excused absences. Tardies will begin at zero (0) at the beginning of each quarter; time owed in detention must be served. If the student does not serve detention, he/she will be ineligible for any school activity, may face suspension, or could be referred to a Student Study Team. Students with a valid excuse for being tardy should go to the office first before returning to the classroom. Seniors must serve their consequences before they can receive their diploma or participate in the graduation ceremony.

ILLNESS: If a student becomes ill during school, he/she must report to the office. Student must have parent/guardian permission to leave campus.

OFF-CAMPUS PASSES: Off campus passes are issued by the office in those cases when a student must leave school during the school day for a verifiable reason, such as a health care appointment, family emergency, etc. Regardless of a student's age, the office has the right to verify the reason(s) or destination(s) requiring an off-campus pass. To get an off-campus pass, a parent must write a note, which must be presented by the parent or student to the office **before school begins**. Parent/Guardians may phone in to request that the student be given an off-campus pass. However, the office must receive the note or phone call long enough in advance to obtain verification and/or contact the student.

CUT OR TRUANCY POLICY: Being absent without permission or verification, skipping class, or cutting class is considered truancy which may be referred to the Student Attendance Review Board (SARB). A truant student will be denied the right to make-up work or turn in any test, quizzes, reports, homework, class assignment, etc. due on the day or period he/she has been given a "Cut"/Truancy. Any student found off-campus, cutting, or on-campus out of class, without proper hall or off-campus pass, may be assigned a school suspension immediately. School discipline is as follows:

Recommended Minimum: Two days of Detention-Parent contacted.

Recommended Maximum: One day of school suspension or possible home suspension and Parent contacted.

UNEXCUSED ABSENCES

The Stony Creek Joint Unified School District
Board Policy Unexcused Absences
Education Code 48260 – 48262 (Truancy)

In order to provide a reasonable opportunity for the student's parent/guardian to explain the absences, the parent/guardian has three (3) school days to explain the absence to the office.

To implement this Board Policy, the Stony Creek Joint Unified School District will follow these procedures:

1. Send a letter or phone home to parent/guardian and the School Attendance Review Board when a student has accumulated five (5) days of unexcused absences in one or more classes in a semester
2. Send a letter home to parent/guardian and the School Attendance Review Board when a student has accumulated seven (7) days of unexcused absences in one or more classes in a semester.
3. Students who receive a failure due to accumulating ten (10) days of unexcused absences in three (3) or more classes may be referred to an alternative education program and the School Attendance Review Board for the remainder of the semester.

Remember!

Even in elementary school, missing just 2 days of school per month will cause a student to fall behind.

BOARD POLICY NUMBER: 5013.9

HEAD LICE

The Governing Board believes that the District's head lice management program will emphasize correct diagnosis and treatment of head lice in order to minimize disruption of the education process and to reduce the number of student absences resulting from head lice.

School employees shall report all suspected cases of head lice to administration. If a student is found with active, adult head lice, he/she shall be excluded from attendance.

The Superintendent or designee is directed to promulgate a regulation in furtherance of this policy.

Policy adopted 10/8/2008

ADMINISTRATIVE REGULATION NUMBER: 5013.9

HEAD LICE

Regular Screening

The Stony Creek Joint Unified School District will conduct a head lice screening program for students in kindergarten through eighth grade. Students' heads will be checked for lice on Fridays, as scheduling permits, in accordance with CA Ed. Code 49451.

Exclusion from School

If a student is found to have active adult head lice, District personnel will contact the parent or guardian to have the child removed from school. Parents should be given information and resources regarding the treatment and removal of lice. If a student is found to have active lice, the student will be reexamined at school on return to school and prior to return to class. If no active lice are found, the child will be admitted to school. The student will be rechecked during normal weekly checks. Students may not return to school transportation until cleared and must be transported by a parent until cleared.

Students will not be excluded from school when an examination reveals the presence of nits; however, he/she will be excluded when active louse/lice are present. Siblings and other students residing in the residence of students found with head lice will also be checked. When a student is found with lice, he/she must return with no lice or nits. Students must be returned by a parent/guardian after being sent home with lice. District personnel will contact the parent or guardian and provide information regarding the removal of nits. Students who are found with nits will be checked daily until no nits are present to ensure that the nits have not hatched.

Chronic Cases

Head lice are considered chronic when the student has had active lice either:

- * During three (3) separate screenings during the school year; or
- * For six (6) consecutive weeks

IF a student has been found to have live lice upon the third consecutive screening, the parent/guardian must provide a written notice from a licensed medical practitioner that states that treatment plans have been discussed and the parent has received education regarding the life cycle and treatment of head lice. In addition, the District will assist parents with obtaining resources to assist with the removal of lice.

Students with chronic cases of lice will be checked routinely after readmission to school.

Privacy

District staff shall maintain the privacy of students identified as having head lice and excluded from attendance. Lice checks shall be conducted in the office or other private area to ensure that students' privacy is protected.

Policy adopted 10/8/2008 and Revised 12/2009

Revised 6/15/2011

**ANNUAL NOTIFICATION OF SELECTED EDUCATION CODE PROVISIONS AFFECTING
PARENT/STUDENT RIGHTS
2023-2024 SCHOOL YEAR**

ATTENDANCE

- **COMPULSORY SCHOOL ATTENDANCE (Ed. Code Sections 48200, 48400)**
The law states that school attendance of children and youths between the ages of 6 and 18 are subject to compulsory full-time attendance. All youths 16 to 18 are subject to compulsory continuation education attendance. For every out-of-school youth under 18, a legal disposition is required.
- **RESIDENCY REQUIREMENTS FOR SCHOOL ATTENDANCE (Ed. Code Section 48204)**
To establish the right for attendance in a school district, a child of compulsory attendance age (6-18 years) must be living with a parent, relative, guardian, or a foster parent who resides in the district and must provide proof of residency in the school district. If one or both parents of an elementary pupil are employed within the district, residency may be established. If a parent has any questions regarding the residency of his or her child, that parent should contact the Superintendent.
- **JUSTIFIABLE ABSENCES (Ed. Code Sections 46010, 48205, 48980)**
Absence from school is allowed only for justifiable personal reasons (health, court appearance, attendance at a funeral, religious holidays, your child is the custodial parent of a child who is ill or has a medical appointment during school hours, employment interview, jury duty, serving as a member of a precinct board for an election). Assignments and tests missed may be made up if appropriate. Any pupil absent from school for justifiable personal reasons shall not have his/her grade reduced or lose academic credit when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

INTERDISTRICT/INTRADISTRICT ATTENDANCE AGREEMENT

- **INTERDISTRICT AGREEMENT (Ed. Code Sections 46600, 48204, 48980)**
A parent/guardian residing outside of the district boundaries may apply for an Interdistrict Attendance Agreement for their child to attend schools in the Stony Creek Joint Unified School District. A parent/guardian residing within the district boundaries may apply for an Interdistrict Attendance Agreement for their child to attend a school in another district.
- **INTRADISTRICT AGREEMENT (Ed. Code Sections 35160.5, 46600, 48980)**
A parent/guardian residing within the Stony Creek Joint Unified School District may apply for their child to enroll in any school within the District providing they complete an Intradistrict Agreement. A parent/guardian must submit the Intradistrict Agreement to the school they would like their child to attend by June 30 of each year to be eligible for admission to the school the following year under the District's Open Enrollment Policy.

HEALTH

- Your child and family may be eligible for free or low-cost health coverage. For information about health care coverage options and enrollment assistance, go to www.CoveredCA.com.
- All individuals, including students, staff, and community members are prohibited from using tobacco products on district property, including vehicles, buildings, parking areas, grounds, and at district events.
- IMMUNIZATION REQUIREMENTS (CCR Title 17 Sections 6020, 6035)
Before initial enrollment in California public schools, certain immunization requirements must be met: polio, measles, rubella, mumps, and DTP Booster requirements must be taken as required by law. Upon enrollment after August 1, 1997, children entering school or a child care and development program at the kindergarten level or below shall also present evidence of immunization against hepatitis B. Children, who have not reached the age of four years, six months shall also present evidence of immunization against haemophilus influenza type b. (Health and Safety Code 120335) All students entering or advancing to 7th grade shall present evidence of the Tdap immunization against tetanus, diphtheria, and pertussis (whooping cough) and a second dose of measles-containing vaccine (MMR). Chicken Pox immunization is required.
- ADMINISTRATION OF PRESCRIBED MEDICATION FOR PUPIL (Ed. Code Sections 49423, 49480)
A designated school employee will administer prescribed medication during the school hours only upon written request of both the physician and the parent(s) or the guardian. All student medications must be kept in the office. State law requires that the parent(s) or guardian notify the Principal when their child is on continuing medication for a nonepisodic condition, example: asthma, hay fever, hyperactivity, diabetes, epilepsy, etc.
- MEDICAL AND HOSPITAL SERVICES (Ed. Code Sections 49470-49474) Pupils injured at school or school-sponsored events or while being transported may be insured at District or parent expense. If the District does not provide insurance, the parent will be notified in writing.
- EVALUATION OF VISION AND HEARING (Ed. Code Sections 49452-49457)
Evaluation of vision and hearing of a child (tests for visual acuity, color vision, and impaired hearing) by the school nurse or other authorized person, if authorized, will be made upon first enrollment and at least every third year thereafter until the child has completed the eighth grade. The evaluation may be waived upon presentation of an appropriate certificate from a physician or optometrist. This provision does not apply if the parent files with the Principal a written statement to a well-recognized faith or teachings, which depend on prayer for healing.
- SCOLIOSIS SCREENING (Ed. Code Section 49452.5)
Every female pupil in grade 7 and every male pupil in grade 8 shall be screened for the condition known as Scoliosis (curvature of the spine). Mandatory notification to the parent or any pupil suspected of having scoliosis will include an explanation of the condition, the significance of treatment, and public services available for treatment. A statement in writing from the parent will exempt the pupil from the above screening.
- SUSPECTED CHILD ABUSE OR NEGLECT (Penal Code Sections 11166, 11172)
The Penal Code mandates school personnel to report any incident of suspected child abuse or neglect. Failure to do so is a misdemeanor.
- CONFIDENTIAL MEDICAL SERVICES (Ed. Code Section 46010.1)
All parents/guardians are hereby notified that all students in grades 7 through 12 may be excused from school, without the consent of the student's parent/guardian, to obtain confidential medical services.

INSTRUCTION

- **STUDENT USE OF TECHNOLOGY** (Ed. Code Sections 48980, 51870.5)
The District provides access for students to the Internet as an educational tool. Because the Internet is uncensored and can be misused, no student shall be allowed to use the District's access to the Internet unless the student and the student's parent/guardian first sign the District's Student Electronic Network User Agreement. The District will provide reasonable supervision of students using its access to the Internet and attempt to do what is technologically reasonable with filtering software to prevent students from obtaining access to pornographic or harmful matter. Students using the District's Internet access shall have no right of privacy in their use of that system. Staff may monitor or examine all system activities a student takes part in to ensure proper use of the system. Students who fail to abide by District Internet rules may be subject to disciplinary action, revocation of their privilege to use the system, or legal action as appropriate.

STUDENTS

- **STUDENT RECORDS** (Ed. Code Sections 49060-49078; 20 U.S.C. Section 1232g, et. seq., 34 CFR Part 99)
You may obtain a copy of the District policy on student records. The policy, which is located in the District office, identifies the procedures for reviewing your child's records.
- **CONFIDENTIALITY OF STUDENT RECORDS** (Ed. Code Sections 49060, et seq., 20 U.S.C. Section 1232g, et seq., 34 CFT Part 99)
Parents and adult students are hereby notified that all student records are confidential, except as noted in Ed. Code Sections 49060 – 49078.
- **STUDENT DIRECTORY INFORMATION** (Ed. Code Sections 49060-49076; CCR Title 5 Sections 430-438; 20 U.S.C. Section 1232g, et seq.; 34 CFR Part 99)
Student directory information may be released to those cooperative agencies normally connected with the activities of a school or school district. District Policy: Parents desiring this information not be released are requested to make this known in writing to the Superintendent/Principal of your child's school.
- **STUDENT DISCIPLINE** (Ed. Code Section 35291)
The District has established rules governing and disciplining students registered in the district. The rules are included in this handbook and you may obtain a copy of these rules from the district office. See page 20 for student conduct.
- **GROUNDS FOR SUSPENSION OR EXPULSION** (Ed. Code Sections 48900, et. seq.)
The Stony Creek Joint Unified School District adheres to the California Education Code 48900 relating to the suspension and expulsion of students. The District's Board Policies and Administrative Regulations are designed to support our discipline philosophy. See page 21-24 for more information.

PERSONNEL

- **NONDISCRIMINATION ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, OR HANDICAP** (Title VI and IX and 34 CFR 100.1 et. seq.; 34 CFR 106.1 et. seq.)
The Stony Creek Joint Unified School District does not discriminate on the basis of race, color, national origin, sex, disability, age, religious creed, gender, sexual orientation, gender expression, marital or parental status, ancestry, ethnic group identification, medical condition, homelessness or foster status in its programs and activities, and provides equal access to designated youth groups. Discrimination based on protected class includes sexual harassment, sexual violence and bullying. Inquiries regarding nondiscrimination policies may be addressed to the Superintendent/Principal @ 968-5361.
Section 504 of the Rehabilitation Act of 1973: Students and employees have the protection of Section 504 whenever a life-long activity (including learning) is adversely affected by a disabling condition. Contact the 504 Coordinator, Superintendent/Principal @ 968-5361.

EDUCATION

- ALTERNATIVE SCHOOLS (Ed. Code Section 58501)

Senate Bill 445 authorizes school districts to provide alternative schools in order to provide maximum opportunity for students. Parents/guardians may obtain information regarding alternatives by contacting the administrative office of the district.
- SPECIAL EDUCATION (Ed. Code Section 56300)

Section 56300 et. seq. provides for the education of an exceptional student requiring services and facilities, which may or may not be part of the local program, at no cost to the parent/guardian.

 - Any child, ages 0 through 21, suspected of or having a disabling condition, shall be entitled to a free and appropriate education.
 - Each pupil has the right to be referred for special education services only after the resources of the regular education program have been considered and, where appropriate, utilized (Ed. Code Section 56031).
 - Any parent/guardian is encouraged to participate in the Community Advisory Council for parents and community members for programs for students with exceptional needs.
 - Parents/guardians of pupils with exceptional needs are hereby notified of the right to electronically record the proceedings of I.E.P. meetings with 24-hour prior notice to the I.E.P. Team.
- AWARD OF ATTORNEY'S FEES (20 U.S.C. Section 1415(e))

The Individuals with Disabilities Education Act states that a court may award reasonable attorney's fees to a parent/guardian of a disabled pupil who is a prevailing party in any action or proceeding brought under the procedural safeguard's section of the Act.

UNIFORM COMPLAINT PROCEDURES (UPC) (*California Code of Regulations, Title 5, Sections 4600-4687*)

Stony Creek Joint Unified School District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with those laws and regulations alleging discrimination, harassment, intimidation, or bullying and unauthorized charging of pupil fees for educational activities. The District shall seek to resolve, at the local level, those complaints in accordance with the procedures set out in Sections 4600-4687 of the Title 5 Regulations and the policies and procedures of the District.

The Uniform Complaint Procedure (UCP) complaint is a written statement alleging discrimination, harassment, intimidation, or bullying of a student based on the actual or perceived characteristics set forth in Penal Code Section 422.5 and Education Code Section 220 which includes; actual or perceived sex, sexual orientation, gender, gender identity, gender expression, race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, mental or physical disability, age, or on the basis of a person's association with a person or group with one or more of these actual or perceived categories, in any program or activity it conducts or to which it provides significant assistance, or a violation of a federal or state law or regulation. Further information can be obtained at the District Office, located at Elk Creek High School at 3430 County Road 309, Elk Creek, CA 95939 (530) 968-5361

FACILITIES

- **SCHOOL ASBESTOS INSPECTIONS AND MANAGEMENT PLANS**

The management plan includes the inspections, response actions, post response action activities, periodic inspections and operations, and maintenance activities. It also includes the names of the inspector, the management planner, OLA's management plan required forms, and the documentation of all significant events including any fiber release episodes. All data relating to asbestos activities will be entered into the plan within 30 days of the event. Copies of the District's entire plan are located in the Maintenance Department Office. Individual plans are available at the Superintendent/Principal's office at each site. The management plan(s) are available for reviewing during regular business hours. A nominal duplicating fee may be charged for those who wish to obtain copies of the plans.

MEDICAL EXEMPTIONS FROM PHYSICAL EDUCATION: PE exemptions are handled by the PE teacher. Students requesting more than one day of excuse must bring a note from the parent or doctor. Students who do not participate in PE will not be eligible for PE credit.

OFF LIMITS AREAS: It is necessary that certain areas of the campus be declared “off-limits” for all or part of the school day. The area behind the *outdoor* basketball court and the football/baseball field are off-limits during the day except when under the direct supervision of a teacher. Students may not be off the path when movement is required up or down the hill between the two schools.

PROGRESS REPORTS: Parents are encouraged to monitor homework and call the school if their student does not bring work home and/or they are concerned about their student’s progress. Every reasonable effort will be made to inform students and parents when a student’s work is deficient in a class. This process involves the use of 5-6 week progress reports, report cards, telephone calls to parents, notes and conferences with parents and any combination thereof. A written Academic Progress Report will be completed as necessary by the teacher if a problem is present. The teacher will retain one copy and the other copy will be placed in the student’s active file. Parents will be handed or mailed a copy of the Progress Report and is encouraged to request a conference with the teacher.

**STONY CREEK JOINT UNIFIED SCHOOL DISTRICT
APPROPRIATE SCHOOL ATTIRE POLICY FOR ALL STUDENTS**

DRESS CODE

1. Students should maintain a high degree of cleanliness in personal hygiene and clothing (California Code of Reg: Title 5, Section 302, Reg. 77).
2. Backpacks must adhere to requirements in #3 in this list and must be the size typically sized for students. Oversized backpacks and/or duffels may not be taken into classrooms. Duffels containing sports equipment must be left in gym or secured with the Athletic Director.
3. Sexual, alcohol, tobacco and/or drug related pictures, ads, vulgar language, writings, logos, insignia are not allowed on clothing, person and/or materials at school, including backpacks and may result in confiscation for return to parents and/or suspension of a student. Other graphics may not be allowed at the discretion of the Superintendent.
4. Boys and girls must remove sunglasses and/or hats in all classrooms and school buildings. The no hat rule includes stocking caps, bandanas, or hairnets of any color.
5. No chains serving as belts or to secure wallets are allowed on campus.
6. At the discretion of the school administrators, trench coats and other large coats are to be checked in at the office prior to school and checked out after school.
7. Students must wear shoes at all times.
8. All clothing must be worn right side out and may not have slits or tears in the cloth that are excessively revealing. Clothing must not expose undergarments.
9. All straps on bib overalls must be fastened over the shoulder.
10. Buttons on bib overalls, on sides near the hips, must be fastened.
11. All clothing must have appropriate hems and may not drag on the ground. No frayed hems.
12. Modesty is required. Shorts or skirts that are deemed distracting are not allowed on campus. Short-shorts may not be worn at school. All shorts must be no shorter than the middle knuckle of the middle finger when arms are straight at sides, with a 3" minimum in-seam. "Distracting" will be the call of the teachers and/or administrators.
13. No halter tops. Midriff cannot be displayed, and person must be able to lift arms overhead without exposing skin.
14. No sheer blouses, braless outfits, tube tops, strapless garments, open back tops, camisoles, spaghetti straps or open side tops for boys or girls. Straps for top must be at least 1" in width.
15. No oversized pants without belt at the waist and no overly tight pants. No "sagging" or intentionally pulled down clothing.
16. Gang attire varies and changes. What is gang attire will be the call of the school administration. A student will be asked to change and warned not to wear it again. Garments such as bandanas will be confiscated and returned to a student's parents. Repeated offenses can include a one or two-day suspension. If a student is on probation, gang attire will be reported to his/her probation officer.
17. No gang names or writing (script initialing) on clothing or body. Gang related tattoos must be covered at all times, including during athletic activities. Violation of this rule of any kind may result in school suspension and/or be reported to a probation officer or law enforcement.
18. No dangerous objects such as spiked collars, rings, and wristbands, which will be the call of the teachers and administration.

**STANDARD OPERATING PROCEDURE FOR
VIOLATIONS OF THE STUDENT DRESS AND GROOMING CODE**

If a student is suspected of violating the dress and grooming code, the violation should be reported to the appropriate administrator.

The administrator, or his/her designee, shall make the determination that the student may be violating the dress and grooming code. If it is determined that the student is in violation, the student shall be asked to remedy the violation by one of the following solutions:

- 1. Obtain acceptable clothing from the student's PE locker.**
- 2. Obtain acceptable clothing from those items donated from parent volunteers.**
- 3. Contact parent to bring acceptable clothing to the student (student will wait in appropriate administrator's office, and the parent must be forthcoming within a reasonable period of time.).**
- 4. Parent to contact the office to obtain an off-campus pass to then allow student to go home and change into acceptable clothing.**
- 5. Purchase clothing from the student store.**

If the violation cannot be remedied by any of the above solutions, the student shall be sent to school suspension for the remainder of the school day and can be suspended for repeated violations.

Student Conduct

Stony Creek Joint Unified Schools believe that all students can be successful in a safe and productive learning environment. Our expectations are meant to guide students towards making good decisions, staying safe and contributing to an educational climate where all students can learn and all teachers can instruct. Students are to work and promote a healthy learning environment by following school rules and by working with their peers and teachers.

Norms & Expectations

- Attend school every day and be on time to class.
- Be prepared for class with all the necessary materials (if you need something, ask before class!).
- Complete your school work to the best of your ability.
- Keep your school clean and litter free.
- If you don't understand, ask for help.
- Maintain and promote a safe and productive learning environment.
- Treat school equipment, books, facilities and equipment with care.
- Act appropriately. No throwing items, pushing, groping, or rough play that may result in injury.
- Be honest. Don't cheat or plagiarize.
- Stay out of restricted areas.
- Be polite and courteous in your language to others.
- Practice having integrity: doing the right thing when no one is looking.
- Stay focused in your classes.
- Always do your best.

List of Prohibited items at school

- Gum, Sunflower Seeds
- Food or drinks (water bottles are allowed on campus)
- Cell phones or electronic devices are not allowed in classrooms.
- Laser Pens
- Items with suggestive or explicit images, wording, and/or vulgar language
- Tobacco, alcohol, drugs or any unlawful substances
- Weapons, real or look alike toys
- Items that distract from an educational atmosphere or pose a safety risk per the Superintendent's discretion

Stony Creek Joint Unified School District Discipline Rules and Consequences Policy

All school rules will be enforced using the following matrix as a guide. Staff and administration treat each situation on an individual basis and, after investigation of the facts, determine what consequences or action may take place. Parents/Guardians of students who receive a formal suspension for any offense will be expected to attend a meeting with the school administrator before the student returns to school. All rules are contained within the California Education Code (48900-48915). *Any student in violation of California Education Code may result in a suspension or recommendation for expulsion in lieu of the consequence matrix or regardless of the level of the consequence.*

Stony Creek Schools use a proactive approach to student discipline which includes clearly communicating our expectations for student behavior. Reinforcing positive behavior and proactively responding to behavior that goes against our agreed-upon school norms and behavior expectations.

The following is a list of possible school-level interventions that may be implemented as a response to student offenses in addition to the options listed in the matrix:

Education Code: 48900-48915

Students who display inappropriate behavior may be subject to suspension as outlined in Education Code 48900-48915. A student may be suspended or expelled for acts which are related to school activity or attendance while: a) on school grounds; b) going to or from school; c) going to, coming from, during the lunch period whether on or off campus, and during or while going to or coming from a school sponsored activity. It is the intent of the school district that alternatives to suspension or expulsion by imposed measures towards any and all pupils who have committed any of the acts whenever possible, keeping in mind all decisions are made in the best interest and safety of the student and the school (Ed. Code 48900(v)).

Students who are threatened with removal from school, depriving them of the fundamental right to a publicly financed education are entitled to notice of the grounds for the removal and an opportunity to be heard. Suspension will be imposed when other means of correction fail to bring about proper conduct. (Ed. Code 38900.5). Any student violation of California Education Code may result in a suspension or recommendation for expulsion in lieu of consequence of the level of consequence.

Education Code 48910

A teacher may suspend any pupil from class for any of the acts enumerated in Section 48900 for the day of the suspension and the following day. (See Education Code 48910)

Education Code 48900.6

Students may serve Community Service on school grounds during non-school hours instead of suspension.

Education Code 44807: A student in grades 4-12 may be assigned afterschool detention for up to one (1) hour. In the event the child rides a bus and detention is necessary, the parent will be required to arrange for transportation. Parents and students will receive prior notification of the afterschool detention date. If you have extenuating circumstances, you must write a note to the Principal in advance so your student can serve their detention during recess. Failure of a student to attend a detention may result in suspension.

Level 1-Level 3 refers not to the number of incidents but to their SEVERITY

Level 1 infraction may include:

Cheating
Copying another person's work
Plagiarism
Dress Code
Violation of internet agreement
Prohibited items at school
Tardy, Cutting
Using unauthorized materials
Being in restricted areas without permission
Disrespect

Teacher Options: Level 1/2 Consequences:

Parent Contact
Behavior Reflection
Apology
Alternative Assignment
Teacher/Student Conference
Parent attend school for a day
Lunch Detention
Structured Activities: check in/check out, more supervision during unstructured times, chaperones, remain on campus for lunch, etc.
Administrative meeting with student & teacher
Office referral
Student uses PE clothes/school clothes

Repeated occurrence of Level 1 infraction necessitates the need for administrative intervention and become level 2/3 infractions.

Level 2/3 Infractions may include:

Physical Aggression

{Ed. Code 48900 (a)(1)(2)}
Cause, attempt to cause physical injury to another person, fighting, throwing objects at another person

Profanity Obscenity

{Ed. Code 48900 (i)}
Habitual profanity, vulgarity, verbal attacks toward another student/staff

Defiance/Disruptive Behavior

{Ed. Code 48900 (k)}
Disrupting the learning environment/
Impeding the ability for staff to do their duties/
Willful defiance of staff, challenging or opposing authority

Teacher/Administrative Options/Consequences:

Parent /Student Conference
Student Study Team
Peer Mediation
Afterschool Detention
Contact Parent
Structured Activities
Behavior Contract
Confiscation of Item/
Parent pick-up
Notify law enforcement
In-School Suspension
Suspension
Possible expulsion
Alternative Placement
Recommend Counseling Services
Community Service
SARB

Theft/Stealing

{Ed. Code 48900 (g, I)}

Stole or attempted to steal private or
School property

Property Damage

{Ed. Code 48900 (u, f)}

Caused or attempted to cause damage to school
Or private property

Disrespect

Rude, discourteous to others
Offensive comments, disregard for others'
Feelings or opinions of others

**Level 3 Infractions may include all repeated Level 1 and 2 infractions: Administrative Options/
Consequences**

Controlled Substance:

{Ed. Code 48900 (c, d, h, j, p, 48902)}

Possessing, using, selling, furnishing, or been under
the influence of a controlled substance such as
Alcohol, marijuana, prescribed medication without
permission, other intoxicant of any kind

Parent contact
Contact Law Enforcement
Suspension from school
Recommendation for Expulsion
Behavior Contract
Alternative Placement
SARB
Structured Supervision/
Activities
Student Study team

**Willfully used force or violence upon
Another person except in self-defense**

Committed or attempted to commit robbery or extortion
{Ed, Code 48900(e)}

**Committed or attempted to commit a sexual assault;
Sexual battery**

{Ed. Code 48900(n)}

As defined in Section 266, 266c, 286, 288, 288a or 289 of the Penal Code
Or committed sexual battery as defined in Section 243.4 of the Penal Code

Dangerous Object

{Ed. Code 48900 (b, m)}

Possession, using, selling or furnishing a real or imitation
firearm, knife, explosive or other dangerous weapon or object

Harassment/Bullying/Intimidation

{Ed. Code 48900(o, r, q, 48900.2, 48900.3, 48900.4)}

Intentionally and repeatedly mistreating or instilling in others;

Making threatening remarks or comments, retaliation or threat of retaliation, using verbal, physical, or using an electronic device to inflict fear, harm or contributing to an offensive or hostile environment for others

Violations of Education Code 48915 require mandatory Suspension/Recommendation for Expulsion

- * (A) Willfully used force or violence upon the person of another, except in self-defense
- * (B) Possession of a knife or other dangerous object of no reasonable use to the pupil
- * (C) Unlawful possession of any controlled substance listed in chapter 2 (commencing with Section 11053) Division 10 of the Health and Safety Code, except for either of the following:
 1. The first offense for possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
 2. The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.
- * (D) Robbery or Extortion
- * (E) Assault or Battery, as defined, on a school employee (Section 240 and 242 Penal Code)
- * (F) Possession, selling or otherwise furnishing a firearm
- * (G) Brandishing a knife at another person
- * (H) Unlawfully selling a controlled substance (Section 11053) Division 10 Health and Safety Code
- * (I) Committing or attempting to commit sexual assault or sexual battery as defined in section Ed. Code 48900 (n)
- * (J) Possession of an Explosive
- * (K) Ed. Code 48900.7: Terrorist Threat against school officials or school property or both

See the School Safety Plan, School Board Policy or Education Code for more details regarding school district policy.

**STONY CREEK JOINT UNIFIED SCHOOL DISTRICT
STATE EDUCATION CODE PERTAINING TO ALL STUDENTS**

A pupil shall not be suspended from school or recommended for expulsion unless the Superintendent or Principal of the school in which the student is enrolled determines that the pupil has:

- (a) Caused, attempted to cause, or threatened to cause physical injury to another.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the Principal or the designee of the Principal.
- (c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code (HSC), an alcoholic beverage or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 of Division 10 of the HSC, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, or any electronic nicotine delivery systems (ENDS), such as electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content, which mimics the use of tobacco products and including but not limited to, cigarettes, cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the HSC,
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in section 261, 266a, 286, 288a or 289 of the Penal Code or committed a sexual battery as defined in Section 243 of the Penal Code.
- (o) Harassed, threatened or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against the pupil for being a witness, or both.

48900.2 Suspension for Sexual Harassment.

48900.3 Suspension for Hate Violence-caused, attempted to cause, or threatened to cause, or participated in an act of hate violence.

48900.4 Suspension For Prohibited Actions-(if a) pupil has intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonable expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of the pupil or group of pupils by creating an intimidating or hostile educational environment.

48900.7 Additional Grounds for Suspension or Expulsion; Terroristic Threats Against School Officials, School Property, or Both.

(a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the Superintendent or the Principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property or both.

(b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is not intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

48901.5 Electronic Signaling Device; Possession or Use Prohibited; Exception

(a) No school shall permit the possession or use of any electronic signaling device, that operates, through the transmission or receipt of video waves, including, but not limited to, paging and signaling equipment, by pupils of the school while the pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees, without the prior consent of the Principal or his or her designee. No pupil shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician and surgeon to be essential for the health of a pupil and use of which is limited for purposes related to the health of the pupil.

(b) The governing board of each school district shall take all steps it deems practical within existing resources to discourage pupils from possessing or using electronic signaling devices, except where the use of an electronic signaling device is essential for the health of the pupil.

48903 Twenty Days of Suspension – Any combination of school suspension or home suspensions that equal 20 days in a school year will give the school grounds to recommend expulsion or transfer of a student to an alternative education program. After the 8th school suspension, a student may be suspended from the school for up to five days.

Scholastic Dishonesty: All class work, homework, and tests should be done specifically by the person who submits the work as his or hers, for the class assigned. Copying another person's work is considered cheating. Using one assignment for multiple classes is also considered cheating. Teachers have discretion to apply action in cases of scholastic dishonesty.

Altering/forging notes: Students found guilty of forging signatures, altering absence slips or notes will be subject to disciplinary action. Notes of any kind for any reason may not be signed by a student even if he/she has been given permission to do so by a parent or guardian.

First Offense: Detention
Second Offense: In-School Suspension

SEXUAL HARASSMENT: It is crucial that the Stony Creek Joint Unified School District maintains an academic and work environment that protects the dignity and promotes the mutual respect of all employees and students. Sexual harassment of employees or students will not be tolerated. The Board considers sexual harassment to be a major offense, which may result in disciplinary action up to and including dismissal of an offending employee and expulsion of an offending student. Complaints or other issues of sexual harassment by students should be directed to the Principal. No individual will suffer reprisals for reporting any incidents of sexual harassment or making any complaints. All members of the school community shall treat any matter involving sexual harassment confidentially.

DEFINITION: Sexual harassment consists of unwelcome advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature that are made by someone from or in the work or educational setting. Sexual harassment may be implied under any of the following conditions:

1. Verbal Harassment- Derogatory comments, jokes, or slurs, graphic verbal commentaries about an individual's body/dress, sexually degrading words used to describe an individual.
2. Physical Harassment- Unnecessary, unwanted or offensive touching or impeding or blocking movement.
3. Visual Harassment- Derogatory or offensive posters, cards, cartoons, graffiti, drawings, or gestures; suggestive or obscene notes or invitations.
4. Sexual Favors- Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature for a conditional benefit that unreasonably interferes with an individual's performance or creates an offensive environment.
5. Reprisals- Making threatening statements or gestures of revenge or retaliation after a negative response to any form of sexual harassment. Students may contact the California State Department of Education at:

Department of Education, Division Sexual Harassment
721 Capitol Mall, Sacramento, CA 94244-2720
(916) 934-2451

PLAYGROUND SAFETY RULES FOR ELK CREEK ELEMENTARY AND INDIAN VALLEY STUDENTS

1. Respect the playground supervisor at all times.
2. Students are not to play with sticks.
3. No playing in or around restrooms or areas designated off limits.
4. Swings are to be used appropriately: Swing sitting down, one person on a swing at a time. No swinging sideways, do not run through the swings when someone is swinging. Do not bail or jump out of swings. **Play Safe! Be Safe!**
5. No student is allowed on the playground without adult supervision.
6. Students are not to cross streets or climb fences to retrieve a ball without the playground supervisor's permission.
7. Tree climbing and climbing the slide are not allowed.
8. Physical contact activities, such as tackle football, are not allowed.
9. Playing tag on playground jungle gyms, slides, etc. is not allowed.
10. Students must have shoes on at all times.
11. During rainy weather, the playground supervisor or teacher will direct where recess activities will be held.
12. Students need to check with their teacher before bringing athletic balls, equipment, etc., from home. Items brought from home need to be clearly marked to identify its owner, and the school cannot be responsible for these items.

Violations of the rules:

1st Offense: Warning (verbal)

2nd Offense: 5 minute "Time Out"

3rd Offense: Loss of 1 recess, call home

STONY CREEK JOINT UNIFIED SCHOOL DISTRICT TRANSPORTATION POLICY FOR ALL STUDENTS

Stony Creek Joint Unified School District (SCJUSD) takes the safe transportation of your child to and from school and all school activities seriously. To do so, we must have the cooperation of all students and parents/guardians in following all transportation rules.

Using school transportation to and from school and activity trips is a privilege, not a right, which will be revoked for any student who interferes with his or her safety or the safety of others. Students unable to follow the rules may also lose not only the privilege of riding the bus but may also lose the privilege of using school transportation of any kind, including transportation to school activities like fieldtrips and sports activities.

The policy below has been approved by the SCJUSD School Board and will be followed by all students. All bus rules and routes have been designated by the Board and cannot be changed until further notice.

- 1. Bus rules apply to students riding in any district vehicle and apply to all students being transported to and from any school activity, whether in a school bus, van, or any school vehicle. All school vehicles will be referred to as a school bus or bus in the following rules.**
- 2. Riders will follow the instructions and directions of the bus driver at all times.**
- 3. Riders must be at the stop 5 minutes prior to the assigned time and stand in a safe place to wait for the bus. Students not at the bus stop on time will be left and it will be the parent's/guardian's responsibility to transport their students.**
- 4. The bus driver may not stop anywhere except at a designated bus stop and may not "double back" for students who are late.**
- 5. Littering, damaging, and/or defacing a bus stop, a bus, or other district property will result in the loss of riding privileges.**
- 6. Bus drivers may not release students at an undesignated stop, even if asked to do so by the parents/guardians. If a student has need to get off at a designated stop that is not their normal stop, the student must have a written, signed, and documented note of approval from the parents/guardians and confirmed by the Transportation Lead at least two hours before the end of the school day.**
- 7. Students must enter the bus in an orderly manner, go immediately to their assigned seats and remain seated.**
- 8. As per California law, seatbelts must be worn correctly for the entire duration of the trip in all district vehicles. Refusal to wear a seatbelt, or to wear it correctly, will result in the loss of riding privileges.**
- 9. No part of any passenger's body (hands, arms, head, etc.) may be out of the bus at any time, nor may anything be thrown in or out of the bus.**
- 10. No food, candy, gum, or drinks may be consumed on the bus without permission from the driver.**
- 11. Serious safety hazards can result from noise and behavior that distracts the driver, and students who make loud and/or distracting noises of any kind (yelling, screaming, whistling, etc.) may be suspended from riding privileges. Any devices causing driver distraction will be confiscated by the driver.**
- 12. Physically dangerous and/or distracting behaviors (standing, changing seats, play-fighting, etc.) will result in a loss of riding privileges.**
- 13. Chewing tobacco, cigarettes, e-cigarettes or any other device designed to deliver nicotine, alcohol, and/or drugs, and any other drug related paraphernalia are strictly prohibited from being on school transportation at any time, and possession of such will result in the loss of riding privileges.**
- 14. Dangerous objects (knives or other weapons) are strictly prohibited from being on school transportation at any time and possession of such will result in the legal authorities being called and the loss of riding privileges. Sports related items, such as baseball bats, golf clubs, skateboards, etc., must be carried in a bag in such a way as to prevent injury during the duration of the trip.**

15. All students riding the bus must be well-behaved and courteous to the driver and other passengers. Profanity, rudeness, gestures, and other disrespectful behavior will result in a loss of riding privileges.
16. Bullying, cyber-bullying, and/or other destructive behaviors will result in a loss of riding privileges.
17. Neither animals nor unusual objects may be transported on the bus without prior permission of the Transportation Lead.
18. All students in grades Transitional Kindergarten and Kindergarten must be picked up at the bus stop by an approved adult 18 years or older. Students in these grades will not be allowed off of the bus without an adult to receive them at the bus stop, even if they have older siblings riding the bus. If there is no adult present the student and any siblings will be kept on the bus and returned to the school, where the authorities may be contacted if no approved adult can be reached.

Because of the importance of student safety, bus drivers will use the following disciplinary consequences for students who fail to demonstrate appropriate behavior while using the bus or other school transportation unless stated otherwise in the above rules. While the goal is a progressive disciplinary policy, bus drivers may use their discretion and/or in consultation with the Superintendent/Principal, may choose a higher level of consequence for infractions of the rules. All infractions, including those receiving a verbal warning, will be documented in the student's file.

- a. Verbal Warning, parent/guardian called.
- b. 3 day suspension from all school transportation; including sports and field trip transportation.
- c. 2 week suspension from all school transportation; including sports and field trip transportation.
- d. Removal of transportation privileges for the remainder of the school year.
- e. Report to law enforcement about student's dangerous or inappropriate behavior on the bus.

Transportation of students who lose their bus privileges becomes the responsibility of the parents/guardians. Bus drivers have a 2-way radio on the bus in the event of an emergency or if they need to call for help. If a bus driver must pull over alongside the road to address a safety and/or behavioral issue, other people may not interfere and/or board the bus. Violators will be referred to the California Highway Patrol.

If you have any questions about the above approved SCJUSD Board Policy or other concerns and questions about transportation of your student, please contact the Transportation Lead.

Alyson Cox
Transportation Lead
Phone: (530) 968-5288
Stony Creek Joint Unified School District

STUDENT ACTIVITIES FOR ELK CREEK HIGH SCHOOL STUDENTS

Student Council

A.S.B. Officers are elected to the following positions:

President Vice-President Secretary Treasurer Historian Representative to the Board

The Student Council has the responsibility of directing and supervising all campus organizations and activities. They will serve for a term of one school year. The Student Council will meet weekly to act on various proposals as they arise. The Student Council Officers must maintain grades of C+ or better.

Student Representatives

Within the first few weeks of school, each grade level will nominate and elect a representative and an alternate. Every representative has a vote on the Student Council. One of their main purposes is to "bridge the gap" between the student body in general and the Student Council in their projects during the year.

TEXTBOOKS: Textbooks will be issued during the first week of school. Students will be charged for books that are marked in or excessively used. Failure to clear fines for texts, library books and/or materials may result in school records and/or a diploma being withheld.

ELECTRONIC DEVICES: If the item is visible in the classroom, the student will be asked to put it away. If the student refuses or takes it out again during class, the student will surrender the electronic device to the teacher and the teacher will turn the device into the office/hold onto it until the end of the day. If the student refuses to put the electronic device away, the student will be sent out to the office for discipline purposes. This includes confiscation of the item, having the parent/guardian come to the school to take the electronic item home or possible suspension.

HALL PASS: All students must have a pass when they leave a classroom during a class period. Students are encouraged to use the restroom during the break times.

HOMEWORK: Homework may be required by teachers. The amount & frequency will depend upon the difficulty of the course. Expect an average of ½ hr. of homework per class per night. Homework grades may be used in part to determine the course grade. Students absent from class should meet with the teacher for any missed assignments. Parents are strongly encouraged to monitor their student's completion of homework in order to ensure their son or daughter's success.

CLASS LOAD: Each student must register for seven classes. Exceptions to this requirement must be made through an administrator and generally require written permission from the parent.

MAXIMUM CREDIT: Students may enroll in a maximum of 50 credits per semester during the regular school year and a maximum of 10 credits for each summer school experience. All summer classes must have prior written approval by ECHS administration. Exceptions require approval from the administrator.

DROP & ADD: Students are not routinely permitted to drop & add classes after the first 2 weeks (10 school days) of enrollment. Students, parents, advisors and/or teachers may initiate a schedule change for extenuating reasons during this time with no penalty to the student. All requests for schedule changes will be directed through the Academic Counselor and Superintendent/Principal.

PHYSICAL EDUCATION: It is the student's responsibility to bring PE clothes, properly mark them and keep them clean. PE students are expected to lock their personal items in their PE lockers. Students must dress properly for PE to receive full participation points. 20 credits of PE are required for graduation

REPEATING A COURSE: A student may repeat a course in order to improve a grade received or to pass a course previously failed. However, he/she will receive the grade and credits for the *repeated* class only. Repeat situations for enrichment purposes, i.e. 2 years of Art or Ag Mechanics will receive the grade and credit for each term.

ALTERNATIVE SCHOOLS (Ed. Code section 58501)

Senate Bill 445 authorizes school districts to provide alternative schools in order to provide maximum opportunity for students. Parents/guardians may obtain information regarding alternatives by contacting the administrative office of the district

WITHDRAWALS: Students withdrawing from ECHS should bring a parent note or have a parent call the school. Students are required to complete a formal withdrawal form obtained from the District office. All textbooks, equipment, and library books must be returned prior to a student's withdrawal or transfer can be approved.

College Prep Course Requirements

Any student planning to enter a California State University (CSU) or a University of California (UC) *directly* from high school (*without attending a Community College first*) must meet the following **First-time Freshman Entrance Requirements**:

1) Possess a high school diploma, *and* 2) have an ACT or SAT score that meets the requirement matched by GPA (see application) *and* 3) complete with a "C" or better each of the A-G courses in the comprehensive pattern of college preparatory subject requirements in high school

CSU and UC A-G High School Course Requirements

A = History/Social Science-2 years required: 1 yr US History or ½ yr of US History and ½ yr of Civics or American Government; and 1 yr of world history, cultures, and geography.

B = English-4 years required of college prep English that include frequent & regular writing & reading of classic and modern literature.

C = Mathematics-3 years of college preparatory mathematics that include topics covered in elementary & advanced algebra & two and three dimensional geometry.

D = Laboratory Science-2 years of laboratory science providing fundamental knowledge in at least 2 of these 3 disciplines: biology (anatomy, physiology, marine biology, etc.), chemistry, and physics.

E = Language other than English- 2 years of the same language other than English

F = Visual and Performing Arts- 1 year, including dance, drama/theatre, music, and/or visual art

G = College Preparatory Elective-in addition to those courses required above, 1 year of college preparatory electives are required, chosen from visual and performing arts, history, social science, English, advanced math, lab science, and language other than English. Note: Some colleges and private universities may have different requirements. Most universities require applications in the fall of the senior year. Research and plan ahead to assure a timely admissions process!

Community College

Students may choose to enroll at a community college such as Butte, Shasta or Yuba College for further training or education. Requirements for enrollment at a community college are simple: 1)

Possess a high school diploma, *or* 2) be 18 years old, *or* 3) Have permission from your Principal.

Note: Some community college training programs may have additional requirements. Placement tests may be required. Research and planning on the student's part are essential. Students should make an appointment with the Academic Counselor to begin planning a college preparatory schedule in the 9th grade.

GRADING: Students receive progress grades every 5-6 weeks. The official semester grades are issued at the end of each semester in January and June. The mark codes for both the progress reports and report cards are:

A—Outstanding Achievement **B**—Good Achievement **C**—Satisfactory Achievement

D—Minimum Achievement **F**—Failure (No Credit) **INC**—Incomplete

P—Pass Some courses are offered on a pass/fail system with no letter grade given.

The student either passes the class and receives credit or fails the class.

Generally, the only acceptable reasons for an "INC" are long-term illness and/or late entrance into a class. "INC" will not be given if student fails to complete work and/or does not make an effort in

daily class work. If the teacher believes a student's incomplete work will be completed prior to the end of the following semester at the latest, an "INC" will be recorded. If the work is not completed by then, the teacher is obligated to change the grade to an "F".

HONOR ROLL: The basis for the honor roll is the "Ranked GPA listing for the current semester" as determined by the most recent report card. Honor Roll = GPA of 3.00-3.49. Dean's List = GPA of 3.5-3.74. Superintendent/Principal's List = GPA of 3.75 or above. (Students with 1 or more incomplete grades of "INC" will be excluded from honor roll eligibility.)

PROMOTION REQUIREMENTS FOR JUNIOR HIGH

Students must pass Math, Science, Social Studies, English, and P.E. to advance to the next grade level, along with an additional ten credits. **Required:** 60 credits from 7th grade to enter 8th grade; 60 credits from 8th grade to enter High School. Students must have at least 90% attendance rate in order to participate in the promotion ceremony.

GRADUATION/GRADUATION CEREMONY: To earn credit for the senior year, a senior must be enrolled in a minimum day on campus (240 minutes) and must be enrolled no later than Friday of the first week of the 4th quarter. Students must have satisfactorily completed all graduation requirements in order to participate in graduation ceremonies and to receive a diploma; this includes meeting credit requirements, proficiency requirements, and attendance & tardy consequences. **All school bills must be paid to receive the diploma. Students must maintain a minimum of 90% attendance during the year to participate in promotion and graduation ceremonies.**

STUDENT AUTOMOBILE INFORMATION: It is a privilege to drive a vehicle to school and to park it on campus. **Students may not sit in the vehicles in the student parking area during school hours (8:20 am to 3:30 pm).** Students are NOT allowed to drive between campuses for lunch. Students driving vehicles to school are expected to follow the rules listed below:

1. Student parking is restricted to the center area and west side of the parking lot ONLY.
2. Students are required to lock their vehicles and leave the parking area immediately upon arrival at school. The School is not responsible for theft
3. The speed limit in front of the school is 25 mph; the parking lot speed is 5 mph.
4. Students are not to occupy their vehicles during school hours.
5. **The PARKING LOT IS OFF LIMITS DURING SCHOOL**, except at lunchtime.
6. Vehicles may be searched at any time while on school grounds (CVC 21113).

VISITING STUDENTS: Prior permission must be obtained from the Superintendent/Principal, all teachers, and parents of both the visiting student and host student. Permission must be obtained a minimum of one week in advance.

CO-CURRICULAR & EXTRA-CURRICULAR ACTIVITIES

All activities sponsored by Elk Creek High School are under the direct supervision of the personnel of the high school. Students are reminded that while they are in attendance at any activity, all the rules of good conduct & manners apply. Parents are responsible for the supervision of young children. Students who cannot conduct themselves in an acceptable manner will be required to leave. Attendance at athletic & social events is a privilege, not a right. Anyone who causes a disruption will be excluded. Severe misconduct may result in suspension/expulsion from school (EC 44810) (CAC Title 5 Sec. 5531, 305).

EXTRA-CURRICULAR ACTIVITIES GUIDELINES: Students participating in extra-curricular activities sponsored by Elk Creek High School are a reflection of the community, the school, their parents, their sponsors (coaches), and themselves. We, at Elk Creek High School, expect that their behavior is a model of which the entire school community can be proud. It is with this in mind that the following guidelines were developed:

It is expected that when representing any activity or sport as a SCJUSD student, all participants will exhibit exemplary behavior at ALL TIMES.

1. Students must attend all classes on the day of a contest/performance that are conducted up to the dismissal time for that contest/performance. (Students will be excused from this rule if they are on school business). ONLY Head Coaches may discuss extenuating circumstances with the Superintendent/Principal.
2. All students must ride the school provided/authorized transportation as assigned by the supervising teacher/coach. A student may return from an activity with a responsible parent/legal guardian provided that a signed request has been turned into the supervisor no later than the morning of the activity. The student's parent may also give permission for their child to ride with another parent or adult relative, but again, only with written permission by the parent/guardian no later than the morning of the event.
3. Students absent due to illness or injury requiring a doctor's care may not participate in practices, contests or performances until they bring a written release from the doctor saying that they are now physically able to rejoin the class, squad, group or team.
4. Students who have been suspended from school may return to practice and/or competition after the suspension has been served and only with the approval of the Superintendent/Principal and the coach.
5. Students will not be excused from teacher or school assigned detention for practice, competition or performance. Students failing to serve the detention while participating in a practice, competition or performance will face suspension from the activity until the detention is served.
6. All incidents involving alcohol, tobacco or drugs must be reported to the Superintendent/Principal who, after preliminary investigation and disciplinary action, will report the incident to the School Board for possible further action.
7. Students participating in extra-curricular activities will be held accountable for all other rules (Classroom and/or Campus) that govern the student body in general.
8. Students must have all fees and fines from the prior year paid before they can participate in extracurricular activities.
9. Athletic equipment issued for a previous sport must be returned, or arrangements made for payment, before a student is allowed to participate in any game or contest in another athletic activity.
10. When students are attending an "away" school sponsored function for athletic purposes, and travel time to the venue, the event itself, and return travel from the event includes a meal(s), the expectation is that the student will bring a bag lunch or money to cover the expense of the meal(s) missed. In the event that transportation breakdown or inclement weather prevents travel back to Elk Creek that day, the District will assume the reasonable cost of lodging. The

Stony Creek Joint Unified School District will also assume reasonable meal expense for the team if they miss the next meal not planned for by the coaches. For example, "if the coach planned for lunch but due to bus breakdown, the time away from home extends into the dinner hour, the District will refund the coach for the reasonable cost of a dinner."

SPORTS, EXTRA- & CO-CURRICULAR PROGRAM ELIGIBILITY BOARD POLICY

TITLE: DISTRICT ELIGIBILITY REQUIREMENTS

NUMBER: 5012.9

The Board recognizes the value and benefit of all interscholastic programs and activities. Interscholastic programs and activities lead to enhanced student self-esteem, promote self-confidence, produce a healthy school climate, and generate a sense of responsibility, team effort and offer leadership opportunities. While profoundly significant, interscholastic programs and activities share a major responsibility with the Board to promote and maintain the academic achievement and fitness of all students. This commitment to student achievement and success is, likewise, a shared responsibility of all staff and advisors of extra-curricular and co-curricular programs and activities.

Interscholastic Programs and Activities

Interscholastic programs and activities include all athletic teams sponsored by Elk Creek Jr./Sr. High School which operate under the rules of the California Interscholastic Federation (CIF).

Extra-Curricular and Co-Curricular Programs and Activities

Included as extra-curricular and co-curricular programs and activities are all school sanctioned or sponsored organizations, athletic events, or other programs or activities which exist for the benefit of the students attending Elk Creek Jr./Sr. High School.

Representatives Of The School

Every student who participates in any school activity is considered a representative of the student body of Elk Creek Jr./Sr. High School. As such his or her behavior becomes a reflection of the ideals and values of our schools. Whether participating in an athletic event either as a team member or supporter, or on a field trip, all students are to comply with established school rules and follow verbal or written directions of their teacher, advisor, or coach.

Eligibility/Ineligibility Status

The following policies will determine a student's eligibility/ineligibility status for all extra-curricular and co-curricular programs and activities. The District Superintendent/Principal shall develop administrative procedures which ensure the implementation of these policies. The requirements will be administered beginning in Grade 7. Students will have a clean record beginning in Grades 7 and 9.

Eligibility Requirements

1. **The student is currently enrolled in at least 20 semester credits of work**
2. **The student was passing the equivalent of at least 20 semester credits of work at the completion of the most recent grading period**
3. **The student is maintaining minimum progress toward meeting the high school graduation requirements as prescribed by the governing board**
4. **The student has maintained during the previous grading period a minimum unweighted 2.0 grade-point average, on a 4.0 scale, in all enrolled courses**
5. **The student's behavior complies with established school rules and/or follows the written and/or verbal directions of the teacher, advisor, or coach.**
6. **All of the bills have been paid at the end of each quarter.**

Grading Periods, Eligibility, Ineligibility and Probation Status

The following policies will determine a student's eligibility/ineligibility status for all extra-curricular and co-curricular programs and activities. The District Principal shall develop administrative procedures, which occur below, with ensure the implementation of these policies:

1. Students not meeting eligibility requirements will be placed on probation for one grading period.
2. Changes in scholastic eligibility for Northern Section athletes based upon the end of a grading period become effective on the third (3rd) school day following:

- a. Official school-wide written, typed, or printed notification of grades to student body, regardless of any delay (of any duration) between the end of a grading period and the subsequent official school-wide notification of students OR
 - b. A grade check of ALL athletes (presently eligible or ineligible) authorized by the principal may take place after the end of the grading period and prior to the distribution of grades.
3. Grading Periods will be defined as approximately every 5-6 weeks predetermined by the Principal prior to the start of the school year in conjunction with the school calendar. In every case, the period of potential eligibility is exactly equal to the period of potential ineligibility.
 4. Students are declared eligible, ineligible, or on probation on the same date for every grading period as defined above during the 5-6 grading periods.

Ineligibility

1. The second time in the semester a student does not meet eligibility requirement #1 (above) the student is ineligible until the grades are improved and not before the next five week grading cycle is complete. The minimum period of time a student is to remain ineligible as a result of grade point requirements is three weeks. The third time in a semester a student does not meet eligibility requirement #1 (above) the student is ineligible for the remainder of the semester.
2. Any student not completing or enrolled in all required classes is ineligible
3. Any student involved in: (1) fighting or assaults, (2) the use of illegal drugs, and/or alcohol, (3) flagrantly unacceptable use of language and/or gestures, and/or (4) the repeated use of tobacco is ineligible for the remainder of the quarter or the activity. The school Principal, the appropriate teacher(s) and/or coach or advisor will review the circumstances in connection with any alleged violation and will interview the student(s) involved. The Principal will have the responsibility of making the final decision.
4. Any student owing the school money for any reason at the end of the quarter is ineligible until the bill is paid.
5. Exception to the ineligibility rule: To accommodate CIF guidelines, a student who is ineligible at the beginning of the school year is allowed to practice football for a ten-day period from the beginning of football practice through the first two weeks of school.

Student Hardship

Student hardship waivers can be issued once during a 4-year high school career in the event that a student does not meet eligibility, due to interdistrict transfer. This waiver will be documented in the student's cumulative file with no exceptions for a 2nd hardship waiver to be issued. Further waivers designated as "hardship" can and will be initiated with the guidelines of CIF.

Legal Reference:

Board Policy No. 6010.10

Policy Adopted: 2001

Policy Revised: 2008

Policy Revised: 2012

ACS/WASC CERTIFICATION

Elk Creek High School is a Western Association of Schools and Colleges (ACS/WASC) accredited school.

The ACS WASC mission is the following: ACS WASC advances and validates quality ongoing school improvement by supporting its private and public elementary, secondary, and postsecondary member institutions to engage in a rigorous and relevant self-evaluation and peer review process that focuses on student learning. This mission is built upon these beliefs: 1) a school's goal is successful student learning; 2) each school has a clear purpose and school wide learner outcomes; and (3) for ongoing school improvement, each school engages in collaborative self-reflection and analysis to assess progress in achieving its mission, vision, and school wide learner outcomes.

What a ACS/WASC accreditation is:

- Assures a school community that the school's purposes are appropriate and being accomplished through a viable education program – a trustworthy institution for student learning
- Validates the integrity of the school's program and transcripts
- Facilitates transfer of credits to other English-speaking schools – critical for college/university acceptance worldwide
- Provides a process for regularly examining programs, processes, and data around school goals and student learning through data analysis, reflection, inquiry, and dialogue
- Builds a professional culture to support the school wide action plan
- Fosters the continuous improvement of the school's programs and operations to support student learning
- Provides valuable insight from fellow educators visiting the school
- Benefits schools that choose joint accreditation or other collaborative processes, e.g., ACS WASC/HIDOE and ACS WASC and IBO

GRADUATION REQUIREMENTS FOR ELK CREEK HIGH SCHOOL
BOARD POLICY

TITLE: Graduation Requirements

NUMBER: 5011.4

The Board establishes the following graduation requirements:

NUMBER AND DEFINITION OF UNITS

1. Graduates must earn 225 credits. (175 credits of required course work and 50 credits of elective course work)
2. A class that meets five periods per week for one semester shall earn five credits. Transferring students will have their credits prorated on this scale. Exceptions which must be made for transferring students will be done by administration.
3. The completion of the following requirements will result in the award of a High School diploma.

	California State Requirement Ed. Code 51225.3	Additional Elk Creek High School Requirements	Total Credits
English	30	10	40
Mathematics	20 (including 10 of Algebra I)	10	30
Social Studies	30 (US History, World History, 5 units Civic, 5 units Economics)		30
Science	20 (10 biological science, 10 Physical science)		20
Visual/Performing Art or Foreign Language	10		10
Physical Education	20		20
Computer Applications		10	10
Career Education		10	10
Drivers Education		2.5	2.5
Health		2.5	2.5
Electives		50	50
Total	130	95	225

Required credits.....175 credits Elective credits.....50 credits
Credits needed for graduation: 225 credits

4. Students are required to complete Senior Project requirements.
5. Students must have a completed career portfolio.

ADDITIONAL ELECTIVES

Additional units may be obtained from adult education courses, work experience courses, Regional Occupational Program courses, summer school courses, independent study, satellite, college course work, teaching aide, computer assisted course work, summer school, and accelerated learning classes.

VARIABLE CREDIT

California Education Code and individual teacher requirements will be the enabling criteria for the granting of variable credit. Students entering mid-year will have variable credits applied on an individual basis.

CALIFORNIA EQUIVALENCY DIPLOMA

A student may receive a California Equivalency Diploma by passing the California Proficiency Examination under the provisions of the California Education Code.

EARLY GRADUATION

Early graduation for students that have completed all required units and course work and have attended classes on site for the last year is allowable under the following criteria:

- A. The student must meet all graduation requirements.
- B. The student must submit a request for early graduation to the principal of the high school by the first Monday in November of the intended year of graduation.
- C. Upon receipt of the request, the principal will review the requirements and approve or disapprove early graduation.
- D. Students who graduate prior to the end of their fourth year of high school or have not been attending high school classes on a high school campus for the last year will not be allowed to be valedictorian or salutatorian.

Upon completion of the above requirements and upon recommendation of the principal, the Board may grant the student a diploma. Students graduating early will be allowed to participate in the spring graduation ceremonies if the student has earned a diploma and the District is given notice of intent at the time early graduation is granted.

Ed Code 49066, 49067

Policy Adopted: 2002

Reviewed & Updated: 2006, 2010

Reviewed & Updated: 2015

Reviewed & Updated: 2020

GRADUATION REQUIREMENTS FOR BIDWELL POINT CONTINUATION HIGH SCHOOL
BOARD POLICY

TITLE: Graduation Requirements

NUMBER: 5011.4.A

The Board establishes the following graduation requirements for Bidwell Point Continuation High School:

NUMBER AND DEFINITION OF UNITS

4. Graduates must earn 135 credits
5. A class that meets five periods per week for one semester shall earn five credits. Transferring students will have their credits prorated on this scale. Exceptions which must be made for transferring students will be done by administration.
6. The completion of the following requirements will result in the award of a High School diploma.

Course	California State Requirement Ed. Code 51225.3
English	30
Mathematics	20 (including 10 of Algebra I)
Social Studies	30 (US History, World History, 5 units Civic, 5 units Economics)
Science	20 (10 biological science, 10 Physical science)
Visual/Performing Arts, Foreign Language or Career Technical Education	10
Physical Education	20
Drivers Education	2.5
Health	2.5
Total required for graduation	135

VARIABLE CREDIT

California Education Code and individual teacher requirements will be the enabling criteria for the granting of variable credit. Students entering mid-year will have variable credits applied on an individual basis.

Ed Code 49066, 49067

Policy Adopted: 11/15/18

Revised & Approved: 2020

Please sign, remove and return this page to school with your student.

I received a copy of the 2023-2024 Stony Creek Joint Unified School District's Parent/Student Handbook and understand that my child is responsible for following the rules and expectations in this handbook.

Parent's Name (print)

Parent's Signature

Preferred method of contact:

Phone, phone number: _____

Text, phone number: _____

Email, email address: _____

I understand that I am responsible for following the rules and expectations in this handbook.

Student's Name (print)

Student's Signature