



Rivendell Interstate School District
10 School Drive, PO Box 271, Orford, NH 03777
Tel: 603-353-2170 Fax: 603-353-2189
www.rivendellschool.org

Randall Gawel
Superintendent

VERIFICATION OF RESIDENCY OF PUPILS

The Rivendell Interstate School District is responsible for ensuring the education of pupils who are residents in the Rivendell Interstate School District. The Board is making every effort to ensure the continued quality of education that the residents of this District have come to expect. In addition, the Board has a responsibility to the taxpayers of this District to be assured that the District is only educating those pupils whose parents, legal guardians or custodians have chosen to make this District their residence or who meet the statutory exceptions to the residency requirement. Accordingly, the District may, consistent with state statute, refuse to accept or may dismiss pupils who are not legal residents of the District.

The term “residence” means where one is domiciled, that is, where one actually lives. Residency requirements are not met merely because one owns property in West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire, nor if one has a post office box in West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire, nor if one owns a business in West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire. If you do not meet the state’s residency requirement, your child(ren) may not attend Rivendell Interstate School District schools without paying tuition. Satisfactory arrangements for the payment of tuition must be made prior to attendance with the building principal.

In order to determine whether a pupil is a legal resident as defined by Vermont law, the District must require proof of residency as described below and completion of the “Affidavit Concerning Pupil Residence.” Your cooperation in this effort is appreciated.

Parents, legal guardians and custodians of pupils and emancipated minors enrolling in the Rivendell Interstate School District schools for the first time, re-enrolling after withdrawal, or whose residence is being questioned, must supply to the principal of the school in which enrollment is being sought the following residency information:

1. Proof of West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire residency **from one of the following:**
 - a. Current town property tax bill.
 - b. Current mortgage papers/closing statement showing a West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address and the name of the parent or legal guardian or custodian.
 - c. Formal lease showing the name, address and telephone number of the landlord, West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address, and name of lessee.
 - d. A notarized letter from the landlord stating the address of the residence being leased and the name(s) of the lessee(s), along with the landlord’s address and telephone number.

AND

2. Proof of West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire residency **from one of the following:**

Fairlee, Vershire, West Fairlee, VT and Orford, NH

- a. Valid Vermont (West Fairlee, Fairlee, Vershire) or New Hampshire (Orford) identification card with West Fairlee, Fairlee, Vershire, Vermont or Orford New Hampshire address.
- b. Valid Vermont (West Fairlee, Fairlee, Vershire) or New Hampshire (Orford) vehicle registration card with West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address.
- c. Current utility bill in your name with West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address.
- d. Valid Vermont (West Fairlee, Fairlee, Vershire) or New Hampshire (Orford) driver's license.
- e. Valid automobile insurance card with West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address.
- f. Bank statement for last or current month (financial information redacted) with name and West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address.

If the minor pupil's natural parents are divorced, the parent must provide a certified copy of the following portions of the current divorce decree: its title page, the section granting custody and control of the pupil, any amendment affecting custody and control, and the signature page. [If both parents have custody, residence is where either parent lives. If one parent has sole custody, the pupil's residence is only with that parent 16 V.S.A. 1075(a)(1)].

If the pupil resides in West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire with a legal guardian or custodian, the guardian or custodian must provide the following:

- a. A court document or a Department of Child and Family Services Placement/Payment Authorization Form granting legal custody and control of the pupil to the non-parent, as well as one of each of the forms of proof of residency listed above.

OR

- a. Completion of the "Affidavit Concerning Pupil Residency."

OR

- a. Provide alternative to residency for tuition.

If pupil resides in West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire as an emancipated minor, the natural parent or legal guardian, and the emancipated minor must complete an "Affidavit Concerning Pupil Residency."

Parents, legal guardians, or custodians of pupil(s) who are not West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire residents and wish the pupil(s) to attend the Rivendell Interstate School District schools, must supply the appropriate custody information for the pupil(s) they wish to enroll, and they must: apply to the Superintendent for the pupil(s) to be admitted as a non-resident (tuition) pupil as defined in School Board Policy xxxxxxxxx

Please provide to the school principal the appropriate above stated documents and a completed "Affidavit Concerning Pupil Residency" within the next thirty (30) days. Failure to timely provide the principal with the appropriate documents and the completed attached Affidavit will result in your being billed for tuition and/or may result in your child being excluded from school.

Please note:

THE AFFADAVIT CONCERNING PUPIL RESIDENCE REQUIRES A NOTARIZED SIGNATURE.

This (these) document(s) will be reviewed by the administration of the District and a decision will be made as to whether the responses comply with the laws of the State of Vermont, as they relate to establishing residency for school attendance purposes.

Any decision regarding residency may be appealed in writing to the Rivendell Interstate School District School Board. If the Superintendent denies enrollment, and the pupil will not be in attendance for at least two days pending a Board hearing, the Commissioner of the Department of Education may issue a temporary order requiring enrollment. Once the Board has made its decision any interested person or taxpayer, may appeal the decision to the Commissioner of Education whose decision shall be final.



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AFFIDAVIT OF RESIDENCE

*This form is for families who cannot prove residency through the regular verification documents.
Submit this form to your child's school principal or administrative assistant.*

Child's Name (last, first): _____ Current Grade: _____

Child's school is: _____

Parents/Legal Guardian (last, first): _____

Present Address: _____

Cell or Main Phone: _____

Are there siblings living at the present address enrolled in the Rivendell Interstate School District? ____ Yes ____ No

If yes, please list each child's last name, first name, and school: _____

To Whom This May Concern,

I, _____, formally acknowledge living at street address of _____,

City/Town of _____, State of _____ since _____, 20 ____.

I have attached the following documents for your consideration (**submit at least one**):

____ Current West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire property tax bill.

____ Current mortgage papers/closing statement showing a West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address and the name of the parent or legal guardian, or custodian.

____ Formal lease showing the name, address and telephone number of the landlord, West Fairlee, Fairlee, Vershire, Vermont or Orford, New Hampshire address, and name of lessee.

____ A notarized letter from the landlord stating the address of the residence being leased and the name(s) of the lessee(s), along with the landlord's address and telephone number.

____ A notarized letter from the lessee stating the address of the residence being leased and the name(s) of the lessee(s), **and** a copy of the lease along with the landlord's address and telephone number.

Fairlee, Vershire, West Fairlee, VT and Orford, NH

Furthermore, I swear and affirm under penalty of perjury that the facts set forth in this statement are true and accurate.

Sincerely, _____

Witness Acknowledgement

I/We, as witness(es) to the aforementioned claims made by _____ and acknowledge their residency status.

Witness signature _____ Date _____

Witness signature _____ Date _____

Print name _____

Notary Acknowledgement

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of _____

County of _____

On _____, before me, _____, Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of in the State of _____ that the foregoing paragraph is true and correct.

Signature _____ Print Name _____

Place Notary Seal Above