

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

The Randolph County Board of Education met for their regular monthly meeting on Monday, September 21, 2015 at 4:30 p.m. in the Central Services Boardroom at the 2222 S. Fayetteville Street Office in Asheboro. The following were the Board members who were in attendance: Board Chair, Todd Cutler, Vice Chair, Gary Cook, Tracy Boyles, Brian Biggs, Fred Burgess, Emily T. Coltrane, and Matthew Lambeth. Also present, Superintendent Dr. Stephen Gainey, Leadership Team members, and Jill Wilson, Board Attorney.

Call to Order

Board Chairman, Todd Cutler, called the meeting to order at 4:30 p.m.

Moment of Silence

Pledge of Allegiance

Closed Session

Gary Cook made a motion and the motion was seconded by Emily T. Coltrane for the board to enter into closed session to preserve the attorney-client privilege, and to discuss personnel confidential matters as protected by state law as provided in North Carolina General Statute §143.318.11. Motion passed unanimously.

Return to Open Session/Recess

The board returned to open session at 5:55 p.m. and recessed until 6:30 p.m.

Return to Open Session at 6:30 p.m.

Board Chairman called for the board meeting to return to open session at 6:30 p.m. Mr. Cutler turned the meeting over to the superintendent for comments.

Comments by Superintendent

1. August 18---attended a "Staff Appreciation Breakfast" for the Archdale-Trinity area schools at Archdale Friends. The superintendent thanked all of the members of Archdale Friends for their efforts to support our teachers.
2. August 18--attended the open house events at Northeastern Randolph Middle and Randleman Middle. Special thanks went to both principals and all the staff members at both schools.
3. August 19---attended open house events at Southwestern Randolph High and Randleman High. The superintendent thanked both principals and the staff members at both schools.
4. August 19 and 20--- met with all of the bus drivers and child nutrition staff members in preparation for the 2015-2016 school year. Special thanks went to all of these employees for the great work with students every day.

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

5. August 21---attended the annual meeting for the Randolph County Partnership for Children. Mr. Cutler was recognized for his service on the Board of Directors for this organization.
6. August 24---The superintendent shared it was a successful first day of the 2015-2016 school year for 30 schools. The Randolph Early College High School started the school year on August 5. There were 166 buses in operation and 17,310 students present on the first day. Student enrollment was 17,635 as of day 20 (9/21/15). During the first month the superintendent had visited 26 schools where he shared how students and teachers were engaged in providing sound instruction in all classrooms.
7. August 27---First meeting for the 2015-2016 school year with the “Ambassadors for Education,” parent advisory group. The superintendent thanked the parents for their continued efforts to increase awareness in the community.
8. September 2---attended the Student L.I.F.T. (Leadership Information for Tomorrow) at the Asheboro/Randolph Chamber of Commerce. Congratulations went to the 16 RCSS students selected to participate in this program.
9. September 9---attended the ribbon cutting ceremony for the newly-developed “Academy of Hospitality & Tourism” at Trinity High. Special thanks went to the faculty sponsor, Ms. Jandra Dillon, as well as the principal, Larry Chappell for the invitation to this event.
10. September 11---attended the Eastern Randolph High 9/11 ceremony. The superintendent thanked the students, staff, and Jody Williams, Asheboro Police Chief, for participating in this event.
11. September 12---attended the Bush Hill Festival in Archdale. Special thanks went to Beverly Nelson for the invitation.
12. September 19---attended the Career Technical Education (CTE) event at the Randolph Community College. The superintendent thanked Nancy Cross, CTE Administrator for RCSS, Career Development Coordinators, as well as other CTE teachers and students from our system.

The superintendent congratulated Mr. Darrell Frye, Chair of the County Commissioners, on his well-deserved honor in his recent selection to the North Carolina Association of County Commissioners Hall of Fame. Dr. Gainey shared how Mr. Frye is a great supporter and friend of the Randolph County School System.

Approval of Minutes

Tracy Boyles made a motion and the motion was seconded by Matthew Lambeth to approve the minutes for August 17, 2015 meeting as presented. Motion passed unanimously.

Superintendent’s Contract

Following the approval of the minutes, Emily T. Coltrane made a motion to extend the superintendent’s contract to the maximum through June 30, 2019. Matthew Lambeth seconded the motion and the motion passed unanimously.

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Recognitions

1. Randleman High School student who designed the “Goal 2019” logo
Kaitlyn Mullins, Randleman High School 12th grader, was recognized on being selected to design the school system’s logo for “Goal 2019.” Jane Sibley-Hager and Michelle Pinto, art teachers at Randleman High School, were also recognized for their work with Kaitlyn on this project.

2. 2015-2016 Randolph County School System Principal of the Year
Lisa Thompson, Principal of Archdale Elementary School, was recognized for being selected as the Randolph County School System’s “Principal of the Year” for the 2015-2016 school year.

3. STAR³ students

The following STAR³ students were recognized:

- Archdale Elementary School - McKenzie Baker - 5th Grade
- Archdale-Trinity Middle School - Tori Kirkman - 8th Grade
- Braxton Craven Middle School - Richard Johnson - 6th Grade
- Hopewell Elementary School - Myleigh Surratt - 2nd Grade
- John Lawrence Elementary School - Hannah Styles - 5th Grade
- New Market Elementary School – Derek Weidman - 5th Grade
- Randolph Early College High School - Nicholas Soule - 10th Grade
- Trindale Elementary School - Jason Garcia – 4 grade
- Trinity Elementary School - Saleha Ijaz - 5th Grade
- Trinity High School - Ashton Roberts - 12th Grade
- Wheatmore High School - Trey Hilliard - 11th Grade

Public Comments (G.S. 115C-51)

There were no public comments.

Adoption of Agenda

The superintendent shared that Board Policy 7140 will be deleted instead of revised. He also requested for Board Policy 7241-Drug and Alcohol Testing of Commercial Motor Vehicle Operators (First Reading) to be removed from the consent items. Gary Cook made a motion and motion was seconded by Brian Biggs to adopt the agenda including the addendums as presented by the superintendent. Motion passed unanimously.

Information Items

Curriculum and Instruction

1. 2014-2015 READY Accountability Report released by the North Carolina Department of Public Instruction (NCDPI)

Dr. Sharon Johnson, Director for Testing and Accountability, presented the 2014-2015 Growth and Performance results for the Randolph County School System (RCSS). She shared that the North

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Carolina State Board of Education approved data from the 2014-2015 End-of-Grade (EOG) and End-of-Course (EOC) tests at the State Board of Education meeting on September 2, 2015. Dr. Johnson presented a report that provided an analysis of all End-of-Grade and End-of-Course tests, which are aligned to the Common Core State Standards in English Language Arts/Reading, Mathematics, and the Essential Standards in Science. Data provided included (1) school performance on End-of-Grade and End-of-Course assessments based on five achievement levels, (2) academic growth, (3) other high school indicators, (4) school performance grades, and (5) graduation rates.

Upon conclusion of the presentation, Dr. Johnson shared that an email would be sent to each board member including a chart of the Annual Measurable Objective (AMO) Targets.

2. Update on the status of Analysis of Student Work (ASW) teacher input

Catherine Berry, Assistant Superintendent for Curriculum and Instruction, presented a follow-up to the discussion from the August 17, 2015 Board of Education meeting. Ms. Berry shared that currently the Randolph County School System waiver from participation in the process is still in place. All of the teachers in the district who would be eligible to participate were surveyed with 154 teachers desiring to continue the current path, and 5 teachers desiring to rescind. Ms. Berry shared with the board a recommendation to continue with the waiver, as well as continue to monitor.

Operations

1. School Health Advisory Council report

Marty Trotter, Assistant Superintendent for Operations, presented the School Health Advisory Council (SHAC) Report for the 2014-2015 school year including the accomplishments for 2014-2015 and the goals for the 2015-2016 school year.

Consent Items

Matthew Lambeth made a motion and the motion was seconded by Gary Cook to approve the consent items as presented. Motion passed unanimously. The following are the consent items approved by the Board of Education.

Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 7100-Recruitment and Selection of Personnel (First Reading)
2. Approved recommendation to delete Board Policy 7140-Criminal History Checks (First Reading)
3. Approved recommendation to revise Board Policy 7210-Staff Involvement in Decision Making (First Reading)
4. Approved recommendation to revise Board Policy 5026/7250-Smoking and Tobacco Products (First Reading)
5. Approved recommendation to revise Board Policy 7260-Occupational Exposure to Bloodborne Pathogens (First Reading)

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

6. Approved recommendation to revise Board Policy 7262-Communicable Diseases-Employees (First Reading)
7. Approved recommendation to revise Board Policy 7265-Occupational Exposure to Hazardous Chemicals (First Reading)
8. Approved recommendation to revise Board Policy 5024/6127/7266-Emergency Epinephrine Auto-Injector Devices (First Reading)
9. Approved recommendation to adopt Board Policy 5028/6130/7267-Automated External Defibrillator (First Reading)
10. Approved recommendation to revise Board Policy 7300-Staff Responsibilities (First Reading)
11. Approved recommendation to revise Board Policy 2125/7315-Confidential Information (First Reading)
12. Approved recommendation to revise Board Policy 7340-Employee Dress and Appearance (First Reading)
13. Approved recommendation to revise Board Policy 5070/7350-Public Records Retention, Release and Disposition (First Reading)
14. Approved recommendation to adopt Board Policy 5071/7351-Electronically Stored Information Retention (First Reading)
15. Approved recommendation to revise Board Policy 3620-Extracurricular Activities and Student Organizations (Second Reading)

Action Items

Curriculum and Instruction

1. Memorandum of Agreement between Habitat for Humanity of Randolph County and the Randolph County School System

Catherine Berry, Assistant Superintendent for Curriculum and Instruction and Marty Trotter, Assistant Superintendent for Operations, shared information regarding a partnership with Habitat for Humanity of Randolph County and the Career and Technical Education (CTE) programs of the Randolph County School System (RCSS). After considerable research surrounding partnership possibilities, RCSS is ready to move forward with initiatives in two locations. Providence Grove High School will participate in this partnership by building two storage units per year for Habitat for Humanity of Randolph County. Eastern Randolph High School will support the partnership by building a ‘tiny house’ on their campus, which will then be moved by Habitat for Humanity of Randolph County to either a site for a Habitat family or to be sold as a fundraiser for the organization. The students of RCSS will provide the labor with no expense to the school system. After review and discussion, Tracy Boyles made a motion and the motion was seconded by Brian Biggs to approve the Memorandum of Agreement between Habitat for Humanity of Randolph County and RCSS. Motion passed unanimously.

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Operations

1. Selection of calendar committee representative from the Randolph County Board of Education
Marty Trotter requested the selection of a board member to serve on the calendar committee to begin the work on the 2017-2018 school calendar to be presented to the board for approval no later than February 2016. Fred Burgess made a motion and the motion was seconded by Gary Cook to appoint Brian Biggs to serve on the calendar committee. Motion passed unanimously.

Closed Session

Gary Cook made a motion and the motion was seconded by Brian Biggs for the board to enter into closed session to preserve the attorney-client privilege, and to discuss personnel confidential matters as protected by state law as provided in North Carolina General Statute §143.318.11. Motion passed unanimously.

Return to Open Session

The board returned to open session at 9:05 p.m.

Human Resources

1. Action items

Certified Personnel Report

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the certified personnel report as presented. The motion passed unanimously. The following is the certified personnel report approved by the Board of Education:

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Jason Miller	Science Teacher	ATMS	08/14/15
Shana Shay	EC Resource Teacher	Braxton	09/22/15
Sheena Creech	Instructional Tech Specialist 11 mo. to 11.5 mo.	Central Services	07/01/16
Alice Smith	Instructional Tech Specialist 11 mo. to 11.5 mo.	Central Services	07/01/16
Robin Primrose	EC Cross Cat Teacher	Coleridge	08/24/15
Beverly Snider	CTE Business Teacher	ERHS	08/24/15
Annie Benson	Kindergarten Teacher	Franklinville	10/07/15
Shantel Russell	Grade 1 Teacher	Franklinville	09/29/15
Lylia Marciales	Grade 1 VIF Teacher	Hopewell	08/14/15
Elizabeth Barrios	Grade 4 VIF Teacher	Hopewell	08/14/15

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Yenith Quintero	Kindergarten VIF Teacher	Hopewell	08/14/15
Amanda Gaines	Media Specialist	Liberty	09/30/15
Marsha Jump	Kindergarten Teacher	New Market	09/08/15
John Walker	Band/Chorus Teacher	NERMS	09/14/15
Brooke Holyfield	EC - OCS Teacher	PGHS	09/08/15
Ann Coats	Intervention Teacher	Ramseur	08/14/15
Kourtney Springs	Grade 2 Teacher (Substitute Pay)	Ramseur	08/19/15
Ashley Rodden	Grade 4 Teacher	RES	08/14/15
Megan Traylor	EC FSC Teacher (Substitute Pay)	RES	08/17/15
Cynthia Hardister	ESL Teacher	RMS/PGHS	09/14/15
Karen Boone	Interim/Substitute for Science Teacher	SERMS	08/24/15-TBD 08/20/15-
Richard Hunt	Math Teacher (Substitute Pay)	SERMS	12/11/15
Teresa Irvin	EC Cross Cat Teacher (Substitute Pay)	SERMS	08/20/15
Kenneth Chase			
Willard	EC Teacher (Substitute Pay)	SERMS	08/19/15-TBD
Sonya West	Interim/Sub for EC Resource Teacher	SWRMS	08/24/15-TBD 09/08/15-
Lisa Chadwell	Substitute for Grade 3 Teacher	Trindale	11/10/15
Linda Collestan	ESL Teacher	THS/WHS	08/20/15
Nathan Hoover	50% Social Studies Teacher	THS	08/20/15
William Snider	Science Teacher	THS	09/07/15
Ileana Tejada de Morgan	Spanish Teacher	THS	08/19/15
<u>End Employment</u>			
Richard Smith	Interim/Sub for EC Resource Teacher	Braxton	09/18/15
Judy Freeman	Interim/Substitute Guidance Counselor	THS	08/20/15
<u>Temporary Employment</u>			
Ashley Hebert	Interim/Substitute for CTE - FACS Teacher	ATMS	08/24/15- 10/05/15
Richard Smith	Interim/Substitute EC Teacher	Braxton	08/14/15-TBD
Shirley Busick	Interim/Substitute Kindergarten Teacher	Franklinville	08/24/15-TBD
Judy Maness	Interim/Substitute Grade 1 Teacher	Franklinville	08/24/15-TBD

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Dianne Blake	Remediation Tutor	Hopewell	09/08/15- 03/21/16
Jamie Via	Remediation Tutor	Hopewell	08/19/15- 06/09/16
Jodi Allmon	Remediation Tutor	Ramseur	08/25/15- 09/14/15
Hope Haywood	Reading Technology Interventionist	Ramseur	09/16/15- 06/03/16
Anita Lahr	Remediation Tutor	Ramseur	08/25/15- 09/14/15
Jean Martin	Interim/Substitute for EC FSC Teacher	Ramseur	08/31/15-TBD
Tami Nobles	Remediation Tutor	Ramseur	08/25/15- 09/14/15
Shannon Peugh	Remediation Tutor	Ramseur	08/25/15- 09/14/15
Patricia Smith	70% School Counselor	Southmont	08/20/15-TBD
Annette Byrd	70% School Counselor	TES	08/14/15- 01/19/16
Carol Cable	Remediation Tutor	TES	09/07/15- 04/28/16
Jana Owen	Interventionist	TES	09/01/15- 04/28/16
Nathan Hoover	50% Social Studies Teacher	THS	08/20/15- 06/09/16
Marian Saltzer	25% Interim/Substitute Math Teacher	THS	09/21/15- 09/19/15
Thomas Rick Watson	50% Interim/Substitute Math Teacher	THS	09/21/15- 09/19/15
<u>Temporary Employment Ending</u>			
Shirley Busick	Substitute for Kindergarten Teacher	Franklinville	10/06/15
Judy Maness	Substitute for Grade 1 Teacher	Franklinville	09/25/15
<u>Transfer</u>			
Leah Jans	Sub pay to Grade 5 teacher pay	Grays Chapel	08/14/15
Kyle Mendenhall	EC Resource Teacher	PGHS to JLE	08/21/15

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Jamie Horner	EC Resource sub pay to teacher pay	RHS	08/14/15
Carl Zack Brown	EC Resource sub pay to teacher pay	SWRHS	08/14/15
Katy Gant	School Counselor	Southmont to THS	08/18/15

Resignation

Leigh Jones	Director of Middle Schools	Central Services	08/28/15
Lisa Woolstrum	Reading Specialist	Liberty	08/13/15
Connie Beane	Band/Chorus Teacher	NERMS	08/27/15
Caitlin Blevins	Art Teacher	NERMS	09/23/15
Dennis Hughes	PE/Health Teacher	NERMS	08/25/15
Jennifer Ramsey	EC - FSC Teacher	Ramseur	08/28/15
Amanda Washam	Grade 2 Teacher	RES	08/14/15
Cheryl Niki Meadows	Grade 3 Teacher	Tabernacle	09/14/15
Michelle Barfield	Math Teacher	THS	09/20/15
Leigh Bell	Guidance Counselor	THS	10/02/15

Classified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Matthew Lambeth to approve the classified personnel report as presented. The motion passed unanimously. The following is the classified personnel report approved by the Board of Education:

Name	Position	Work Location	Date Effective
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Employment

Cheryl Eads	Bus Driver	Braxton Craven	09/10/15
Jonathan Jessup	Administrative Assistant/Media	Central Services	09/14/15
Willard McNair, Jr	Bus Driver	ERHS	08/21/15
Brad Evans	School Nutrition Assistant	John Lawrence	08/19/15
Renee Henderson	Bus Driver	John Lawrence	08/24/15
Rebekah Edwards	School Nutrition Assistant	Level Cross	08/25/15
Priscilla Hall	School Nutrition/BD	PGHS	08/19/15
Douglas Griffith	Teacher Assistant EC (FSC)	Ramseur	08/24/15
Tanya Amaro	School Nutrition Assistant	Ramseur	09/08/15
Gail Henley	Personal Nurse (EC)	Randleman Elementary	08/24/15

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Jonathan Small	Teacher Assistant EC	Randleman High	08/24/15
David McDaniel	School Nutrition/BD	Randleman High	08/31/15
Debra Hurley	Custodian	Randleman Middle	09/08/15
Gareth Meisch	Custodian	SERMS	08/24/15
Jeffery Owen	Custodian	Southmont	08/24/15
Cynthia Flores	ASC Co-Director	Southmont	08/20/15
Erica Armstrong	School Nutrition/BD	SWRHS	08/19/15
Michael Crotts	Custodian	SWRMS	09/21/15
Jeffrey Hedrick	Head Custodian	SWRMS	09/28/15
Patricia Kenyon	Bus Driver	SWRMS	08/21/15
Sonya Montes	EC Bus Monitor	Transportation	08/31/15
Kimberly Brubaker	Pre K Teacher Assistant	Trindale	09/14/15
Amanda Gooch	After School Care Assistant	Trinity Elementary	09/09/15
Terri Mickey	Custodian/BD	Uwharrie	08/24/15

Temporary Employment

Katherine Vestal	Dropout Prevention	ERHS	07/13/15 & 07/22/15
Lucia Slone	Spanish Immersion	Hopewell	08/31/15-06/07/16
Nichole Goedeck	Math Lab Assistant	Liberty	08/24/15-06/07/16
Alexis Wirt	Study Skills	Randleman High	09/14/15-05/10/16

Transfer

Wendy Stanley	Custodian/BD to Cust/Cust/BD	Archdale/Trinity/T'dale	09/01/15
Matthew Freeman	SN Assistant to SN/BD	ATMS	09/01/15
Teresa Luck	Custodian to Custodian/BD	Grays Chapel	08/14/15
Cherrie Rodriquez	SN/BD to SN Assistant	Grays Chapel	09/01/15
Lisa Cole	SN Assistant Mgr to SN Mgr	Grays Chapel	09/10/15
Brad Evans	SN Assistant to SN/BD	John Lawrence	09/01/15
Rebekah Edwards	SN Assistant to SN/BD	Level Cross	09/01/15
Tanya Amaro	SN Assistant to SN/BD	Ramseur	09/16/15
Lauren McNeill	SN Assistant to SN/BD	Randleman Elementary	08/19/15
Jendora Moorefield	Custodian/BD	SERMS to Level Cross	08/20/15
Gareth Meisch	Custodian to Custodian/BD	SERMS to Level Cross	09/11/15
Janice Benfield	SN Assistant to SN/BD	Trindale	09/01/15
Westley Gray	Custodian to Head Custodian	Trinity High	09/01/15
Tara Meservey	SN Assistant to SN/BD	Wheatmore	08/19/15

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Kelly Hege	SN Assistant to SN/BD	Wheatmore	09/01/15
<u>Change of Service</u>			
Willard McNair, Jr	Bus Driver 3+ hours to 4+ hours	ERHS	08/21/15
Vickie Baker	Honeycomb Kids Daycare 5.75 hours to 3.5 hours	Hopewell	08/14/15
Brad Evans	SN/BD 4 hours to 4.5 hours SN	John Lawrence	09/04/15
James Williamson, Jr	SN/BD 4.5 hours to 4 hours SN	SWRMS	09/01/15
Harold Summey	Custodian 7 hours to 8 hours	Trindale	09/01/15
Janice Benfield	SN/BD 4 hours to 5 hours SN	Trindale	09/01/15
Tyler Cox	Custodian 4 hours to 7.5 hours	Trinity Elementary	09/01/15

Change of Service (temporary)

Gary Hill	Custodian Cust/BD to Custodian 8 hours	Trinity High	06/10/15- 08/21/15
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Resignation

Stephen Presnell	Bus Driver	Braxton	08/28/15
Robin Phillips	SN/Custodian	Coleridge	09/22/15
Robin Wilkerson	SN Manager	Grays Chapel	09/09/15
Donna Stevenson	After School Care Assistant	John Lawrence	09/11/15
Susan Kirkman	SN Assistant Teacher Assistant Exceptional	Level Cross	06/10/15
Loretta O'Geary	Children	PGHS	08/20/15
David McDaniel	SN/BD	Randleman High	09/10/15
Robert Remini	Custodian	SWRMS	09/04/15
Venetia Hamilton	Custodian	Trindale	08/31/15
Kelly Hege	SN/BD	Wheatmore	09/03/15

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, September 21, 2015
Minutes

Retirement

Juanita Barber	Teacher Assistant Exceptional Children	Tabernacle	9/1/2015
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Substitute Teachers

Name	Grades	Schools	Pay Level
Eren Morris	K-12	All Schools	Non Certified
Karen Chester	K-6	AT area	Certified
Britney Fulp	K-5	AT area	Certified
Sabrina Varner	K-5	AT area	Non Certified
Kayla Garner	K-8	AT/Randleman area	Non Certified
James Hall, II	K-12	AT/Randleman area	Non Certified
Sarah Hunt	K-12	AT/SW area	Non Certified
Tara Kurtz	K-12	Eastern area	Certified
Wendy Marbert	K-8	Eastern area	STET
Betty Jo Moser	K-12	Eastern area	Non Certified
Samantha Johnson	K-12	Eastern area	Non Certified
Colin Taylor	K-12	Eastern area	Non Certified
Britany Burnette	K-12	Eastern/Randleman area	Non Certified
Michelle Cain	K-12	Eastern/Randleman area	Non Certified
Anna Davidson	K-5	Eastern/Southwest area	Non Certified
Rikki Dunn	K-5	Eastern/Southwest area	Non Certified
Althea McRae	K-12	Eastern/Southwest area	Non Certified
Geri Bressler	9-12	ERHS/PGHS	STET
Sandra Johnson	K-5	Farmer	Certified
Janie Avant	K-2	Hopewell/Trindale/TES	Certified
Kimberly Mitcham	K-12	Randleman area	Certified
Debbie Brewer	K-5	Southmont	Certified
Cinthy Flores	K-5	Southmont	STET
Kathy Allen	K-5	Southwest/Eastern area	STET
Deanna Davis	K-12	Southwest area	Non Certified
Douglas Beadle	6-12	SWRMS/SWRHS	STET
Larry Jessup	6-12	SWRMS/SWRHS	Certified
Teresa Smith	K-5	Tabernacle	STET
John Spell	9-12	THS/Wheatmore	Certified
Vicki Blakely	K-4	Trinity Elementary	Non Certified

**RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session**

**Monday, September 21, 2015
Minutes**

Angela Pritchett

6-8

Uwharrie

Certified

Adjournment

Tracy Boyles made a motion and the motion was seconded by Fred Burgess to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 9:10 p.m.

Board Chair

Board Secretary