



LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

Human Resources Department

Position Title:	Behavioral Health/Safety Coordinator	Location:	Student Services
Reports To:	Director of Student Services	Supervises:	Yes
Classification:	Certified	Status:	Full-time
FLSA Status:	Exempt	Benefit Eligible:	Yes
Work Year:	11 months	Salary:	see lhusd.org website

Education and Experience Requirements

- Master's degree in education, behavioral health, or related field.

Certificates and Licensure Requirements

- Valid Arizona Driver's License; with good driving record.
- IVP fingerprint clearance card through AZ Department of Public Safety
- Valid Certification through the Arizona Department of Education (Teaching, Administrative, Professional Non-Teaching, or CTE)

Summary

- Under direction of the Director of Student Services, the Behavioral Health and School Safety Coordinator will oversee all aspects of the district's student wellness programs.
- The Coordinator will be responsible for ensuring grant requirements are met, monitoring program compliance and effectiveness, and coordinating with state and community partners.
- The Coordinator will support stie administration and staff in the development of policy, practice, and instruction relating to the program.

Qualifications

- Experience in a behavioral health field and school settings
- Ability to increase awareness of mental health, substance use, and co-occurring issues among school-aged youth.
- Ability to increase the mental health literacy of individuals who interact with school-aged youth to understand and detect the signs and symptoms of mental illness, substance use/misuse, and co-occurring disorders.
- Promote and foster resilience building and mental health well-being for all school aged youth.
- Provide positive behavioral health supports; targeted services to those who need more support; and intensive services to those who need them.
- Understanding of school safety best-practices
- Ability to coordinate with local and state community partners.
- Experience with multi-tiered support systems
- Experience with behavior interventions
- Personal qualities associated with good human and interpersonal relations.

Responsibilities and Requirements

Grants

- Responsible for overseeing all behavioral health and school safety grant activities including all grant reporting and data collection.
- Implement proposed evaluation plan for outcome and performance measures and assimilate and submit all required forms, data, and reports in a timely fashion.
- Participate in all required grantee meetings, trainings, and conferences.



LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

Human Resources Department

School Safety and Behavioral Health Leadership

- Supports the strategic leadership of the district school safety and behavioral health programs.
- Supports and provides guidance for the Emergency Operations Planning process and providing on-going support to school sites.
- Supports the planning and monitoring school safety drills.
- Serves as an active member of the School Safety Team Members and helps monitor appropriate FEMA Training for all team members.
- Is a member of a multi-disciplinary mental health and wellness team, meeting at least monthly, to complete/analyze the results of a Comprehensive School Mental Health Assessment and identify priority focus areas; make data driven decisions; and complete the annual reassessment for continuous improvement.
- Supports the implementation of evidence-based prevention and early intervention programs.
- Improves school climate and culture through activities that align with the CASEL Implementation Rubric and measures improvement through an annual survey of stakeholders.
- Supports and plans transition program for students placed on long-term suspensions or in alternative settings.
- Supports the implementation, training, and strategic planning of PBIS programs.
- Supports the development of an infrastructure that will increase the capacity to implement, sustain, and improve effective school mental health services.
- Supports the development of an annual training and workforce development plan to build mental health literacy and foster safe and supportive schools, including a districtwide suicide prevention training.
- Supports the development of an implementation work-plan that includes a multi-tiered comprehensive school-based mental health system of supports that is based on a three-tiered public health model: (Tier 1) universal prevention and mental health promotion; (Tier 2) secondary prevention and brief intervention services; and (Tier 3) tertiary intervention and behavioral health treatment.

Community

- Expands partnerships and collaborations through informal agreements and formal memorandum of understanding/agreement(s)
- Establishes collaborative relationships with families, community groups, family and peer support services, somatic and behavioral health providers, and local businesses to broaden and link available community resources to school-aged youth and their families.
- Encourages and promotes district participation in an advisory board to include key stakeholders to support improvement in youth and family serving school-based mental health systems.

Physical Demands and Work Environment

- Physical Effort
- Repetitive motion and eye strain through extensive utilization of computer hardware and software
- May require lifting materials and supplies weighing up to 25 pounds.
- Will work in-person on multiple campuses.
- Good health, physical stamina, fitness, and vitality

Other Information:

- This position is grant funded.

EEOC

Lake Havasu Unified School District provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetic information, veteran status, or any other characteristic protected by federal, state or local laws.

This job description is intended to accurately reflect the position activities and requirements. Administrators and supervisors reserve the right to modify, add, or remove duties and assign other duties as necessary. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.