

## SCHOOL BOARD FINANCIAL WORKSHOP

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

October 24, 2023

4:30 P.M.

The workshop was open to the public and electronically recorded.

The following Board members were present: Mr. Leroy McMillan, Chairman; Mrs. Karema D. Dudley; Ms. Cathy S. Johnson; Mr. Steve Scott; and Mr. Charlie D. Frost. Also present were Mr. Elijah Key, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. Call To Order

The workshop was called to order by the Chairman, Mr. Leroy McMillan, at 4:34 p.m.

2. Financial Information

Mr. Mays shared with the Board a report outlining the district's budget. He stated that the new budget report would cover accounts payable, payroll, day-to-day operation and the remaining balances. Mr. McMillan asked the Board if they wished to be involved in creating the budget in the future. Mr. Mays stated that typically in January work would begin to allocate the budget. He stated that State deposits are made on the 10<sup>th</sup> and 26<sup>th</sup> of the month to the district.

In response to Mr. Scott's concern regarding an email for an unpaid invoice for the annual dues to the Small School District Consortium, Mr. Key stated that he would forward the email to Mr. Mays for payment.

3. Facilities Update

Mr. Hudson stated that there were no immediate updates at this time. Mr. McMillan stated that repairs were needed in the dishwashing area at Chattahoochee Elementary School. Mr. Hudson stated that the dishwasher is malfunctioning and will be removed. He stated that there is nothing wrong with the floor. Ms. Johnson asked if the dryer has been repaired at Gadsden County High School. Mr. Hudson stated that to his knowledge, the dryer has been repaired but he will check on it. Ms. Johnson stated that the Havana Magnet School cafeteria is very uncomfortable where the employees work. Mr. Hudson stated that he would check on the temperature in the cafeteria at Havana Magnet School. Mrs. Dudley stated that she was concerned about the HVAC problem at Stewart Street Elementary School. Mr. Hudson stated that information on the HVAC at Stewart Street Elementary School would be brought to the Board next month.

4. Educational Items by the Superintendent

Mr. Key stated that he met with representatives from Allstate and DAG and they are continuing to finalize the contract to be presented to the Board.

Mr. McMillan stated that he and Mr. Mays attended a FSBIT meeting and it was noted that the insurance rates are increasing.

Mr. Bryant introduced Mr. Jean Bordes with Enterprise Fleet Management. Mr. Bordes presented to the Board information on finding ways to save monies. He stated that Enterprise Fleet Management's main goal is to provide cost savings. He stated that a review of the district's fleet was analyzed that 60% of the vehicles are over 10 years. He stated that the average age is 13 years for vehicles. He stated that it averages to two vehicles per year of replacement and would take 12 years to replace the whole fleet. He stated that in reference to safety some of the vehicles predate some safety standards, electronic stability control and back up cameras. He stated that as a result by collaborating with Enterprise Fleet Management, the district would be better able to leverage its buying power, implement a tighter controlled resale program to lower total cost of ownership and in turn minimize operational spending. He stated that the district would reduce fuel costs with newer more efficient vehicles and reduce maintenance costs from \$163.17 on average to \$41.40 per unit. He stated that leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold creating an internal replacement fund. He stated that furthermore, the district would leverage Enterprise Fleet Management's ability to sell vehicles at an average of 100% above the Black Book value. He stated that by shifting from reactively replacing inoperable vehicles to proactively planning vehicle purchases, the district would be able to replace all its vehicles over the course of 5 years while creating annual savings.

5. School Board Requests and Concerns

In response to Mr. Frost's concern regarding the safety update at West Gadsden Middle School, Mr. Key stated that the Department of Education's Safe Schools visit schools to make sure safety requirements are met. He stated that if safety requirements are not met, the Department of Education holds the Superintendent responsible.

Mrs. Buckhalt shared with the Board the Safe Schools report. She stated that each school created a safety box. She stated that threat assessments were done to ensure compliance. She stated that Stop the Bleed Kits were also provided. She stated that student ID's must have the suicide hotline number on the back.

6. The workshop adjourned at 5:44 p.m.