

Taylor County Schools
NOTIFICATION OF ELL COMMITTEE MEETING

Dear Parent/Legal Guardian:

Your child's English Language Learner (ELL) Committee will meet _____ (date) at _____ (time/location).

The purpose for this meeting is to:

- ☐ Develop an annual ELL Plan
- ☐ Review data for reclassification progress monitoring
- ☐ Review current ELL Plan
- ☐ Review data for consideration of entry into ELL program
- ☐ Review data for consideration of exit from ELL program
- ☐ Consider evaluation for other school district programs/services

You are encouraged to participate in this meeting. If you have questions/concerns, please contact me at _____ (phone),
_____ (e-mail).

Thank you for being an important part of this team. Please sign and return the section below.

School ELL Coordinator

Date

-
- ☐ I will attend my child's ELL Committee meeting
 - ☐ I am not able to attend my child's ELL Committee meeting but would like to participate by phone. Call me at this number at the time designated above: _____
 - ☐ I am not able to attend.

Parent

Date

**File school copy in Student ELL folder*