

225 E. 10th STREET, BROOKVILLE, IN 47012

2026-2027 REQUISITION FORM EDUCATION FUND

Requisitions shall be submitted for all supplies, services or repairs in accordance with the policies of the Franklin County Community School Corporation. Regular (non-emergency) requisitions shall be processed between July 1, 2026 and October 23, 2026 and between January 4, 2027 and March 19, 2027.

SUPPLIER _____ Phone No. _____ e-mail _____

Address _____
P.O. Box/Street _____ City _____ State _____ Zip _____

[illegible]

Total/this sheet

Requesting Teacher: _____ Date _____

Department Chair: _____ Date _____

Principal: _____ Date _____

Account Number

FOR USE BY ADMINISTRATION OFFICE PERSONNEL

Fund	Program	Object	Cost Center	P.O#
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AMONG OTHER FACTORS, APPROVAL IS CONTINGENT UPON AVAILABE APPROPRIATION. If requisition is disapproved, the reason for disapproval is _____

Date _____ Superintendent or Designee Signature _____