

Vaccination Exemption Instructions



SCAN or visit
imm-public.osdh.immytech.com
to request an exemption
for your child.

1. Create an account.
2. Submit your exemption online through the portal.
3. Upon receiving your completed request, Immunization Service will review your request and will either approve or deny the request within 1-3 business days.
4. Upon receiving an approved exemption, you will receive an email notice to log back into the portal to download the approved exemption certificate.
5. Parents/Guardians will be responsible for providing the approved exemption letter to their child's school, child care facility or Head Start program.

<https://imm-public.osdh.immytech.com/>

When you submit your request for exemption, you will get a confirmation, please **take a screenshot of that confirmation** and email it to the individual who is assisting you with your enrollment while we wait on the approved exemption certificate.

OR

Please bring the approved exemption certificate to enrollment. You can also send it to Melanie.Rhynes@adapss.com when you receive it.

A new exemption certificate must be applied for before your student starts 7th grade.