

Henry County R-I School District
Windsor, Missouri
Home of the Greyhounds
Application for Superintendent of Schools



Name:
First Middle Initial Last

Address:
Street Address City State Zip Code

Phone Number:
Cell Phone Work Phone

Current Position: District: Type of District:
K-8: K-12:

District Enrollment: Building Enrollment: Present Salary:

District Budget: Building Budget: District Staff: Building Staff:

Are you currently certified as a Superintendent in Missouri? Yes: (Expiration Date:) No:
OR Are you eligible to be certified as a Superintendent in Missouri? Yes: No:
 Are you presently certified as a Superintendent in another state? Yes: (Where:) No:

Educational Preparation – Beginning with Bachelor’s Degree

DEGREE	YEAR EARNED	COLLEGE/UNIVERSITY	CITY/STATE

Educational Experiences to Date (include current assignment)

May a contact be made with your present employer? Yes: No:

FROM/TO	POSITION	INSTITUTION/LOCATION	ENROLLMENT

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REFERENCES:

NAME/POSITION	RELATIONSHIP TO APPLICANT	ADDRESS	PHONE NUMBERS (List Work & Cell)

BACKGROUND:

Have you ever been arrested for any violation other than minor traffic violations? Yes No

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes No

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes No

Has your contract in a prior position ever been non-renewed? Yes No

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes No

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes No

Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes No

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes No

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct or a period of time in connection with any crime (other than a minor traffic offense)? Yes No

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Convictions or other disposition of a crime is not necessarily an automatic bar to employment. ***The Henry County R-I Board of Education reserves the right to conduct a criminal background check on any and all applicants.***

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APPLICATION GUIDELINES

- Submit a completed application form and current resume with three letters of reference.
- Include a cover letter directed to the Henry Co. R-I Board of Education – Describe reasons for interest in the position and provide a record of significant accomplishments over the past five years.
- Provide evidence of Missouri Superintendent Certificate (copy of certificate).
- Provide transcripts and current placement papers or credentials.
- Include any other supporting documents that would enhance the application file.
- Please note that the selected finalist will provide a copy of his/her most recent background check before official employment.

APPLICATION PROCEDURE

- Complete the application and return it to Lora Howard, Board Secretary.
Email: howardl@henrycountyr1.k12.mo.us
- Application and support materials can also be sent to:
Henry Co. R-I Board of Education
Attn: Jason Heany, BOE President
210 North Street, Windsor, Missouri 65360
- Contact information for questions:
Phone Number: (660) 647-3533
Email: howardl@henrycountyr1.k12.mo.us

STATEMENT OF NON-DISCRIMINATION - *Henry Co. R-I School District is an equal opportunity employer. Initial applications will be kept confidential; however, all applications, letters of reference, resumes, transcripts, credentials, etc., for the purpose of this application process will, upon receipt, become the sole property of the Henry Co. R-I Board of Education, and shall remain their property indefinitely.*

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure. I authorize investigation of all statements in this application and certify that all information included is complete and accurate.

Signature

Date