



Federal Programs Purchasing Consideration/Justifications  
Complete and Upload with Purchase Requisition

### East Tallahatchie School District Office of Federal Programs

- Requisition
- Quotes
- [sam.gov](http://sam.gov)
- Packing slip
- Invoice
- Check

Vendor

Date:

#### IS IT EVIDENT THAT THIS PURCHASE IS?

##### A. Supplements?

*Who will this supplement other non-federal funds?*

##### Necessary

*Is the expenditure needed for the performance or administration of the program (Title Plan)?*

##### B. Allowable

*Is the expenditure allowed under the relevant program and consistent with federal, state, and program fiscal rules? What goal, strategy, and action step does the expenditure align? Select at least one:*

- How does this expenditure directly support student achievement?
- How does this expenditure directly support staff professional development?
- How does this expenditure increase the participation of parents in school activities or assist parents to support student achievement?

##### C. Reasonable

*Explain your researched comparative pricing? What company? (Attach comparison/quotes)*

##### D. Evidence Based

*If this purchase is a software or "program", what is the evidence of its effectiveness? (Attach to requisition)*

Principal Signature

Date