

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

August 19, 2014

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman; Ms. Audrey D. Lewis; Mr. Charlie D. Frost; Mr. Judge B. Helms; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Roger P. Milton, at 6:00 p.m.

2. OPENING PRAYER

The opening prayer was led by Rev. Tony Hannah.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. James recognized Mr. Wayne Shepard for his hard work and dedication to the district.

Mr. Frost recognized Rev. Tony Hannah for his loyalty and dedication to Carter Parramore Academy. He also recognized Mrs. Betty James for her hard work and dedication to the district.

ITEMS FOR CONSENT

Mr. Milton entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Judge B. Helms, seconded by Mr. Charlie D. Frost and carried unanimously.

5. REVIEW OF MINUTES

- a. July 22, 2014, 4:30 p.m. – School Board Workshop
- b. July 22, 2014, 6:00 p.m. – Regular School Board Meeting
- c. July 29, 2014, 6:00 p.m. – Tentative Budget Hearing

d. August 6, 2014, 4:00 p.m. – Special School Board Meeting

e. August 12, 2014, 4:00 p.m. – School Board Workshop

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job description)

a. Personnel 2014 – 2015

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

a. Budget Amendment Number Seventeen

Fund Source: 420 (Federal) Fund
Amount: \$132,263.00

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

b. Skyward Enterprise Software License Renewal for the Student Module

Fund Source: 110 General Fund
Amount: \$48,080.00

ACTION REQUESTED: The Superintendent recommended approval.

c. Sonitrol Monitoring Services for Schools and District Buildings

Fund Source: 110 General Fund
Amount: \$49,600.00 (gross). In past years we have been able to obtain a 5% discount, which we will attempt to obtain again and lower this amount, is allowed.

ACTION REQUESTED: The Superintendent recommended approval.

d. Fingerprint Retention for all Current Instructional and Non-instructional Employees

Fund Source: 110 General Fund
Amount: \$11,000.00

ACTION REQUESTED: The Superintendent recommended approval.

e. PAEC Actuarial Services Contract

Fund Source: 110 General Fund
Amount: \$9,512.00

ACTION REQUESTED: The Superintendent recommended approval.

- f. PAEC Agreement for District Participation
Fund Source: 110 General Fund
Amount: \$14,018.08
ACTION REQUESTED: The Superintendent recommended approval.
- g. PAEC Agreement for Professional Development Services
Fund Source: 420 Federal Fund
Amount: \$18,455.28
ACTION REQUESTED: The Superintendent recommended approval.
- h. PAEC Gateway Services
Fund Source: 110 General Fund
Amount: \$21,766.48
ACTION REQUESTED: The Superintendent recommended approval.
- i. Chapman Produce
Fund Source: 410 Food Service Federal Funds
Amount: \$154,700.00
ACTION REQUESTED: The Superintendent recommended approval.
- j. US Foods
Fund Source: 410 Food Service Federal Funds
Amount \$1,240,050 (combined total for both PO)
(Detail PO #186791 \$600,350 + PO #186792 \$639,700)
ACTION REQUESTED: The Superintendent recommended approval.
- k. NNFC N FL Farm Distribution
Fund Source: 410 School Food Service Funds
Amount: \$30,000.00
ACTION REQUESTED: The Superintendent recommended approval.
- l. Borden Dairy
Fund Source: 410 School Food Service Federal Funds
Amount: \$308,500.00
ACTION REQUESTED: The Superintendent recommended approval.
- m. Coca Cola Beverages
Fund Source: 410 School Food Services Federal Funds
Amount: \$28,000.00
ACTION REQUESTED: The Superintendent recommended approval.

- n. Hinson Fuel Card
Fund Source: 110 General Fund
Amount: \$21,995.00
ACTION REQUESTED: The Superintendent recommended approval.
- o. First Communications, Inc.
Fund Source: 110 General Fund
Amount: \$19,890.00
ACTION REQUESTED: The Superintendent recommended approval.
- p. Crawford & Sons
Fund Source: 110 General Fund
Amount: \$14,000.00
ACTION REQUESTED: The Superintendent recommended approval.
- q. Shiver Diesel
Fund Source: 110 General Fund
Amount: \$12,000.00
ACTION REQUESTED: The Superintendent recommended approval.
- r. GCR Tire Center
Fund Source: 110 General Fund
Amount: \$40,000.00
ACTION REQUESTED: The Superintendent recommended approval.
- s. Fleet Pride
Fund Source: 110 General Fund
Amount: \$35,000
ACTION REQUESTED: The Superintendent recommended approval.
- t. Florida Transportation Services
Fund Source: 110 General Fund
Amount: \$10,000.00
ACTION REQUESTED: The Superintendent recommended approval.
- u. O'Reilly Automotive
Fund Source: 110 General Fund
Amount: \$10,000.00
ACTION REQUESTED: The Superintendent recommended approval.

- v. Matthews Buses
Fund Source: 110 General Fund
Amount: \$12,500.00
ACTION REQUESTED: The Superintendent recommended approval.
- w. Coffman International
Fund Source: 110 General Fund
Amount: \$35,000.00
ACTION REQUESTED: The Superintendent recommended approval.
- x. Charles Crittenden
Fund Source: 420 Head Start Federal Funds
Amount: \$7,500.00
ACTION REQUESTED: The Superintendent recommended approval.
- z. AMIKids, Inc.
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent did not recommend approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

*8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Federal Programs Purchase Orders

Fund Source: Federal
Amount: \$162,150.17

Mr. Helms requested an explanation on the 420 and 110 funds with the Federal Programs Purchase Orders.

Ms. Rose Raynak stated that Curriculum Associates was an online web-based supplemental reading program for Title I schools. She stated that Curriculum Associates was a Common Core Training Built-In Program that met Florida standards.

Following discussion, Mr. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8a. The motion was seconded by Ms. Audrey D. Lewis and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

y. Memorandum of Understanding – CIS of Florida

Fund Source: N/A

Amount: N/A

Mr. Simmons stated that he was concerned about the way AmeriCorps Vista employee background checks are handled to verify clearance.

Ms. Raynak stated that in the past the AmeriCorps Vista Program has done its own employee backgrounds. She stated that the district's policy has been instituted to do Level II background checks for AmeriCorps Vista employees. She stated that the district will use the new policy for Level II background checks as a general procedure for all programs.

In response to Ms. Lewis' concern about the placement for AmeriCorps Vista employees, Ms. Raynak stated that in the Human Resource Department, the AmeriCorps Vista employee will ensure that all teacher development trainings are met, as well as parent/teacher training.

Ms. Raynak shared information with the Board regarding the placement of AmeriCorps Vista employees. She stated that the AmeriCorps Vista employees are not allowed access to student/parent information. She stated that the AmeriCorps Vista employees are not operating in the position of office support.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #8y. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

Rev. Tony Hannah addressed the Board to request clarification on whether or not a pay raise accompanied a position that was advertised for promotional purpose only.

Dr. Hightower stated that a pay raise may or may not accompany an advertised position for promotional purpose only.

Rev. Hannah was asked to schedule an appointment with the Superintendent to discuss the issue of whether or not a pay raise accompanied an advertised position for promotional purposes only.

9. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

None.

10. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost stated that the district needed to find ways to limit legal issues due to procedures not being carried out. He stated that staff in a supervisory position needs to know their roles and responsibilities. He stated that customer service training was needed for the district.

Mr. Andy Gay, Transportation Director, stated that there were very little challenges with the start of school. He stated that in the future orientation at the schools will be required for staff to attend before the students return.

In response to Mr. Helms' concern about how the GPS works, Mr. Gay stated that the GPS identifies the speed limit, the location of the bus, and have alerts when the engine needs to be serviced.

Mr. Milton stated that the in-service training for the transportation department was very good. He thanked Ms. Smith for the tokens provided to the staff at the Transportation Department. He requested that the bus drivers work on attendance to help limit the use of substitute drivers.

Mr. Gay stated that the transportation staff does a good job communicating with the school administrators and parents.

Mr. Milton stated that the professional operators are trained to activate the child safety feature on the school buses.

11. The meeting adjourned at 6:45 p.m.