

**SPECIAL MEETING
OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

A special meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on May 20, 2013 with a closed session at 12:30 p.m. and open session at 1:00 p.m. Members present Karamitsos, Reece, Tognazini and Walsh. Absent: Garvin.

Open Session

Dr. Karamitsos called the meeting to order at 12:30 p.m. There were no public comments and the meeting was adjourned to closed session at 12:35 p.m.

Closed Session

The Board adjourned the closed session at 1:00 p.m. and reconvened to open session at 1:02 p.m.

Open Session

President Karamitsos called the meeting to order and led the flag salute.

Closed Session Actions

Superintendent Richardson reported the following actions:

Certificated and Classified Personnel Actions: The Board approved hiring, transfers, promotions, evaluations, terminations, and resignations as presented.

Conference with Labor Negotiators. The Board was updated on the progress of the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

Items Scheduled for Information

Proposed Athletic Control Code

The Proposed Athletic Control Code was developed by district athletic directors to allow for a more consistent enforcement of policies throughout the district. They requested input from the Board to ensure that all areas were addressed.

The Board liked that the Athletic Control Code is to the point; they would also like to see a uniform code that addresses expectations of coaches and advisors.

Athletic Director, Eric Albright, developed a Coach's Handbook that includes the CIF Code of Conduct which is signed by all coaches. The Board suggested that athletic directors work as a team to develop district-wide Code of Conduct.

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ATHLETICS AND EXTRACURRICULAR ACTIVITIES

Santa Maria Joint Union High School District
ATHLETIC/EXTRA-CURRICULAR CODE AND CONTRACT

PHILOSOPHY

The development of a well-rounded student is a major goal of all educational institutions, and the Santa Maria Joint Union High School District encourages all students to participate in a varied extra-curricular activities program. It is the belief of the District that a strong extra-curricular program creates and maintains positive school spirit and fosters student responsibility.

Participation in extra-curricular activities is a privilege, not a basic right of all students. The school has the authority to revoke this privilege. Certain rules have been established for all students who become involved in the extra-curricular program. The Athletic/Extra-curricular Code and Contract sets forth these expectations.

ELIGIBILITY

Students must have a 2.0 grade point average and pass 20 credits at each grading period to participate in extra-curricular activities. An ineligible student is expected to attend the athletic conditioning physical education class and may practice during his/her period of ineligibility. An ineligible student may not compete or travel with the team at any home, away, neutral site, or tournament game unless he/she qualifies and exercises their one-time waiver (Please see next section for waiver eligibility).

ACADEMIC WAIVER FOR ACADEMIC ELIGIBILITY

All students entering a Santa Maria Joint Union High School District school may use an academic waiver one time in their high school career at any of the schools in the district. This waiver may only be used for one academic grading period and students must meet the following criteria to receive an academic waiver:

- The participant must have at least a 1.5 G.P.A. for the last recorded grading period used to determine eligibility.
- The participant must be on a varsity-level team.
- The Athletic Director, the coach, the parent/s and/or guardian/s of the participant must all agree on the use of the academic waiver.
- The participant must utilize one of the interventions on a weekly basis to continue on the waiver. This may include but not be limited to before/after school tutoring, student study teams, weekend/Saturday classes, or department tutoring.
- The participant must meet all other C.I.F., district, school, and team requirements during the waiver period.
- Other

P.E. CREDIT FOR ATHLETICS

All students who enroll in an athletic physical education course will receive a grade of credit or no-credit.

BEHAVIOR

All extra-curricular participants are expected to display reasonable behavior, respect the rights of others and abide by school rules. All rules and consequences in the Santa Maria

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Joint Union High School District Discipline Handbook apply before, during, and after all extra-curricular school events. Suspension from school will carry additional consequence(s) or removal from extra-curricular activities, including practice, for the period of suspension and/or may result in removal from the activities beyond the period of suspension. Any inappropriate behavior will carry an additional consequence of possible suspension from school and/or activity. All extra-curricular participants should not be in the presence of another or others where illegal use of alcoholic beverages and/or drugs is taking place.

ANY CONDUCT DETRIMENTAL TO THE REPUTATION OF THE ATHLETIC DEPARTMENT

Any documented incident involving the actions listed below will result in the additional disciplinary actions taken by the high school administrative staff under **FIRST OFFENSE/SECOND OFFENSE**.

- Proximity of illegal activity
- Conduct that results in legal consequences
- Severe violations such as vandalism, theft, possession of weapon, harassment, hate crime, verbal abuse of other students or adults, mutual combat, unprovoked assault.
- Documented substance abuse, possession of alcohol or any other intoxicant or mind altering chemical or substance or paraphernalia on or off campus at any time during the school year, including summer.
- Possession or use of tobacco.
- Other

Disciplinary Action

- **FIRST OFFENSE:** Student will be suspended from extra-curricular participation for a period of thirty calendar days from notification date to the administration of the documented incident. The suspension **MUST** also include (2) weeks of athletic contests. During the suspension, the student **MUST** attend four (4) counseling sessions with an agency set forth in the parent conference. Failure to attend the counseling sessions will result in moving to the second level (*SECOND OFFENSE*).
- **SECOND OFFENSE:** Student will be suspended from extra-curricular participation for a period of one calendar year from the notification date of the documented incident. A program of counseling for the individual will be established during a parent conference.

ATTENDANCE

Participants must attend 2 out of 3 block classes or 4 out of 6 normal schedule classes (excluding athletic P.E. classes) during the school day of the extra-curricular event. Any exception must have prior approval from the principal or administrator in charge of the extra-curricular activity. Truancy/cuts will result in disciplinary action that suspends participation in forthcoming events.

Disciplinary Action

- **FIRST OFFENSE:** Student will be suspended from extra-curricular participation for a period of 10% of the scheduled season from the notification date of the documented incident. The suspension **MUST** also include at least (1) week of athletic contests.

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- **SECOND OFFENSE:** Student will be suspended from extra-curricular participation for a period of thirty calendar days from notification date of the documented incident. The suspension **MUST** also include (2) weeks of athletic contests.

TRANSPORTATION

Participants must travel to and from contests in transportation provided for or arranged by the school. Exceptions require prior written arrangement between participant's parent/guardian and either the coach or athletic director one day prior to the event. Students may be released to their parent or guardians following any contest, however, under no circumstances are athletes to be released to any other parent without prior written arrangement one day in advance. No student shall drive themselves or others to or from any off campus extra-curricular event. An exception to allow a student to drive himself/herself to an off-campus event may be granted by the principal or athletic director through an authorized administrative, parent and student signed waiver.

FINANCIAL RESPONSIBILITY

All participants are financially responsible for all equipment checked out to them. Failure to return equipment in reasonable condition may result in an incomplete grade, the withholding of transcripts, senior activities, prom, and registration for the following semester and/or of the privilege to continue in the program until the debt is cleared.

DROPPING AN ACTIVITY

No participant may drop one activity and become involved in another without the mutual consent of all parties involved.

EXTRA-CURRICULAR ELIGIBILITY APPEALS COMMITTEE

An extra-curricular appeals committee composed of no less than three appropriate staff or faculty members, will review all appeals regarding eligibility and violations of this Code and Contract.

I understand and agree to abide by the terms of the Athletic/Extra-curricular Contract for the duration of the school year.

Print Student Name

Student Signature

Date

Print Parent Name

Parent Signature

Date

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**Santa Maria Joint Union High School District
Request for Athletic/Extra-curricular Waiver 2.0 GPA**

I _____ am requesting an Athletic/Extra-Curricular
Student Name

Waiver to allow me to compete for the 1st 2nd 3rd 4th quarter, of year _____.

The report card period below a 2.0 GPA is the 1st 2nd 3rd 4th quarter, of year _____.

I understand that I'm eligible for 1 (one) waiver throughout my high school career and am choosing to take it for the grading period listed.

Grade: _____ Sport: _____

Interventions for academic improvement to be utilized:

- Department Tutoring _____
- Tutoring Before/After School _____
- Student Study Teams _____
- Weekend/Saturday Classes _____

I understand that I must turn in a weekly progress report for all classes I am enrolled in to the Athletic Director every Friday by 2:45 PM to continue on this waiver.

_____	_____	_____
Print Student Name	Student Signature	Date
_____	_____	_____
Print Parent Name	Parent Signature	Date
_____	_____	
Coach Signature	Date	
_____	_____	
Athletic Director Signature	Date	

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Items Scheduled for Action

Business

Award of Bid for the Pioneer Valley High School – Site Concrete Repairs Project (#0738.6)

The administration opened bids on May 14, 2013, for the Pioneer Valley School Site Concrete Repairs Project (#0738.6). The following is the bid recap and administrative recommendation:

<u>Bidder</u>	<u>Base Bid</u>
<i>Brough Construction</i>	\$315,171.00
<i>Vernon Edwards Constructors</i>	\$323,429.00
<i>V. Lopez Jr. & Sons</i>	\$335,605.88

After review of the two bids received, Brough Construction was determined to be the initial apparent low bid; however two irregularities were identified in their bid package: failure to complete the required Recycled Content Certification and the Asbestos Free Certification. The second lowest bidder was Vernon Edwards Constructors who provided a complete bid package as specified.

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 4-0 vote to award the bid to Vernon Edwards Constructors for the bid amount of \$323,429.00 to be paid from Pioneer Valley High School Remediation funds.

Authorization to Piggyback for the Purchase of Eight Portable Classroom Buildings for Santa Maria High School

Section 20118 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the Public Contract Code, the governing board of any school district, without advertising for bids and if the board has determined it to be in the best interest of the district, may authorize the purchase of such supplies, furniture and equipment.

The Chawanakee Unified School District has awarded their purchases, leases, relocation, dismantle and removal of Department of State Architect (DSA) approved district-wide temporary portable Classrooms to Class Leasing, Inc. With the approval of the Board of Education, the district may “piggyback” on their bid. The district administration recommends that the Board of Education utilize this provision in code to make such purchases.

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh and carried with a 4-0 vote to grant approval to purchase eight 24'x40' refurbished modular classrooms under Class Leasing No. CL2206 and CL2206A on a “piggyback” clause on the Chawanakee Unified School District Bid #2011-01 (extension valid March 7, 2013 through March 6, 2014) for which the originating district has complied with all competitive bidding requirements.

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Open Session Public Comments

There were no public comments.

Items Not on the Agenda

There were no items discussed which were not on the agenda.

Next Meeting Date

Unless otherwise announced, the next regular meeting will be held on June 12, 2013, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

Adjourn

The meeting was adjourned at 1:12 p.m.