



Board Meeting
Tuesday, May 28, 2024
9:00 am
Cooperative Office/Zoom

MINUTES – FINAL

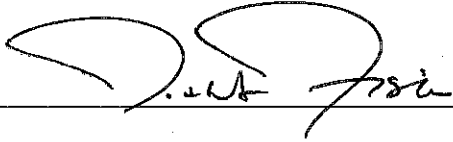
1. **Call to Order** – Mr. Fiske called the meeting to order at 9:03 AM. Board members in attendance: Mr. Fiske, Mr. Thennis, Ms. Woodard. In attendance via Zoom: Mr. Biesiot. Not in attendance: Dr. DoBell. BVEC administration in attendance: Director Jenny Rammell, Mental Health Program Manager Chris Hughes, Clinical Supervisor Ashley Gillespie. Staff in attendance via Zoom: John Wood and Lexi Rhodes.
2. **Consent Agenda** – approved by unanimous consent.
 - A. Minutes
 - B. Resignations
 - C. New Hires
 - a. Kylee Chase, CSCT Mental Health Therapist
 - b. McKenzie Pearson, CSCT Mental Health Therapist
 - D. Next Meeting: June 25, 2024
3. **Public Comment** – None.
4. **Correspondence/Communications** – None.
5. **Board Action-**
 - A. **Elect Board Chair** – Ms. Rammell explained policy was the next Board Chair is based on District alphabetically. This would mean the next Board Chair would be Mr. Thennis from Stevensville, since Dr. DoBell is the current chair. Ms. Rammell gave examples of what the role entails such as signing staff contracts, Chair the Board meetings once per month, meet prior to meetings to discuss agenda topics with the Director when needed. The Vice Chair would be Dr. DoBell when he returns from leave, until then it would be Mr. Fiske. Mr. Biesiot made a motion to nominate Scott Stiegler as the next Board Chair. Mr. Stiegler will be the Victor Superintendent effective June 14, 2024. There was discussion as to whether this would be too much with Mr. Stiegler being new in Victor. Ms. Woodard said she thought it would be too much with everything left to be done in Victor. Mr. Fiske asked Mr. Biesiot his thoughts on being the next Board Chair. Mr. Biesiot stated he thought his proximity would be an issue since he is in Darby. Mr. Biesiot's first motion died, and he made a second motion to nominate Mr. Thennis from Stevensville as the next Board Chair. This was seconded by Ms. Woodard. Motion carries 4-0.

- B. Early Resignation John Wood – Ms. Rammell explained that Mr. Wood was resigning, and his last day would be May 31, 2024, which would be four days short of his contract. Per his contract the Board has the right to assess an early termination penalty up to \$500. After a brief discussion regarding in prior history with a contract broken by four days, that Mr. Wood had been with us two years, Mr. Biesiot made a motion to accept the resignation as of May 31, 2024, and to not assess any penalty. Mr. Thennis seconded the motion. Motion carries 4-0.
- C. Business Manager Contract Jill Reynolds – Ms. Rammell explained there would be no change in days or health insurance coverage for Ms. Reynolds. There will be a 4.2% salary increase, the same as all other staff are receiving. Mr. Thennis made a motion to approve the contract as proposed. Ms. Woodard seconded the motion. Motion carries 4-0.
- D. Mental Health Program Supervisor Contract Ashley Gillespie - Ms. Rammell explained there would be no change in days or health insurance coverage for Ms. Gillespie. There will be a 4.2% salary increase, the same as all other staff are receiving. Ms. Woodard made a motion to approve the contract as proposed. Mr. Thennis seconded the motion. Motion carries 4-0.
- E. Director Contract Jenny Rammell – Ms. Rammell and Dr. DoBell had been discussing her contract. Both had done some research and found that with a 4/2% salary increase, the same as other staff are receiving, she would be on par with other Cooperative directors and district Superintendents. She will have no change in contract days, no change in health insurance. The Board has the option to approve a contract for 1, 2, or 3 years. After a brief discussion regarding the number of years, Mr. Biesiot made a motion to approve the contract as proposed for 3 years. Ms. Woodard seconded the motion. Motion carries 4-0.

6. Information and Discussion

- A. CSCT/Mental Health Program – The most current forecast for CSCT/Mental Health programs was reviewed. Mr. Fiske asked Ms. Reynolds to explain the information in each column of the worksheet, which she did. Questions were asked as to why the month of April showed a gain, while year-to-date there was a large loss, and in the full year an even larger loss. Ms. Reynolds explained that the month of April is historically one of our best months as far as units billed, while year to date included two months of the summer program that generated a loss, and September through December months where we have several school breaks (MEA days, Thanksgiving, Christmas), and several open positions that lead to losses in billing. Full year the loss grows due to most of the mental health staff will receive 3 months' pay in June. There was more discussion on the future of the mental health programs, the work being done by Mr. Hughes, Ms. Gillespie, and our staff to identify students that might be better supported by other services we can provide that have a higher Medicaid reimbursement rate and are not subject to the IGT match program. In addition, if there are legislative changes that lead to additional funding for mental health in schools, grants we can apply for, increases in the number of students in services that qualify for Medicaid, etc., the future sustainability of the program will improve. At this time, we will use a substantial portion of our reserves to cover the forecasted program loss this year, but we believe we will have enough in reserves to continue the program into the next school year with assistance from the districts. The Cooperative believes we will have to determine the future year's options by January 2025.

7. Adjourn – Mr. Fiske adjourned the meeting at 10:09 AM.

Handwritten signature of D. W. Fiske in cursive script.

6/25/24

Board Chair Signature

Date

Handwritten signature of Jill Reynolds in cursive script.

6/25/2024

Board Clerk Signature

Date