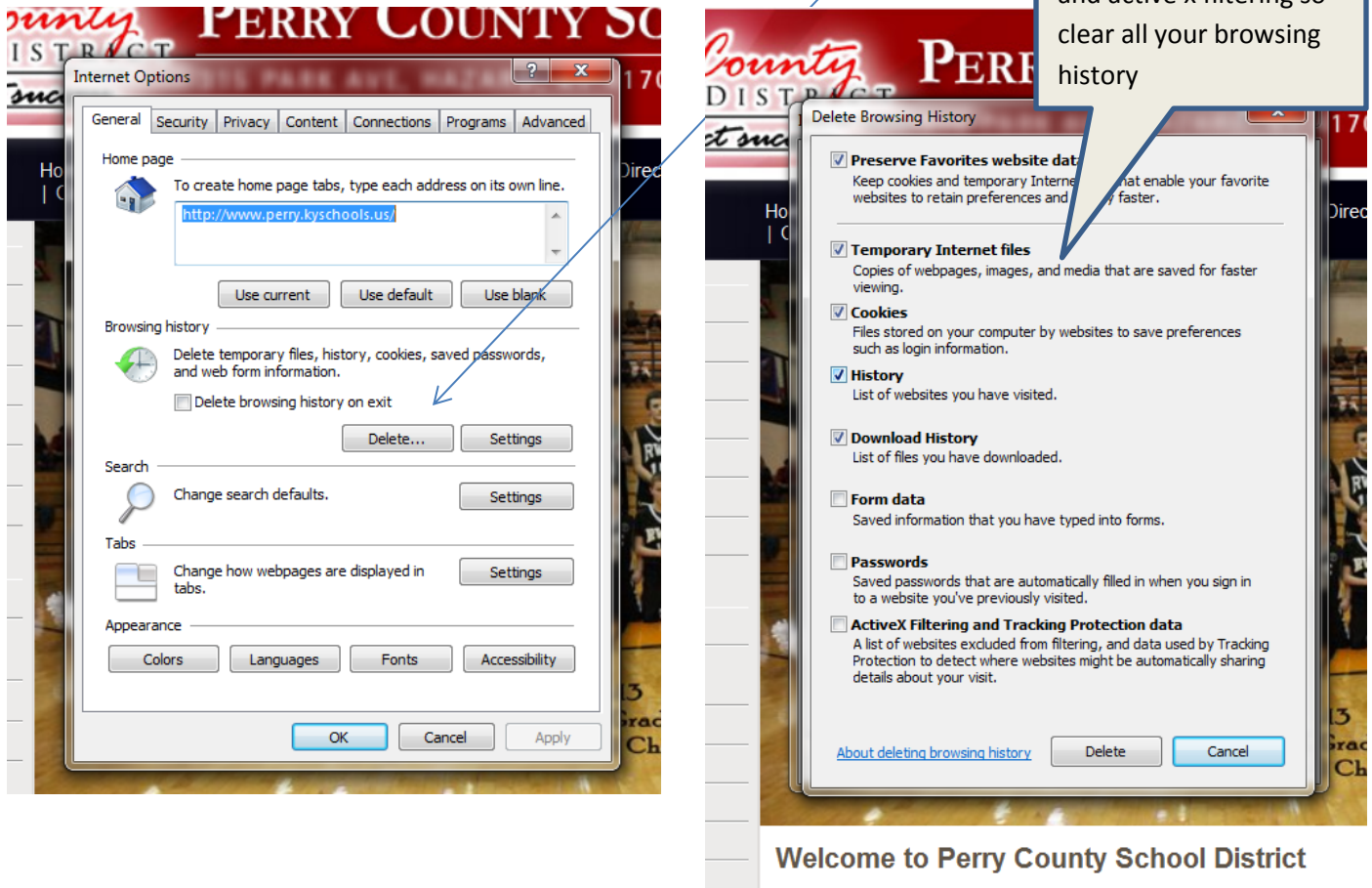# Steps to Delete Browsing History in Internet Explorer

1. Open up internet Explorer and click on Tools (Looks like a small gear)

2. Then select internet options and click delete under browsing history. This will delete all of your temporary internet files, cookies etc.

Make sure you check form data, passwords and active x filtering so clear all your browsing history

Internet Options

General | Security | Privacy | Content | Connections | Programs | Advanced

Home page

To create home page tabs, type each address on its own line.

http://www.perry.kyschools.us/

Use current | Use default | Use blank

Browsing history

Delete temporary files, history, cookies, saved passwords, and web form information.

☐ Delete browsing history on exit

Delete... | Settings

Search

Change search defaults. | Settings

Tabs

Change how webpages are displayed in tabs. | Settings

Appearance

Colors | Languages | Fonts | Accessibility

OK | Cancel | Apply

Delete Browsing History

☑ **Preserve Favorites website data**
Keep cookies and temporary Internet ... that enable your favorite websites to retain preferences and ... faster.

☑ **Temporary Internet files**
Copies of webpages, images, and media that are saved for faster viewing.

☑ **Cookies**
Files stored on your computer by websites to save preferences such as login information.

☑ **History**
List of websites you have visited.

☑ **Download History**
List of files you have downloaded.

☐ **Form data**
Saved information that you have typed into forms.

☐ **Passwords**
Saved passwords that are automatically filled in when you sign in to a website you've previously visited.

☐ **ActiveX Filtering and Tracking Protection data**
A list of websites excluded from filtering, and data used by Tracking Protection to detect where websites might be automatically sharing details about your visit.

About deleting browsing history | Delete | Cancel

Welcome to Perry County School District

After you have deleted your browsing history then go to the Perry County School District website and select staff webmail. When you get to the office 365 website click on sign in as a different user and put in your credentials and it will let you login.   Remember to use your full e-mail address for the username.