



Shonto Governing Board of Education, Inc.
REGULAR MEETING
December 6, 2011

CALL TO ORDER: Ms. Ellen Cooley, Board President, called the meeting to order at 6:15 P.M.
INVOCATION: Mr. Kenneth Y. Begishe conducted the invocation and pledge led by Ms. Sharon H. Singer
MEMBERS PRESENT: Ms. Ellen Cooley, Mr. Larry Goodman, Mr. Kenneth Y. Begishe, Ms. Arlene F. Laughter and Ms. Loretta Hoschain were present.

#2899
ADOPTION OF REVISED AGENDA

Ms. Arlene F. Laughter moved and Ms. Loretta Hoschain seconded a motion to adopt the revised agenda:

RESOLVED, that the Governing Board adopted the revised agenda (i.e., order of adoption of agenda (first), moved public comment (second) and executive session (third)).

The motion was approved by a vote of 5, 0, 0, CV.

#2900
EXIT TO EXECUTIVE SESSION-LEGAL ADVICE
REGARDING BOARD ROLES AND BOARD
COMMUNICATION AT 6:45 PM

Ms. Loretta Hoschain moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Resolution:

RESOLVED, that the Governing Board exit to executive session at 6:45 P.M.

The motion was approved by a vote of 5, 0, 0, CV.

#2901
RETURN TO OPEN SESSION

PRESENTATIONS:

1. The East Valley Disaster presentation by Mr. Jay Lundt was postponed his presentation until January 2012
2. Ms. Lavidia Maestas from Navajo Nation Department of Dine' Education presented on professional responsibilities (i.e., background clearances for school personnel).
3. Roles and Ethical Responsibilities of Public Officials by Mr. Edison Wauneka will be held at a later date.

NEW BUSINESS:

#2902
TABLED MINUTES OF SPECIAL MEETING OF
OCTOBER 18, 2011 AND REGULAR MEETING OF
NOVEMBER 1, 2011

Ms. Arlene F. Laughter moved and Ms. Loretta Hoschain seconded a motion to table the following Resolution:

RESOLVED, that the Governing Board tabled the minutes of special meeting of October 18, 2011 and regular meeting of November 1, 2011.

The motion was approved by a vote of 5, 0, 0, CV.

INSTRUCTIONAL SERVICES:

#2903
ACCEPTANCE OF 1ST READING K-12 DINÉ
LANGUAGE & CULTURE CURRICULUM

Mr. Larry Goodman moved and Ms. Loretta Hoschain seconded a motion to accept the following Resolution:

RESOLVED, that the Governing Board accepted first reading of the K-12 Diné Language & Culture Curriculum.

The motion was approved by a vote of 5, 0, 0, CV.

INFORMATIONAL: Results of Diné Language & Culture Immersion Surveys.

BOARD POLICIES & ADMINISTRATIVE REGULATIONS:

#2904
ACCEPTANCE OF REVISIONS TO THE 2ND
READING OF COMPENSATORY TIME & OVERTIME
POLICY

Mr. Larry Goodman moved and Mr. Kenneth Y. Begishe seconded a motion to accept the following Resolution:

RESOLVED, that the Governing Board approved the second reading of revisions to compensatory time and overtime policy.

The motion was approved by a vote of 3, 2, 0, CV.

#2905
ACCEPTANCE OF REVISIONS TO THE 2ND
READING OF THE CRISIS & MANAGEMENT
POLICY

Mr. Larry Goodman moved and Mr. Kenneth Y. Begishe seconded a motion to accept the following Resolution:

RESOLVED, that the Governing Board accepted the revisions to the second reading of the Crisis & Management Policy.

The motion was approved by a vote of 4, 0, 1, CV.

#2906
APPROVAL OF HOUSING POLICY

Ms. Loretta Hoschain moved and Ms. Arlene Laughter seconded a motion to approve the following Resolution:

RESOLVED, that the Governing Board approved the Housing Policy.

The motion was approved by a vote of 5, 0, 0 CV.

#2907
ACCEPTANCE OF 2ND READING OF PERSONNEL
POLICY & PROCEDURES MANUAL SECTION VI.H

Mr. Larry Goodman moved and Ms. Loretta Hoschain seconded a motion to accept the following Resolution:

RESOLVED, that the Governing Board accepted the second reading of the Personnel Policy & Procedures Manual Section VI.H.

The motion was approved by a vote of 5, 0, 0 CV.

#2908
APPROVAL OF THE NEW POLICY ON EMPLOYEE
BREAK-TIME

Mr. Larry Goodman moved and Ms. Loretta Hoschain seconded a motion to approve the following resolution:

RESOLVED, that the Governing Board approved the employee break-time policy.

The motion was approved by a vote of 5, 0, 0 CV.

INFORMATIONAL: Teacher Student Ratios and Staff Reduction through natural attrition.

BUSINESS & OPERATIONS:

#2909
RATIFICATION OF EXPENSES – ACCOUNTS
PAYABLE VOUCHER NOS. 2030,1043, 2042 – 2048 IN
THE AMOUNT OF \$358088.81 AND PAYROLL
VOUCHER NOS. 1038 – 1045 IN THE AMOUNT OF
\$495157.43

Ms. Arlene Laughter moved and Ms. Loretta Hoschain seconded a motion to ratify the following Resolution:

RESOLVED, that the Governing Board approved the November 2011 FY12 Accounts Payable Voucher Nos. 2030, 1043, 2042 – 2048 in the amount of \$358088.81 and Payroll Voucher Nos. 1038 – 1045 in the amount of \$495157.43.

The motion was approved by a vote of 5, 0, 0, CV.

#2910
APPROVAL OF PARTNERSHIP AGREEMENT ITH
THE SHONTO CHAPTER AND NAVAJO TRIBAL
UTILITY RE: CONSTRUCTION AND GRID-INTERTIE
OF A PHOTOVOLTAIC SYSTEM

Ms. Arlene Laughter moved and Ms. Loretta Hoschain seconded a motion to approve the following Resolution:

RESOLVED, that the Governing Board approved the partnership agreement with Shonto Chapter and Navajo Tribal Utility Authority re: construction and grid-intertie of a photovoltaic system.

The motion was approved by a vote of 5, 0, 0, CV.

ACKNOWLEDGMENT of EPA report.

#2911
APPROVAL OF REQUEST FOR PROPOSALS FOR
HOUSING RENOVATION/ASBESTOS & MOLD
ABATEMENT

Mr. Loretta Hoschain moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Resolution:

RESOLVED, that the Governing Board approved the request for proposals for housing renovation /asbestos & mold abatement.

The motion was approved by a vote of 5, 0, 0, CV.

PERSONNEL:

ACKNOWLEDGEMENT of new and revised position descriptions - [Board action is neither required nor recommended.]

I. ACKNOWLEDGEMENT OF COMPLETION OF PROBATIONARY PERIOD: [Board action is neither required nor recommended.]

The Superintendent approved the following employee’s completion of probationary period:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates:</u>
1.	Nelson, Nolen Flagstaff, AZ	Maintenance & Operations Manager	District-wide	8/3/11-11/1/11

No board action is neither required nor recommended regarding the above acknowledgement item (I.1.)

DELIBERATION ON THE PERSONNEL REPORT FOR CERTIFIED STAFF:

#2912
APPROVAL OF APPOINTMENT OF HIGH SCHOOL
ACADEMIC COUNSELOR

Mr. Larry Goodman moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Resolution:

I. APPOINTMENT(S) FOR SCHOOL YEAR 2011-2012:

The Superintendent recommends the approval of the following appointment(s):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Salary</u>	<u>Effective Dates</u>
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- | | | | | | | |
|----|---------------------------------|--------------------|-------------|---------|---|----------------|
| 1. | Williams, Connie
Kayenta, AZ | Academic Counselor | High School | Charter | \$29,834.91 @ 115 Days
(Prorated from \$55,000 @
212 Days/Specialized
Salary Schedule) | 12/7/11-6/8/12 |
|----|---------------------------------|--------------------|-------------|---------|---|----------------|

RESOLVED, that the Governing Board approved the appointment of the High School Academic Counselor.

The motion was approved by a vote of 5, 0, 0, CV.

II. TERMINATIONS: [Board action is neither required nor recommended.]

The following contracts were rendered automatically null and void resulting in termination of employment:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>	<u>Reason</u>
1.	Meyers, Geneve Shonto, AZ	Reading Recovery Teacher	K-8 School	11/7/11	Contract Automatically Null and Void Upon Expiration Without Renewal of IVP Fingerprint Clearance Card
2.	Valdo, Emma Tonalea, AZ	K-8 Teacher	K-8 School	12/1/11	Contract Automatically Null and Void Upon Expiration Without Renewal of IVP Fingerprint Clearance Card
3.	Vandever, Gerald Kayenta, AZ	Secondary Teacher	High School/ Middle School	11/1/11	Contract Automatically Null and Void Upon Failure to Satisfy Contract Condition By Deadline Specified in Contract
4.	Yellowhair, Frieda Shonto, AZ	K-8 Teacher	K-8 School	11/23/11	Contract Automatically Null and Void Upon Expiration Without Renewal of IVP Fingerprint Clearance Card

III. ACKNOWLEDGEMENT OF SHORT-TERM CONTRACT(S): [Board action is neither required nor recommended.]

The Superintendent approved the following short-term contract(s):

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Salary</u>	<u>Effective Dates</u>
1.	Meyers, Geneve Shonto, AZ	Reading Recovery Teacher	K-8 School	ISEP	\$262.72/Day	11/22/11-12/6/11
2.	Vandever, Gerald Kayenta, AZ	Secondary Teacher	High School/ Middle School	Charter/ISEP	\$206.20/Day	11/2/11-11/9/11
3.	Vandever, Gerald Kayenta, AZ	Long-Term Substitute Teacher	High School/ Middle School	Charter/ISEP	\$135/Day	11/10/11-2/10/12
4.	Williams, Connie Kayenta, AZ	Academic Counselor	High School	Charter	\$259.43/Day	11/1/11-12/6/11

#2913
APPROVAL OF ADDENDA TO 2011-2012
CONTRACTS

Ms. Loretta Hoschain moved and Mr. Larry Goodman seconded a motion to approve the following Resolution:

IV. ADDENDA TO 2011-2012 CONTRACTS:

The Superintendent recommends the approval of the following addenda:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Amount</u>	<u>Effective Dates</u>
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1.	Barlow, Betty Shonto, AZ	Residential Academic Tutor	Dorms	ISEP	\$25/Hour, 2 Hours/Day, 4 Days/Week	12/7/11-5/25/12
2.	Boles, Carol Shonto, AZ	SMASE Chaperone (Certified) – On Call Basis	K-8 School	21 st Century	\$150/Day	12/7/11-5/18/12
3.	Chee, Elizabeth Tonalea, AZ	Varsity Girls Basketball Head Coach	K-8 School	ISEP	\$1,000.00	12/7/11-2/4/12

RESOLVED, that the Governing Board approved the addenda to the above-stated 2011-2012 contracts.

The motion was approved by a vote of 3,1,1, CV.

V. RETROACTIVE ADDENDA TO SHORT TERM CONTRACT:

[Tabled – Board action is neither required nor recommended.]

The Superintendent recommends the approval of the following retroactive addenda:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Amount</u>	<u>Effective Dates</u>
1.	Vandever, Gerald Kayenta, AZ	Student Council Sponsor	High School	Charter	\$375.00	11/10/11-2/10/12
2.	Vandever, Gerald Kayenta, AZ	Sophomore Class Sponsor	High School	Charter	\$250.00	11/10/11-2/10/12
3.	Vandever, Gerald Kayenta, AZ	Head Basketball (Boys) Coach	High School	Charter	\$1,000.00	11/14/11-2/10/12

DELIBERATION ON THE PERSONNEL REPORT FOR CLASSIFIED STAFF:

#2914
APPROVAL OF SUPPLEMENTS TO 2011-2012
CONTRACTS

Ms. Arlene Laughter moved and Mr. Larry Goodman seconded a motion to approve the following Resolution:

I. SUPPLEMENTS TO 2011-2012 CONTRACTS:

The Superintendent recommends the approval of the following supplemental agreements:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Amount</u>	<u>Effective Dates</u>
1.	Delmar, Jon Daniel Shonto, AZ	Pee Wee Sports Coach	K-8 School	21 st Century	\$400/Season	12/7/11-5/17/12
2.	Morgan, Lance Shonto, AZ	SMASE Chaperone (Classified) – On Call Basis	K-8 School	21 st Century	\$85.00/Day	12/7/11-5/18/12
3.	Bryant, Tiffanee Tonalea, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/8/12
4.	Clitso, Willis Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/30/12
5.	Daw, Michelle Tonalea, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/30/12
6.	Dodson-Slick, Ella Shonto, AZ	Extra Duty (Business Office)	District-wide	Indirect/ISEP/Charter	\$10,000.00 @ 14 pay periods	12/11/11-6/30/12

	Emerson, Robert Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/30/12
8.	Fuller, Elvira Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/8/12
9.	Greenstone, Sheena Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/30/12
10.	Greyhat, Harry Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-5/25/12
11.	Greymountain, Delight Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/30/12
12.	Nelson, Nolan Flagstaff, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/30/12
13.	Tso, Terry Tonalea, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-5/25/12
14.	Tsosie, John Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-6/8/12
15.	Tsosie, Sophinnia Shonto, AZ	Emergency Response Team	District-wide	Operations	\$400.00	12/7/11-5/25/12

RESOLVED, that the Governing Board approved the above-stated supplements to 2011-2012 contracts.
The motion was approved by a vote of 4, 0, 1, CV.

#2915
APPROVAL OF APPOINTMENTS FOR SCHOOL YEAR 2011-2012

Ms. Loretta Hoschain moved and Ms. Arlene Laughter seconded a motion to approve the following Resolution:

II. APPOINTMENT(S) FOR SCHOOL YEAR 2011-2012:

The Superintendent recommends the approval of the following appointment(s):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Salary</u>	<u>Effective Dates</u>
1. Calamity, Watson Shonto, AZ	Security Officer	District-wide	Operations	\$14,397.44 @1 48 Days (P4-S5)	12/7/11-6/30/12

RESOLVED, that the Governing Board approved the above appointment for school year 2011-2012.

The motion was approved by a vote of 3, 0, 2, CV.

III. ESTABLISHMENT OF POSTION(S): [WITHDRAWN - Board action is neither required nor recommended.]

The Superintendent recommends the approval of the establishment of the following position(s):

<u>Position</u>	<u>Salary</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Date</u>
1. Substitute Security Officer, 1, Part-Time, On-Call Basis, 10-months	\$10.00/Hour	District-wide	Operations	12/7/2011

#2916
APPROVAL OF RECLASSIFICATION OF POSITION

Mr. Larry Goodman moved and Ms. Loretta Hoschain seconded a motion to approve the following Resolution:

IV. RECLASSIFICATION OF POSITION:

The Superintendent recommends the approval of the following reclassification of position:

	<u>Approved Position</u>	<u>Proposed Position</u>	<u>Funding Source</u>	<u>Effective Dates</u>
1.	Substitute Bus Driver, Non-Exempt, 10-Month/On-Call Basis, \$37.50 for < 4 Hours/Day or \$75 for ≥ 4 Hours/Day	Substitute Bus Driver, Non-Exempt, 10-Month/On-Call Basis, \$37.50 for < 4 Hours/Day, \$75 for 4 ≤ 8 Hours/Day, > 8 Hours/Day - \$75 Plus Additional \$10/Hour For Hours Exceeding 8/Day	Transportation	12/7/11

RESOLVED, that the Governing Board approved the reclassification of the above substitute bus driver position.

The motion was approved by a vote of 4, 0, 1, CV.

#2917
APPROVAL OF AMENDMENT OF 2011-2012 CONTRACTS

Ms. Loretta Hoschain moved and Ms. Arlene Laughter seconded a motion to approve the following Resolution:

V. AMENDMENT OF 2011-2012 CONTRACT(S):

The Superintendent recommends the approval of the following amendment of contract(s):

	<u>Name</u>	<u>Approved Position</u>	<u>Proposed Position</u>	<u>Funding Source</u>	<u>Effective Dates</u>
1.	Calamity, Phefelia Shonto, AZ	Substitute Bus Driver, Non-Exempt, 10-Month/On-Call Basis, \$37.50 for < 4 Hours/Day or \$75 for ≥ 4 Hours/Day	Substitute Bus Driver, Non-Exempt, 10-Month/On-Call Basis, \$37.50 for < 4 Hours/Day, \$75 for 4 ≤ 8 Hours/Day, > 8 Hours/Day - \$75 Plus Additional \$10/Hour For Hours Exceeding 8/Day	Transportation	12/7/11-5/25/12
2.	Hamana, Lydia Shonto, AZ	Substitute Bus Driver, Non-Exempt, 10-Month/On-Call Basis, \$37.50 for < 4 Hours/Day or \$75 for ≥ 4 Hours/Day	Substitute Bus Driver, Non-Exempt, 10-Month/On-Call Basis, \$37.50 for < 4 Hours/Day, \$75 for 4 ≤ 8 Hours/Day, > 8 Hours/Day - \$75 Plus Additional \$10/Hour For Hours Exceeding 8/Day	Transportation	12/7/11-5/25/12

RESOLVED, that the Governing Board approved the above amendment of 2011-2012 contracts.

The motion was approved by a vote of 4, 0, 1, CV.

VI. RESIGNATIONS: [INFORMATIONAL- Board action is neither required nor recommended.]

The following individuals resigned their employment.

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
1.	Gumper, Andrea Chinle, AZ	ESS Specialist	District-wide	11/18/11
2.	Nez, Herman Shonto, AZ	Maintenance Worker II	District-wide	11/11/11
3.	Tallman, Shonlie Shonto, AZ	Teacher Assistant	K-8 School	10/31/11

Mr. Larry Goodman moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following resolution:

RESOLVED, that the Governing Board adjourned the meeting at 1:10 A.M.

The motion was approved by a vote of 5, 0, 0, CV.

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CERTIFICATION

RECORDED BY:

CONCURRED BY:

Pat Walsh, Administrative Assistant II
Office of the Superintendent

Sharon H. Singer, Superintendent
Shonto Preparatory Schools

APPROVED BY:

Ellen Cooley, President
Shonto Governing Board of Education, Inc.

Date

Motion: _____

Second: _____

VOTE: ___ in favor, ___ opposed, and ___ abstained.