

Instructional Technology Plan - 2026-2029 Instructional Technology Plan**I. District LEA Information**

Page Last Modified: 01/21/2026

I. District LEA Information

1. **What is the name of the district administrator responsible for entering the Instructional Technology Plan data?**

Eric McCauliffe

2. **What is the title of the district administrator responsible for entering the Instructional Technology Plan data?**

Other

- 2B. **If 'Other' was selected in Question 2 above, please identify the title.**

Coordinator of Student Services

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.

Instructional Technology Plan - 2026-2029 Instructional Technology Plan**II. Strategic Technology Planning**

Page Last Modified: 08/19/2025

II. Strategic Technology Planning**1. What is the overall district mission?**

To prepare students to succeed as responsible citizens in an ever-changing world, Minerva Central School, in partnership with the community, will provide an individualized, well-rounded education in order to build a strong foundation for personal growth and life-long learning.

2. What is the vision statement that guides instructional technology use in the district?

Our vision is for all learners to acquire, and effectively use, the technological skills necessary to live, work and learn in the modern world.

3. At the start of the 2026-27 school year, will the district provide a dedicated mobile device for every student in all grades?

Yes

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Instructional Technology Plan - 2026-2029 Instructional Technology PlanIII. Goal Attainment

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1. Digital Content – The District uses standards-based, accessible digital content that supports all curricula for all learners.
The district has met this goal:
Moderately
2. Digital Use – The District's learners, teachers, and administrators are proficient in the use of technology for learning.
The district has met this goal:
Significantly
3. Digital Capacity and Access – The District's technology infrastructure supports learning and teaching in all of the District's environments.
The district has met this goal:
Significantly
4. Leadership – The District Instructional Technology Plan is in alignment with the Statewide Learning Technology Plan vision.
The district has met this goal:
Significantly
5. Accountability – District-level information is posted on the District website, is easy to access, and is easily understood. Information provided includes the results achieved by the District in their efforts to enable students to build knowledge, master skills, and grasp opportunities for a better life.
The district has met this goal:
Significantly

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan

IV. Action Plan - Goal 1

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1. In 1 – 2 sentences provide an instructional technology goal for your district.

The district will ensure 100% equitable and adaptive access to personalized learning technology for all students, specifically targeting students with disabilities and economically disadvantaged students.

2. **Choose the topic that best aligns to your instructional technology goal.**

Internet Connectivity

3. **Target Student Population(s). Check all that apply.**

- | | |
|--|--|
| ☒ All students | ☒ Economically disadvantaged students |
| ☐ Early Learning (Pre-K -3) | ☐ Students between the ages of 18-21 |
| ☐ Elementary/intermediate | ☐ Students who are targeted for dropout prevention or credit recovery programs |
| ☐ Middle School | ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence |
| ☐ High School | ☐ Students who do not have internet access at their place of residence |
| ☒ Students with Disabilities | ☐ Students in foster care |
| ☐ English Language Learners | ☐ Students in juvenile justice system settings |
| ☐ Students who are migratory or seasonal farmworkers, or children of such workers | ☐ Vulnerable populations/vulnerable students |
| ☐ Students experiencing homelessness and/or housing insecurity | ☐ Other (please identify in Question 3a, below) |

4. **Additional Target Population(s). Check all that apply.**

- ☐ Teachers/Teacher Aides
- ☐ Administrators
- ☒ Parents/Guardians/Families/School Community
- ☐ Technology Integration Specialists
- ☐ Other

5. **Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.**

3,000.00

6. **What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.***

- | | |
|---|--|
| ☒ BOCES Co-Ser purchase | ☐ Instructional Aid Materials |
| ☐ Capital Project | ☐ Instructional Resources Aid |
| ☐ District Public Bond | ☐ Smart Schools Bond Act |
| ☐ District Operating Budget | ☐ Technology Reserve Fund |
| ☐ E-Rate | ☐ Title Funds |
| ☐ Grants | ☐ Other |

Instructional Technology Plan - 2026-2029 Instructional Technology PlanIV. Action Plan - Goal 1

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7. Optional: If you would like to add an action plan for this goal list the action steps below.

	Action Step	Action Step - Description
Action Step 1	(No Response)	(No Response)
Action Step 2	(No Response)	(No Response)
Action Step 3	(No Response)	(No Response)
Action Step 4	(No Response)	(No Response)
Action Step 5	(No Response)	(No Response)
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan

IV. Action Plan - Goal 2

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1. In 1 – 2 sentences provide a second instructional technology goal for your district.

Digital Citizenship and Safety-

The district will equip all teachers and students with the necessary tools and resources to improve digital citizenship skills, with an emphasis on cybersecurity, healthy technology use, and the ethical use of Artificial Intelligence.

2. **Choose the topic that best aligns to your instructional technology goal.**

Cybersecurity

3. **Target Student Population(s). Check all that apply.**

- | | |
|--|--|
| ☒ All students | ☐ Economically disadvantaged students |
| ☐ Early Learning (Pre-K -3) | ☐ Students between the ages of 18-21 |
| ☐ Elementary/intermediate | ☐ Students who are targeted for dropout prevention or credit recovery programs |
| ☐ Middle School | ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence |
| ☐ High School | ☐ Students who do not have internet access at their place of residence |
| ☐ Students with Disabilities | ☐ Students in foster care |
| ☐ English Language Learners | ☐ Students in juvenile justice system settings |
| ☐ Students who are migratory or seasonal farmworkers, or children of such workers | ☐ Vulnerable populations/vulnerable students |
| ☐ Students experiencing homelessness and/or housing insecurity | ☐ Other (please identify in Question 3a, below) |

4. **Additional Target Population(s). Check all that apply.**

- ☒ Teachers/Teacher Aides
- ☒ Administrators
- ☐ Parents/Guardians/Families/School Community
- ☐ Technology Integration Specialists
- ☐ Other

5. **Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.**

1,000.00

6. **What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.***

- | | |
|---|--|
| ☒ BOCES Co-Ser purchase | ☐ Instructional Aid Materials |
| ☐ Capital Project | ☐ Instructional Resources Aid |
| ☐ District Public Bond | ☐ Smart Schools Bond Act |
| ☐ District Operating Budget | ☐ Technology Reserve Fund |
| ☐ E-Rate | ☐ Title Funds |

Instructional Technology Plan - 2026-2029 Instructional Technology PlanIV. Action Plan - Goal 2

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☐ Grants☐ Other**7. Optional: If you would like to add an action plan for this goal list the action steps below.**

	Action Step	Action Step - Description
Action Step 1	(No Response)	(No Response)
Action Step 2	(No Response)	(No Response)
Action Step 3	(No Response)	(No Response)
Action Step 4	(No Response)	(No Response)
Action Step 5	(No Response)	(No Response)
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan

IV. Action Plan - Goal 3

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1. In 1-2 sentences provide a third instructional technology goal for your district.

Professional Development

Provide ongoing, targeted professional development that empowers educators to integrate the technology and the NYS Computer Science and Digital Fluency Standards into individualized instruction. This will ensure staff are equipped to utilize secure digital tools effectively to support diverse learnign needs and maintain data privacy best practices.

2. Choose the topic that best aligns to your instructional technology goal.

Professional Development

3. Target Student Population(s). Check all that apply.

- | | |
|--|--|
| ☒ All students | ☐ Economically disadvantaged students |
| ☐ Early Learning (Pre-K -3) | ☐ Students between the ages of 18-21 |
| ☐ Elementary/intermediate | ☐ Students who are targeted for dropout prevention or credit recovery programs |
| ☐ Middle School | ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence |
| ☐ High School | ☐ Students who do not have internet access at their place of residence |
| ☐ Students with Disabilities | ☐ Students in foster care |
| ☐ English Language Learners | ☐ Students in juvenile justice system settings |
| ☐ Students who are migratory or seasonal farmworkers, or children of such workers | ☐ Vulnerable populations/vulnerable students |
| ☐ Students experiencing homelessness and/or housing insecurity | ☐ Other (please identify in Question 3a, below) |

4. Additional Target Population(s). Check all that apply.

- ☒ Teachers/Teacher Aides
- ☒ Administrators
- ☐ Parents/Guardians/Families/School Community
- ☐ Technology Integration Specialists
- ☐ Other

5. Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.

1,000.00

6. What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? Can check multiple options.

- | | |
|---|--|
| ☒ BOCES Co-Ser purchase | ☐ Instructional Aid Materials |
| ☐ Capital Project | ☐ Instructional Resources Aid |
| ☐ District Public Bond | ☐ Smart Schools Bond Act |
| ☐ Distrcit Operating Budget | ☐ Technology Reserve Fund |

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☐ E-Rate☐ Title Funds☐ Grants☐ Other**7. Optional: If you would like to add an action plan for this goal list the action steps below.**

	Action Step	Action Step - Description
Action Step 1	(No Response)	(No Response)
Action Step 2	(No Response)	(No Response)
Action Step 3	(No Response)	(No Response)
Action Step 4	(No Response)	(No Response)
Action Step 5	(No Response)	(No Response)
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

8. Would you like to list a fourth goal?

No

For help with completing the plan, please visit ITP Resources for Districts on our website, contact your district's RIC, or email edtech@nysed.gov.

Instructional Technology Plan - 2026-2029 Instructional Technology Plan**V. NYSED Initiatives Alignment**

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V. NYSED Initiatives Alignment

1. How will the district's use of instructional technology support a comprehensive and sustained effort to improve student performance and academic standards, while also addressing the need to provide equitable learning opportunities "everywhere, all the time" (National Technology Plan)?

The district's strategic use of instructional technology will support a comprehensive and sustained effort to improve student performance and academic standards by expanding access to high-quality, standards-aligned instruction while ensuring equitable learning opportunities for all students—everywhere, all the time.

Instructional technology will be intentionally aligned with the New York State Learning Standards and embedded within curriculum, instruction, and assessment practices rather than used as a stand-alone initiative. Digital platforms will provide students with consistent access to rigorous instructional materials, formative assessments, and differentiated learning supports that respond to individual academic needs. Teachers will use real-time data from these tools to inform instruction, monitor student progress, and adjust teaching strategies to improve learning outcomes.

To promote equity, the district will leverage technology to remove barriers related to geography, socioeconomic status, and learning variability. Universal access to devices, instructional software, and cloud-based resources will allow students to engage in learning beyond the traditional classroom, supporting continuity of instruction during extended learning time, remote learning days, or interruptions to in-person instruction. Assistive technologies and accessibility features will ensure that students with disabilities, English Language Learners, and students requiring academic intervention can fully participate in instruction aligned to NYSED expectations.

The district will also invest in ongoing professional learning to ensure educators effectively integrate instructional technology into high-impact, culturally responsive teaching practices. Professional development will focus on using technology to support student engagement, differentiation, and mastery of academic standards, ensuring sustainability beyond initial implementation.

Through purposeful integration, continuous evaluation, and alignment with NYSED regulations and guidance, the district's use of instructional technology will strengthen instructional coherence, raise academic achievement, and provide equitable, high-quality learning opportunities for every student—anytime and anywhere.

2. **At the start of the 2026-27 school year, will the district offer full-time virtual instruction to any students? (Select all that apply)**

- ☐ Yes. Our district operates a full-time virtual instruction program.
- ☐ Yes. One or more of our students will attend a program operated by a BOCES or another public school district.
- ☒ None of our students will participate in a full-time virtual instruction program.
- ☐ Other

3. If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, all responses in this survey align with the district's response to any related question(s) in the SSIP.

The district does not have an active SSIP.

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Instructional Technology Plan - 2026-2029 Instructional Technology PlanVI. Administrative Management Plan

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VI. Administrative Management Plan**1. Staff Plan**

Provide the Full-Time Equivalent (FTE) count, as of plan submission date, of all staff whose primary responsibility is delivering technology integration training and support and/or technical support.

	District Employed Staff (FTE)	Staff Contracted Through Vendor or BOCES (FTE)
District Technology Leadership	1.00	1.00
Instructional Support	0.20	0.20
Technical Support	1.00	1.00
Totals:	2.20	2.20

2. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

No

3. Districts are required to post an Instructional Technology Plan on their website. Please provide the URL link as evidence of this requirement.<https://www.minervasd.org/policiesprocedures>

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan**VII. Established Educational Technology Programs**

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VII. Established EdTech Programs

1. Please choose one or more topics that reflect an innovative educational technology program that has been implemented with and for students for at least two years at a building or district level. Use "Other" to share a topic that is not on the list.

- | | | |
|--|--|--|
| ☐ Active Learning Spaces/Makerspaces | ☐ Digital Equity Initiatives | ☒ Special Education |
| ☐ Advanced Computer Science or Technology Courses | ☒ Digital Fluency | Instruction and Learning with Technology |
| ☒ Artificial Intelligence (AI) | ☐ Engaging School Community through Technology | ☐ STEAM/STEM |
| ☐ Assistive Technology | ☒ Flexible Learning Spaces | ☐ Student Technology Support/Helpdesk |
| ☒ Blended and/or Flipped Classrooms | ☒ Instruction and Learning with Technology | ☐ Virtual/Online Learning |
| ☐ Broadcasting or Podcasting | ☐ Media Literacy | ☐ Other Topic A |
| ☐ Culturally Responsive Instruction with Technology | ☐ OER and Digital Content | ☐ Other Topic B |
| ☒ Digital Citizenship | ☐ Personalized Learning | ☐ Other Topic C |

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