

ST. EDWARD EDUCATION COMMITTEE MEETING MINUTES

Tuesday, March 19, 2024

6:00 – 7:30 pm

St. Edward Catholic School exists to provide a comprehensive academic foundation that empowers children in their faith journey by teaching Catholic values while encouraging lifelong service.

- I. Opening Prayer- Fr. Todd Petersen
- II. Roll Call – Jaci Garvey, Fr. Todd Petersen, Nikki Traen, Brian Timmerman, Ann Longtin and Adam DeRoode
- III. Acceptance of Agenda- Accepted
- IV. Approval of Minutes from Last Meeting- Accepted
- V. Comments from Audience/Open Forum- None
- VI. Review of Budget- No budget document presented, no unexpected expenses.
- VII. Unfinished Business
 - A. School Bus
 - a. Still Looking- No updates on finding a bus. Transportation is still being provided with the school van. Jaci spoke with Vince Delmonico from Kruse Motors and they will keep Jaci informed if they find one.
- VIII. Reports
 - A. Principal and Staff Report-Jaci
 - a. Open Positions- Music, Montessori, and PE positions are open. Jaci has an interview for PE on 3/21/24.
 - b. Kindergarten Round Up- Had a good turn out with some new families and current families attending the event.
 - c. Summer Care- Have approximately 17 individuals enrolled. Cheri and Rose will take on the leadership positions. Jaci will reach out to last year's staff to see if they are wanting to come back and then will proceed to post job positions if needed. Goal would be to have 8-9 staff.
 - d. ELA- Reading Plus: There has been a few articles that were non-fiction with LGBT content. A parent approached Jaci with concerns as their children had this content in an article. Reading Plus is no longer being used. Freckle is now being used. Jaci and staff will be looking at a new curriculum for language arts program.
 - B. Religious Education and Adult Formation/RCIA- All RE classes will have completed confessions. Sunday Fire continues to go well and this coming weekend will be the last one. Adoration in Ghent Palm Sunday evening. Totus Tuus will be in July- details in the bulletin
 - C. PEACE Report- April 12- Primetime reading event with 3rd-6th Grade.
 - D. Scrip Report- no updates
 - E. Marketing Report – Committee- Dodie and committee had meeting and discussed how they can proceed as a committee to promote the school and plans going forward.

CISCO offered a one-time stipend to pay someone to update the School's Website. Jaci will discuss this with Tina as she is currently doing work with the school's website. Committee agreed to go forward and give a stipend to Tina. Jaci will apply for the stipend.

 - a. Enrollment Plan
 - b. Community Events
 - c. Round Table Discussion
 - i. Senior Citizens-met with a group of individuals and had some discussion about the school and Jaci allowed them to share their thoughts and ask questions about the school.
 - d. Fundraising
 - i. Calendar Fundraiser- unsure of what the total is at this time.
 - ii. CUF- \$7200 was raised.
 - e. Promotional Items
 - i. String Bags
 - ii. Summer Care T-Shirts and Water Bottles- discussed having each kid have their own water bottle and shirt. The shirts and water bottles would stay at the summer care program and not go home. Staff would wash and clean shirts and water bottles. Shirts would be nice to have for when the children are out in the community so that they are matching.
 - F. Technology Report
 - a. Telephone System- Jaci sent paperwork off. Feel it is moving forward.
 - b. Access Points

c. Signed a contract with SW/WC service co-op for new internet which would be a slightly faster and cheaper. Would allow for better internet protection.

G. Wellness Committee- Wellness committee met and discussed how to add in more protein and fewer carbs into the breakfast.

H. Grants- Did not get the Lincoln, Lyon Co-op grant. Grants cannot go towards capital improvement.

I. Building Updates

a. Painting

b. Windows, Preschool Space

c. Doors- need to be painted.

d. Mini-Split- no updates

e. Painting/scraping needed in 2nd floor space- Summer project

f. Gym Floor- no updates

IX. New Business

X. Prayer

Next Meeting - Tuesday, April 16, 2024