

Stanfield Elementary School District 24
Governing Board Meeting
June 23, 2022
10:00a.m., District Office

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on June 23, 2022 at 10:00 a.m. in Room 7 at Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

PUBLIC HEARING AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve Public Hearing agenda and regular meeting agenda

II. PUBLIC HEARING

- A. FY 2022-23 Proposed Expenditure Budget

III. ADJOURN PUBLIC HEARING

REGULAR MEETING AGENDA

I. CALL TO ORDER REGULAR MEETING

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

IV. APPROVAL OF MINUTES

Approve the May 12, 2022 regular governing board meeting minutes.

V. REPORTS

A. Superintendent's Report

1. FY23 Updates

B. May Public Funds Expenditure Reports

C. May Student Activities Report

D. Principal's Report

E. Operations Support Services Reports

1. Technology
2. Maintenance
3. Transportation

VI. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept resignation and declination of contract for Wofford, Amanda, Instructional Aide, effective May 18, 2022.

- B. Accept resignation and declination of contract for Fragomeni, Vincenzo, Bus Driver in Training, effective June 13, 2022.
- C. Accept resignation and declination of contract for Cruda, Margie, Teacher, effective July 18, 2022 and discussion possible action to charge the liquidated damages fees.
- D. Approve hire of Miguel, Rosana, for Custodian, Notice of “At-Will” Appointment 261-day schedule, 1.0 FTE position effective July 1, 2022
- E. Approve hire of Franc, Kevin, for Teacher, effective July 14, 2022
- F. Approve hire of Rodriguez, Rosemary, Teacher, effective July 14, 2022
- G. Approve hire of Feleys, Patricia, for Instructional Aide, Notice of “At-Will” Appointment 189-day schedule, 1.0 FTE position effective July 21, 2022
- H. Approve hire of Keeling, Shannon, for Instructional Aide, Notice of “At-Will” Appointment 189-day schedule, 1.0 FTE position effective July 21, 2022
- I. Approve hire of Caden, Juan, for Administrative Assistant, Notice of “At-Will” Appointment 261-day schedule, 1.0 FTE position effective June 27, 2022
- J. Approve extra duty for Keeling, Shannon for beginning of the year preparation for FY23.
- K. Approve extra-duty compensation for Food Service as needed in FY23.
- L. Approve revised 2022-23 extra duty compensation schedule
- M. Approve 2022-23 extra duty contract for Rivera, Linda, Volleyball Coach
- N. Approve Annual Notice of Termination of Employment for Caden, Juan, Administrative Assistant, effective June 30, 2022
- O. Approve rehire effective July 1, 2022, Notice of “At-Will” Appointment-Returning, 261-day schedule, 1.0 FTE position for Caden, Juan, Administrative Assistant.

VI. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 - 1. PV23 \$117,643.94
 - 2. PV24 \$88,044.67
 - 3. PV25 \$154,337.47
 - 4. PV26 \$48,719.02
 - 5. PV27 \$147,056.40
 - 6. PV28 \$1,800.90
 - 7. PV29 \$60,647.39

- B. Ratify approval of expense vouchers
 - 1. EV2244 \$54,086.91
 - 2. EV2245 \$56,475.11
 - 3. EV2246 \$51,730.13
 - 4. EV2247 \$45,886.85
 - 5. EV2248 \$7,819.68

- C. Approve the FY 2022-23 Proposed Expenditure Budget and approve publication of the budget summary and meeting notice.

- D. Ratify approval of the Superintendent's signature for the MOU between Teacher's Pension and Stanfield Elementary School District for the FY22-23 school year.

- E. Approve Out of State travel for Superintendent to attend the AASA Advocacy Conference in Washington D.C. on July 11-14, 2022.

- F. Approve Out of State travel for Superintendent to attend the 2022 National Forum to Advance Rural Education Conference in Green Bay, Wisconsin on October 20-21, 2022.

- G. Adopt FY 2022-23 resolutions:
 - 1. Authorizing the Superintendent to certify projected ending cash balance.
 - 2. To order payroll and expense vouchers between governing board meetings.

- H. Approve the letter of declaration that the District will issue less than \$10 million in total debt during the 2023 calendar year.

- I. Ratify approval of the Superintendent signature to enter into a Memorandum of Understanding with Queen Creek Unified School District Migrant Grant Consortium for the 2022-2023 school year.

- J. Approve The Trust Board Renewal Rates for the 2022-23 school year.

- K. Ratify approval of the Superintendent signature for the MOU between The Arizona Youth Partnership (AZYP) and Stanfield Elementary School District for the purpose of initiating a SRA State Sexual Risk Avoidance Education Program, in effect from May 2022-September 2025.

- L. Approve Belen Mendoza as Records Officer Liaison for Stanfield Elementary School District.

- M. Approve sole source for Illuminate Education's SchoolCity for FY23.

- N. Approve sole source for 7 Mindsets Academy, LLC for FY23.

- O. Approve sole source for Collaborative Classroom for FY23.

- P. Approve sole source for BetterLesson for FY23

- Q. Approve Erlinda Martinez, Business Services II, as Student Activities Treasurer; and Jennifer Murrieta, Principal, as Assistant Treasurer for FY 2022-23.
- R. Approve FY 2022-23 checking accounts, designate superintendent as custodian, and authorize Melissa Sadorf as signer:
1. Revolving - \$2,000 limit
 2. Auxiliary - \$1,000 limit
 3. Payroll Clearing for IRS Sections 403(b) and 457 - \$1,000 limit
 4. Food Service Clearing
 5. Student Activities
- S. Approve the FY 2022-23 participation in the following purchasing cooperatives:
1. ASPIN/Mohave
 2. Mohave Educational Services Cooperative, Inc. (MESOC)
 3. U.S. Communities
 4. The Cooperative Purchasing Network (TCPN)
 5. Greater Phoenix Purchasing Consortium of Schools (GPPCS)
 6. Strategic Alliance of Volume Expenditures (SAVE)
 7. Arizona State Procurement
 8. National IPA Cooperative Purchasing Program
 9. 1 Governmental Procurement Alliance Purchasing Group
- T. Approve delegation for approval of all student activities fund raisers for the 2022-23 school year to the Superintendent.
- U. Approve award of FY 2022-2023 special education related services contracts:
1. Speech & Language Therapy- eLuma
- V. Approve the School Facilities Board terms and conditions for accepting monies from Building Grant Renewal funds for eCivis Project #SFB-ERR-02723 for the amount of \$2,375.00 to fund BRG Equipment Repair/Replacement.
- W. Approve the Arizona Department of Education Food Program Permanent Service Agreement for July 1, 2022-June 30, 2023.
- X. Approve the Heinfeld & Meech audit engagement letter for the fiscal year ended June 30, 2022
- Y. Approve fees for FY 22-23: athletic, and extra-curricular activity fees.

1. Athletic fees:
 - a.\$1 for Athletics Club
 - b.\$1 for Uniforms
2. Extra-curricular Activities need to have fees associated with the activity to be eligible to use Extra-Curricular Tax Credit monies with applicable with the activity per A.R.S 15-342 (24) and to help with cost of extra-curricular activities.
3. Extra-Curricular activities include, but are not limited:
 - a. Yearbooks
 - b.Non-uniform
 - c.Money Grams
 - d.Smencils
 - e.Concession items
 - f. MudRun
 - g.Field Trips
 - h.Student Clubs
4. Additional activity fees may be required based on the cost of the particular activity.
5. According to A.R.S 15-342 (24) a principal must be able to waive all or part of an activity fee if it creates an economic hardship for a student.

VII. NEW BUSINESS ACTION ITEMS-SCHOOL

- A. Accept the Stanfield Elementary School 2022-23
 1. Staff Handbook
 2. Student/Family Handbook
 3. Preschool Parent Handbook
- B. Accept the Stanfield Elementary District 2022-23
 - 1.Professional Employee Handbook
 - 2.Support Staff Handbook
- C. Approve non-working/obsolete technology materials, HVAC equipment, vehicles and Library items to established vendors for disposal.

I. NEW BUSINESS NON-ACTION ITEMS

- A. Discussion of School Safety for FY2022-23

II. FUTURE AGENDA ITEMS

XI. ADJOURNMENT

Posted: 12 p.m., June 22, 2022/BM