



pCommunity Action Inc. of Central Texas
Board of Directors Meeting
July 17, 2025, 6:00 P.M.
San Marcos, Texas
FINAL Agenda-

Visitors and the press are welcome to attend.

- 1.0 Call to Order and Review of Agenda – Jeremy Sutton**
Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”
- 2.0 Roll Call – Doug Mudd**
- 3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) –**Jeremy Sutton**
- 4.0 Minutes-Jeremy Sutton**
Board Meeting Minutes May 15, 2025 (for approval)
- 5.0 Correspondence, for review and discussion-Doug Mudd**
 - 5.1 Hemphill CDC Investigation Letter
 - 5.2 Hemphill CDC Follow up Letter
 - 5.3 Adult Ed Funding Delay
 - 5.4 Hemphill CDC Inspection Letter
- 6.0 Leadership Programmatic Reports**
 - 6.1 Executive Director Report-Doug Mudd**
 - 6.2 Human Resources-Ruth Salinas**
 - 6.3 Agency Financial-Keith Herington**
 - 6.3.1 Basic Financials**
 - 6.3.2 Grant Financial Report**
 - 6.3.3 Head Start Program Budget Reports**
 - 6.3.4 Head Start In-Kind**
 - 6.3.5 Head Start Program CACFP Report**
 - 6.3.6 Credit Card Report**
 - 6.3.7 Other Credit Card Purchases**
 - 6.4 Adult Education-Mary Helen Martinez
 - 6.5 Community Services- Francesca Ramirez
 - 6.6 Health Services-Stacey Martinez
 - 6.7 Head Start – Danielle Engelke**
 - 6.7.1 June Board Report**
 - 6.7.2 Community Needs Assessment (for approval)**
 - 6.7.3 Self-Assessment (for approval)**
 - 6.7.4 Head Start Procedures Manual Updates (for approval)**
 - 6.8 Home Visiting-Megan Campbell
 - 6.9 Youth Services-Cristal Lopez**
- 7.0 Action Items-Review, Discuss and Take Proper Action**
 - 7.1 Grant Budget Approvals (2025-26) Doug Mudd**
 - 7.1.1 Healthy Texas Women Family Planning Program for \$215,515 (for approval)**
 - 7.1.2 RASP HOPWA for \$383k (for approval)**
 - 7.1.3 RASP State Services for \$429,371 (for approval)**
 - 7.1.4 Head Start for \$7,629,067 (for approval)**
 - 7.1.5 Home Visiting for \$948,211 (for approval)**
 - 7.1.6 Adult Education Cedar Park Grant for \$15k (for approval)**
 - 7.1.7 Texas School Ready grant for \$94,689 (for approval)**
 - 7.1.8 Healthy Texas Women for \$104k (for approval)**
 - 7.2 Audit Report [OS 8.3 & 8.4] Debbie Fraser (for approval)**
- 8.0 Success Story- Cristal Lopez**
- 9.0 Board Member’s Opportunity to Share**
- 10.0 Board President’s Report. -Jeremy Sutton**

Next Board of Directors Meeting: September 18, 2025

11.0 Adjournment – Jeremy Sutton

Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.