

**New Milford Board of Education
 Operations Sub-Committee Meeting Minutes
 March 11, 2025 7:15 pm
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN CLERK *zhp*

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Tom O'Brien Mr. Brian McCauley	2025 MAR 13 A 10:37 NEW MILFORD, CT
----------	---	--

Absent:	
---------	--

Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Anthony Giovannone, Director of Finance Mrs. Teresa Kavanagh, Director of Human Services Mr. Matthew Cunningham, Facilities Director
---------------	---

1.		Call to Order The New Milford Board of Education Operations Subcommittee was called to order at 7:15pm by Mrs. Wendy Faulenbach, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.	A.	Discussion and Possible Action Monthly Reports 1. Budget Position dated February 28, 2025 2. Purchase Resolution D-792 3. Request for Budget Transfers Mr. Giovannone stated we are 97.69% encumbered. Last year at this time we were 97.12% encumbered. On the first page, under benefits, \$246,017 is shown as available. There is a transfer request to purchase ELA materials. It is reflected on the purchase resolution and transfer report. That is one of 2 transfers proposed this month. The 2nd transfer is to backfill maintenance for the CoGen unit at the high school. That transfer will resolve the current year owed and prior billing. A 3rd transfer, not on the report, is a transfer from the locally hired nurses salary line, to contracted nurses salary line. Mr. Giovannone stated he wanted to bring this forward, but for the last several months there has been a change in staffing. The frequent changes are causing the exact dollar	Discussion and Possible Action A. Monthly Reports 1. Budget Position dated February 28, 2025 2. Purchase Resolution D-792 3. Request for Budget

**New Milford Board of Education
 Operations Sub-Committee Meeting Minutes
 March 11, 2025 7:15pm
 Sarah Noble Intermediate School Library Media Center**

		<p>amount to be unknown. It will have to wait until the end of the fiscal year.</p> <p>Mr. Hansell asked how many students were enrolled in the Regional Health Care Shadowing program. Mr. Giovannone stated that it is funded by a grant and will provide that number.</p> <p><i>Mr. McCauley moved to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action, seconded by Mr. Hansell. The motion passed unanimously.</i></p>	<p>Motion passed to bring the Operations Subcommittee monthly reports to the Board of Education for discussion and possible action. Motion passed unanimously.</p>
4.	<p>A.</p> <p>Employment Report - March 2025 Mrs. Kavanuagh stated they had hired a candidate for the Assistant Superintendent Secretary, but that person backed out, and that is reflected on the Employment Report. That position has been reposted. There are 5 retirements. There are a few open positions, including the Director of Student Services.</p> <p>B.</p> <p>Enrollment Report - March 3, 2025 Dr. Parlato stated we are 36 students off from the projected number, which is still close. Mr. O'Brien asked how old the projections are. Dr. Parlato stated it was done in 2021 and hopes to do another enrollment study using end-of-year funds, or next year.</p>	<p>Items of Information</p> <p>A. Employment Report - March 2025</p> <p>B. Enrollment Report - March 3, 2025</p>	
5.	<p>Public Comment There was none.</p>	<p>Public Comment</p>	
6.	<p>Adjourn <i>Mr. McCauley moved to adjourn the meeting at 7:23pm, seconded by Mr. Hansell and passed unanimously.</i></p>	<p>Adjourn Motion made and passed unanimously to adjourn the meeting at 7:23 pm.</p>	

Respectfully submitted:



Mrs. Wendy Faulenbach
 Chairman, Operations Subcommittee