

DEMAREST BOARD OF EDUCATION

COW AND REGULAR MEETING MINUTES

County Road School - Library
August 15, 2017
6:30 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. President Holzberg read the following announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

- C. Roll Call: Alevrontas, Cantatore, Verna, Woods, Holzberg.
Absent: Governale, Kirtane
Also present: Mr. Fox, Superintendent

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
1. Personnel matter(s)
2. Negotiations update
3. Legal Matter(s)
- B. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

- A. It was moved by Cantatore, seconded by Woods to reopen the Regular Meeting to the public at 7:00P.M.
- B. Roll Call: Alevrontas, Cantatore, Verna, Woods, Holzberg.
Absent: Governale, Kirtane

IV. PLEDGE OF ALLEGIANCE

President Holzberg led the flag salute.

V. APPROVAL OF MINUTES OF THE MEETINGS

It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to approve:

- July 18, 2017 COW/Regular and Executive Meeting Minutes

VI. CORRESPONDENCE

None at this time.

VII. BOARD PRESIDENT'S REPORT

None at this time.

VIII. SUPERINTENDENT'S REPORT

Mr. Fox updated the Board members on the many facility upgrades and additions taking place during the summer months.

IX. OTHER REPORTS/PRESENTATIONS

None at this time.

X. REVIEW OF AGENDA

- A. Board members reviewed the items.

There was no motion for public discussion being no one from the public was present.

XI. ACTIONS

A. Instruction – Staffing

1. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the employment of the following, as substitute teachers, for the 2017/2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

- Arianna Glogower
- Kimberly Minarovich
- Matthew Pease
- Jacqueline Rivera
- Jenifer Siramarco
- Laura Solimando

2. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to accept the resignation of Carmelo Sortino, 8th grade math teacher at Demarest Middle School, effective July 25, 2017, as recommended by the Chief School Administrator.

3. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to accept the resignation of Hannah Sutker 3rd grade math teacher at Luther Lee Emerson School, effective August 6, 2017, as recommended by the Chief School Administrator.

4. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve sick leave for Melanie Fielder, 2nd grade teacher at Luther Lee Emerson School, from May 11, 2017 through December 22, 2017, as recommended by the Chief School Administrator.

5. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the following re-assignments for the 2017/2018 school year, as recommended by the Chief School Administrator.

Staff	From	To
Sunny Lew	6 th grade math	8 th grade math
Adrienne Ross	BSI	6 th grade math
Dana del Corral	4 th grade	.625 BSI at LLE
Shannon Liik	Special Education	4 th grade
Kristen Gronek	Part time to Full time	Special Education at LLE

6. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve Christie Choman, Special Education teacher, BA Step 4, .625, at CRS, for the 2017/2018 school year, as recommended by the Chief School Administrator.

7. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the employment of the following, as substitute teachers, for the 2017/2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Janelle Acosta	Donna Kemp
Elvia Acosta	Lisa Kessler
Lauren Agresta	Eileen Kinneary
Monica Alvarez	Julia Kislevitz
Debbie Ayton	Ellen LaMendola
Su Bai	Ozelle Lesser
Juliann Barclay	Alison Merritts
Lucas Bohmer	Virginia Misa
Melissa Bonafacio	Brendan Morrissey
Jodi Braunstein	Gilda Natko
Camila Burbano	Frank Noviello
Robin Cody	Maureen Panagi
Robert DiDio	Mary Kate Portera
Maria Drummond	Adrienne Relyea
Regina Eftychiou	Susan Rokeach
Matthew Famularo	Christina Ungaro
Anne Feifer	Kathy Zinn
Darren Fial	

8. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve Elena Cami, volunteer with the DMS volleyball team for the 2017/2018 school year, as recommended by the Chief School Administrator.

9. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the following stipend positions for the 2017/2018 school year. Stipend to remain at 2016/2017 level and will be adjusted upon conclusion of negotiations with the Demarest Education Association, as recommended by the Chief School Administrator:

Chorus	\$2,652	Heather Urban
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B. Instruction – Pupils/Programs

1. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve a non-domiciled tuition agreement with Harrington Park Board of Education for student 7742175049 to attend the 3rd grade LLD classroom in Luther Lee Emerson School for the 2017/2018 school year at an annual rate of \$36,524.00 plus the cost of related services, as recommended by the Chief School Administrator.

2. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to approve the following out of district student placements and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2017/2018 school year and extended school year, as recommended by the Child Study Team.

Student ID	School/Program	Tuition	1 to 1 Aide	Transportation	Term
1798756709	TIP Program	\$42,024.55	No	No	9/1-6/30

C. Support Services – Staffing

1. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to accept resignation of Jillian Lyons, PK3 classroom aide, effective August 7, 2017, as recommended by the Chief School Administrator.

2. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following classroom aides, not to exceed 29 hours per week, for the 2017/2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. c. 116 (revised 6/30/98). Salary and step to remain at 2016/2017 level and will be adjusted upon conclusion of negotiations with the Demarest Education Association, as recommended by the Chief School Administrator.

CRS	
PK3 & PK4	Mary Kelly, Brooke Columbo, Virginia Misa, Hanna Yun, Isora Abreu, Lucas Bohmer, Doreen Cerrone, Valbona Derguti
1:1	Kimberly Alicea (8287260873)
Special Education	Janelle Acosta, Brenda Gensone
LLE	
1:1	Jodie Braunstein (3664912243), Ashley Villegas (9961133651), Alyssa Picinich (9527396878)
LLD	Nancy Gillmer,
Special Education	Joanna Butti, Michelle Whitney, Su Bai, Maureen Panagi, Lauren Agresta, Dena Monopoli
DMS	
1:1	Hyewon Mohanran (3421005687) (+12.27/hr brailist), Lisa Kessler (5941246935),
Special Education	Jeong Mi Lee, Choi Yoon Jin, Therese Flannery, Leslie Berkman, Christina Ungaro, Shelley Rochelle Weiss, Therese Fortunato, Elena Cami

3. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote of those present to approve Lisa Kowalski as the district substitute caller at a rate of \$5,000 for the 2017/2018 school year, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the Demarest Professional Development Plan Statement of Assurance for the 2017/2018 school year, as recommended by the Chief School Administrator.

2. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the Demarest Mentoring Plan Statement of Assurance for the 2017/2018 school year, as recommended by the Chief School Administrator.

3. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the following request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date/Time	Location
PTO/Staff breakfast	August 31 st 6:30-10:30	LLE APR and Gym
PTO/Enrichment	September 11 th – April 31 st 3:00-4:15	Various rooms at CRS & LLE
SJ Enrichment	9/7, 9/9, 9/11, 9/14, 6/16, 9/18, 9/21, 9/23, 9/25, 9/28, 9/30, 10/2, 10/5, 10/7, 10/9, 10/12, 10/14, 10/16, 10/19, 10/21, 10/23, 10/26, 10/28, 10/30, 11/2, 11/4, 11/6, 11/9, 11/11, 11/13	DMS field

Vikings Soccer	9/6-11/15 4:00-9:00 In inclement weather on an as needed basis if buildings can accommodate.	LLE Gym & APR and DMS Gym
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4. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the attendance of the following workshops as noted, with all hotels, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator.

Name/ Title	Event	Admission Cost
Thomas Perez, SBA	2017/2018 NJASBO Professional Development Program	\$900.00
Board Members, Chief School Administrator and Business Administrator	2017 NJSBA Workshop Atlantic City October 23 rd -27 th	\$1,400.00 per district
Nancy Mliczek, Resource Room, LLE	Phonics First Tenafly September 28 th -29 th and October 20	\$900.00

5. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the following related services rates for the 2017/2018 school year, as recommended by the Chief School Administrator.

Program	Fee
Speech	\$60.00 per 30 minute individual session
Speech	\$30.00 per 30 minutes small group
Occupational Therapy	\$60.00 per 30 minute individual session
Occupational Therapy	\$30.00 per 30 minutes small group
Multi-Sensory Reading	\$90.00 per 45 minute session
Multi-Sensory Reading	\$60.00 per 30 minute session
Counseling	\$40.00 per hour

6. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the substitute teacher rate and the substitute aide rate for the 2017/2018 school year at \$90.00 per diem, as recommended by the Chief School Administrator.

7. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the following vendors for Psychiatric Evaluations for the 2017/2018 school year, as recommended by the Chief School Administrator.

Dr, Leslie Nagy	1029 Teaneck Road	Teaneck, NJ 07666	201-833-2025
Dr. Charles Wuhl	163 Engle Street	Englewood, NJ 07631	201-569-2228
Dr. Justin Paltowitz	60 Grand Ave Suite 102	Englewood, NJ 07631	201-608-1670
Dr. Mark Faber	594 Valley Road	Montclair, NJ 07043	973-746-6711
West Bergen Mental Health Care Center for Children and Youth (Only MD) Access Center for emergency clearance	One Cherry Lane	Ramsey, NJ 07446	201-967-4000
BergenRegional Medical Center (emergency)	230 E Ridgewood Ave	Paramus, NJ 07652	201-967-4000
The Kahane Center	401a S Van Brunt Street	Englewood, NJ 07631	201-894-9011

8. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve acceptance of the following Fiscal Year 2018 ESEA Consolidated Formula Subgrant

Allocations; Title IIA, Title III, Title III Immigrant and Title IV in the total amount of \$24,123, as recommended by the Chief School Administrator.

	<u>Title II A</u>	<u>Title III</u>	<u>Title III Immigrant</u>	<u>Title IV</u>
Demarest	\$4,985	\$2,845	\$1,782	\$5,283
Holy Angels	<u>4,451</u>	<u>0</u>	<u>60</u>	<u>4,717</u>
Total	\$9,436	\$2,845	\$1,842	\$10,000

9. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve participation in the Northern Valley Regional Title II-A, Title III, Title III Immigrant and Title IV Consortiums for the 2018 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

10. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2018 ESEA Fiscal Year grant, as recommended by the Chief School Administrator

11. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve revise the 2017-2018 budgeted ESEA revenues as follows, as recommended by the Chief School Administrator:

Title III	20-4491-240	\$2,845.00
Title Immigrant	20-4492-242	\$1,783.00
Title IV	20-4471-281	\$5,283.00

11. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to revise the 2017-2018 ESEA appropriations as follows, as recommended by the Chief School Administrator:

Title III	20-241-100-610	\$2,788.00
	20-241-200-500	<u>57.00</u>
		\$2,845.00
Title III Immigrant	20-242-100-610	\$1,747.00
	20-242-100-500	<u>36.00</u>
		\$1,782.50
Title IV	20-281-100-610	\$5,177.00
	20-281-200-500	<u>106.00</u>
		\$5,283.00

12. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the increase of the 2017/2018 State Aid award as follows, as recommended by the Chief School Administrator.

	<u>Original</u>	<u>Revised</u>	<u>Increase</u>
10-3132-000 Special Education Categorical Aid	\$290,307	\$311,177	\$20,870

13. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve the increase in the following appropriation resulting from the increase in the 2017/2018 State Aid award, as recommended by the Chief School Administrator,

	<u>Original</u>	<u>Revised</u>	<u>Increase</u>
11-000-217-320 Extraordinary Services - Purchased Professional- Education Services	\$100,000	\$120,870	\$20,870

14. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve renewal of student laptop insurance coverage with Worth Ave. Group at \$66 per unit for Apple MacBook Air computers utilized in Grades 5-8 as part of the district's one to one initiative, as recommended by the Chief School Administrator.

15. It was moved by Verna, seconded by Woods and approved by unanimous voice vote of those present to approve contract with Bergen County Special Services School District for provision of hospital instruction for the 2017/2018 school year at a rate of \$65.00 per hour, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to confirm the July 31, 2017 payroll in the amount of \$73,273.48.

2. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to confirm August 15, 2017 payroll in the amount of \$76,626.34.

3. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to approve the July 2017 in office checks in the amount of \$223,397.65 and August, 2017 budget checks in the amount of \$984,466.51 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 1,046,975.21
12 Capital Outlay	\$ 7,243.95
20	<u>\$ 153,645.00</u>
Total Bills:	\$ 1,207,864.16

4. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of July, 2017, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to acknowledge receipt of the June Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Alevrontas, seconded by Woods and approved by unanimous voice vote of those present to confirm the following budget transfers for July 2017:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-213-330	Health Services Other Purch Prof Svcs	\$ 500
11-000-217-320	Extraordinary Services Purchased Prof Ed Svcs	35,900
11-000-219-440	CST Rentals	2,460
11-000-240-440	School Admin Rentals	2,460
11-000-251-440	Central Services Rentals	2,460
11-000-266-590	Security Other Purchased Services	10,000
11-000-310-440	Food Service Rentals	1,188
11-190-100-440	Regular Instruction Rentals	6,150
11-213-100-580	Resource Room Travel	75
11-213-100-610	Resource Room General Supplies	<u>1,350</u>
		\$ 62,543

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-213-600	Health Services Materials & Supplies	\$ 500
11-000-100-562	Tuition Special Ed Other LEA's	37,325
11-000-219-600	CST Materials & Supplies	2,460
11-000-240-600	School Administration Materials & Supplies	2,460
11-000-251-590	Central Services Other Purchased Services	2,460
11-000-266-300	Security Purchased Professional & Tech Svcs	10,000
11-000-310-420	Food Service Cleaning, Repairs & Maint	500
11-000-310-600	Food Service Materials & Supplies	688
11-000-262-440	Custodial Services Rentals	<u>6,150</u>
		\$ 62,543

F. Other

1. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, September 12, 2017 and September 19, 2017 if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XII. REPORTS

None at this time.

XIII. PUBLIC DISCUSSION

No public comments.

- A. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to open the meeting to public discussion.
- B. There was no public discussion.
- C. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote of those present to close the meeting to public discussion.


XIV. EXECUTIVE SESSION

- A. There was no motion to enter the Executive Session.

XV. ADJOURNMENT

- A. It was moved by Woods, seconded by Cantatore and approved by unanimous voice vote to adjourn the meeting at 7:20 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary