

**YELLOWSTONE-WEST/CARBON COUNTY
SPECIAL SERVICES COOPERATIVE**

***Management Board Meeting
June 4, 2024 11:00 a.m.
In Person at the Cooperative Office***

CALL TO ORDER

ADJUSTMENTS TO AGENDA

CONSENT AGENDA:

Minutes from May 14, 2024 Board meeting

Claims

Cancelled Warrants

INFORMATION ITEMS:

None

ACTION ITEMS:

Hire a second Speech Pathologist at .8 FTE

The Speech team and I interviewed Katie Sam on Monday, May 20th

She requested a part-time position, 4 days a week. That works very well to meet our speech staffing needs.

I offered her the position following the interview and reference checks.

Significant Needs Grant (see attached Contingency Request form)

Consider re-instating the grant awards for member schools with unexpected costs associated with special needs students.

A committee was formed at the May board meeting to consider updates to the Contingency Request Form and policies for requesting funds.

Funding will come from Coop reserves for now. The availability of funds will be reviewed on an annual basis.

Some updates were made to the form:

limiting the total number of awards a single district can receive to 2,

limiting the total expenditures to \$50,000 per year, and

allowing applications for in-district student expenses only.

The committee will review all applications prior to submitting them to the board for final approval.

There is currently one more vehicle in the cooperative fleet than is needed for staff for 2024-25. I would like to sell our oldest vehicle, a 2013 Chevy Impala. The resolution to dispose of property is included in the packet for your review. No new vehicle will need to be purchased.

The negotiations team finalized a plan for the next two years for the office staff. I made an error in the insurance premiums paid by the cooperative on behalf of Beth and Roger/Denise. I wrote:

Health insurance benefits for Beth and Roger/Denise's contracts have followed the terms of the negotiated agreement in the past. The current coop contribution for insurance is \$11,080. I would ask that their insurance rates be increased next year in keeping with the negotiated agreement so their insurance contribution would be \$11,480 in 2024-25. The amount for 2025-26 has not yet been negotiated. We could either postpone making the insurance adjustment for 25-26 until after union negotiations next year or we could estimate a similar increase and offer them \$11,880 for 25-26.

The correct negotiated agreement amount for this year is \$12,080. Next year would be \$12,480 and \$12,880 for 25-26. I would ask the board to approve the corrected insurance premium for the next two years' contract.

Our property and liability insurance renewal from MSGIA is included in the revised board packet.

Our rates went up \$4,142 this year compared to 2023-24 rates (\$25,344 in 2023-24 and \$29,486 in 2024-25).

We had three claims this year. Two were vehicle accidents that were the fault of another driver so those costs were covered by the other owner's insurance policy. One was for the building damage which has not yet been repaired.

Comparing out MSGIA plan to last year's proposal from Payne West, we are still paying less for our coverage with excellent service. Last year's Payne West proposal was \$29,550.

ASSOCIATION ITEM(S):

Topic to be provided 48 hours in advance of the meeting.

NEXT MTG.: Management Board Meeting on Tuesday August 13, 2024 virtually