

**New Milford Board of Education**  
**Regular Meeting Minutes**  
**March 10, 2015**  
**Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Angela C. Chastain, Chair Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mrs. Daniele Shook	RECEIVED TOWN CLERK 2015 MAR 13 A 8:47
Absent:	Mr. David R. Shaffer Mr. John W. Spatola Mrs. Theresa Volinski	

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Jay Hubelbank, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mr. John Calhoun, Facilities Manager Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mrs. Dana Ford, Principal, Schaghticoke Middle School Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School  Mr. Eric Vazquez, Student Representative
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> The regular meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2. A.	<b>Recognition</b> <b>Geography Bee Winners: Andrew Xu (SNIS) and Scott Klimowich (SMS)</b> <ul style="list-style-type: none"> <li>Dr. Paddyfote asked SNIS Principal Anne Bilko to come up and present Andrew Xu with his award for winning the school's geography bee. Mrs. Bilko noted that Andrew will also be a semifinalist for the state competition which will be held on March 27<sup>th</sup> at CCSU.</li> <li>Dr. Paddyfote asked SMS Principal Dana Ford to come up and present Scott Klimowich, 7<sup>th</sup> grader, with his award for winning the middle school geography bee. Mrs. Ford noted that</li> </ul>	<b>Recognition</b> <b>A. Geography Bee Winners: Andrew Xu (SNIS) and Scott Klimowich (SMS)</b>

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<p><b>B.</b></p>	<p>Scott beat out 8<sup>th</sup> graders in the competition.</p> <p><b>Board of Education Appreciation for Service</b></p> <ul style="list-style-type: none"> <li>Dr. Paddyfote thanked the Board of Education members for their service noting there is a combined 42 years of service of members, including long time members Mr. Lawson and Mrs. Faulenbach.</li> </ul> <p>The meeting recessed at 7:35 p.m. for a brief reception and reconvened at 7:41 p.m.</p>	<p><b>B. Board of Education Appreciation for Service</b></p>
<p><b>3.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>4.</b></p>	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>There was no report.</li> </ul>	<p><b>PTO Report</b></p>
<p><b>5.</b></p>	<p><b>Student Representatives' Report</b></p> <ul style="list-style-type: none"> <li>The FBLA Dodgeball tournament and Pie Day carnival for the Math Honor Society will be this Friday.</li> <li>The St. Baldrick's Day fundraiser for children's cancer research will be March 16<sup>th</sup>.</li> <li>March 19<sup>th</sup> is the school climate meeting.</li> <li>The All School Musical will run Mar 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup>, 27<sup>th</sup>, and 28<sup>th</sup>. <i>The Secret Garden</i> is the production.</li> <li>Activity Day will be March 26<sup>th</sup>.</li> <li>The sophomores will take CAPT testing on March 19<sup>th</sup>.</li> <li>Evening parent-teacher conferences will be March 30<sup>th</sup>.</li> <li>DECA will sponsor a Friendly Feud fundraiser on April 2<sup>nd</sup>.</li> <li>April 6<sup>th</sup> is the date of the Winter Sports Awards.</li> </ul>	<p><b>Student Representatives' Report</b></p>
<p><b>6.</b> <b>A.</b></p>	<p><b>Approval of Minutes</b>  <b>Approval of the following Board of Education Meeting Minutes</b></p>	<p><b>Approval of Minutes</b>  <b>A. Approval of the following Board of Education Meeting Minutes</b></p>

	<p><b>1. Regular Meeting February 10, 2015</b></p> <p><b>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Regular Meeting February 10, 2015, seconded by Mr. Lawson and passed unanimously.</b></p>	<p><b>1. Regular Meeting February 10, 2015</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes of February 10, 2015.</b></p>
<b>7.</b>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote offered kudos to the New Milford High School band for its invitation to perform at Carnegie Music Hall last Friday.</li> <li>• DECA Club members placed first, second and third at the state competition and therefore advanced on to the international career development competition.</li> <li>• Maps for the reconfiguration of the schools are done but will not go on the website due to security issues. Instead, posters will be made and displayed at the schools in a variety of locations.</li> </ul>	<p><b>Superintendent's Report</b></p>
<b>8.</b>	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Chastain noted the budget was presented to the Town Council and the meeting went well.</li> <li>• Turf fields for the high school were approved to go forward.</li> <li>• She also offered her appreciation to the Board members for their hard work and dedication.</li> <li>• Mrs. Chastain, Dr. Paddyfote and Mr. Hubelbank met with the Mayor about the Schaghticoke roof project and there will be an amendment to tonight's agenda, if the Board approves, to discuss the project.</li> </ul>	<p><b>Board Chairman's Report</b></p>
<b>9.</b>	<p><b>Committee Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mr. Littlefield said they discussed the roof at Schaghticoke and the water leak at the high school which was caused by a sprinkler pipe</li> </ul>	<p><b>Committee Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p>

	under the foundation in the theatre.	
<b>B. Operations Sub-Committee</b>	<ul style="list-style-type: none"> <li>Mrs. Faulenbach said the committee discussed the monthly reports and exhibits, MUNIS update, change in object code 515 regarding transportation, and more on John Pettibone School.</li> </ul>	<b>B. Operations Sub-Committee</b>
<b>C. Policy Sub-Committee</b>	<ul style="list-style-type: none"> <li>Mr. Lawson said there were policies on the agenda for first review and they are continuing to review the 4000 series.</li> </ul>	<b>C. Policy Sub-Committee</b>
<b>D. Committee on Learning</b>	<ul style="list-style-type: none"> <li>Mrs. Shook said the committee discussed two curricula on the agenda tonight for approval, Gateway which is the middle school version of Project Lead the Way, and heard a K-5 math update.</li> </ul>	<b>D. Committee on Learning</b>
<b>E. Education Connection</b>	<ul style="list-style-type: none"> <li>Mr. Coppola said he tutors a student at Sarah Noble and was pleased to learn of a snow shoeing program in conjunction with the Pratt Centre that students of all abilities could participate in. He also said there is a budgetary change with the interdistrict cooperative program in that apparently the budget number at the state will be cut in half and the only cities that qualify will be Bridgeport and Hartford.</li> </ul>	<b>E. Education Connection</b>
<b>F. Connecticut Boards of Education (CABE)</b>	<ul style="list-style-type: none"> <li>Mr. Littlefield said he had no report.</li> </ul>	<b>F. Connecticut Boards of Education (CABE)</b>
<b>G. Negotiations Committee</b>	<ul style="list-style-type: none"> <li>Mrs. Chastain said negotiations were beginning with the nurses.</li> </ul>	<b>G. Negotiations Committee</b>

<p><b>10.</b></p>	<p><b>Discussion and Possible Action</b></p> <p>Mrs. Faulenbach moved to amend the agenda to add discussion and possible action of the Schaghticoke Middle School Roof as Item 10. I., seconded by Mr. Coppola and passed unanimously.</p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 10, 2015</b></p> <p>Mrs. Shook moved to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated March 10, 2015, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> <li>Mr. Coppola noted he worked with Cynthia Agati and her retirement will be felt by the district.</li> </ul> <p>The motion passed unanimously.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-672</li> <li>Budget Position as of February 26, 2015</li> <li>Request for Budget Transfers</li> </ol> <p>Mrs. Faulenbach made a motion to approve monthly reports: Purchase Resolution D-672, Budget Position as of February 26, 2015 and Request for Budget Transfers, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> <li>Mr. Coppola thanked Mr. Hubelbank for making the field trip budget even more transparent.</li> <li>Mr. Lawson asked about the graphics for the cafeteria and Mr. Hubelbank said the money was coming from the Food Services budget. Dr. Paddyfote said the graphics are wonderful for the students and include a Country Café for</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p>Motion made and passed unanimously to amend the agenda to add discussion and possible action of the Schaghticoke Middle School Roof as Item 10. I.</p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 10, 2015</b></p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated March 10, 2015.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-672</li> <li>Budget Position as of February 26, 2015</li> <li>Request for Budget Transfers</li> </ol> <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-672, Budget Position as of February 26, 2015 and Request for Budget Transfers.</p>
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	<p>Northville, Hungry Lion Café for Hill and Plain, and a theme for Schaghticoke which will be done soon.</p> <ul style="list-style-type: none"> <li>• Mr. Hubelbank noted that the Arum &amp; Associates invoice would be reimbursed by the town.</li> <li>• Mr. Coppola thanked Mr. Hubelbank for putting money back into the 611 account.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>C. Grant Approval</b></p> <ol style="list-style-type: none"> <li><b>1. District Technology Upgrades to Support Transition to the New Standards</b></li> </ol> <p><b>Mr. Littlefield moved to approve the District Technology Upgrades to Support Transition to the New Standards grant in the amount of \$321,887.00, seconded Mrs. Faulenbach and passed unanimously.</b></p> <p><b>D. Policies for First Review</b></p> <ol style="list-style-type: none"> <li><b>1. 4118.112/4218.112 Sexual and Other Unlawful Harassment</b></li> <li><b>2. 4118.231/4218.231 Drug and Alcohol Use</b></li> <li><b>3. 9325 Meeting Conduct</b></li> </ol> <p><b>E. Approval of the Following Curriculum</b></p> <ol style="list-style-type: none"> <li><b>1. Architectural Drafting II</b></li> <li><b>2. Architectural Drafting III</b></li> </ol> <p><b>Mrs. Faulenbach moved to approve the following Curriculum: Architectural Drafting II and Architectural Drafting III, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola said he was excited about these two new courses as it will allow some students to explore options other than going to college.</li> </ul>	<p><b>C. Grant Approval</b></p> <ol style="list-style-type: none"> <li><b>1. District Technology Upgrades to Support Transition to the New Standards</b></li> </ol> <p><b>Motion made and passed unanimously to approve the District Technology Upgrades to Support Transition to the New Standards grant in the amount of \$321,887.00.</b></p> <p><b>D. Policies for First Review</b></p> <ol style="list-style-type: none"> <li><b>1. 4118.112/4218.112 Sexual and Other Unlawful Harassment</b></li> <li><b>2. 4118.231/4218.231 Drug and Alcohol Use</b></li> <li><b>3. 9325 Meeting Conduct</b></li> </ol> <p><b>E. Approval of the Following Curriculum</b></p> <ol style="list-style-type: none"> <li><b>1. Architectural Drafting II</b></li> <li><b>2. Architectural Drafting III</b></li> </ol> <p><b>Motion made and passed unanimously to approve the following Curriculum: Architectural Drafting II and Architectural Drafting III.</b></p>
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<p><b>The motion passed unanimously.</b></p> <p><b>F. Five Year Technology Capital Plan 2015-2020</b></p> <p><b>Mrs. Shook moved to approve the Five Year Technology Capital Plan 2015-2020, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson said he fully supports the plan but noted that the expenses are far off and may change, but he did appreciate the direction.</li> <li>• Mrs. Faulenbach agreed with Mr. Lawson that these numbers may be fluid.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>G. Textbook Approvals</b></p> <ol style="list-style-type: none"> <li>1. <b>Fortune's Bones – Grades 9 – 12</b></li> <li>2. <b>Conversations in American Literature – Grade 11</b></li> <li>3. <b>Country Driving: A Chinese Road Trip – Grades 11 – 12</b></li> <li>4. <b>Economics – Grades 11 – 12</b></li> <li>5. <b>Economics: Principles, Problems &amp; Policies – Grade 12</b></li> </ol> <p><b>Mrs. Faulenbach moved to approve the following textbooks:</b></p> <ol style="list-style-type: none"> <li>1. <b>Fortune's Bones – Grades 9 – 12</b></li> <li>2. <b>Conversations in American Literature – Grade 11</b></li> <li>3. <b>Country Driving: A Chinese Road Trip – Grades 11 – 12</b></li> <li>4. <b>Economics – Grades 11 – 12</b></li> <li>5. <b>Economics: Principles, Problems &amp; Policies – Grade 12, seconded by Littlefield.</b></li> </ol> <ul style="list-style-type: none"> <li>• Mr. Lawson asked if the economics course was the personal finance course and Mr. Smith said the Principles, Problems and Policies was the AP course for a full year and the personal finance is a half year course.</li> </ul>	<p><b>F. Five Year Technology Capital Plan 2015-2020</b></p> <p><b>Motion made and passed unanimously to approve the Five Year Technology Capital Plan 2015-2020.</b></p> <p><b>G. Textbook Approvals</b></p> <ol style="list-style-type: none"> <li>1. <b>Fortune's Bones – Grades 9 – 12</b></li> <li>2. <b>Conversations in American Literature – Grade 11</b></li> <li>3. <b>Country Driving: A Chinese Road Trip – Grades 11 – 12</b></li> <li>4. <b>Economics – Grades 11 – 12</b></li> <li>5. <b>Economics: Principles, Problems &amp; Policies – Grade 12</b></li> </ol> <p><b>Motion made and passed unanimously to approve the following textbooks:</b></p> <ol style="list-style-type: none"> <li>1. <b>Fortune's Bones – Grades 9 – 12</b></li> <li>2. <b>Conversations in American Literature – Grade 11</b></li> <li>3. <b>Country Driving: A Chinese Road Trip – Grades 11 – 12</b></li> <li>4. <b>Economics – Grades 11 – 12</b></li> <li>5. <b>Economics: Principles, Problems &amp; Policies – Grade 12</b></li> </ol>
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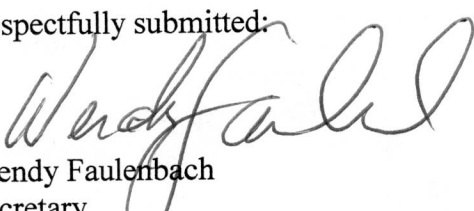
	<p><b>The motion passed unanimously.</b></p> <p><b>H. Sherman Contract</b></p> <p><b>Mr. Coppola moved to approve the Agreement between the New Milford Board of Education and the Sherman Board of Education and to authorize the Board Chair to sign the agreement on its behalf, seconded by Mr. Littlefield.</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said Sherman did ratify the agreement.</li> </ul> <p><b>The motion passed 5-0-1.</b>  <b>Aye: Mr. Littlefield, Mrs. Faulenbach, Mrs. Chastain, Mr. Lawson, Mr. Coppola</b>  <b>Abstain: Mrs. Shook</b></p> <p><b>I. Schaghticoke Middle School Roof</b></p> <p><b>Mrs. Faulenbach moved to authorize the administration to seek bids on the 1973 portion of the Schaghticoke Middle School roof and further authorize the administration to work with the Garland Company to develop bid specs for the 1973 portion of the Schaghticoke Middle School roof per their contract with the US Communities Government Purchasing Alliance, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted there have been several discussions over the roof and whether the town will bond the project so the Board needs to get quotes to do the whole project.</li> <li>• Mr. Hubelbank said they have been asked by the town to go out to bid for all of the roof on a short term bond note.</li> <li>• Mrs. Faulenbach asked what the process would be if the town did bond the job and Mr. Hubelbank said the board would move forward with a motion to have the town send out two bids, one with state reimbursement and one without.</li> <li>• Mr. Lawson asked if the skylights would be</li> </ul>	<p><b>H. Sherman Contract</b></p> <p><b>Motion made and passed to approve the Agreement between the New Milford Board of Education and the Sherman Board of Education and to authorize the Board Chair to sign the agreement on its behalf, seconded by Mr. Littlefield.</b></p> <p><b>I. Schaghticoke Middle School Roof</b></p> <p><b>Motion made and passed unanimously to authorize the administration to seek bids on the 1973 portion of the Schaghticoke Middle School roof and further authorize the administration to work with the Garland Company to develop bid specs for the 1973 portion of the Schaghticoke Middle School roof per their contract with the US Communities Government Purchasing Alliance.</b></p>
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	<p>included in the whole project as well and Mr. Hubelbank said that would be a separate company but it would be part of the same bid.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson asked about the PCBs and asbestos and if the state reimbursement would take care of that and Mr. Hubelbank said a certified hygienist would have to be on site to help assist in any remediation.</li> <li>• Mr. Coppola noted that the numbers including the state reimbursement seemed very close with the asbestos removal. Mr. Hubelbank said they were close.</li> <li>• Mr. Littlefield noted whether there is state reimbursement or not the asbestos would be covered.</li> <li>• Mr. Littlefield asked who would pay the bond back and Mr. Hubelbank said it would be part of the town's budget.</li> <li>• Mr. Coppola asked who would oversee the construction and Mr. Hubelbank said it would be a town project but the Board might want to hire a clerk of the works. Mr. Calhoun said there will be a representative from the Board on site on a daily basis.</li> <li>• Mr. Lawson asked how long the process will take and Mr. Hubelbank said hopefully the motion would come forward in April.</li> <li>• Mrs. Faulenbach noted this would not commit the Board and Mr. Hubelbank said there was a line in the bid that the project was not final until funding came through.</li> </ul> <p><b>The motion passed unanimously.</b></p>	
<b>11.</b>	<p><b>Items for Information and Discussion</b></p> <p><b>A. Field Trip Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola congratulated the high school on the Carnegie Hall band trip. Mr. Coppola asked how the \$130 fee was paid for and Mr. Smith said there are options to help students and families who could not afford to go.</li> <li>• Mr. Littlefield asked about the summer science program saying that he did not see it on this</li> </ul>	<p><b>Items for Information and Discussion</b></p> <p><b>A. Field Trip Report</b></p>

	<p>report. Mr. Smith said it would probably have been submitted to his office a while ago.</p> <ul style="list-style-type: none"><li>• Mr. Coppola asked if that was one of the programs that would go by the wayside if the interdistrict grant was funded the way the legislature is proposing and Dr. Paddyfote said it most likely would be one of the programs.</li></ul> <p><b>B. Town of New Milford Audit Report dated June 30, 2014</b></p> <ul style="list-style-type: none"><li>• Mr. Hubelbank said there were two items that the auditors noted one involving the capital assets which said that the district should delete any fully depreciated capital assets from the report. The other was the use of QuickBooks for grant funds and student activity funds which will change when MUNIS goes into effect.</li><li>• Mrs. Faulenbach said it was a good audit report.</li><li>• Mr. Lawson noted the audit spoke about the internal service fund and asked that the Board be apprised of any changes to that fund if and when they happen.</li></ul>	<p><b>B. Town of New Milford Audit Report dated June 30, 2014</b></p>
<p><b>12.</b></p>	<p><b>Adjourn</b></p> <p><b>Mrs. Shook moved to adjourn the meeting at 8:23 p.m., seconded by Mrs. Faulenbach and passed unanimously.</b></p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:23 p.m.</b></p>

Respectfully submitted:

  
Wendy Faulenbach  
Secretary  
New Milford Board of Education