

**Our Community School
Board of Directors Meeting
Wednesday, August 28, 2024 at 6:30 pm**

**ON-SITE MEETING LOCATION
OUR COMMUNITY SCHOOL
MPR (Multi Purpose Room)
10045 Jumilla Ave, Chatsworth, CA 91311**

SATELLITE MEETING LOCATIONS
(required for board members joining
remotely)

OUTSIDE LA COUNTY:
923 Puerto Place, Ventura, CA 93001

Community Members may choose to join in-person or via Zoom Meeting at:
<https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRlIGbTZYaHFWTXNsemF3Zz09>

Meeting ID: 897 677 05493

Passcode: 810439

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 538-9313. All efforts will be made for reasonable accommodations.

Public Documents Folder:

<https://drive.google.com/drive/u/3/folders/1kOxLiBtO4AcHKBKoLbaCyGirkj7xd8c5>

Board Members Present: Greg Knotts, Judy Kogan, Tamara Schiff, Yi Ding; (Virtual) N/A

Board Members Absent: Kelly Simon, David Connelly

School Staff Present: Carey Bartlow, Principal; Deja Munn, Faculty Advisors;

Community Advisors Present: Irina Castillo, ExEd; Tina Herrera & Ryan French, Panda Partners

Meeting called to order at: 6:36pm

BOARD MEETING AGENDA

I. Greetings and Welcome to the 2024-2025 School Year

- II. **Community Speakers** (3 minutes each) - Any member of the public may comment on anything within the board’s jurisdiction during the public comment period. Those who wish to comment may either use the “raise hand” tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board chair(s) via email unless directed otherwise.
 - A. Juliette Vanek: parent of two OCS students, concerned with the Option 3-1 transition staffing, not having BII support, having to cancel plans, lack of support from resource teacher
 - B. Jasmine Sefyan: agree with what Juliette shared, safety concerns for all OCS students who might be impacted by kids who need BII
 - C. Nicole Guese: echo with what Juliette shared, concerned with students who need assistance with toileting, don’t want to get staff burned out
- III. **Reading of the OCS Mission and Vision** (3 mins)
 - A. Mission Statement: Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child’s development: physical, emotional, intellectual, artistic, and social.
 - B. Vision Statement: OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.
- IV. **Consent Agenda** (3 mins) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member’s request (without any need for a vote to pull from consent).
 - A. **Approve** Minutes for June 26, 2024 Board Meeting
 - B. **Approve** Minutes for July 24, 2024 SPECIAL Board Meeting
 - C. **Approve** Agenda for August 28, 2024 Board Meeting

Motion to approve: Tamara

Seconded: Ding

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, Tamara Schiff, Yi Ding

- V. **Governance Committee** (10 mins) The Board will be given an opportunity to ask questions about the report provided by the Governance Committee Chair
 - A. **Governance Committee Meeting Report:** A brief report and discussion about the governance meeting actions being taken/considered.
 - B. Board Member Recruitment
 - C. Board Retreat Reminder

- VI. **Finance Committee** (20 mins) The Board will be given an opportunity to ask questions about the report provided by the Finance Committee
- A. **Finance Committee Meeting Report:** A brief report and discussion about the finance meeting actions being taken/considered.
 - B. **June Financials:** The Board will **review and vote** to approve the June Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.

Motion to approve: Judy

Seconded: Tamara

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, Tamara Schiff, Yi Ding

- C. **OCS FY 2023-24 Unaudited Actuals:** The Board will **review and vote** to recommend Board approval of the FY 2023-24 unaudited actuals as submitted to LAUSD.

Motion to approve: Tamara

Seconded: Judy

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, Tamara Schiff, Yi Ding

- VII. **School Leadership Report from OCS Executive Director, Carey Bartlow** (40 mins)
The Board will be given an opportunity to ask questions about the Executive Director Report, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Operational and Compliance Update
 - B. Charter Oversight Annual Visit
 - C. Educational Program Update
 - D. Special Education Program Update
 - E. Equity Task Force Update
 - F. **Review and Approve Motion #ED08.28.24A:** Emergency CLAD Permit - Employee-A050

Motion to approve: Tamara

Seconded: Greg

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, Tamara Schiff, Yi Ding

- VIII. **Board Chair Report** (10 min) The Board will be given an opportunity to ask questions about the report provided by the Board Chair, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Strategic Plan Task Force
 - 1. Processes (Sped Transition, Attendance), Human Resources (Community Engagement), Fiscal Oversight (Annual Giving, Grant Writing)
 - B. **Approve Motion #BOARD08.28.24A Resolution to Release Annie Parnell as Board Member upon Completion of Three Consecutive 2 Year Terms**

Motion to approve: Greg

Seconded: Judy

Approved by Roll Call Vote: Greg Knotts, Judy Kogan, Tamara Schiff, Yi Ding

- IX. **Panda Partners** (5 min) the Board will be given an opportunity to ask questions about the Panda Partner's report, given by Panda Partner Co-Presidents Ryan French and/or Tina Herrera, summarizing any updates and actions taken during the month.
- X. **Announcements and Adjourn**

Meeting adjourned at 7:47pm