

**New Milford Board of Education  
 Operations Sub-Committee Minutes  
 September 13, 2022  
 Sarah Noble Intermediate School Library Media Center**

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 2022 SEP 15 A 9 24

NEW MILFORD, CT

<b>Present:</b>	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Tom O'Brien Mr. Brian McCauley, Alternate
<b>Absent:</b>	Mr. Pete Helmus
<b>Also Present:</b>	Dr. JeanAnn C. Paddyfote, Interim Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Mr. Jeffrey Turner, Technology Director Ms. Rebecca Adams, Human Resources Director

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:31 p.m. by Mrs. Faulenbach. Mr. McCauley was seated in the absence of Mr. Helmus.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>Alessandro Amenta, NMHS theater director, thanked the Board for adding the theater stipend discussion to tonight's agenda and said he would be happy to answer any questions that may come up.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Tuition Rates for 2022-2023</b>  <ul style="list-style-type: none"> <li>Mrs. Faulenbach said a memo has been provided.</li> <li>Mr. Giovannone said tuition revenue goes to the Town. Sherman students are not included here as they are under a separate agreement. Their revenue also goes to the Town.</li> </ul>	<b>Discussion and Possible Action</b>  <b>A. Tuition Rates for 2022-2023</b>

	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach suggested future memos make reference to that fact. Mr. Giovannone said he would make a note.</li> </ul> <p>Mr. McCauley moved to bring the Tuition Rates for 2022-2023 to the full Board for approval.</p> <p>Motion seconded by Mr. Hansell.</p> <p>Motion passed unanimously.</p> <p><b>B. Myke Foo Media Contract</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said this is an updated contract for this year, with terms and costs unchanged from last year.</li> </ul> <p>Mr. O'Brien moved to bring the contract for Myke Foo Media to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p><b>C. Theater Stipends</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said this was first discussed at budget time, with the Board being in support of the increase in general. The handout provided shows a comprehensive breakdown of the final positions, which were reviewed over the summer.</li> <li>• Ms. Adams said there are budgeted funds to cover the positions.</li> </ul> <p>Mr. Hansell moved to bring the theater stipends as presented to the full Board for approval.</p> <p>Motion seconded by Mr. O'Brien.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring the Tuition Rates for 2022-2023 to the full Board for approval.</b></p> <p><b>B. Myke Foo Media Contract</b></p> <p><b>Motion made and passed unanimously to bring the contract for Myke Foo Media to the full Board for approval.</b></p> <p><b>C. Theater Stipends</b></p> <p><b>Motion made and passed unanimously to bring the theater stipends as presented to the full Board for approval.</b></p>
<p><b>4.</b></p>	<p><b>Items of Information</b></p>	<p><b>Items of Information</b></p>

<p><b>A.</b></p> <p><b>B.</b></p>	<p><b>Employment Report: August - September</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked where we are regarding vacancies.</li><li>• Ms. Adams said there is a 0.5 special education teacher open now and a technology education teacher vacancy coming at the end of the month. For non-certified openings, there are three paraeducators, two custodial, three food service, one maintainer, and tutors. We are also in the second round of Assistant Facilities Director interviews.</li><li>• Mrs. Faulenbach asked about the media relations position that had been budgeted for.</li><li>• Ms. Adams said they had posted for it and there were no qualified applicants. We are also reviewing the funding internally and will need additional discussions with the superintendent as to whether it is a part time or full time position.</li><li>• Mr. Giovannone said there is \$37,000 budgeted.</li></ul> <p><b>Monthly Reports</b></p> <ol style="list-style-type: none"><li>1. <b>Budget Position dated August 31, 2022</b></li><li>2. <b>Purchase Resolution D-762</b></li><li>3. <b>Request for Budget Transfers</b></li></ol> <ul style="list-style-type: none"><li>• Mr. Giovannone highlighted tuition on page 3 of 4, saying it is a volatile line that they are watching closely. Anticipated placements may expend the account and lead to an overdraw. They will keep the Board updated.</li><li>• Mrs. Faulenbach asked how many placeholders were in the budget.</li><li>• Mrs. Olson said two each for public and private.</li><li>• Mr. Hansell asked if there was anything specific leading to the variance.</li><li>• Mrs. Olson said it was a number of factors: four ODP students moved into the district, potential expulsions led to alternate placements, a higher number of students than</li></ul>	<p><b>A. Employment Report: August - September</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li>1. <b>Budget Position dated August 31, 2022</b></li><li>2. <b>Purchase Resolution D-762</b></li><li>3. <b>Request for Budget Transfers</b></li></ol>
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	<p>usual moved to ODP status, and tuition and transportation rates have increased.</p> <ul style="list-style-type: none"> <li>● Mrs. Faulenbach asked if a transfer was being considered and where it would come from.</li> <li>● Mr. Giovannone said right now they just want to put it on the Board’s radar. They would look in program first for any transfers.</li> <li>● Mrs. Faulenbach noted there could be offsets from excess cost and Mr. Giovannone agreed that is possible.</li> <li>● Regarding the purchase resolution, Mr. Giovannone said an added second page tracks items over \$5,000 being reimbursed from the fire. Other items under \$5,000 are also being submitted to the Town for insurance consideration. This is ongoing.</li> <li>● Mrs. Faulenbach noted other hidden costs such as overtime and legal consults. She asked how items are being paid for now.</li> <li>● Mr. Giovannone said the Town is fronting the money while waiting on insurance.</li> <li>● Mrs. Faulenbach asked if the student care workers item on page 1 of 2 covers the whole year.</li> <li>● Mr. Giovannone said it does; it is an annual encumbrance, which will be paid through individual billing statements.</li> <li>● Mr. Giovannone said the request for budget transfers is detailed on the form. The transfer is among lines within the Athletic program, and will be used to increase the salary for the direct hire of an athletic trainer.</li> </ul> <p><b>C. Tuition Students</b></p> <ul style="list-style-type: none"> <li>● Ms. Hollander said there are two students who have been with us since Grade 6.</li> </ul> <p><b>D. Bid Award</b></p> <p><b>1. District Security Services</b></p> <ul style="list-style-type: none"> <li>● Mr. Giovannone said the memo highlights the process so far. A recommendation will be brought to the full Board meeting.</li> </ul>	<p><b>C. Tuition Students</b></p> <p><b>D. Bid Award</b></p> <p><b>1. District Security Services</b></p>
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<p><b>E.</b></p>	<p><b>New Milford High School Graduation Date 2023</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said Mr. Manka has recommended Saturday, June 24, 2023 as the date for graduation, but she is bringing the topic forward here for discussion due to the change in venue. The O’Neill Center is no longer hosting graduations so the ceremony will be at NMHS. She suggested that this provides an opportunity for the Board to consider other options. The statute says a date can be set for no sooner than the 185th day of school so the Board could choose June 23 if they wish. She said many districts choose the last day of school, whatever that turns out to be. Right now, without any snow days, that is June 19.</li> <li>• Mrs. Faulenbach asked what will happen in the event of bad weather.</li> <li>• Dr. Paddyfote said the ceremony would have to move inside, with a live streaming option.</li> <li>• Dr. Paddyfote said she would be happy to speak to the Grad Party as well for their input if she is provided with a contact.</li> </ul>	<p><b>E. New Milford High School Graduation Date 2023</b></p>
<p><b>5.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>6.</b></p>	<p><b>Adjourn</b></p> <p>Mr. O’Brien moved to adjourn the meeting at 8:11 p.m. seconded by Mr. Hansell, and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:11 p.m.</b></p>

Respectfully submitted:



Wendy Faulenbach, Chairperson  
 Operations Sub-Committee

