

# **Dietrich School District No. 314**

**4140**

## **COMMUNITY RELATIONS**

### Visitors to the Schools

While the District encourages visits by Board members, parents, and citizens to all District buildings, all visitors are required to report to the office upon entering any District building.

All building administrators shall ensure that prominent notices are posted at each entrance requiring that all visitors first report to the administrative office. This includes all parents, Board members, volunteers, social service workers, invited speakers, maintenance and repair persons not employed by the District, salespersons, representatives of the news media, former students, and any other visitors.

Visits to individual classrooms during instructional time shall be permitted only with the principal's and teacher's approval and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.

Conferences should be held outside school hours or during the teacher's conference or prep time.

### Loitering / Unauthorized Persons

The Principal has authority to request assistance from law enforcement if any visitor or unauthorized individual refuses to leave school grounds or creates a disturbance. Violation of District policy may lead to removal from the building or grounds and denial of further access to District buildings or grounds.

Cross Reference: 4320  
4420

Disruption of School Operations  
Sex Offenders

### Policy History:

Adopted on: June 2015

Revised on: