

## VGHS Governing Council Meeting

### **DRAFT** Minutes

August 19, 2025

**Call to Order:** Meeting called to order at 5:03pm. The meeting took via Zoom platform: <https://zoom.us/j/7975088493> and by telephone: +1-669-900-6833 Meeting ID 7975088493#

**Roll Call:** Members present *in person*—Eleanor Romero, Shona Mares-Bond, Julie Turner, and Matthew Whitener. Mark Goldman joined the meeting at 5:11 pm. *Absent:* Harold Cordova.

**Approval of Agenda 08/19/25:** *Motion* to approve the amended agenda to include ‘GB Bylaws’ to the agenda by S. Mares Bond. 2<sup>nd</sup> by J. Turner. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, and Matthew Whitener Against: None. Motion approved.

**Approval of Minutes from 06/17/25:** *Motion* to approve minutes by S. Mares-Bond. 2<sup>nd</sup> by J. Turner. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, and Matthew Whitener. Against: None. Motion approved.

**Approval of Special Meeting Minutes from 06/10/25:** *Motion* to approve special meeting minutes by J. Turner. 2<sup>nd</sup> by S. Mares-Bond. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, and Matthew Whitener. Against: None. Motion approved.

**Public Comment:** No public comment.

**Teacher Report:** No report, school begins September 2, 2025.

**Student Report:** No report, school begins September 2, 2025.

**Report from Finance Director:** Financial Update: Financials and Bank Statements were provided to all Governing Council members. Quarterly Reports were submitted timely. (941, WC, SUTA, PED Reports, Final Reports) We are currently working on getting school started. Lease Assistant has been submitted along with the Annual Conflict of Interest Questionnaire. FY2025 Audit is underway.

**a. BAR Approval: No BARS were presented for approval.**

***BAR Ratifications Needed are as follows:***

Following are the end of school year BARS as previously approved for submittal:

BAR 585-000-2425-0032-I is an increase BAR for FUND 24101 Title I in the amount of \$15,010.00. This brings the budget into alignment with the final Award Letter from PED.

BAR 585-000-2425-0033-I was a duplicate BAR and Voided.

BAR 585-000-2425-0034-D is a decrease BAR for FUND 21000 Food Services in the amount of \$1,462.00. This brings carryover to audited financials.

BAR 585-000-2425-0035-M is a maintenance BAR for FUND 21100 State Funded Universal Free Lunch to bring line items into agreement with budget.

BAR 585-000-2425-0036-I is an increase BAR for FUND 31703 SB-9 State Match Cash in the amount of \$7,207.11. This brings the budget into alignment with the final Award Letter from PED.

BAR 585-000-2425-0037-M is a maintenance BAR for Fund 27901 Indian Education Act Funding. The maintenance BAR is to bring budget into alignment with expenditures.

BAR 585-000-2425-0038-T is a voided BAR.

BAR 585-000-2425-0039-M is a maintenance BAR for Fund 24101 Title I. The maintenance BAR is to bring budget into alignment with expenditures.

BAR 585-000-2425-0040-M is a maintenance BAR for Fund 24106 IDEA B. The maintenance BAR is to bring budget into alignment with expenditures.

BAR 585-000-2425-0041-M is a maintenance BAR for Fund 24174 Carl Perkins. The maintenance BAR is to bring budget into alignment with expenditures.

BAR 585-000-2425-0042-I is an increase BAR for FUND 24106 IDEA B in the amount of \$2,992.00. This brings the budget into alignment with the final Award Letter from PED.

BAR 585-000-2425-0043-M is a maintenance BAR for Fund 27552 CTE Innovation Zones. The maintenance BAR is to bring budget into alignment with expenditures.

***Motion*** to approve the BARS for Ratification as presented by S. Mares Bond. 2<sup>nd</sup> by J. Turner. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, and Matthew Whitener . Against: None. Motion approved

***BAR Approvals for FY26***

BAR 585-000-2526-0001-M is a maintenance BAR for Fund 24190 Title I-CSI. The maintenance BAR is to bring budget into alignment with expenditures.

BAR 585-000-2526-0002-IB is an initial BAR for FUND 24195 Comprehensive Literacy Development in the amount of \$5,300. This brings budget into alignment with award letter from PED.

BAR 585-000-2526-0003-I is an increase BAR for FUND 24190 Title I - CSI in the amount of \$10,000.00. This brings budget into alignment with projected award.

BAR 585-000-2526-0004-T is a transfer BAR for FUND 24190 Title I - CSI to transfer funding by function to actual application submitted to PED.

BAR 585-000-2526-0005-I is an increase BAR for FUND 21100 State Funded Universal Free Lunch in the amount of \$3,141.00. This is based on letter from PED for projected awards in FY26.

BAR 585-000-2526-0006-D is a decrease BAR for FUND 24160 Rural and Low Income Schools. The amount of the decrease is \$43.00. This brings amount into alignment with Final 2026 Budget.

***Motion*** to approve the FY26 BARS as presented by S. Mares Bond. 2<sup>nd</sup> by M. Whitener. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, and Matthew Whitener Against: None. Motion approved

- b. **Finance Report Approval: Finance Committee met tonight at 4:30 with our Finance Director.** *Motion* to accept the finance report as presented by S. Mares Bond. 2<sup>nd</sup> by J. Turner. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, and Matthew Whitener. Against: None. Motion approved.
- c. **Finance Committee Meeting:** Met at 4:30 PM this evening.

**Update Salary Schedule:** The updated salary schedule was presented to the board. *Motion* to approve the changes to the salary schedule by S. Mares-Bond 2<sup>nd</sup> by M. Whitener. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, and Matthew Whitener. Against: None. Motion approved

**Governing Board Meeting Schedule:** Governing Board Meeting Schedule for FY26 was presented to the board for review. Board members all agreed to keep meetings every 3<sup>rd</sup> Tuesday at 5pm.

**GB Bylaws:** Board reviewed Governing Council Bylaws, made some changes, and agreed to send it off to our school lawyer for review when changes are made.

**Open Meetings Act:** *Motion* to approve Open Meetings Act by S. Mares-Bond. 2<sup>nd</sup> by J. Turner. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, Matthew Whitener, and Mark Goldman. Against: None. Motion approved

**Conflict of Interest Policy:** *Motion* to approve Conflict of Interest Policy by M. Whitener. 2<sup>nd</sup> by M. Goldman. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, Matthew Whitener, and Mark Goldman. Against: None. Motion approved

**SB11, Anti Distraction Policy in Schools and Wireless Communication Device Policy:** Director Smith, reviewed the policy with the board. *Motion* to approve Anti Distraction Policy in Schools and Wireless Communication Device Policy by J. Turner. 2<sup>nd</sup> by M. Whitener. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, Matthew Whitener, and Mark Goldman. Against: None. Motion approved

**Director Report:** Director Smith reported that today was the first day for staff returning to the 2025-26 school year. He reported on Orientation Night that was held last Thursday, our staff for this year, and our current projected enrollment. Our first day of school is September 2, 2025. Vista was represented at last weekend's touch-a-truck at TYFC. We signed a contract with Taos News for weekly advertisements and we are also on Instagram & Facebook. Director Smith was accepted into the NMPED Priority Schools Bureau Leadership Development Program- Rise Cohort 6. He will also be working and mentoring with Theresa Archuleta from PCSNM.

**Executive Session: Personnel Matter:** *Motion* to enter into Executive Session at 6:18 pm by M. Whitener. 2<sup>nd</sup> by M. Goldman. Vote to approve: Eleanor Romero-Yes, Shona Mares-bond-Yes, Mark Goldman-Yes, Matthew Whitener-Yes, and Julie Turner-Yes. Harold Cordova was absent from tonight's meeting. Against: None. Motion approved.

*Motion* by E. Romero to come out of Executive Session. 2<sup>nd</sup> by M. Whitener. Vote to approve: Eleanor Romero-Yes, Shona Mares-bond-Yes, Mark Goldman-Yes, Matthew Whitener-Yes, and Julie Turner-Yes. Harold Cordova was absent from tonight's meeting. Against: None. Motion approved. Executive Session was exited at 6:43 pm. No business was discussed or voted on during Executive Session.

**Governing Board Member Elections:** Eleanor Romero informed the board that she is resigning after the September meeting. *Motion* to nominate Julie Turner as President by E. Romero. 2<sup>nd</sup> by M. Whitener. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, Matthew Whitener, and Mark Goldman. Against: None. Motion approved. *Motion* to nominate Shona Mares-Bond as Vice President by E. Romero. 2<sup>nd</sup> by M. Goldman. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, Matthew Whitener, and Mark Goldman. Against: None. Motion approved. *Motion* to nominate Matt Whitener as Secretary by E. Romero. 2<sup>nd</sup> by S. Mares-Bond. Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, Matthew Whitener, and Mark Goldman. Against: None. Motion approved. President Romero also appointed Matt Whitener to replace her on the finance and audit committees.

**Next Meeting Agenda Items:** Governing Board By-Laws.

**Next Regular Meeting:** September 16, 2025 at 5:00 pm. Finance Committee will meet at 4:30pm.

**Adjournment:** Motion to adjourn by J. Turner. 2<sup>nd</sup> by M. Whitener. Vote to approve: Vote to approve: Eleanor Romero, Shona Mares-bond, Julie Turner, Matthew Whitener, and Mark Goldman. Against: None. Motion approved

Meeting adjourned at 6:51 pm.

Approve: \_\_\_\_\_ Date: \_\_\_\_\_