**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**June 5, 2025**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held June 5, 2025, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Rodrick Caldwell, Sherry Eddins, Rhonda Strickland, Eric Payne, Mike Bailey and Superintendent: Kelly Cobb

# ABSENT

None

**CALL TO ORDER**

Mr. McWaters called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mrs. Strickland, and it passed unanimously.

**APPROVAL OF MINUTES OF MAY 1, 2025, AND MAY 20, 2025**

The minutes of the May 1, 2025, and May 20, 2025, meeting was approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR APRIL 2025**

The April financial statement and cash/bank reconciliation reports were provided.

**STATE OF ALABAMA DEPARTMENT OF EXAMINERS OF PUBLIC ACCOUNTS**

Lynn Otto with the State of Alabama Department of Examiners of Public Accounts stated that no findings were noted in the report as a result of the audit for the period of October 1, 2023, through September 30, 2024.

**APPROVAL OF FY25 BUDGET AMENDMENT**

Mrs. Cobb recommended that the board approve the FY25 Budget Amendment. Mr. McLeod made a motion to accept Mrs. Cobb’s recommendation, with a second by Mr. Bailey, and it passed unanimously.

**APPROVAL OF 2025-2026 PARENT/STUDENT INFORMATION GUIDE**

Mrs. Cobb recommended that the board approve the 2025-2026 Parent/Student Information Guide that was provided to them. Mrs. Eddins moved to accept Mrs. Cobb’s recommendation with a second by Mr. McLeod.

Voting in favor of the changes were Mr. McLeod, Mr. Bailey, Mrs. Eddins, Mr. Payne, and Mr. McWaters. Voting in opposition was Mrs. Strickland. The motion passed with a majority vote.

**APPROVAL TO AWARD BID FOR MILK**

Mrs. Cobb recommended that the board award the bid for milk to Bedsole Milk Company for their bid of $200,335.00. A motion was made by Mrs. Strickland with a second by Mrs. Eddins, and it passed unanimously.

**APPROVAL TO AWARD BID FOR PRODUCE**

Mrs. Cobb recommended that the board award the bid for produce to Regional Produce Distributors for their bid of $45,394.50. A motion was made by Mr. Bailey with a second by Mr. Payne, and it passed unanimously.

**APPROVAL OF SUPERINTENDENT’S NOMINEE FOR SICK LEAVE COMMITTEE**

Mrs. Cobb recommended the board approve Dr. Carolyn Broaden as the nominee for the Sick Leave Committee. A motion was made by Mrs. Strickland with a second by Mrs. Eddins, and it passed unanimously.

**PERMISSION TO BID MUSCO LIGHTING FOR NBHS BASEBALL/SOFTBALL COMPLEX**

Mrs. Cobb requested permission to bid on Musco Lighting for the NBHS Baseball/Softball Complex due to ongoing issues with the current lights. Mr. Bailey made a motion to accept Mrs. Cobb’s recommendation, with a second by Mrs. Eddins, and it passed unanimously.

**PERMISSION TO BID PORTABLE BUILDINGS**

Mrs. Cobb requested permission to bid on portable buildings. A motion was made by Mr. McLeod with a second by Mrs. Eddins, and it passed unanimously.

**DISCUSSION OF INTERNET SAFETY AND USE OF TECHNOLOGY POLICY – FOCUS ACT**

Mrs. Crosby informed board members of the Internet Safety and Use of Technology Policy – FOCUS Act and the changes that would affect this policy.

**DISCUSSION OF REVISION OF ELECTRONIC COMMUNICATION DEVICES POLICY**

Ms. Crosby informed board members of the revision of Electronic Communication Devices Policy that will need to be updated in our policy manual.

**EXECUTIVE SESSION (IF NEEDED)**

No executive session was held.

**PERSONNEL**

Mrs. Cobb recommended that the following personnel action be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following resignations are recommended to be approved:**

1. **Rebecca Senn Stewart –** Teacher at Zion Chapel School.
2. **D’Andra Tingey –** Assistant Principal at Zion Chapel School.
3. **Ashley O’Neal –** Teacher at Kinston Elementary School.
4. **Ryan Gresko –** Band Director at New Brockton High School.

**The following employments are recommended to be approved for the 2025-2026 school year:**

**1. Stephanie Strawn** – Teacher at Kinston School.

**2. Amanda Dukes –** Teacher at New Brockton Elementary School.

**3. Retired Colonel Milton Shipman –** JROTC Instructor at New Brockton High School.

**4. Ashley Carter** – Instructional Coach at New Brockton High School.

**5. Jody Adams** – Assistant Principal at Zion Chapel School.

**6. Abbie Wood** – Teacher at Zion Chapel School.

**CLASSIFIED PERSONNEL**

**The following retirement is recommended to be approved:**

**1. Psyche Patterson –** Bus Driver for Kinston School, effective July 1, 2025.

**The following employments are recommended to be approved for the 2025-2026 school year:**

**1. Malloree Prescott –** Nurse for Coffee County Schools.

**2.** **Renee Daniels** – 10-Month Custodian at Zion Chapel School.

**3. Miles Lassiter** – IT Technician for Coffee County Schools.

**4. Tabitha Berry** – Bookkeeper for Kinston School.

Mrs. Strickland made a motion to approve Mrs. Cobb’s recommendation, with a second by Mr. McLeod, and it passed unanimously.

**ACKNOWLEDGMENTS**

Mrs. Strickland commented on the JRTOC Program and what an asset it will be to our schools, and she is looking forward to the leadership that Colonel Shipman will bring. Mr. McLeod stated that he appreciated all the attendees who were at the meeting. Lastly, Mr. McWaters reminded board members of the required training hours.

**SUPERINTENDENT COMMENTS**

Mrs. Cobb informed board members of a flyer with information about the CEP program that we participate in with our CNP, which was located in their packet. Secondly, Mrs. Cobb updated board members on the Kinston project. Lastly, she reminded them we would move into the auditorium to celebrate the Kinston and Zion Chapel Softball Teams.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held on July 10, 2025, 5:30 p.m.

**RECESS**

The Board took a brief recess and moved to the auditorium for the ceremony for Kinston and Zion Chapel.

**CALL TO ORDER**

Mr. McWaters called the meeting to order.

**RESOLUTION COMMENDING AND CONGRATULATING KINSTON HIGH SCHOOL’S SOFTBALL TEAM FOR WINNING THE 1A STATE CHAMPIONSHIP**

Mrs. Cobb welcomed everyone and read the resolution, then presented it to Mrs. Driggers. Mrs. Driggers thanked everyone and accepted the resolution.

**RECOGNITION OF THE KINSTON HIGH SCHOOL SOFTBALL TEAM**

Mrs. Cobb recognized each player and coach as they walked on stage to receive their award.

Lyla Bruce Justi Creech Adelyn Jarrell

Kylee Jerkins Madisyn Jones Brynne Kelley

Bella Lashley Maggie Martin Taylor McKinney

Aubrey Norris Camdyn Norris Lauren Norris

Chloe Phillips Madi Phillips Lilli Sumblin

Adalyn Whigham Allyx Williamson Maddie Williamson

Manager: Leigh Anne Phillips Assistant Coach: Tabitha Berry Assistant Coach: Sasha Jarrell

Assistant Coach: Kurt Norris Head Coach: Andrew Norris

**RESOLUTION COMMENDING AND CONGRATULATING ZION CHAPEL HIGH SCHOOL’S SOFTBALL TEAM FOR WINNING THE 2A STATE CHAMPIONSHIP**

Mrs. Cobb read the resolution, then presented it to Mr. Robison. Mr. Robison thanked everyone and accepted the resolution.

**RECOGNITION OF THE ZION CHAPEL HIGH SCHOOL SOFTBALL TEAM**

Mrs. Cobb recognized each player and coach as they walked on stage to receive their award.

Riley Bannin Aubrey Bassett Sydney Boothe

Alyssa Forehand Landry Hataway Kaylee Hodge

KB Holley Karli Kidd Cally McWaters

Emily Rhodes Cailyn Sanders Charlotte Sanders

Hagen Sessions Shea Wambles Manager: Izzy Helms

Assistant Coach: Kaylee Stewart Assistant Coach: Chelbie Mobley Head Coach: Ethan Deal

Everyone was invited to a reception in the resource room.

**ADJOURN**

There being no further business, the meeting adjourned.