

WHITEPINE JOINT SCHOOL DISTRICT #288  
BOARD OF TRUSTEES MEETING  
Monday, December 15, 2025 6:00 p.m.  
Deary School  
MINUTES

1. Call to Order: Chair, Beverly Clark, called the meeting to order at 6:00 p.m.
  - a. Attendance: Marc Manni, Mandy Kirk, Beverly Clark, Joshua Hardy, Stephanie Fletcher, Stacy Monk, various patrons.
  - b. Changes to Agenda: None
  - c. Adopt Agenda\*: *By unanimous consent the Agenda was approved.*
2. Public Comments (Limited to 12 minutes)
3. Approve Consent Agenda\*: *By unanimous consent the Consent Agenda was approved.*
  - a. Minutes
  - b. Bill Payments
  - c. Certified, Classified, and Supplemental Personnel Actions -
    - Education Allocation Contract Addendums - J Heath & Summerfield
  - d. Items to be Disposed - None
4. Presentations: NONE
5. Information Items
  - a. Budget Reports
  - b. Enrollment Report
  - c. Department / Principals' Reports
    - **Athletic Director** -

HS Basketball season is FULL ON, here is where both teams currently stand:

- **Girls Basketball** - 4-0 overall, and 2-0 in the WPL. At the time that I am writing this email, they have HUGE league games coming up 12/12 @ Timberline, 12/16 vs Genesee, & 12/19 @ Nezperce. (as well as a big non-league game vs Kendrick on 12/15 @ HOME)
- **Boys Basketball** - 1-3 overall, and 0-1 in the WPL. Just like the girls, they have HUGE league games coming up (same team/dates as the girls listed above, minus the non league game vs Kendrick).

**BIG ANNOUNCEMENT/CHANGE:**

The **ENTIRE Whitepine League** has agreed to collectively **raise gate/admission prices \$1**, to help combat the rising cost of officials and many more expenditures. This will not go into effect until the start of the 26/27 school year. That would look like:

- \$7 - Adults
- \$6 - Seniors
- \$5 - ELEM
- FREE - 5 & UNDER

Step one was just to notify the board of trustees that this is coming, and that there will be more 'action' toward this starting April-May. We know that this is more than a 5 % increase and the proper protocol for a Fee Increase hearing will be taken.

One last thing to make note of is that we have officially nailed in the date for our annual '**Leah Swanson Memorial/Deary Invite Track Meet**':

- Saturday, April 11th @ Lapwai HS.

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• **SPED Director -**

**Special Education:**

- The IDEA Part B application was submitted and approved by the SDE. The amount we will receive this year is \$51,288 in School Age funds and \$539 in Preschool Age funds.
- The Child Count number for students with disabilities receiving special education services in the district currently is 29 students, which is 12.8% of the student population in the district.
- The district will start the General Supervision File Review during December. The SDE will notify the district which file it will be selected to review, and only 1 file will be submitted due to our district size.

**Federal Programs:**

- The CFSGA (Title funds) application was submitted and approved. The amount we will receive will be:
- Title I-A: \$61,730 (budgeted for paraprofessional salaries and benefits, stipend for Federal Programs Director, parent engagement funds, and homeless set aside funds)
- Title II-A: \$13,291 (budgeted for professional development costs)
- Title IV-A: 10,053 ( budgeted for Mandt training, Technology and other educational supplies/curriculum to provide diverse learning opportunities to students)

• **IT Director -**

New phones getting updated in the school.

- Poly Plantronics phones by HP is the vendor
- The older phones are no longer getting firmware updates and are a potential security issue. Vendor is "Poly Plantronics phones by HP"
- Bovill Completely updated with new phones
- Deary in-progress to be completed by the end of December

New 24 inch monitors are getting switched out for teachers and staff from older monitors.

Gym sound system

- HDMI compatible upgrade in the gym that is integrated in the sound system. When playing video from a laptop with a HDMI you can hear the sound (going through the sound system in the gym) along with video from the projector in the gym. We used to have to connect the sound using a jack.

• **Transp/Maint. Director -**

- None

• **Business Manager / District Clerk-**

- The district was awarded the two grants that we applied for.
  - Performance Quality Incentive - \$100. The Workplace Readiness curriculum has been purchased and reimbursement will be requested soon.

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- Idaho Career Ready Students - \$26,450. Ms. Kinzer is working on getting the requested items purchased that will replace old and broken equipment in the shop. This grant is also reimbursement based and we will have everything processed by the end of the year.
- Monthly IASBO Webinar
  - The state is working on a one page transparency document that will provide school financial information in a uniform way across all school districts. This is something Debbie Critchfield told the legislature last year that we would be able to implement. The first display of the template at the webinar on 12-3-25 brought all kinds of questions from business managers. One of the major concerns is how staffing expenses are not categorized correctly. The second major concern is the School Modernization funds are included in the overall fund balance picture which massively inflates fund balances and portrays a very confusing and inaccurate picture of each school's finances. These concerns were shared with the State Department. They said they would work through the concerns and let us know what they come up with. They have asked us to fill out the template and have posted on our website by the end of the school year. I am ready to fill it out, but feel it would be beneficial to the district to wait until the template has been modified to show a more accurate picture of the district's finances.
  - The state's projected revenue continues to look unsettling. The projected revenue shortfalls continue to grow. The education budget submitted to the Governor included a 246 million dollar increase (27% increase for insurance, statutory adjustments for career ladder, transportation, & Salary Based Apportionment), & 50 million for Special education. It is unlikely due to the revenue shortfalls, that this budget would be approved. Support Units are also coming in lower than projected, which means less funding for school districts. We will continue to monitor these updates and incorporate them into the district's budgeting process.
- **Elementary Principal -**
  - Sheriff's Office Christmas Activities: The Latah County Sheriff's Department provided cheer to three local families. One family received a Turkey dinner for Thanksgiving. The Sheriff's department also connected with two families whose students got to "shop with a cop" for Christmas gifts.
  - Food Drive: Bovill and Deary Elementary classes each made a significant contribution to the Deary High School Student Council food drive.
  - Holiday Activities:
    - IDFY to Bovill, Friday Dec. 12
    - Fourth-Fifth grade, Christmas Songs at Senior Luncheon, Dec. 16th.
    - Christmas Concert, Dec. 17 th
    - Preschool Christmas parties, Dec. 18 th
    - Christmas Parties, Christmas Dress up, book exchanges, Dec. 19th.
  - Emergency Drills: Both the Deary and Bovill Schools recently conducted emergency Safety Hold drills.

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- **Secondary Principal -**
  - MS/HS Band Concert
    - The middle school band students started the show with a display of the skills they have learned this year, mixed in with some duets and solos, as well as a few holiday classics. Following this, the high school band performed some great renditions of classic holiday music, again with some smaller group performances. Overall, it was great to see the growth these students have made in such a short period of time. Huge props to Ms. Heath for all of the work and energy she has put into rebuilding the music program and getting students interested in band again.
  
- d. Superintendent's Report
  - None
  
- 6. Discussion / Action\* Items
  - a. ISBA Convention Discussion:
    - Beverly Clark shared information she received at the convention. She attended sessions on RTI (Response to Intervention), Early Literacy and IDLA opportunities, Reviewing the 5 Year Strategic Plan and incorporating community input, and establishing and following Board Norms.
    - Mandy Kirk attended sessions on Board Norms and any school finance related. She is looking forward to using the information about Board Norms to get back to where we need to be for board governance.
  - b. Board Norms Discussion
    - The board plans to develop and implement Board Norms in the coming months and will share these out as they are developed.
  
- 7. Other Business
  - a. Zone 1 Trustee Application Review: Three applicants, Sarah Stanton, Mike Rosen, & Ashley May submitted applications. The board will interview all three candidates in an open public meeting on January 5<sup>th</sup>. Candidates will receive the questions ahead of time. If possible, a candidate will be appointed at that special meeting.
  
- 8. Policy Items:
  - a. 1<sup>st</sup> Readings: 8103 - Vehicles Other than School Buses Used to Transport Students; The board will not adopt this policy.
  - b. 2<sup>nd</sup> Readings: *Mandy Kirk moved to approve the policies: 2700P, 7400, 7403, 8100, 8105, 8105P. Marc Manni seconded, motion carried.*
    - 2700P - High School Graduation Requirements;
    - 7400 - Miscellaneous Procurement Standards;
    - 7403 - Procurement of Goods and Services for School Meal Programs;
    - 8100 - Transportation;
    - 8105 - Extracurricular Transportation;
    - 8105P - Extracurricular Transportation Discipline
  
- 9. Other Business
  - a. The January board meeting will conflict with a girls' basketball game. The board rescheduled the meeting to January 7<sup>th</sup> in Deary at 6:00 p.m.

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10. Executive Session - Idaho Code 74-206:(b & g) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or a student.  
(g) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement.

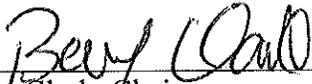
- Staff Spotlight
- Crisis Plan Evaluation
- Superintendent Evaluation

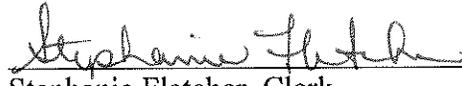
*Mandy Kirk moved to enter Executive Session under Idaho Code 74-206 b & g. Marc Manni seconded. Roll call  
Vote: Marc Manni – Aye, Mandy Kirk – Aye, Beverly Clark – Aye.*

IN: 6:40 p.m.

OUT: 8:31 p.m.

11. Adjourn: *By unanimous consent, the meeting was adjourned at 8:32 p.m.*

  
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Beverly Clark, Chair

  
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Stephanie Fletcher, Clerk