

# DEMAREST BOARD OF EDUCATION

## MINUTES – REGULAR MEETING

*October 18, 2011*

### I. OPENING

A. The meeting was called to order at 7:30 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

C. President Holzberg led the flag salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Majeski, Molina, Woods and Holzberg were present.

E. It was moved by Molina, seconded by Woods and approved by unanimous voice vote to accept the minutes of the Regular Meeting from September 20, 2011.

F. There was no correspondence to review.

### II. BOARD PRESIDENT'S REPORT

There was no board president's report.

### III. SUPERINTENDENT'S REPORT

Mr. Fox commented we have some special guests here tonight from Luther Lee Emerson School presenting on their projects from "Week of Respect". He noted that we are beginning to prepare for QSAC. He announced that the volleyball and soccer teams are showing improvement and being competitive. And he reminded everyone the Cancer Awareness Walk is this weekend and to wear pink on Friday.

Mr. Fox introduced C. Kirkby and a group of fourth graders that presented completed projects from the "Week of Respect". The elementary schools created projects highlighting ways to show respect. The school counselor provided a written "Character Tip" each day that was read with the morning announcements. Teachers selected "Kids for Character" each day that were caught doing good things. County Road School had an assembly focusing on "Ways to Show Respect". Assemblywoman Valarie Huttie visited classrooms at Luther Lee Emerson School and spoke to students about the importance of respect.

Mr. Lombardy discussed the many initiatives for the "Week of Respect" at Demarest Middle School. Assemblywoman Huttie, one of the co-sponsors of the Anti-Bullying Bill of Rights, visited and hang an honorary ribbon on the tree of kindness in the front of the school. The Bergen County Prosecutors office held a presentation for the 7<sup>th</sup> graders about internet safety. Generation Text Online presented a program to all the middle school students. Mr. Lombardy noted that the Middle School's Multiple Intelligence/Gifted & Talented students are entering the Bergen County Quiz Bowl. He provided complementary yogurt samples from Red Mango to those in attendance.

IV. REVIEW OF AGENDA

- A. Board members review the items.
- B. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion.
- D. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONSA. Instruction – Staffing

1. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the employment of the following substitute teachers for the 2011/2012 school year, as recommended by the Chief School Administrator:

Ashley de Graff

Allison Bayer

2. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of Angela Niznik as a substitute teacher for the 2011/2012 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

3. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve Samantha Sorrentino, BA Step 1, as a long term substitute teacher (maternity leave replacement for K. Erol) effective October 5, 2011 to November 23, 2011, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve the 2011/2012 IDEA Carry Over in the amount of \$22,879 as follows, as recommended by the Chief School Administrator.

20-251-100-562-0-0000-0

\$ 22,879

2. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve a Special Education Tuition contract with the Closter Board of Education for Student ID # 260003 attending the Preschool Learning/Language Disability Class at Hillside School for the 2011/2012 school year at a cost of \$14,752 paid semi-annually, as recommended by the Child Study Team.

3. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve Kimberly Steimke and Shana Ginley to provide Home Instruction, not to exceed 10 hours per week jointly, at a rate of \$33/hour for Student ID# 000220001 for the period October 13 through November 6, 2011, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Galtieri and approved by unanimous roll call vote to approve Michael Ciccone to observe Kristin Konight for four hours per week, at Luther Lee Emerson and County Road School, as recommended by the Chief School Administrator.

C. Support Services – Staffing

None

V. ACTIONS (Continued)

D. Support Services – Board of Education

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the first payment in the amount of \$216,519.25 to Arch-Concept Construction, Inc. for the Demarest Middle School roof project, as reviewed by LAN Associates, as recommended by the Chief School Administrator.
  
2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to accept and submit the 2011 Annual Facilities Checklist for submission to the Executive County Superintendent, as recommended by the Chief School Administrator.
  
3. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution for submission to the Executive County Superintendent, as recommended by the Chief School Administrator.

**DEMAREST BOARD OF EDUCATION  
RESOLUTION  
SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of Demarest School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now, therefore

**BE IT RESOLVED**, that the Demarest School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Demarest School District in compliance with Department of Education requirements.

4. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the continued participation in the Middlesex Regional Education Services Commission (MRESC) Cooperative Price Agreement, as recommended by the Chief School Administrator (as distributed).
  
5. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the second reading and adoption of the following Policies, Regulations, By Laws and/or Exhibits, as recommended by the Chief School Administrator:

5000	9000
<u>Series</u>	<u>Series</u>
5141.23	9111

6. Move to approve the first reading and adoption of the following revised Policies/Regulations, as recommended by the Chief School Administrator:

4000	6000
<u>Series</u>	<u>Series</u>
4111	6142.4
4211	

7. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the first reading of new Policy/Regulation 5131.10, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

8. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Dana Cherna, School Librarian, at the NJASL School Library Conference held at Ocean Place Resort on December 2, 2011 in Long Branch, NJ, with reimbursement for registration in the amount of \$85 and mileage at the statutory rate, as recommended by the Chief School Administrator.
9. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the revised Uniform State Memorandum of Agreement with the Demarest Police Department for the 2011/2012 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to confirm the September 16<sup>th</sup> – 30<sup>th</sup>, 2011 payroll in the amount of \$309,214.30.
2. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to confirm the October 1<sup>st</sup> – 15<sup>th</sup>, 2011 payroll in the amount of \$314,224.68.
3. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the September 2011 bills in the amount of \$313,472.93, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$313,472.93

Each Board Member does hereby abstain as to his/her own payment for reimbursement of fingerprinting fees. The individual Board Member's vote herein shall constitute a vote as to the payment of all other bills.

4. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of September 30, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of September 30, 2011 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to acknowledge receipt of August 31<sup>st</sup>, 2011 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

7. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to confirm the following transfers:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-230-100-610-2-6190-23	Travel	\$ 100
<u>To</u>	<u>Account</u>	<u>Amount</u>
11-230-100-580-2-0000-23	Travel	\$ 100

V. ACTIONS (Continued)

F. Other

1. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 8, 2011 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

2. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 15, 2011 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

VI. REPORTS

F. Galtieri discussed the new statute requiring new teachers in New Jersey to reside in-state. He also reviewed policies that need to be updated, due to statute, about date rape.

President Holzberg discussed issues reviewed at the BCSBA meeting.

VII. PUBLIC DISCUSSION

There was no public discussion.

VIII. EXECUTIVE SESSION (Continuation as needed)

There was none necessary.

IX. ADJOURNMENT

- A. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to adjourn at 8:12 p.m.

Respectfully submitted,



Frank G. Chilson  
School Business Administrator/Board Secretary

FGC:dd

