

## **Southwest Georgia STEM Charter Board of Directors Meeting**

**November 17, 2022 5:30 P.M. - Media Center at SGSC**

### **Minutes**

**Meeting also offered through Teleconference Option due to COVID-19:**

**Dial-in Number 978-990-5080: Access Code : 6521665**

**advertised on the School Website as well.**

**Call to Order @ 5:32 PM by Chairman, Tony Lee**

**Recognition of All Members in Attendance/Note Those Not Present** - Members Present are Chairman - Tony Lee, Chris Weathersby - Vice-Chair, Board Members - Patricia Goodman, Russell Nuti, Erwin Thomas. Board Member Rusell Nut called into the board meeting . Not Present was Grant Ward. School Leader Ginger Almon, School Liaison - **Cindy Fincher** , SPED Director - Velvet Scroggins, CFO - Lori Wilson, Federal Programs Director - Kadie Phillips

**Approval of October Minutes** - Motion to approve by Patricia Goodman 2nd by Erwin Thomas, all Approved

**Approval of November Agenda** - Motion to approve by Patricia Goodman, 2nd by Chris Weatherby, all Approved

### **Recite the current SGSC Mission Statement**

• SGSC will provide distinguished and integrated instruction in an environment that cultivates respect, is inclusive of all, and lays the foundation for excellence and life-long learning.

**Public Comment School Liaison (Ms. Fincher)** - Ms. Fincher came to the board meeting to talk about the Leadership training that she, Alex Lovering and Kim Moore are attending. This is a monthly meeting/workshop where each of the above teachers will be working on several items, such as PLC meetings, leadership development where they were looking at data and assessments and teacher leader role with curriculum. Cindy's excellent scores, teaching style and classroom management are several of the reasons for her being chosen to represent our school. These meetings are monthly with other teachers across the state.

### **School Leader's Report - Information Items**

- **Recent Successes and Celebrations** - Information Item -
  - We have 5 students nominated for governor's honors. This is very prestigious and we are very excited about this. The Fall Festival was a success. We have started the Basketball season and it is going well. The bass fishing team has secured the sponsors that are needed for the season. December 2nd will be the homecoming basketball game and the 3rd of December will be the homecoming dance.

- **Athletics Information (Ben Crowdis) - Information Item**
  - December 2nd will be the homecoming basketball game and the 3rd of December will be the homecoming dance
  - Gate sales and concessions at basketball games are going great so far
  - December 1 we will be having a STEM Family Night
- **Upcoming Events - Information Item r vyang5t**
  - **J and H Janitorial Company Update - Information Item -** New cleaning company has been working 2 weeks now and there are some major kinks that we are working out
  - **Enrollment Summary - Information Item -** 479 students - 28.6% non white students
- **Academic Information Items**
  - **Special Education (Velvet Scoggins) - Information Item -** Mrs. Scoggins is the Special Education Director and 504 coordinator. She reviewed the information from the IDEA Act. She reported our school data confirmation that we have 66 students that are identified and served in our school. Of these 66 students, 85% are served in the classroom 80% of the time. We currently have 15 students that are served under 504's.
  - **Leadership Team and PLC Updates - Information Item -** We have been looking at the School Improvement Plan and addressing the needs that are in the current plan while looking at the needs that we would like to include in next year's plan.
- **Finance - Action Items and Information Items**
  - **Approval of October Financial Report - Action Item-**The General fund was reviewed. The school is 33.33% through the fiscal year. We compared the areas of the general fund to the fiscal year percentage to monitor spending. Revenues total at 33.42%. Expenditure total at 31.74%. The total fund equity for September is \$2,711,256.95. Board members reviewed all of the financials for the General Fund. Improvement of instructional services is elevated due to workshop and conference dues being paid. The expenditures in this area of the fund are spent in larger sums for professional development travel and conferences. This causes the percentage to be elevated. It is not a gradual monthly expense. Maintenance and operation is also elevated because of the facility grant expenditures being used out of the general fund. The fund code for the facility grant is 100. So, this calculation includes state grant spending and will remain in this area.  
Cash Flow- The monthly cash flow for through October shows that the total variance is \$352,904.64.
  - **Approval of the October School Food Report - Action Item-** The school nutrition fund was reviewed. The revenues total to 93.80%. The expenditures total at 43.99%. The fund equity total is \$249,316.09.
  - **CPF Point Calculation at this time - Information Item-**The Comprehensive Performance Frameworks Score Prediction was reviewed. The score remains at "100," with no drastic changes in any of the score determination areas.
  - **ARP ESSER III Update - Information Item-**The Board reviewed the proposed budget for ARP Esser III Expanding Charters. SGSC is being awarded a school safety grant that will pay for the fence that was listed on the ARP Esser III Expanding Charters Budget. We have narrowed down the purchases to make up the budget. The Board also discussed certain recurring expenses that will be paid out of the General fund once Esser funds are spent. We are planning ahead to optimize sustainability.

- **50/50 Raffle Fundraiser** - Information Item- The committee discussed plans for an upcoming 50/50 Raffle that will be held before the Christmas Holidays. The prices for the tickets will be 1 for \$5 and 3 for \$10.
- **Bus Driver Request** - Information Item- A salary scale increase was reviewed. The Board is tabling this and will follow up in one of the upcoming board meetings.
- **Facilities Grant Input** - Information Item- The Board reviewed the proposed budget for the state facilities grant that SGSC will be receiving in the amount of \$80,429 and agreed to the usage of the funds.

- **Governance Action and Information Items**

- **Expansion of school grounds (update)** - Information Item - There is nothing new to report at this time, hopefully we will have some information at the next board meeting.
- **Discuss the school leader's performance related to LKES** - Information Item -

**Teacher/Staff Evaluation** The leader fairly and consistently evaluates school personnel in accordance with state and district guidelines and provides them with timely and constructive feedback focused on improved student learning. Ms. Almon states that this area is one of her weakest areas. We think that she is doing a fine job at this. All TKES are being completed. There are two kinds: Walk-Thrus and Formal.

- **Executive Session Information Item**

- **Administrative Proposal - Motion to Move into executive session made by Patricia Goodman, 2nd by Erwin Thomas**
- **Motion to move out of executive session Erwin Thomas, 2nd by Chris Weathersby.**

Several Items were discussed in executive sessions. The outcomes of the discussions are as follows:

- Motion made to give directors and CFO position a \$5000 supplement for the extra duties, This will go into effect in January of 2023. This will be prorated for the 2022-2023 school year for positions to receive 2500 and 5000 each year following as long as they are in the position with this title. Motion made by Chris Weather and seconded Patricia Goodman.
- Motion made to all directors position (Athletic Director, Finance Director (CFO), Special Education Director, and Federal Programs Director) to be moved to the state salary scale. This change will also go into effect in January of 2023. Motion made by Erwin Thomas and seconded by Patricia Goodman.
- Motion made to offer the CFO a stipend for helping with school nutrition in the amount of 2500. Motion made by Chris Weathersby and seconded by Erwin Thomas

- **Adjourn Meeting - 7:04 pm - Motion made to adjourn made by Chris Weathersby and seconded by Patricia Goodman.**