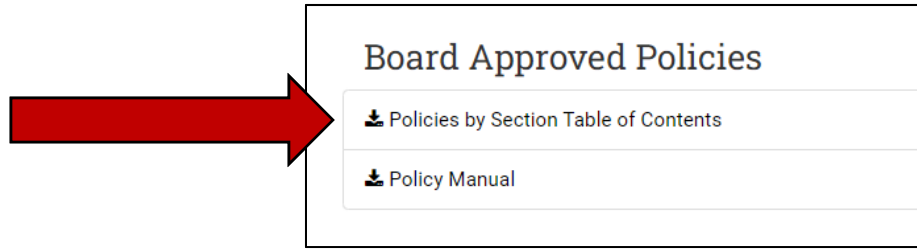


# Paulsboro Board of Education

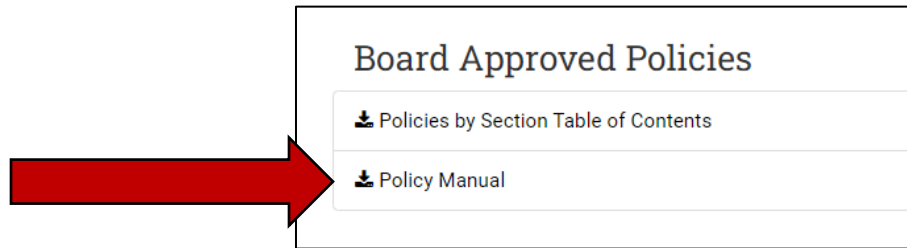
## Policy Search Instructions

Please refer to the below step-by-step instructions to search for a specific Board approved policy.

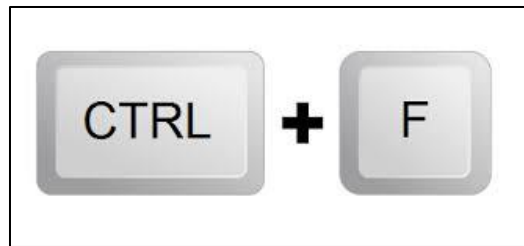
1. Review the Table of Contents by clicking “**Policies By Section Table of Contents**”



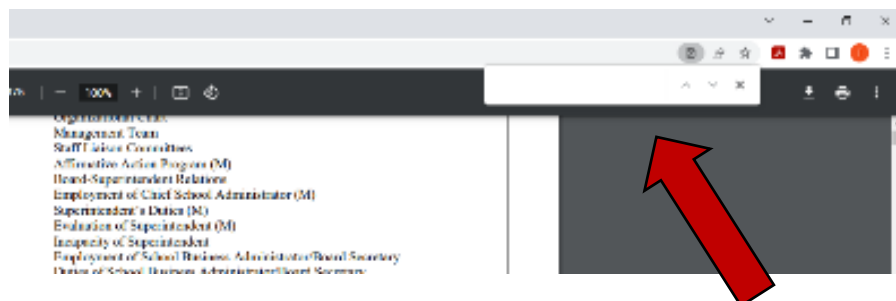
2. Open the Policy Manual by clicking “**Policy Manual**”



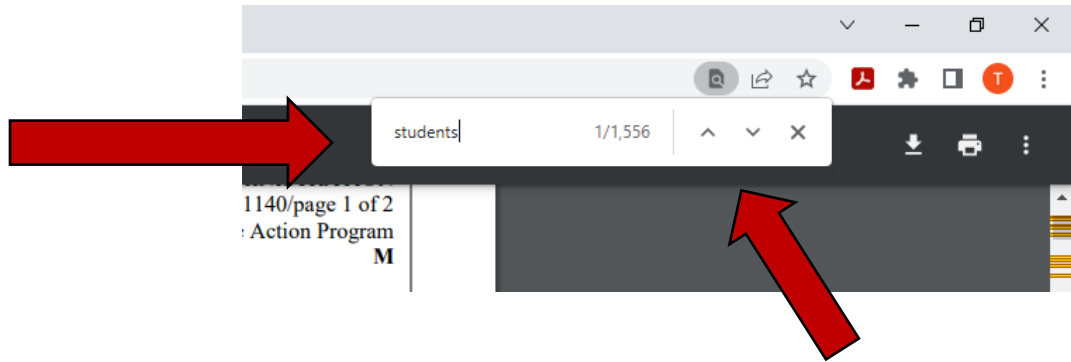
3. After opening the Policy Manual, using your keyboard click the “**CTRL**” + “**F**” keys to activate the search function.



4. A search bar will open on your screen.



5. In the search bar, you may search for any policy that you would like to view. Use the navigation arrows to guide you through your search results.



6. To change your search results or look for another policy simply clear the search and look up another.