**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**April 8, 2021**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held April 8, 2021, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Sherry Eddins, Mike Bailey, Wendy Massey, Eric Payne and Superintendent: Kevin D. Killingsworth

# ABSENT

Brandi Carr

**CALL TO ORDER**

Mr. McLeod called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mrs. Massey and it passed unanimously.

**APPROVAL OF MINUTES OF MARCH 25, 2021**

The minutes of the March 25, 2021, meeting were approved as printed.

**FINANCIAL STATEMENT AND CASH/BANK RECONCILIATION FOR FEBRUARY 2021**

The February financial statement and cash/bank reconciliation report were provided.

**PROBATIONARY PRINCIPAL CONTRACT – EMPLOYMENT OF PROBATIONARY PRINCIPAL AT KINSTON SCHOOL**

Mr. Killingsworth recommended approval of a one-year Probationary Principal Contract for Megan Driggers, Principal of Kinston High School. A motion was made by Mr. Bailey, seconded by Mrs. Massey, and passed unanimously.

**APPROVAL TO ACCEPT LOW BID FOR SITE IMPROVEMENTS AT ZION CHAPEL**

Bids for the Site Improvements at Zion Chapel were opened on March 26, 2021, 2:00 p.m. Bids were as follows:

AMSHER LLC $85,000

Sonny Bragg $50,000

Hughes Construction LLC $49,390.00

Mr. Killingsworth recommended the low bid of $49,390.00 from Hughes Construction LLC be awarded. A motion was made by Mr. Payne with a second by Mrs. Eddins. The bid was approved unanimously.

**APPROVAL TO ACCEPT HIGH BID ON SURPLUS BUS**

Mr. Killingsworth provided an update on the surplus bus that was posted on Gov Deals, March 15 - 25, 2021. These items were also posted via the following methods: Central Office, schools, bus shop, and on the school system website. Persons/Companies on the central office vendor list were given proper notice.

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| **Description of Surplus Item** | **Bid Price** | **High Bidder** |
| Asset ID: 282  2008 Thomas Bus (#08-50)  VIN# 4UZABRDT68CZ51395 | $7,000.00 | Arthur Avery  A & A Used Buses and Trucks  Avon Park, FL |
| Total Bid Price: | $7,000.00 |  |

Mrs. Massey made a motion to accept the high bid with a second by Mr. Bailey and it passed unanimously.

**EXECUTIVE SESSION**

Attorney James Tarbox stated the Board had need for executive session to discuss the good name and character of an individual associated with Coffee County Schools. By unanimous, individual, voice vote, the Board entered executive session, estimated to last twenty to thirty minutes. Executive session began at 5:36 p.m. and concluded at 5:56 p.m. Mr. McLeod stated no action was taken.

**SUPERINTENDENT CONTRACT**

Mr. Tarbox prepared Mr. Killingsworth’s contract and Mr. Killingsworth reviewed the contract. As Board Chairman, Mr. McLeod negotiated the contract. Mr. McLeod emailed the contract to Board members in advance of the meeting.

Mr. McLeod presented the contract for vote. Mr. Bailey made a motion that the Board accept the proposed contract agreement with Superintendent Kevin Killingsworth. He further moved that the Board authorize the Board President to execute the agreement on behalf of the Board. Mr. Payne made a second and it passed unanimously.

**RETIREMENT OF SUPERINTENDENT, KEVIN D. KILLINGSWORTH**

A copy of Mr. Killingsworth’s retirement as superintendent of education effective August 31, 2021, was included in tonight’s Board packet. Mr. Bailey made a move to accept the retirement of Mr. Killingsworth. Mrs. Massey made a second to the move and it passed unanimously.

**PERSONNEL**

Mr. Killingsworth recommended the following personnel actions be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following employments are recommended to be approved:**

1. **Megan Driggers –** Probationary Principal at Kinston School effective for the 2021-2022 school year.
2. **Ericka Whigham –** Media Specialist at Kinston School effective for the 2021-2022 school year.
3. **Emily Herbert –** Secondary instructional coach for Kinston School and Zion Chapel High School effective for the 2021-2022 school year.
4. **Jessie Grant –** Media Specialist at New Brockton Elementary School effective for the 2021-2022 school year.

**CLASSIFIED PERSONNEL**

**The following employments are recommended to be approved:**

1. **Debra Johnson –** Temporary Substitute Custodian at New Brockton Elementary School effective April 12, 2021.

Mr. Bailey made a motion to accept Mr. Killingsworth’s recommendation with a second by Mrs. Massey and it passed unanimously.

**ACKNOWLEDGMENTS**

Board members congratulated Mrs. Driggers on her new position as Principal at Kinston School. They also thanked Mr. Killingsworth for the job he has done as Superintendent for the last three years and wished him well after retirement.

**SUPERINTENDENT’S COMMENTS**

Mr. Killingsworth informed the Board that Coffee County Schools had one COVID case this week and one in quarantine. After consulting with the lead nurse for Coffee County Schools and the EMA Director, James Brown, Mr. Killingsworth released a statement that Coffee County Schools prefer for students, employees and guest to continue to wear mask, but that he would leave it up to the individual to make that decision. He also stated that if Coffee County Schools had a drastic increase in COVID-19 cases that we would go back to the mask mandate.

Mr. Killingsworth then gave the following construction updates:

* New Brockton Elementary School Twelve-Classroom Addition – The classrooms are 80% complete and will be ready for furniture and desks to be moved by the middle of June.
* Zion Chapel High School Gymnasium – The gymnasium project is progressing, but moving slow due to the recent weather we have been receiving.
* New Brockton High School Six-Classroom Addition – The addition at New Brockton High School will be starting in the next two weeks.

Mr. Killingsworth ended his comments by stating that he appreciated every one of our employees’ efforts during this school year.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held May 4, 2021, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.

Approved this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2021.

Chairman\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Secretary Ex-officio.