

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**25 Sunny Valley Road, Suite A**  
**New Milford, Connecticut 06776**

**OPERATIONS SUB-COMMITTEE**  
**MEETING NOTICE**

RECEIVED  
TOWN CLERK

2024 SEP -6 P 1:24

NEW MILFORD, CT

<b>DATE:</b>	<b>September 10, 2024</b>
<b>TIME:</b>	<b>7:30 P.M.</b>
<b>PLACE:</b>	<b>Sarah Noble Intermediate School Library Media Center</b>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. Call to Order**

**2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**3. Discussion and Possible Action**

- A. Monthly Reports
  - 1. Budget Position dated August 31, 2024
  - 2. Purchase Resolution D-786
  - 3. Request for Budget Transfers
- B. Tuition Rates for 2024-2025
- C. Tutor Rate of Pay
- D. Potential Use of 2% Set-Aside Funding: STEM and Enrichment Items

**4. Items of Information**

- A. Employment Report - September 2024
- B. Enrollment Report - September 1, 2024

**5. Public Comment**

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## **6. Adjourn**

**Sub-Committee Members:** **Eric Hansell, Chairperson**

Tom O'Brien

Wendy Faulenbach

Brian McCauley

**Alternates:**

Leslie Sarich



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	32,733,177	0	32,733,177	568,229	0	32,164,948	1.74%
100'S	SALARIES - NON CERTIFIED	10,632,621	0	10,632,621	784,608	0	9,848,013	7.38%
200'S	BENEFITS	12,619,527	0	12,619,527	2,991,065	8,178,593	1,449,869	88.51%
300'S	PROFESSIONAL SERVICES	4,272,573	0	4,272,573	757,624	2,199,281	1,315,668	69.21%
400'S	PROPERTY SERVICES	956,488	0	956,488	202,271	259,772	494,445	48.31%
500'S	OTHER SERVICES	11,941,059	0	11,941,059	932,709	9,461,972	1,546,378	87.05%
600'S	SUPPLIES	2,913,450	0	2,913,450	436,207	1,699,614	777,629	73.31%
700'S	CAPITAL	73,948	0	73,948	26,394	12,797	34,757	53.00%
800'S	DUES AND FEES	108,225	0	108,225	59,182	14,729	34,313	68.29%
900'S	REVENUE	-2,788,559	0	-2,788,559	-45,148	0	-2,743,411	1.62%
<b>GRAND TOTAL</b>		<b>73,462,509</b>	<b>0</b>	<b>73,462,509</b>	<b>6,713,141</b>	<b>21,826,759</b>	<b>44,922,608</b>	<b>38.85%</b>

**SALARIES - NON CERTIFIED BREAKOUT**

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	567,125	0	567,125	3,149	0	563,976	0.56%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,319,679	0	2,319,679	24,107	0	2,295,572	1.04%
51202	SALARIES - NON CERT - SUBSTITUTES	1,023,360	0	1,023,360	1,909	0	1,021,451	0.19%
51210	SALARIES - NON CERT - SECRETARY	2,395,436	0	2,395,436	256,110	0	2,139,326	10.69%
51225	SALARIES - NON CERT - TUTORS	134,201	0	134,201	1,359	0	132,842	1.01%
51240	SALARIES - NON CERT - CUSTODIAL	2,055,127	0	2,055,127	308,581	0	1,746,546	15.02%
51250	SALARIES - NON CERT - MAINTENANCE	1,028,252	0	1,028,252	135,832	0	892,420	13.21%
51285	SALARIES - NON CERT - TECHNOLOGY	540,116	0	540,116	52,551	0	487,565	9.73%
51336	SALARIES - NON CERT - NURSES	569,325	0	569,325	1,010	0	568,315	0.18%
<b>TOTAL</b>		<b>10,632,621</b>	<b>0</b>	<b>10,632,621</b>	<b>784,608</b>	<b>0</b>	<b>9,848,013</b>	<b>7.38%</b>

**BENEFIT BREAKOUT**

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	638,191	0	638,191	59,300	0	578,891	9.29%
52201	BENEFITS - MEDICARE	574,096	0	574,096	20,591	0	553,505	3.59%
52300	BENEFITS - PENSION	1,122,406	0	1,122,406	0	1,122,406	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	25,000	0	25,000	4,063	13,586	7,351	70.59%
52810	BENEFITS - HEALTH INSURANCE	9,598,448	0	9,598,448	2,789,142	6,527,014	282,292	97.06%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	8,191	96,809	0	100.00%
52830	BENEFITS - LIFE INSURANCE	144,000	0	144,000	10,950	121,050	12,000	91.67%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	412,386	0	412,386	98,827	297,729	15,830	96.16%
<b>TOTAL</b>		<b>12,619,527</b>	<b>0</b>	<b>12,619,527</b>	<b>2,991,065</b>	<b>8,178,593</b>	<b>1,449,869</b>	<b>88.51%</b>



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	32,733,177	0	32,733,177	568,229	0	32,164,948	1.74%
51200	NON-CERTIFIED SALARIES	10,632,621	0	10,632,621	784,608	0	9,848,013	7.38%
52000	BENEFITS	12,619,527	0	12,619,527	2,991,065	8,178,593	1,449,869	88.51%
53010	LEGAL SERVICES	279,880	0	279,880	0	279,880	0	100.00%
53050	CURRICULUM DEVELOPMENT	80,000	0	80,000	1,221	0	78,779	1.53%
53200	PROFESSIONAL SERVICES	2,403,010	0	2,403,010	572,829	1,010,721	819,460	65.90%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	0	0	2,700	0.00%
53210	TIME & ATTENDANCE SOFTWARE	7,500	0	7,500	483	0	7,017	6.44%
53220	IN SERVICE	146,150	0	146,150	39,809	0	106,341	27.24%
53230	PUPIL SERVICES	645,336	0	645,336	20,134	579,220	45,982	92.87%
53300	OTHER PROF/ TECH SERVICES	35,410	0	35,410	6,703	10,341	18,366	48.13%
53310	AUDIT/ACCOUNTING	45,450	0	45,450	0	45,450	0	100.00%
53500	TECHNICAL SERVICES	241,892	0	241,892	104,251	3,713	133,928	44.63%
53530	SECURITY SERVICES	267,042	0	267,042	0	267,042	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,203	0	118,203	12,194	2,914	103,095	12.78%
54101	CONTRACTUAL TRASH PICK UP	83,766	0	83,766	12,730	57,075	13,961	83.33%
54301	REPAIRS & MAINTENANCE	491,487	0	491,487	100,589	64,778	326,120	33.65%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	1,224	2,424	8,552	29.90%
54310	GENERAL REPAIRS	44,170	0	44,170	7,029	13,761	23,380	47.07%
54320	TECHNOLOGY RELATED REPAIRS	43,947	0	43,947	1,127	1,957	40,863	7.02%
54411	WATER	68,195	0	68,195	8,948	59,247	0	100.00%
54412	SEWER	14,300	0	14,300	7,204	7,096	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	198,423	0	198,423	63,419	53,435	81,569	58.89%
55100	PUPIL TRANSPORTATION - OTHER	185,200	0	185,200	494	75,206	109,500	40.87%
55101	PUPIL TRANS - FIELD TRIP	56,900	0	56,900	281	0	56,619	0.49%
55110	STUDENT TRANSPORTATION	6,390,980	0	6,390,980	166,841	5,871,484	352,655	94.48%
55200	GENERAL INSURANCE	345,363	0	345,363	321,839	23,400	124	99.96%
55300	COMMUNICATIONS	28,396	0	28,396	5,663	14,453	8,279	70.84%
55301	POSTAGE	28,200	0	28,200	732	23,267	4,201	85.10%
55302	TELEPHONE	45,896	0	45,896	7,339	36,341	2,216	95.17%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	10,000	0	10,000	0	405	9,595	4.05%
55505	PRINTING	28,160	0	28,160	-1,023	6,116	23,067	18.09%
55600	TUITION - TRAINING	30,000	0	30,000	0	0	30,000	0.00%
55610	TUITION - PUBLIC PLACEMENTS	1,594,949	0	1,594,949	46,692	986,166	562,091	64.76%
55630	TUITION - PRIVATE PLACEMENTS	3,153,050	0	3,153,050	380,458	2,425,014	347,578	88.98%
55800	TRAVEL	43,965	0	43,965	3,393	120	40,452	7.99%
56100	GENERAL INSTRUCTIONAL SUPPLIES	181,637	0	181,637	50,379	24,834	106,424	41.41%
56110	INSTRUCTIONAL SUPPLIES	491,493	0	491,493	130,523	64,695	296,275	39.72%
56120	ADMIN SUPPLIES	33,678	0	33,678	5,239	3,479	24,961	25.88%
56210	NATURAL GAS	250,424	0	250,424	10,554	239,870	0	100.00%
56220	ELECTRICITY	1,064,997	0	1,064,997	137,966	927,031	0	100.00%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	234,796	0	234,796	0	234,796	0	100.00%
56260	GASOLINE	37,286	0	37,286	1,783	27,917	7,586	79.65%
56290	FACILITIES SUPPLIES	323,542	0	323,542	37,793	140,835	144,914	55.21%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	1,870	400	14,205	13.78%
56292	UNIFORMS/ CONTRACTUAL	13,622	0	13,622	0	0	13,622	0.00%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	6,466	19	18,960	25.49%
56410	TEXTBOOKS	41,064	0	41,064	34	15,502	25,528	37.83%
56411	CONSUMABLE TEXTS	75,313	0	75,313	49,620	2,747	22,946	69.53%
56420	LIBRARY BOOKS	64,591	0	64,591	0	7,590	57,001	11.75%
56430	PERIODICALS	15,717	0	15,717	2,879	8,989	3,848	75.51%
56460	WORKBOOKS	3,000	0	3,000	0	0	3,000	0.00%
56500	SUPPLIES - TECH RELATED	36,119	0	36,119	1,101	910	34,108	5.57%
57340	COMPUTERS	48,624	0	48,624	19,147	7,834	21,643	55.49%
57345	INSTRUCTIONAL EQUIPMENT	15,824	0	15,824	5,920	4,222	5,682	64.09%
57400	GENERAL EQUIPMENT	5,000	0	5,000	1,327	741	2,932	41.36%
57500	FURNITURE & FIXTURES	4,500	0	4,500	0	0	4,500	0.00%
58100	DUES & FEES	108,225	0	108,225	59,182	14,729	34,313	68.29%
<b>EXPENDITURE TOTAL</b>		<b>76,251,068</b>	<b>0</b>	<b>76,251,068</b>	<b>6,758,289</b>	<b>21,826,759</b>	<b>47,666,020</b>	<b>37.49%</b>



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-2,321,720	0	-2,321,720	0	0	-2,321,720	0.00%
43105	MEDICAID REIMBURSEMENT	-79,000	0	-79,000	-45,148	0	-33,852	57.15%
44705	BUILDING USE FEES (BASE RENTAL)	-42,490	0	-42,490	0	0	-42,490	0.00%
49102	BUILDING USE FEES (CUSTODIAL)	-35,689	0	-35,689	0	0	-35,689	0.00%
44800	REGULAR ED TUITION	-143,800	0	-143,800	0	0	-143,800	0.00%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	0	0	-34,660	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	0	0	-18,400	0.00%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	0	0	-27,800	0.00%
<b>REVENUE TOTAL</b>		<b>-2,788,559</b>	<b>0</b>	<b>-2,788,559</b>	<b>-45,148</b>	<b>0</b>	<b>-2,743,411</b>	<b>1.62%</b>

<b>GRAND TOTAL</b>	<b>73,462,509</b>	<b>0</b>	<b>73,462,509</b>	<b>6,713,141</b>	<b>21,826,759</b>	<b>44,922,608</b>	<b>38.85%</b>
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<b>BOE Capital Reserve Acct #43020000-10101</b>	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Additional HVAC FUNDS	-150,000
Fiscal Year End 22/23 Deposit	1,568,696
Energy Systems Group 2023 & 2024 Payments	-895,443
<b>*TOTAL AS OF 8/31/24</b>	<b>3,582,051</b>

<b>Turf Field Replacement Acct Contributions #43020000-10130</b>	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
FROM TOWN DATED 4/18/24	50,000
<b>TOTAL AS OF 8/31/24</b>	<b>678,840</b>



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
<b>GRANT/GENERAL</b>	<b>SPED</b>	<b>INTEGRATED PEDIATRICS/J. WICKLINE</b>	<b>OCCUPATIONAL &amp; PHYSICAL THERAPY - 24/25 YEARLY</b>	<b>\$ 284,308.00</b>	<b>53230</b>
5 YEAR CAPITAL	FACILITIES	SIEMENS INDUSTRY	DESIGO BUILDING AUTOMATION SOFTWARE FOR HVAC	\$ 139,559.00	53204
GENERAL	SPED	NAME WITHHELD	TUITION REIMBURSEMENT AS PER AGREEMENT / PLACEMENT	\$ 126,000.00	55630
GENERAL	DISTRICT	ALL-STAR TRANSPORTATION	TRANSPORTATION - CREDIT RECOVERY DURING SUMMER 2024	\$ 96,525.00	55110
5 YEAR CAPITAL	FACILITIES	CONSULTING ENGINEERING SERVICES	PARTIAL PAYMENT - WORK COMPLETED ON HVAC EVALS.	\$ 57,252.38	53204
GENERAL	NMHS	JTR TRANSPORTATION	EXPECTED ATHLETIC TRANSPORTATION - 24/25 YEARLY	\$ 40,000.00	55100
GENERAL	SPED	SPEECH PATHOLOGY GROUP	SPEECH & LANGUAGE SERVICES - 24/25 YEARLY	\$ 36,318.75	53230
GENERAL	SPED	SOLACIUM/FULSHEAR TREATMENT	TUITION AS PER MEDIATION / PLACEMENT	\$ 25,000.00	55630
5 YEAR CAPITAL	IT	CDW	DELL CTO 9530 LAPTOPS (13 UNITS)	\$ 21,840.00	57340
GENERAL	DISTRICT	PARENTSQUARE	SOFTWARE SERVICES - 24/25 YEARLY	\$ 16,425.00	53500
5 YEAR CAPITAL	FACILITIES	DAVID J HULL	BOSCH ALARM CONTROL PANEL FOR NMHS	\$ 15,029.94	56999
GENERAL	NMHS	COACH TOURS	EXPECTED ATHLETIC TRANSPORTATION - 24/25 YEARLY	\$ 15,000.00	55100
5 YEAR CAPITAL	FACILITIES	DALENE HARDWOOD FLOORING	CARPET INSTALLS IN ROOMS 179 & 245 FOR CENTRAL OFFICE	\$ 14,000.00	57500
GENERAL	SPED	KILDONAN SCHOOL	TUTORING AGREEMENT AS PER IEP - 24/25 YEARLY	\$ 12,500.00	53200
GENERAL	IT	LEVEL DATA, LLC	SOFTWARE SERVICES - 24/25 YEARLY	\$ 11,086.40	53200
GENERAL	NMHS	LIBERTY	EXPECTED ATHLETIC TRANSPORTATION - 24/25 YEARLY	\$ 10,000.00	55100
GENERAL	NMHS	SEVERIN INTER HOLDINGS/POWERSCHOOL	NAVIANCE SOFTWARE SERVICES - 24/25 YEARLY	\$ 8,328.03	53200
GENERAL	NMHS	ALL-STAR TRANSPORTATION	EXPECTED ATHLETIC TRANSPORTATION - 24/25 YEARLY	\$ 7,500.00	55100
GENERAL	DISTRICT	TRAVELERS INDEMNITY COMPANY	STUDENT ACCIDENT LIABILITY POLICY	\$ 7,497.00	55200
GENERAL	NMHS	ALL AMERICAN SPORTS/RIDDELL	RECONDITIONING OF HELMETS (87) & SHOULDER PADS (76)	\$ 7,384.45	53540
GENERAL	FACILITIES	KONE, INC.	ELEVATOR MAINTENANCE FOR SNIS	\$ 6,814.68	54301
GENERAL	NES	SCHOOL SPECIALTY	FIRST GRADE TEACHING SUPPLIES	\$ 6,623.57	56110
GENERAL	NMHS	ALL AMERICAN SPORTS/RIDDELL	NEW HELMETS (11) & NEW SHOULDER PADS (11)	\$ 6,373.50	56100
GENERAL	NES	SCHOOL SPECIALTY	KINDERGARTEN TEACHING SUPPLIES	\$ 5,492.53	56110

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3  
SEPTEMBER 2024 MEETING

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Requesting Approval Across MOC				NONE AT THIS TIME					

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Informational Within Major Object Code				NONE AT THIS TIME					





**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: September 3, 2024**  
**RE: Tuition Rates for 2024-2025**

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This is to advise you that the grade level tuition rates in the 2024/2025 school year for out of district students who wish to attend New Milford Public Schools (NMPS) has been calculated and the rates are as follows:

School	23/24 Tuition Rates	24/25 Tuition Rate	% Increase
New Milford High School	\$14,246	\$14,636	2.74%
Schaghticoke Middle School	\$12,300	\$12,596	2.41%
K-5 Schools	\$12,100	\$12,353	2.09%

Tuition rates are based on the 2024/2025 regular education costs and the projected enrollment levels at each school from when the budget was built. Costs for Special Education and transportation are excluded from the calculation. Please note; if an out of district child requires special education services based on an Individual Educational Plan, the costs for those services will be billed separately to the parents/guardians.

The revenue for this type of tuition goes to the Town and gets deposited in the MUNIS account 10470100-44801. The last 5 years of activity for this account is summarized in the below chart.

	19/20	20/21	21/22	22/23	23/24
Budget	\$20,000.00	\$40,000.00	\$20,000.00	\$20,000.00	\$27,754.00
Received	\$16,717.65	\$30,728.50	\$27,124.00	\$27,754.00	\$28,492.00
5 year average of revenue received	<b>\$26,163.23</b>				

The information above does not apply to Sherman students attending NMPS as there is a separate agreement in place with that district.

*Sincerely,*  
 Anthony J. Giovannone  
 Director of Fiscal Services and Operations



Office of Fiscal Services & Operations  
25-A Sunny Valley Road  
New Milford, Connecticut 06776

3C  
Operations Subcommittee  
September 2024

**TO: Dr. Janet Parlato, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: September 3, 2024**  
**RE: Tutor Rate of Pay**

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Tutors in the district currently get paid an hourly rate of \$17.00 per hour. The recommendation is to increase their pay to \$18.50 per hour in order to be more competitive in attracting and keeping employees in these positions.

The number of Tutors were reduced in the 24/25 budget and the district has difficulty staffing the remaining positions. The total number of Tutor positions is currently 11.50 which is shown in the chart below. Only 4.50 of these are currently filled however.

	<b>General Fund FTE</b>	<b>Grant Fund FTE</b>	<b>Total</b>
DOI Tutors	5	1.5	6.5
SPED Tutors	4	1	5
<b>Grand Total</b>	<b>9</b>	<b>2.5</b>	<b>11.5</b>

The 24/25 budget amount for General Fund allocated towards Tutors is \$132,842.48. This General Fund budget as well as the budget(s) in grants where Tutors are employed, can sustain the pay rate increase recommended above without exceeding budget; even once several of the open vacancies are filled. These employees do not work 7+ hours per day for 181 days per year. They are paid via time sheets so the hours worked on any given week come from the needs of the student(s) they are working with.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*

# 3D



**NEW MILFORD PUBLIC SCHOOLS  
Office of the Assistant Superintendent**

25 Sunny Valley Rd, Ste A  
New Milford, Connecticut 06776  
(860) 354-3235 FAX (860) 210-2643

**Ms. Holly Hollander  
Assistant Superintendent of Schools**

To: Dr. Janet Parlato  
From: Holly Hollander  
Date: September 5, 2024  
Re: Two Percent Education Cost Share Program

The Department of Instruction will be utilizing \$30,000 from the Two Percent Education Cost Share Program for the purpose of supporting the K-8 STEM and after school enrichment programming.

The materials purchased will include:

TAG/Enrichment Program:

3D Printers  
Gifted Curriculum

STEM:

3D Doodler  
PLTW Units  
Tabletop Vertical Whiteboards  
Document Camera  
Label Maker  
Compost Container

All materials purchased will support current units and upcoming development of units during the 24-25 school year.



## NEW MILFORD PUBLIC SCHOOLS

### **EMPLOYMENT REPORT**

Regular Meeting of the Board of Education  
New Milford, Connecticut  
September 17, 2024

### **Certified Staff – Appointments**

1. **Hector Huertas**, 1.0 English Teacher at New Milford High School. Salary (\$98,598) with 15+ years of teaching experience Effective August 21, 2024. Replacing P. Duncan (\$93,942) who retired.
2. **Kristin McCoy**, 1.0 Kindergarten Teacher at Hill and Plain Elementary School. Salary \$96,723 with 15+ years of teaching experience. Effective date August 29, 2024. Replacing A. Taylor who resigned (Salary \$65,215).
3. **Shannon Rosario**, 1.0 Special Education Teacher at Sarah Noble. (\$96,723) with 15+ years of teaching experience. Effective September 2, 2024. Replacing A. Graham (\$65,411) who took a position in another CT district.
4. **Jennifer Trocchio**, 1.0 Special Education Teacher at New Milford High School (\$59,862) with 7 years of teaching experience Effective 8/21/2024. Replacing K. Ginn (\$61,141) who took a position with another CT district.

### **Non-Certified Staff – Appointments**

1. **Wendy Eayrs**, (1.0) Food Service Worker at Schaghticoke Middle School. Salary \$15.69/hour. Effective August 28, 2024. Replacing M. Florio who resigned.
2. **Rickeisha Hart**, (1.0) Food Service Worker at Schaghticoke Middle School. Salary \$15.69/hour. Effective August 28, 2024. Replacing M. Melendez who resigned.
3. **Ann Marie Loranger**, (1.0) Nutrition Support Manager for the district. Effective 9/3/2024. Replacing E. Hovde who resigned.
4. **Guvanti Patel**, (1.0) Assistant Head Cook at New Milford High School. Effective 10/15/2024. Replacing D. Mimms who resigned

### **Certified Staff – Resignations**

1. **Amy Bollard**, (1.0) Art Teacher at HPS. Resigned effective 8/21/2024. Took a position in another CT district.
2. **Nick Manciero**, (1.0) Math Teacher at NMHS. Resigned effective 8/23/2024. Took a position with another CT district.

### **Non-Certified Staff – Retirements/ Resignations**

1. **Tracey Salvatore** (1.0) Guidance Secretary at New Milford High School. Retirement effective 12/6/2024 after 17 years in the district.

### **Coaching Staff – Appointments**

### **Coaching Staff – Resignations/ Retirements**



# New Milford Enrollment Matrix By School

DATE: September 3, 2024

NES	Actual 6/1/23	Proj 24-25	Actual 09/03/24	Proj Variance
PK	56	39	50	11
K	139	129	103	-26
1	134	129	134	5
2	128	137	138	1
<b>Totals</b>	<b>457</b>	<b>434</b>	<b>425</b>	<b>-9</b>

HPS	Actual 6/1/23	Proj 24-25	Actual 09/03/24	Proj Variance
PK	48	39	42	3
K	117	121	90	-31
1	120	121	116	-5
2	105	115	119	4
<b>Totals</b>	<b>390</b>	<b>396</b>	<b>367</b>	<b>-29</b>

Actual 6/1/23	Tot Proj 24-25	Actual 09/03/24	Proj Variance
104	78	92	14
256	250	90	-160
254	250	116	-134
233	252	119	-133
<b>847</b>	<b>830</b>	<b>792</b>	<b>-413</b>

SNIS	Actual 6/1/23	Proj 24-25	Actual 09/03/24	Proj Variance
3	252	252	260	8
4	262	237	238	1
5	250	258	266	8
<b>Totals</b>	<b>764</b>	<b>747</b>	<b>764</b>	<b>17</b>

SMS	Actual 6/1/23	Proj 24-25	Actual 09/03/24	Proj Variance
6	281	269	269	0
7	255	243	244	1
8	286	277	279	2
<b>Totals</b>	<b>822</b>	<b>789</b>	<b>792</b>	<b>3</b>

NMHS	Actual 6/1/23	Proj 24-25	Actual 09/03/24	Proj Variance
9	293	267	246	-21
10	334	300	302	2
11	302	298	295	-3
12	308	324	310	-14
<b>Totals</b>	<b>1237</b>	<b>1189</b>	<b>1153</b>	<b>-36</b>

	Actual 6/1/23	Actual 09/01/23	Proj 24-25	Actual 09/03/24	Proj Variance	Actual Variance
PK-2	847	806	830	792	-38	-55
SNIS	764	753	747	764	17	0
SMS	822	780	789	792	3	-30
NMHS	1237	1226	1189	1153	-36	-84
<b>Totals</b>	<b>3670</b>	<b>3565</b>	<b>3555</b>	<b>3501</b>	<b>-54</b>	<b>-169</b>

LHTC total = 19