

# PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING  
PAULSBORO, NEW JERSEY

## MINUTES

**MONDAY, MARCH 25, 2024**

**Paulsboro Junior / Senior High School Auditorium  
670 N. Delaware Street  
Paulsboro, New Jersey 08066**

6:00 p.m.

**Board of Education Executive Session**

7:00 p.m.

**Board of Education Meeting**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

## MISSION STATEMENT

*The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.*

## CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022, and Monday, September 26, 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2023-2024 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook, and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook, and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

## ROLL CALL

Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, Greenwich Township Representative Roseanne Lombardo (Absent), and Student Member Austin Willetts.

## **EXECUTIVE SESSION**

A motion was made by Mr. Lisa and seconded by Mr. Haynes to go into Executive Session at 6:01 PM.

**BE IT RESOLVED:** The Paulsboro Board of Education will adjourn to the Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

### **ALL IN FAVOR**

Ayes – 9  
Noes – 0  
Abstain- 0

### **MOTION UNANIMOUSLY PASSED**

A motion was made by Mr. Haynes and seconded by Mrs. Cooper to return from Executive Session at 7:02 PM.

### **ALL IN FAVOR**

Ayes – 9  
Noes – 0  
Abstain- 0

### **MOTION UNANIMOUSLY PASSED**

## **PLEDGE OF ALLEGIANCE**

## **RESOLUTIONS – WINTER SPORTS TEAMS AND ATHLETES**

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Resolution #03-25-24-001 to honor Paulsboro High School Winter Teams and athletes.

1. Recommend adoption of #03-25-24-001 resolution honoring Paulsboro High School Winter Teams and athletes:

### **Boys Basketball 2nd Team All Conference**

Tyqwaun Hodges

**Girls Basketball 1st Team All Conference and 1000 Point Scorer for Career**

Brookelyn Graham

**District 28 Champion 113lbs. & Most Outstanding Wrestler 5th Place Region 7**

Hayden Holmes

**District 28 Champion 120lbs., 3rd Place Region 7, State Tournament Qualifier**

Aundre Hill

**District 28 Champion 132lbs., 6th Place Region 7**

Keros Cooper

**District 28 Champion 138lbs., 3rd Place Region 7, State Tournament Qualifier**

Logan Sichelstiel

**District 28 Champion 150lbs., 3rd Place Region 7, State Tournament Qualifier – 100 Wins**

Chase Bish

**District 28 Champion 157lbs., 3rd Place Region 7, State Tournament Qualifier – 100 Wins**

Roman Onorato

**South Region Champion 120 lbs., Most Outstanding Wrestler and State Champion  
1<sup>st</sup> ever for Paulsboro**

Olivia Palmer

**Junior High Girls Division State Champ 122 lbs. - 1<sup>st</sup> ever for Paulsboro**

Sheyna Cruz

**Wrestling Team**

**Sectional Group 1 Champion, State Group 1 Champion, District 28 Team Champion**

**Gloucester County Basketball League**

**Gloucester County Basketball League 5/6th grade girls**

March 16th, 2024

Defeated Clayton 17-14

Head Coach: Makayla Deberry

Assistant Coaches: Deja Lawry and Shyniece Vessels

**Gloucester County Basketball League 5/6th Grade Boys**

March 8th, 2024

Defeated Deptford 40-32

Head Coach: Ian Veney

Assistant Coaches: Rashad Thomas and Leonard Smith

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**PRESENTATIONS:**

1. February's *Raider Report* presented by Loudenslager Elementary School Teachers Krista Lange and Tara Stahl.
2. Student of the Month Awards for January 2024 and February 2024:

<b>Billingsport Early Childhood Center</b>	<b>Loudenslager Elementary School</b>
<p><b><u>Preschool</u></b>            January - Zander Berrios            February - Darryl Davis</p> <p><b><u>Kindergarten</u></b>            January - Aja Johnson            February - Avianna Bayard</p> <p><b><u>1<sup>st</sup> Grade</u></b>            January - Arianys Santiago Bermudez            February - James Hamilton            February - Jasim Williams</p> <p><b><u>2<sup>nd</sup> Grade</u></b>            January - Sylvie Golembiewski            February - Camila Roman Morales            February - Jakheim Robinson</p>	<p><b><u>3<sup>rd</sup> Grade</u></b>            January - Kylie Jo Bryan            February - Elijah Ethridge</p> <p><b><u>4<sup>th</sup> Grade</u></b>            January - Oliviana Handy            February - Scarlett Golembiewski</p> <p><b><u>5<sup>th</sup> Grade</u></b>            January - Arielys Muniz Hilerio            February - Ezekiel Rodriguez</p> <p><b><u>6<sup>th</sup> Grade</u></b>            January - Justin Cruz            February - Alejandro Laracuente</p>

*Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.*

**RESOLUTIONS:** None at this time.

**PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION**

A motion was made by Mr. Haynes and seconded by Mrs. Cooper to open Public Comments.

**ALL IN FAVOR**

Ayes – 9  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

No public comments at this time.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to close Public Comments.

**ALL IN FAVOR**

Ayes – 9  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

**CORRESPONDENCE:** None at this time.

**NEW BUSINESS:**

A motion was made by Mr. Haynes and seconded by Mr. Henderson to approve Item A Summer Meetings.

**A. SUMMER MEETINGS OF THE BOARD OF EDUCATION**

1. Recommend approval to conduct the Regular Meeting of the Board of Education on Wednesday, July 24, 2024, at 7:00p.m.
2. Recommend approval to conduct the Regular Meeting of the Board of Education on Wednesday, August 21, 2024, at 7:00p.m.

Informational: Holding the July and August meetings late in the month will allow last-minute business to be handled prior to school opening in September. It also provides a break / vacation time for members of the Board of Education.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

## **B. TEACHER OBSERVATIONS AND NON-TENURE EVALUATION**

The Acting Superintendent Dr. Phillip Neff, Jr. plans to review the summary information about the evaluations of non-tenured teachers with the Board of Education during the April 29, 2024, Executive Session. The Board of Education may not examine the actual evaluation reports of teachers, but they can hear administrative summaries of the information. This meeting will take place prior to the Board of Education voting on contract renewal for non-tenured teachers. Rice Notices will be served to the non-tenured teachers.

Informational: In general, two of the three annual observations are announced. The third observation is not announced to the teacher in advance.

## **C. BOARD OF EDUCATION SELF-EVALUATION**

The New Jersey Department of Education requires every Board of Education to complete a self-evaluation annually. The Superintendent of Schools respectfully suggests that the Board of Education use the self-assessment process that was used successfully during the 2022-2023 school year. (**Attachment**)

- Each member of the Board of Education independently completes the attached hard copy New Jersey School Boards Association “Board Self-Evaluation.”
- Each member of the Board of Education submits their completed Self-Evaluation form to the Superintendent of Schools by Friday, May 10, 2024.
- The Acting Superintendent and his Secretary will compile the forms in a single Self-Evaluation then include it with the June 24, 2024, agenda of the Board of Education.
- The Board of Education will review, modify, edit, etc. the Self-Evaluation at the June 2024 meeting of the Board of Education. The Board will then approve the Self-Evaluation at the June 24, 2024, meeting.

Acting Superintendent Dr. Neff respectfully requests input from members of the Board of Education.

## **D. EVALUATION OF THE SUPERINTENDENT OF SCHOOLS**

The New Jersey Department of Education requires every Board of Education to complete an evaluation of the Superintendent of Schools annually. The Acting Superintendent of Schools respectfully suggests that the Board of Education use the self-assessment process that was used successfully during the 2022-2023 school year. (**Attachment**)

- Each non conflicted member of the Board of Education independently completes the attached hard copy New Jersey School Boards Association Evaluation of the Superintendent of Schools.
- Each member of the Board of Education submits their completed Evaluation form to the Superintendent of Schools by Friday, May 10, 2024.
- The Acting Superintendent and his Secretary will compile the forms in a single Evaluation form then include it with the June 24, 2024, agenda of the Board of Education.
- The Board of Education will review, modify, edit, etc. the Evaluation at the June 2024 meeting of the Board of Education. The Board will then approve the Evaluation on June 24, 2024.

Acting Superintendent Dr. Neff respectfully requests input from members of the Board of Education.

## **BOARD BUSINESS:**

### **COMMITTEE OF THE WHOLE:**

#### **POLICY:**

Chairperson: Danielle Scott

Members: Theresa Cooper, Markee Robinson

The previous Committee met Thursday, October 19, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building.

No updates provided.

### **HUMAN RESOURCES AND NEGOTIATION:**

Chairperson: Kyana Evans

Members: Joseph Lisa, Markee Robinson

The next Human Resources and Negotiations meeting will take place on Tuesday, March 26<sup>th</sup> 2024 at 6:00 PM.

### **Paulsboro Education Association (PEA)**

On February 28, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. held their first meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

Update: The Paulsboro Board of Education Negotiation Team will meet with the PEA on the following recommended dates at 6:00pm in the Paulsboro Junior / Senior High School Parenting Center:

Tuesday, March 26, 2024

Tuesday, April 9, 2024

Tuesday, April 23, 2024

**Paulsboro Administrators Association (PAA)**

No meetings have been scheduled.

The Paulsboro Board of Education Negotiation Team and the Business Administrator Douglas McGarry will meet with the Paulsboro Administrators Association (PAA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

**BUDGET:**

Chairperson: Theresa Cooper

Members: Frank Damminger, Tyesha Scott

The previous Committee met Monday, July 24, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building.

No updates provided.

**FACILITIES:**

Chairperson: Joseph Lisa

Members: Lawrence Haynes, Sr., Jack Henderson

The previous Committee met Monday, July 20, 2023.

5:00 p.m. Building Walk Through Paulsboro High School.

No updates provided.

**CURRICULUM:**

Chairperson: Roseanne Lombardo

Members: Kyana Evans, Tyesha Scott

The previous Curriculum Meeting was held on Thursday, June 15, 2023.

**OLD BUSINESS:** – None at this time.

**PENDING ITEMS:** – None at this time.

**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**REPORT OF THE SUPERINTENDENT**

**EXECUTIVE SESSION**



WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

## **NEXT MEETINGS OF THE BOARD OF EDUCATION**

### **REGULAR MEETING**

**Monday, April 29, 2024, at  
7:00p.m. in the  
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

## **MOTION TO ADJOURN**

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## **REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**RECOMMEND APPROVAL OF A – C:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve the Report of the Board Secretary/Business Administrator A-C.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting

February 26, 2024

Executive Meeting

February 26, 2024

B. Approval of the February 2024 transfers. (**Attachment**)

C. Approval for payment of the March bills that are duly signed and authorized. (**Attachment**)

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyasha Scott, Danielle Scott, and Markee Robinson.

**MOTION UNANIMOUSLY PASSED**

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE  
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

**PERSONNEL B - J:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Personnel B-J.

- A. Informational: All people being recommended for employment and entities performing work for the Board of Education will make provisions to have their employees complete a Criminal History Background Review and meet certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
- B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers for them to work within the district.

- C. Recommend approval to grant the Acting Superintendent authority to use a letter of intent to hire staff, as needed, prior to the April 29, 2024, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Acting Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval of the attached 2024-2025 District Calendar. (**Attachment**)

Informational: The recommended calendar was developed in consultation with the Paulsboro Education Association (PEA) and Paulsboro Administrators Association (PAA). In addition, the recommended calendar was, to the extent possible, coordinated with the Greenwich Township Public Schools and Gloucester County Institute of Technology. As per agreement with the PEA the calendar includes 181 days for students and 184 days for teachers. The calendar includes 5 days of parent/teacher conferences (2 day conferences and 3 evening conference).

- E. Recommend approval to appoint Dr. Phillip C. Neff, Jr. to the position of Acting Superintendent effective February 26, 2024, to June 30, 2024, and any extensions of this Contract. During that period, Dr. Neff will perform such services as the Board and Acting Superintendent determine are necessary, at a per diem rate of Two Hundred and Fifty Dollars

(\$250.00) for five days per week. This agreement was presented during the February 9, 2024 Special Meeting.

Informational: Dr. Neff is required to attend Board Meetings, Committee Meetings and other necessary functions as directed by the Board without additional compensation. The aforementioned per diem rate shall include work performed on Saturdays, Sundays, and School Holidays. Dr. Neff will be paid through payroll utilizing the employee payroll schedule. It is understood that the aforesaid payments are subject to any deductions required by law.

- F. Recommend approval of Family and Medical Leave Act (FMLA) and New Jersey Family Leave of Absence (NJFLA) for Staff #2136 DOH 8/01/2019, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Wednesday, September 4, 2024 to Wednesday, October 30, 2024	Unpaid with benefits, employee responsible for Chapter 78 health benefit contributions FMLA (8 weeks / 40 days)
Thursday, October 31, 2024 to Thursday, January 30, 2025	Unpaid with benefits, employee responsible for Chapter 78 health benefit contributions NJFLA (12 weeks / 60 days)
Friday, January 31, 2025 to Monday, March 10, 2025	Paid with benefits with use of sick time, employee responsible for Chapter 78 health benefit contributions (25 days)

- G. Recommend approval of Family and Medical Leave Act (FMLA) and New Jersey Family Leave of Absence (NJFLA) for Staff #2305 DOH 8/29/2023, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Wednesday, September 4, 2024 to Wednesday, October 30, 2024	Unpaid with benefits, employee responsible for Chapter 44 health benefit contributions FMLA (8 weeks / 40 days)
Thursday, October 31, 2024 to Thursday, January 30, 2025	Unpaid with benefits, employee responsible for Chapter 44 health benefit contributions NJFLA (12 weeks / 60 days)

- H. Recommend approval of an unpaid Medical Leave of Absence for Staff #2303, DOH 10/02/2023, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Friday, February 23, 2024 to Friday, August 23, 2024	Unpaid with medical benefits, employee responsible for Chapter 44 health benefit contributions

Informational: Employee is not eligible for FMLA or NJFLA leave.

- I. Recommend approval to adjust the application of the Elementary and Secondary Education Act (ESEA) carryover funds for the 2023-2024 school year to the following approved Title II grant funded salaries:

<b>Staff Member</b>	<b>Building</b>	<b>Salary</b>	<b>%</b>	<b>Grant Funded Amount</b>
Aprilanne Young	Loud	\$50,237.00	80%	\$40,000
Julia Gibson	Loud	\$50,037.00	15%	\$ 7,900

Informational: Aprilanne Young and Julia Gibson are currently employed by the Paulsboro Public Schools district. The portion of Mrs. Young’s salary that was originally approved to be paid after applying the ESEA 2023-2024 carryover funds was 95%. This same percentage will now be reallocated to the salaries of Mrs. Young and Ms. Gibson.

- J. Recommend approval for administrative leave and cessation of all official duties and responsibilities for employee #2165 effective February 26, 2024 until June 30, 2024.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyeshia Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**PERSONNEL K - L:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Personnel K-L.

- K. Recommend approval to appoint Brianna Wallace to the position of Full-Time Instructional Aide at Loudenslager Elementary School. Ms. Wallace will earn Step 3 - \$27,857.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Wallace has worked previously at the Durand School in Woodbury. Interview and reference checks were conducted by Loudenslager Elementary School Principal Matthew Browne. Mrs. Wallace will replace Ms. Harrold whose resignation was approved at the February 2024 Board of Education Meeting.

- L. Recommend approval to accept the resignation of Billingsport Early Childhood Center Playground / Lunch Aide Tyree Thomas effective date was March 22, 2024.

Informational: Mr. Thomas has served the Paulsboro Public Schools for 5 months.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson (K), Joseph Lisa, Tyeshia Scott, Danielle Scott, and Markee Robinson.

ABSTAIN – Jack Henderson ( L)

MOTION PASSED

**STAFF AND CURRICULUM DEVELOPMENT A - E:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Damminger to approve Staff and Curriculum Development A-E.

- A. Request approval for a correction made on the February 26, 2024 Board Agenda, Staff and Curriculum Development, Item C. The following was approved as written:

*Paulsboro Junior/Senior High School English as a Second Language (ESL) teacher, Jessica LaPorta, to attend the NJ TESOL Spring Conference. This in-person workshop takes place on Thursday, May 30, 2024, from 8:00 am – 4:00 pm at the Hyatt Regency Hotel in New Brunswick.*

*Informational: TESOL refers to teaching English to non-native English speakers. The TESOL 2024 Spring Conference entitled, "Systems of Support for Multilingual Learners", will explore how to address the needs of English learners, develop socially just curricula, and implement culturally and linguistically responsive pedagogy. The cost of this workshop is \$325.00 and will be paid for through the ARP ESSER sub-grant Accelerated Learning Coaching and Educator Support.*

Informational: The early registration fee for this workshop was \$325.00. The actual cost for this workshop is \$395.00 and will be paid for through the ARP ESSER sub-grant Accelerated Learning Coaching and Educator Support.

- B. Recommend approval Recommend approval for the use of the Administrative / Supervisory Performance Evaluation form to be utilized as the process and observation instrument for Administrators and Supervisors during the 2024-2025 school year. (**Attachment**)

Informational: This is an assessment tool used and must be approved annually.

- C. Recommend approval for Paulsboro Junior and Senior High School teaching staff members Erica Haase, Todd Palmisano, Brittany Toole, Doug Foglein, Pam Sichelstiel, Anne Noble-Vetter, Shane Kovalesky, Vito Mazzeo, Barbara Thomson, Silvana Mojalliu, Carrie Dowdy, Rachel Wulk, Shamima Nasrin, Leslie O'Brien, Monica Garner, and Holly Klein to be reimbursed for their time outside of contracted hours for participation in an onboarding professional development workshop from 2:45 pm - 3:45 pm for iXL. Reimbursement will not exceed \$700.00 and will be paid for utilizing funds from the ARP ESSER sub-grant for Accelerated Learning and Educator Coaching.

Informational: iXL is an instructional program for students and teachers that is both diagnostic and prescriptive. Teachers will be able to utilize the platform to evaluate students' skills and knowledge in grade level material as well as provide intervention support and instruction that is personalized for each student. Currently the Junior/Senior High School is piloting the program to determine if the goals of the application meet the needs of the staff

and students. This item seeks to reimburse staff for time spent in the onboarding workshop occurring after their contracted hours.

- D. Recommend approval to continue participating in cooperation with the Child Connection Center (Clayton Model Program) to implement a Counseling Center at Billingsport Early Childhood Center (BECC) during the 2024-2025 school year. The district will provide a small group work area, internet access and access to the student database.

After discussions with Clayton Model Program Coordinators, legislators, and the New Jersey Department of Education (NJDOE), they are moving forward with a 15% local contribution per school in the 2024-2025 school year and no more than a 20% local contribution per school in the 2025-2026 school year which will be confirm in the coming project year. We anticipate the contribution for the 2024-2025 school year will be ~\$20,500 per school and will confirm when we have a firm number.

Informational: If approved by the Board, the staff of the Counseling Center will work cooperatively with the BECC staff to address the needs of at-risk students. Research on the Clayton Model Counseling Center found that participating students have increased test scores in Mathematics and English Language Arts, fewer behavior incidents with peers and a positive impact on the number of students classified with disabilities.

- E. Recommend approval for Business Administrator Douglas McGarry to attend the New Jersey Association of School Business Officials (NJASBO) Annual Conference held in Atlantic City from June 5 – June 7, 2024.

Informational: The NJASBO Annual Conference consists of four days of presentations and activities to assist School Business Leaders in managing their schools and school districts. Workshop topics will include, but are not limited to, policy updates, top facility requirements, capital project financing, school wellness programs and negotiations. The total cost to the Board of Education will not exceed \$1,000.00.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**STAFF AND CURRICULUM DEVELOPMENT F - I:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Cooper to approve Staff and Curriculum Development F-I.

- F. Recommend approval for Billingsport Early Childhood Center guidance counselor Danielle Hertkorn to attend the workshop entitled, “Social Emotional Character Development,

Restorative Justice: Community Building”. This workshop is held on Tuesday, April 9 from 8:30 am -2:00 pm at the New Jersey Law Center in New Brunswick, NJ 08901.

Informational: The New Jersey State Bar Foundation provides educator training to promote a positive school climate. This Restorative Justice workshop will present proactive strategies for implementing tier 1 community building restorative practices in schools and provide strategies to prevent and address harm and conflict and help students positively re-integrate into school after absence. It is free to register for this workshop. The cost to the district will not exceed \$70.00 for travel reimbursement for the participant.

- G. Recommend approval for professional development for teachers, staff, students, and parents for the New Jersey Child Assault Prevention Program.

Informational: New Jersey Child Assault Prevention (NJCAP) fulfills the Erin’s Law compliance requirement. Erin’s Law (A-769/S-1130), signed in 2019, and requires all New Jersey school districts to incorporate age-appropriate sexual abuse prevention and awareness education into the New Jersey Student Learning Standards from Pre-K through grade 12. This legislation also requires the training of school personnel on sexual assault awareness and prevention. A virtual workshop will be offered to the parents on Wednesday April 10th at 6:00pm. The students will also receive 3 lessons from a NJCAP representative during the weeks of April 15, 2024, and April 22, 2024. These lessons will be conducted in-person. Any parent can decline the workshop for their child.

- H. Recommend approval for Billingsport Early Childhood Center Master Teacher Latisha Thomas to visit a preschool classroom in the Woodbury Public School on April 16, 2024.

Informational: The purpose of this visit is for Ms. Thomas to collaborate and analyze assessment data with the Woodbury preschool staff. This collaboration will assist Billingsport Early Childhood Center with continuing to provide a quality preschool program.

- I. Recommend approval of the following Mentor / Buddy Teacher at Billingsport Early Childhood Center for the remainder of the 2023-2024 school year:

<b>Subject</b>	<b>New Staff Member</b>	<b>Buddy</b>	<b>Mentor</b>
Preschool Teacher	Laura Storms	NA	Keri Lyn Cooper

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

Roll Call Vote:

YES - Theresa Cooper, Frank Damming, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**J. Informational - Enrollment and Class Size:**

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment - March 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Pre- School Age 3 & 4	57	69	62	79	83	51	60	70	86
K	104	98	93	104	89	81	77	82	71
1	111	86	87	85	85	84	83	74	72
2	79	84	80	82	79	78	86	74	74
3	56	64	102	89	82	93	89	97	88
4	65	70	59	99	81	82	96	83	95
5	64	59	69	62	96	84	87	91	79
6	53	83	61	70	58	98	88	83	91
7	73	72	92	70	71	61	99	90	77
8	62	81	67	91	66	74	69	100	93
Self-Contained Special Education Billingsport/Loudenslager*	26*	28	20	19	22	16	22	29	23
<b>Grand Totals</b>	<b>750</b>	<b>794</b>	<b>792</b>	<b>850</b>	<b>812</b>	<b>802</b>	<b>856</b>	<b>873</b>	<b>849</b>

\* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – March 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
9	63	80	93	93	107	101	116	97	120
10	82	79	78	84	82	101	97	106	94
11	80	79	65	76	73	74	83	92	96
12	78	94	85	63	82	83	76	98	94
<b>TOTAL</b>	<b>303</b>	<b>332</b>	<b>321</b>	<b>316</b>	<b>344</b>	<b>359</b>	<b>372</b>	<b>393</b>	<b>404</b>

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:



Grade	Number of Students per Class as of March 15, 2024					
	Pre-School	15	13	13	15	15
Kindergarten	18	17	18	18		
1	19	18	17	18		
2	19	20	17	18		
3	19	24	22	21	2	
4	23	23	23	23	3	
5	17	18	18	22	4	
6	21	20	24	21	5	
Special Education	7		10	6		

**INSTRUCTIONAL SERVICES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Instructional Services A.

A. Recommended approval to provide homebound for the following students Grades 9-12:

Case #	Grade:	Hours of Instruction
243667	12	The student was placed on Medical Homebound Instruction for 60 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 02/28/2024- End Date TBD
252463	11	The student was placed on Administrative Homebound Instruction for 10 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 02/26/2024- End Date TBD
263676	9	The student was placed on Medical Homebound Instruction until out of district placement can be determined. This student will receive instruction from Inspira Memorial Hospital Adolescent Behavioral Health Brookfield staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 2/26/2024 - End Date TBD

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**INSTRUCTIONAL SERVICES B - D:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Henderson to approve Instructional Services B-D.

- B. Recommend approval of the following tuition and/or transportation costs for the following student who is homeless:

Student	Grade	Location of Temporary Residence	Home District/District Responsible for Tuition and/or Transportation	Tuition	Transportation
TB	K	Deptford	Paulsboro	\$9,164.84	\$1,860

**Informational:** When students must reside in a location as a result of economic necessity, they are considered homeless. The parents have two options for the schooling of their children. They can request the home district to provide transportation from the temporary place of residence to the home school. The second option is for the child to attend the school serving the temporary residence. In this case, the home district is responsible for paying tuition. The home district is responsible to pay tuition and/or transportation costs for one year from the date each family becomes homeless. If a family’s living arrangement changes within the year, the timeline “resets” and the year starts over.

- C. Recommend approval to provide homebound instruction for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
292316	8	The student was placed on Administrative Homebound for 30 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 1/03/2024-2/9/2024
283994	8	The student was placed on Administrative Homebound Instruction until out of district placement can be determined. This student will receive instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 03/04/2024 - End Date TBD
343732	2	The student was placed on Medical Homebound. This student will receive instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 02/12/2024 – 02/23/2024

- D. Recommend approval for the following student to attend for the first time at Billingsport Early Childhood Center as a Professional Courtesy Student. This is the child of a member of the certificated staff.

Student	2024-2025 Grade	Note
Alivia Young	Preschool	If approved, will attend Billingsport Early Childhood Center for the first time during the 2024-2025 school year

**Informational:** The Board of Education has for many years welcomed the children of its employees who live outside of Paulsboro to attend the Paulsboro Public Schools. It is a tribute to the quality of the district when employees want their children to attend the schools where they work.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyasha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**STUDENT ACTIVITIES A - O:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Cooper to approve Student Activities A-O.

- A. Recommend approval for a Volunteer Spring Cleanup by the National Honor Society on Saturday, April 13, 2024, at 9:00am or if need be, a rain date on Saturday, April 20, 2024, at 9:00am with the National Honors Society Advisor Barbara Thomson.

Informational: Spring Cleanup is a great way towards completing the students' volunteer hours at Paulsboro Public Schools.

- B. Recommend approval of the Senior Class Trip to Universal Studios/Islands of Adventure and nearby attractions in Orlando Florida from Monday, April 22, 2024 through Thursday, April 25, 2024. The trip will cost each participant \$1,479.00. This recommendation includes approval of a contract with World Class Vacations of Allentown, Pennsylvania.
- C. Recommend approval for Senior Class Advisors, Ms. Monica Garner and Dr. Donna Backus, Paulsboro High School Teacher, Mr. Tony Chila, and Paulsboro High School Assistant Principal, Mr. James Pandolfo to serve as chaperones for the Senior Class Trip. The class trip was approved at the September 25, 2023 Board of Education Meeting.

Cost to the Board of Education:

In House Transportation:	2 Drivers	6 Hours	\$32.15 Per hour	\$ 192.90
Tolls: 2 Buses	2 Trips		\$15.00	\$ 30.00
Substitute(s): 3 Teachers	4 Days	Per Teacher	\$161.25	\$1,935.00

- D. Recommend approval for Paulsboro High School Choral students to attend Carnegie Hall in New York City on Wednesday, April 17, 2024. Mr. Krasting is organizing this trip, and the students are raising funds to attend. The students would tour a famous performing venue like Carnegie Hall, go to a pre-arranged lunch, and attend a Broadway matinee. The cost to the Board of Education will be transportation from Holcomb Bus Company of \$1,075.00.

The Itinerary for April 17, 2024:

Bus will leave Paulsboro High School at 6:30 am

Tour Carnegie Hall at 9:30am  
Pizza party lunch at Johns Pizzeria of Times Square at 11:30am  
1:00pm performance of Aladdin at New Amsterdam Theater  
Leave New York City approximately 4:00 pm  
Returning to PHS app. 7:00pm

- E. Recommend approval for the Paulsboro Junior Choir to attend the Music in the Parks competition at Hershey Park, PA on Friday, May 24, 2024. The students would leave no later than 7:30 am and would return to Paulsboro High School by 8:00 pm. The choir would compete at a location to be announced in the morning, spend the day in Hershey Park, attend an awards ceremony, and return. The choir attended the same trip last year to Great Adventure. The students are raising funds to attend this trip. The cost to the Board of Education will be transportation from Holcomb Bus Company of \$1,075.00.
- F. Recommend approval to start an Off-Season Basketball / Wrestling Clinic and Camp for grades 7-12. They will use the gym, wrestling room, and weight room when available from the end of the school year until the Fall Sports starts in August.

Informational: The Athletic Department and the coaches will coordinate for availability.

- G. Recommend approval to participate in cooperation with the Center for Family Services, to implement a school based mental health and/or substance prevention program located at Paulsboro Junior/Senior High School, for the remainder of the 2023-2024 school year. During and after the school day and will be held in Paulsboro High School in the classrooms. These events are being organized through collaborative efforts with Student Assistance Coordinator Rose Clark.

Informational: The program will provide a series of in-school programs that will focus on providing evidence-based research, statistics, social emotional learning, and activities for the students. The social emotional learning topics will provide information on these specific topics: Mental Health, Substance abuse prevention, Life and Social skills. In addition, they connect families with vital resources, by ensuring access to services, overcoming barriers, vigorous outreach, and providing service delivery in homes, schools, and the community. There is no cost to the Board of Education for the implementation of these programs.

- H. Recommend approval to participate in cooperation with The Southwest Council to conduct a “Don’t Get Vaped In” presentation for Paulsboro Senior High School students. This classroom workshop is implementing a school-based substance prevention program to the Senior High school students during the remainder of the 2023-2024 school year. This presentation is organized through the collaborative efforts of Student Assistance Coordinator Rose Clark to support, National day takedown tobacco on April 1, 2024.

Informational: The Southwest Council offers evidence-based education programs in school and community settings implemented by trained prevention specialists. Their goal is to educate individuals about the risks associated with drug and alcohol use, while teaching healthy decision making skills. This presentation is interactive and encourages students to

become active participants in the learning process. The Southwest Council offers this as a free service, so there is no cost to the district.

- I. Recommend approval to participate in cooperation with the New Jersey State Police (NJSP)-Operation Rise- Presenter, Mrs. Michele Perez to conduct the Parent workshop called "Hidden in Plain Sight". This presentation is organized through the collaborative efforts of Student Assistance Coordinator Rose Clark. This presentation is tentatively scheduled to take place on Tuesday, April 23, 2024, from 6:00 - 8:30 pm, in the Paulsboro High School auditorium upon BOE approval.

Informational: If approved, This assembly is intended for parents only and no students shall be permitted in the auditorium. This social emotional learning workshop (secondary prevention) aims to provide knowledge of behaviors that could manifest into short/long term effects of substance use, misuse, and/or abuse. The assembly will provide a visual scene that will display places and objects that youth today may hide illegal substances. The intent is to help the parent(s), guardian(s), relative(s), friend(s) of the student by increasing awareness about life situations that may impact the student(s). To help adults identify and develop strategies that reduce destructive habits and negative behaviors in youth today. This assembly abides by the Paulsboro BOE, Substance Abuse Policy 5530: F. "Parent Training Program/Outreach Program", (p. 5 of 7). NJSP- offers this service for free; so there is no cost to the district.

- J. Recommend approval for New Jersey State Police (NJSP)-Operation Rise- Presenter, Mrs. Michele Perez to conduct the "Pre-Prom Assembly" along with collaborating members from Southwest Council, Paulsboro Police Department, EMS Department, and Fire Department. This presentation is organized through the collaborative efforts of Student Assistance Coordinator Rose Clark. This presentation is scheduled to take place on Tuesday, April 30, 2024, from 10:00 am - 12:00 pm, in the Paulsboro High School auditorium. These events are being organized through the collaborative efforts of Student Assistance Coordinator Rose Clark.

Informational: If approved, this proactive initiative employs an evidence-based approach, using data analysis, and the science of peer recovery professionals to drive outreach in a comprehensive and collaborative model. Participants will be educated on issues they may have little knowledge of and/or experience with; specific skills and strategies will be taught to help identify and cope with underlying conditions pertaining to students developing social, emotional, and mental skills that decrease or eliminate peer pressure and develop core strategies to develop a resilient mindset during times of adversity and to reduce destructive habits and negative behaviors. This assembly abides by the Paulsboro BOE, Substance Abuse Policy 5530: C. "Instruction", (p. 2 of 7). NJSP and SW Council- offer their services for free; so, there is no cost to the district. The Municipal Alliance committee Funding will cover any additional expenses to help support substance prevention.

- K. Recommend approval for The Southwest Council to conduct the Fatal Vision Project "Goggle Activity" during the Pre-Prom Assembly on April 30th, 2024. Southwest Council will collaborate and work together with the NJSP in presenting information regarding the consequences of drinking under the legal age and taking consumption of alcohol and driving under the influence. These events are being organized through the collaborative efforts of Student Assistance Coordinator Rose Clark for the Paulsboro Sr High School students.

Informational: The Southwest Council offers evidence-based education programs in school and community settings implemented by trained prevention specialists. Their goal is to educate individuals about the risks associated with drug and alcohol use, while teaching healthy-decision making skills. The Southwest Council offers this as a free service, so there is no cost to the district.

- L. Recommend approval for The Southwest Council to conduct the PinWheel Project during the week of April 29th -May3rd to bring awareness and prevention towards the negative consequences of Drinking and driving, for the Paulsboro Sr High School students.

Informational: The Southwest Council offers evidence-based education programs in school and community settings implemented by trained prevention specialists. Their goal is to educate individuals about the risks associated with drug and alcohol use, while teaching healthy-decision making skills. The Southwest Council offers this as a free service, so there is no cost to the district.

- M. Recommend approval for The Southwest Council to conduct Faculty Presentations and/or Parents Presentations during the remainder 2023/2024 school year. The presentations Don't Get Vaped. In, this presentation provides detailed information as well as statistics on the harmful effects of vaping and nicotine. Yet, includes statistics on Marijuana. Both presentations go over the recent legalization of marijuana and what the laws entail, the effects of marijuana use, and the various ways that we now see marijuana.

Informational: The Southwest Council offers evidence-based education programs in school and community settings implemented by trained prevention specialists.

- N. Recommend approval to participate in cooperation with The Partnership for a Drug-Free NJ to conduct an educational on presentation titled "Child Break" it is a multimedia program that informs, encourages, and empowers parents, grandparents, educators, coaches, and other adult caregivers on how to communicate effectively with children about the misuse and abuse of alcohol and other drugs. The presentation includes up to date statistics and public service announcements that address the following topics: underage drinking, vaping/e-cigarettes, marijuana use, opioids and prescription medication, risk factors and protective factors, and specific strategies parents can use when talking with their children. These events are being organized through the collaborative efforts of Student Assistance Coordinator Rose Clark. Permission to implement workshops for the substance abuse prevention program during the remainder of the 2023-2024 school year. Tentative date scheduled for an evening event in April or May 2024 at 6:30 pm and will be held in Paulsboro High School auditorium.

Informational: If approved, Child Break presentation is a multimedia program that informs, encourages and empowers parents, grandparents, educators, coaches, and other adult caregivers on how to communicate effectively with children about the misuse and abuse of alcohol and other drugs. The presentation includes up to date statistics and public service announcements that address the following topics: underage drinking, vaping/e-cigarettes, marijuana use, opioids and prescription medication, risk factors and protective factors, and specific strategies parents can use when talking with their children.

- O. Recommend approval to participate in cooperation with The Partnership for a Drug-Free NJ to conduct a Professional Development, to give staff an educational workshop on Child Break Presentation for School Staff - Professional Development This presentation covers the same material as given in the parent presentation, but goes into deeper detail on issues such as: legalization of marijuana and its impact on youth, addressing adverse childhood experiences, and utilizing evidenced-based prevention strategies focusing on the individual, family and community level. Permission to implement the substance abuse prevention program during the remainder of the 2023-2024 school year. These events are being organized through the collaborative efforts of Student Assistance Coordinator Rose Clark at Paulsboro Junior/Senior High School.

Informational: If approved, Child Break presentation is a multimedia program that informs, encourages and empowers parents, grandparents, educators, coaches, and other adult caregivers on how to communicate effectively with children about the misuse and abuse of alcohol and other drugs. but goes into deeper detail on issues such as: legalization of marijuana and its impact on youth, addressing adverse childhood experiences, and utilizing evidenced-based prevention strategies focusing on the individual, family, and community level. Certificates of attendance are issued to participants.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyasha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

P. **Informational – Reports of the Winter Season Sports Teams**

The following reports of the Winter Season Sports Teams are attached for review by members of the Board of Education (**Attachments**):

- Girls Varsity and Junior Varsity Basketball
- Boys Varsity and Junior Varsity Basketball
- Varsity and Junior Varsity Wrestling

**STUDENT ACTIVITIES Q - R:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Lisa to approve Student Activities Q-R.

- Q. Recommend approval for the Rising Raider Mentor Program to participate in an extended learning opportunity at Pinspiration in East Greenwich, New Jersey on Tuesday, April 16, 2024.

Informational: As part of the Rising Raiders Mentoring Program, mentees will participate in a maximum of three off-campus field trips with their mentors for the purpose of building positive relationships between the mentors and mentees. The Mentoring Program and the

Field Trips associated with this program are listed in the required Annual School Plan for the 2023 - 2024 School Year. The cost of this field trip is approximately \$1,500.00 and is paid for through SIA Funding.

- R. Recommend approval for Loudenslager Elementary School 6th Grade students to attend an orientation program at Paulsboro Junior/Senior High School on Friday, May 31, 2024.

Informational: In an effort to assist with the transition from Loudenslager Elementary School to Paulsboro Junior/Senior High School, current 6th Grade students will participate in an orientation program with the intent of providing information on academic programming, extracurricular activities, and to provide a tour of the building. Paulsboro Junior/Senior High School students will serve as ambassadors for the 6th Grade students on this date. This program is being coordinated by Loudenslager Elementary School Principal Matthew Browne and Paulsboro Junior High Principal Monica Moore-Cook. The cost of transportation for this trip will be approximately \$500.00 and will be funded through local funds.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

## **FEBRUARY 2024 CONSTRUCTION UPDATES:**

### **Rod Grant**

Billingsport and the High School are still open projects.

### **ESIP Energy Savings Improvement Program.**

Financing was secured in December, and in January a Project Kick-off meeting was held with former District personnel and the Schneider Electric team. As a refresher the ESIP project was Board approved June 27, 2022, and took almost two years to design and secure funding. This is an \$8,586,843 project that will be funded through a 4.6-million-dollar New Jersey Clean Energy Grant, \$560,000 in Capital reserve, with the balance of 3.4 million dollars being paid off over 20 years from the annual energy saving costs.

On Tuesday, March 19, 2024, the Schneider Electric team met with the current District administration to bring them up to speed and review the proposed projects and timelines.

Contractors have been secured, building materials have been ordered and HVAC equipment has confirmed delivery dates. All three schools, the administration building, and garage will see energy saving improvements with a completion date of August 30, 2024. This is an ambitious project that will have boots on the ground as early as mid-April, working after school hours to prep for among many things the installation of new classroom unit-ventilators with micro-bacterial air scrubbers. A more thorough description of the projects and their health benefits for each location will be provided to the Board at the April Board meeting.



**FACILITIES A :** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Facilities A.

- A. Recommend authorization for the Acting Superintendent to approve the following organizations to use school facilities as listed for the 2023-2024 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Guardian Angels School	Track Practice March 1, 2024 through May 18, 2024 Mondays & Thursdays	Athletic Complex Track	Jennifer Ridinger
Class of 2024	Senior Trip Meeting March 21, 2024 6:30 – 8:30	Cafeteria Sound System	Monica Garner & Dr. Donna Backus
Senior Trip 2024	Luggage Check-In Senior Trip to Florida Sunday April 21, 2024 5:00 – 7:00	Paulsboro High School Gymnasium	Monica Garner & Dr. Donna Backus
PJHS/PHS Concert Choir	May 6, 2024 and May 8, 2024 4:00pm to 8:30pm Monday and Wednesday Spring Concert Rehearsals, Dinner, and Concert	High School Auditorium Cafeteria Kitchen Classrooms 15 & 112	Aaron Krasting
Trinity Elite Track Club	Tuesdays & Thursdays April 2024-August 2024 6:15pm-7:45pm	PHS Track	Tonya Kidd
Yellow Pages Youth Football League	April 20 -27, 2024 May 4, 11, & 18, 2024	Soccer Field Football Practice Field	George Johnson

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**FINANCE A -E:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Damminger to approve Finance A-E.

- A. Recommend approval of the following professional service contract beginning July 1, 2024, and ending June 30, 2025, for Buckno Lisicky to serve as the District Auditor at a rate not to exceed \$48,000.00 as per the attached agreement. **(Attachment)**

Informational: Buckno Lisicky has provided Audit services for the School District for several years.

- B. Recommend approval of the attached Special Education Medicaid Initiative (SEMI) Corrective Action Plan for the 2024-2025 school year as approved by Executive County Superintendent of Schools Robert Bumpus. **(Attachment)**

Informational: The Corrective Action Plan is required since the district revenue achieved year to date fell below 90%. The revenue received by Paulsboro was 86% of the projected amount. The district was in compliance in all other areas. Director of Special Services Stacey DiMeo developed and submitted the Corrective Action Plan. The Gloucester County Office of Education approved the plan on March 4, 2024.

- C. Recommend approval to submit the SY2024-2025 Preschool Education Aid (PEA) Budget. PEA Grant funds are used exclusively to fund Preschool Educational materials for students, and salaries and benefits of the Preschool Program staff. The SY 2024 -2025 budget is estimated to be \$ 1,502,745.00 which includes \$135,090.00 in local funds.

PEA Grant	\$ 1,342,038
General Fund Contribution (Preschool Special Education)	<u>\$ 160,707</u>
	\$ 1,502,745

Informational: The PEA grant excludes special education students and therefore they are funded through local funds. PEA Grant funds are used to pay salaries and benefits for the faculty and staff of the Preschool program.

**D. TUITION RATES**

Recommend approval of the certified tuition rates for the Paulsboro Public Schools during the 2024-2025 school years. Tuition rates are based on certified tuition rates for SY2022-2023 as determined by the Annual Comprehensive Financial Report and certified by the New Jersey Department of Education.

GRADE LEVEL OR PROGRAM	EDUCATION AGENCIES
Preschool	\$16,408.00
Kindergarten	\$16,408.00
Grades 1-5	\$15,915.00
Grades 6-8	\$15,539.00
Grades 9-12	\$17,782.00

<b>GRADE LEVEL OR PROGRAM</b>	<b>EDUCATION AGENCIES</b>
Multiple Disabilities	\$34,845.00
Learning Disabilities	\$36,611.00
Behavioral Disabilities	\$73,799.00*

**Informational:** The New Jersey Department of Education completes a review of each school district's cost per pupil pursuant to the provisions of N.J.AC 6A:23A-17. Based on the review, the New Jersey Department of Education establishes the certified tuition rate. The certified tuition rate is used to adjust payments between districts to that the amount charged is the exact cost of educating a student for the number of days that they were enrolled in the Paulsboro Public Schools.

- E. Recommend approval of establishing maximum spending limits for specified expenditures in accordance with the NJ Accountability Regulations as follows:

**Maximum Travel /Professional Development\***

Pre-budget Year	\$ 50,000
Spent to Date	\$ 14,760
Proposed	\$ 50,000

\*Does not include federal grants

**Professional Services**

Legal	\$100,000
Negotiator	\$ 40,000
Architect/Engineer	\$ 500,000
Physician	\$ 40,000
Special Education Professionals	\$ 20,000
Auditors	\$ 60,000

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**FINANCE F -Q:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Cooper to approve Finance F-Q.

- F. Recommend approval to accept the donation of flowers from Felician Flowers in Gibbstown, New Jersey. These items are valued at approximately \$350.00.

Informational: Felician Flowers provided all the floral arrangements for the tables and podium for the Billingsport's Centennial Celebration on December 2, 2023.

- G. Recommend approval to accept a monetary donation from the Paulsboro Education Association.

Informational: The Paulsboro Education Association provided \$500.00 towards the caterer for Billingsport's Centennial Celebration on December 2, 2023.

- H. Recommend approval to accept the donation of commemorative Billingsport's Centennial Celebration t-shirts from the Paulsboro Refinery. The Refinery provided t-shirts for all the students and staff at the school. These items are valued at approximately \$600.00.

Informational: The Paulsboro Refinery purchased commemorative t-shirts as cherished mementos for the students and staff to celebrate this significant milestone at our school.

- I. Recommend approval to accept the donation of 40 coats from the Paulsboro Refinery in Paulsboro, New Jersey. These items are valued at approximately \$500.00.

Informational: The Paulsboro Refinery provided 40 coats for our students who are in need for a winter coat. The coats were distributed to students based on need during the winter months.

- J. Recommend approval to accept the donation of appropriately 30 gifts from the Southern New Jersey Buffalo Soldiers located in Mays Landing, New Jersey. These items are valued at approximately \$400.00.

Informational: The Buffalo Soldiers provided gifts for our students and families during the holiday season. The gifts were distributed to students based on need. The Buffalo Soldiers objective is to educate those that are unfamiliar with the racism, sacrifices and hardships that the Buffalo Soldiers of the 9th and 10th U.S. Cavalries had to endure. Their vision is to instill this knowledge into the minds and hearts of our youth of today so that they can motivate them to become better citizens and leaders of tomorrow. They feel by doing this the legacy of the Buffalo Soldiers of the past will live on forever and shall not be forgotten.

- K. Recommend approval to accept the donation of appropriately 200 gifts from Ryan Bates located in Camden New Jersey. These items are valued at approximately \$1,500.00.

Informational: Ms. Bates provided gifts for our students and families for the holiday season. The gifts were distributed to many of our students based on need.

- L. Recommend approval to accept the donation of 60 wrapped packages of books and pajamas from Dusti Kramer. These items are valued at approximately \$600.00.

Informational: Ms. Kramer provided these gifts for our students during the holiday season. The gifts were distributed to students based on need.

- M. Recommend approval to accept the donation of 100 baskets of food from the Sons of Italy. The Sons of Italy is located in Paulsboro New Jersey. These baskets are valued at approximately \$2,000.00.

Informational: The Sons of Italy food baskets were for our students for Thanksgiving. The baskets were distributed to students based on need.

- N. Recommend approval to accept the donation of 50 toys from Melissa Corson. Ms. Corson is located in Paulsboro, New Jersey. The toys are valued at approximately \$500.00.

Informational: Ms. Corson provided these toys for our students during the holiday season. The toys were distributed to students based on need.

- O. Recommend approval to accept 10 Boston Market holiday meals to families in need donated from the Billingsport Early Childhood Center Staff.

Informational: A special thanks to the Paulsboro Public Schools staff for their assistance during the holiday season.

- P. Recommended approval to accept the donation of supplies for the educational project entitled Garden Growing through anonymous donors from donorschoose.org. The donated items include herbs and seeds as well as starting soil for use with the Loudenslager Community Garden. These items are worth approximately \$250.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Rebecca Richardson.

- Q. Recommend approval to accept the donation of \$1,000.00 to be utilized to support the Loudenslager Field Day Program from the Paulsboro Refining Company in Paulsboro, New Jersey.

Informational: The Paulsboro Refining Company has a long-standing relationship in supporting the Loudenslager Field Day Program, and often even sends volunteers to help run and coordinate the various activities. The money provided will be utilized to fund supplies, equipment, and food related to this yearly activity.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**SCHOOL SAFETY A:** The Greenwich Township Representative may vote on this item in this section of the agenda.

**A. Informational: Report of School Security Drills:**

<b>Report of Paulsboro Public Schools Security Drills</b>				
<b>Type of Drill</b>	<b>Notation</b>	<b>Schools</b>		
		<b>Paulsboro Junior / Senior High</b>	<b>Loudenslager Elementary</b>	<b>Billingsport Early Childhood Center</b>
Fire Evacuation	Each school must conduct one per month	09/08/2023 10/19/2023 11/15/2023 01/30/2024 02/27/2024	09/22/2023 10/19/2023 11/17/2023 12/21/2023 01/31/2024 02/26/2024	09/19/2023 10/05/2023 11/7/2023 12/08/2023 01/12/2024 02/26/2024
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually	10/24/2023	10/23/2023	10/19/2023 02/08/2024
Bomb Threat (Hold)	Each school must conduct two annually	02/06/2024	12/18/2023 01/11/2024	
Lockdown / Active Shooter	Each school must conduct two annually	09/18/2023	09/12/2023 02/21/2024	09/14/2023 11/29/2023 01/26/2024
Shelter In Place (Hold)	Each school must conduct two annually	12/08/2023 02/23/2024	11/30/2023	12/18/2023
<b>Other Drills</b>				
Bus Evacuation	School District (Annually)	11/29/2023		11/30/2023
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 11/28/2023 <u>Durand Academy</u> 09/15/2023 <u>P5</u> 12/01/2023		11/30/2023
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024

\*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

\*\*Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

B. Informational: Disciplinary Data as of February 29, 2024.

<b>Billingsport Early Childhood Center - Disciplinary Actions</b>				
<u>Disciplinary Actions</u>	<u>PreK</u>	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>Total</u>
Lunch Detention	0	0	0	0
After School Detention	0	0	0	0
In-School Suspension	0	0	0	0
Out of School Suspension	0	0	0	0

<b>Loudenslager Elementary School - Disciplinary Actions</b>					
<u>Disciplinary Actions</u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>	<u>5<sup>th</sup></u>	<u>6<sup>th</sup></u>	<u>Total</u>
Lunch Detention	3	15	13	13	46
After School Detention	0	0	0	0	0
In-School Suspension	0	0	0	1	1
Out of School Suspension	3	0	6	6	15

<b>Paulsboro Junior High School - Disciplinary Actions</b>			
<u>Disciplinary Actions</u>	<u>7<sup>th</sup></u>	<u>8<sup>th</sup></u>	<u>Total</u>
Lunch Detention	0	0	0
After School Detention # of Students/# of ASD Issued	4/13	6/17	10/30
In-School Suspension	0/0	0/0	0/0

# of Students/# of Days			
Out of School Suspension # of Students/# of Days	5/15	4/8	9/23

<b>Paulsboro Senior High School - Disciplinary Actions</b>					
<b><u>Disciplinary Actions</u></b>	<b><u>9<sup>th</sup></u></b>	<b><u>10<sup>th</sup></u></b>	<b><u>11<sup>th</sup></u></b>	<b><u>12<sup>th</sup></u></b>	<b><u>Total</u></b>
Lunch Detention	0	0	0	0	0
After School Detention # of Students/# of ASD Issued	17/42	17/38	7/21	14/49	55/150
In-School Suspension # of Students/# of Days	0/0	0/0	0/0	0/0	0/0
Out of School Suspension # of Students/# of Days	7/24	5/25	2/8	3/3	17/60

## **PUBLIC COMMENTS**

A motion was made by Mr. Haynes and seconded by Ms. Evans to open Public Comments.

### **ALL IN FAVOR**

Ayes – 9  
Noes – 0  
Abstain- 0

### **MOTION UNANIMOUSLY PASSED**

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

No Public Comments at this time.

A motion was made by Mr. Haynes and seconded by Mr. Damming to close Public Comments.

### **ALL IN FAVOR**

Ayes – 9  
Noes – 0  
Abstain- 0

### **MOTION UNANIMOUSLY PASSED**



**BOARD COMMENTS**

A motion was made by Mr. Haynes and seconded by Mrs. Cooper to open Board Comments.

**ALL IN FAVOR**

- Ayes – 9
- Noes – 0
- Abstain- 0

**MOTION UNANIMOUSLY PASSED**

Jack Henderson:

- School Play
- LES – NH Society
- Dr. Quint
- Recognition of donations – Thank you Letters

Dr. Neff:

- Sports physicals – Meeting with Admin and scheduling meeting with School Doctor.
- 8<sup>th</sup> Grade dialogue at Pitman

Markee Robinson:

- STEAM Dedication
- JR NHS
- Student Athletes
- Assistant AD – Thank you Letter

Student Rep. Austin Willets:

- Crowded bathroom lines

A motion was made by Mr. Haynes and seconded by Mrs. Scott to close Board Comments.

**ALL IN FAVOR**

- Ayes – 9
- Noes – 0
- Abstain- 0

**MOTION UNANIMOUSLY PASSED**

A motion was made by Mr. Haynes and seconded by Mr. Henderson to adjourn the meeting at 8:17 PM.

ALL IN FAVOR

Ayes – 9  
Noes – 0  
Abstain- 0

MOTION UNANIMOUSLY PASSED

Respectfully Submitted,



Douglas C. McHenry

Business Administrator/Board Secretary