

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR/BUDGET WORKSHOP MEETING
March 16, 2020



STUART M. TOWNSEND ES LGI 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Hoffman, Mr. Novotarski, Mrs. Visscher
Members Absent: Mrs. Braico
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS Principal-Burgess Ovitt, ES Principal-Jonathan Baker, Director of Special Education – Robert Mark, School Business Manager – Michelle Taylor, SRO Officer-Christopher Eggleston and 2 others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

The correspondences from David Snyder, Katelyn Bovee and Joseph Crooks were acknowledged.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

2020-2021 Budget Status

School Business Official, Michelle Taylor presented the budget – attached. She has gone line by line making note of the changes from last year. Mr. Baker noted that last year the capital project went off the budget and this year the most recent project is back on the books. Much of the budget is estimated due to the governor's budget not being finalized, ongoing negotiations, and direction from the board as to what tax levy they want to come in at. Mrs. Visscher noted the lower we can go is best since the current economy is going to hurt tax payers. It was noted negotiations is working on lowering health insurance costs. The current average increase in salaries will come in at an average of 3.65 %. The increase from last year's budget to this year's budget at this point is 5.03 % without use of fund balance. There were no further discussions.

OLD BUSINESS

Board Meeting Minutes

Motion by Mrs. Hoffman

Resolution #150

Recommended by the Superintendent, to approve the February 24, 2020 regular/committee meeting minutes.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Obsolete Books

Motion by Mr. Novotarski

Resolution #151

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

Academic Calendar for 2020-2021

Motion by Mrs. Hoffman

Resolution #152

As recommended by the Superintendent to approve the academic calendar for the 2020-2021 school year.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

Call to Vote and Annual Legal Ad for the Budget Vote and Election

Motion by Mr. Novotarski

Resolution: #153

TO THE QUALIFIED VOTERS OF THE LEGAL NOTICE OF PUBLIC HEARING AND BUDGET VOTE AND ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing of the Hadley-Luzerne Central School District will be held at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York, at which time for the presentation and review of the proposed budget for the fiscal year 2020-2021 beginning on July 1, 2020 and ending on June 30, 2023.

LEGAL NOTICE IS TO BE AMENDED ACCORDING TO THE GOVERNOR'S EXECUTIVE ORDER REGARDING SCHOOL BUDGET AND NOT VOTES AND ELECTIONS.

Central School District will be held at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine and/or ballot on the following items:

1. To elect one (1) member to the Board of Education to a three (3) year term, commencing on July 1, 2020 and expiring on June 30, 2023. The incumbent HL Board of Education Member is Eddie Joe Moulton, whose term expires on June 30, 2020.
2. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2020-2021 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.
3. To adopt the following proposition:
PROPOSITION 1 – PURCHASE OF TWO (2) SCHOOL BUSES AND ONE (1) HANDICAPPED ACCESSIBLE BUS
 RESOLVED, that the Board of Education of the Hadley Luzerne Central School District is hereby authorized to purchase two (2) 65 passenger school buses and one (1) 35 passenger handicapped accessible bus at a total cost not to exceed \$345,000, and that the sum of \$345,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by the Education Law and the Local Finance Law, and in anticipation of such tax, obligations of said School District may be issued.
4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine and/or ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2020-2021 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Tuesday, May 5, 2020 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education to fill one (1) expired term for three (3) years, must be filed with the Hadley Luzerne District Clerk at the Superintendent's office, not later than April 20, 2020 by 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 3:30 p.m. Monday through Friday, except holidays. Completed applications must be received by the District Clerk by May 11, 2020 if the ballot is to be mailed to the voter, or May 18, 2020, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on May 19, 2020.

A list of all persons to whom absentee ballots have been issued will be available in the office of the District Clerk at the Stuart M. Townsend Elementary School, on each of the five days prior to the day of the election, except Sunday, May 17, 2020, and only by appointment on Saturday, May 16, 2020. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required pursuant to Section 2014 of the Education Law. If a voter has already registered pursuant to Section 2014 of the Education Law, and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered with the county and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

The Board of Registration will meet for the purpose of registering all qualified voters of the District pursuant to Education Law at the District Office, Stuart M. Townsend Elementary School, 27 Hyland Drive on May 11, 2020 between the hours of 12:00 pm and 3:30 pm to add any additional names to the Register to be used at the aforesaid election, at which time any person will be entitled to have his or her name placed on the Register, provided that at such meeting of the Board of Registration, the prospective voter is known or proven to the satisfaction of the Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared. The Register so prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk and will be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 17, 2020, between the hours of 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 16, 2020, and at the polling place on the day of the vote.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet May 11, 2020, 12:00 pm -3:30 pm, prevailing time, at the Stuart M. Townsend Elementary School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 19, 2020.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 20, 2020 by 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by twenty-five (25) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

PERSONNEL
RETIREMENT/RESIGNATION

David Snyder - Retirement

Motion by Mrs. Hoffman

Resolution #154

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the letter of resignation for the purpose of retirement and the terms within from Social Studies Teacher, David A. Snyder, effective June 30, 2020. David has 20 years of service in the district.

Seconded by Mr. Novotarski followed by appreciation for his service to both the country and district.

Yes: 4 No: 0 Abstain: 0

Motion Carried

Katelyn Bovee

Motion by Mrs. Hoffman

Resolution #155

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept the resignation from Teacher Aide, Katlyn Bovee, effective March 2, 2020.

Seconded by Mr. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

Joseph Crooks

Motion by Mrs. Visscher

Resolution #156

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept the resignation from Joseph Crooks, effective March 24, 2020, due to a change in status. Joseph will remain on as a substitute bus driver.

Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - HLTA

Extra-Curricular

Motion by Mrs. Visscher

Resolution #157

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position below according to the HLTA Agreement; such appointment(s) and the employment of the following are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Samantha Godfrey	Chaperone/Scorekeeper	2019-2020 school year	\$60 per event

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS – CSEA

Teacher’s Aide (PT 10 mo.) — Casandra Bennett

Motion by Mr. Novotarski

Resolution #158

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Casandra Bennett be appointed to a six month probationary period as a part time Teacher’s Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective March 12, 2020. Casandra’s probationary period shall begin on March 12, 2020 and end on September 15, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS - OTHER

Motion by Mr. Novotarski

Resolution #159

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage/Stipend</u>
Alicia Podwirny	Substitute Cleaner	February 18, 2020	\$11.80 per hour
Robert Mark	SIG/SCPE Grant Cor.	Sept 1, 2019-June 30, 2020	\$8,541.60 yr.
Robert Mark	SIG/SCPE Grant Cor.	July 1, 2020-August 31, 2020	\$1,708.40 yr.
Patricia Poirier	Substitute Teacher (SASTA)	March 3, 2020	\$89.00 per diem
Roger Williams	Substitute Bus Monitor	March 9, 2020	\$11.80 per hour
Joseph Crooks	Substitute Bus Driver	March 25, 2020	\$15.16 per hour

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mrs. Visscher

Resolution #160

As recommended by the Superintendent - accept warrants #37 (\$126,667.99), #38 (\$51,765.13).

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

CSE/CPSE RECOMMENDATIONS

Motion by Mrs. Visscher

Resolution #161

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated March 16, 2020.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

None

ADMINISTRATIVE/BOARD COMMENTS

Superintendent Baker talked about the district response to the Covid 19 virus. Precautions are being taken based on a meeting on Saturday between the area superintendent's and the BOCES superintendent. All agreed to closed until April 20th. Today he met with all staff regarding the education of the children – operating from home through a variety of ways. PK-6 we put together packs for a two week period. An all call is going out and the building will be open 8-5 pm for parents to pick up Tuesday-Friday. The 7-12 is the same except in the HS Gym Wednesday through Friday with some classes going virtual. Also packets will be available. We will mail the packs if parents do not pick up. We asked all teachers to be in contact with each parent. The packets are by grade level on tables.

In addition, a decision was made to deliver food to every student door to door. There was a brief discussion noting records will be made of who does and does not want the food. This will be for all students in 7-12. We have never done anything like this before. There has been a tremendous amount of support and work done by Jaclyn Adler and Ricky McFarlane. There were discussions regarding other staff, keeping in mind that restrictions could become stricter.

Other discussions were that CSE meetings will be conducted mostly by phone.

ADJOURNMENT

Motion by Mrs. Visscher to enter into executive session for the purpose of particular personnel and negotiations at 7:03 PM followed by adjournment

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Respectfully Submitted by Regina York – District Clerk