

# DEMAREST BOARD OF EDUCATION

## MINUTES – REGULAR MEETING

*November 20<sup>th</sup>, 2012*

### I. OPENING

A. The meeting was called to order at 7:30 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. President Holzberg led the flag salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Woods and Holzberg were present. Majeski was absent.

E. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to accept the minutes of the Regular Meeting of October 16, 2012.

F. There was no correspondence to review.

### II. BOARD PRESIDENT'S REPORT

President Holzberg wished everyone a happy, healthy Thanksgiving and thanked everyone who has worked on the repairs caused by Hurricane Sandy.

### III. SUPERINTENDENT'S REPORT

Mr. Fox reviewed the ongoing activities following Hurricane Sandy. The administrators attended a FEMA meeting with Officer Bizink, of the Demarest Police Department, and will be submitting some of the expenses incurred due to the storm since Demarest Middle School is an OEM site. He also discussed the amended 2012/2013 school calendar changes resulting from the storm. He noted a 'save-the-date' will be sent for the December 11<sup>th</sup> Facilities Ad Hoc Committee meeting. He wished everyone a Happy Thanksgiving.

Ms. Codey informed the board that the Breast Cancer Walk raised over \$8,000 for the National Breast Cancer Foundation. She noted the events taking place at the middle school. Students participated in Career Day and Day in Clay. The K.A.R.E. Club collected over \$3,200 of gift cards to grocery stores as well as clothing and cleaning products to donate to those affected by Hurricane Sandy. Student council is in the process of holding Penny Wars to benefit Bergen County Housing, Health and Human Services Center. Ms. Codey also wished everyone a Happy Thanksgiving.

Mr. Kirkby shared that the 4<sup>th</sup> grade bake sale raised \$250 for relief efforts. County Road and Luther Lee Emerson Schools collected 350 pounds of food for St. Cecilia's food bank in Englewood. He stated that the elementary schools have upgraded their level of reading assessments in grades K-4. He noted the third grade will participate in Movement Experience Dance Program. American Education Week highlighted geography day, food drive, school spirit day and a "why I like LLE" writing contest. LLE held its own election on Election Day using ipad applications. Amazingly, the results at LLE were within 2% of the actual NJ state population vote. He also wished everyone a Happy Thanksgiving.

IV. REVIEW OF AGENDA

- A. The board members reviewed the items.
- B. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

- 1. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the guide movement for J. Werner from BA+16 to MA, Step 9, for the 2012/2013 school year, effective September 1, 2012, as recommended by the Chief School Administrator.
- 2. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to accept the notice of retirement from Kathleen Frazer, Physical/Health Education Teacher, effective January 1, 2013, as recommended by the Chief School Administrator.
- 3. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to accept the resignation of Gabriela Torres, maternity leave replacement for Resource Room, Grades 5-6, effective November 26, 2012, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

- 1. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of the 2012/2013 NCLB-Title III funds in the amount of \$18,123, and appropriate the funds to the 2012/2013 school year budget as follows, as recommended by the Chief School Administrator:

County Road School	\$4,015
Luther Lee Emerson School	\$6,213
Demarest Middle School	\$7,895

- 2. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition Contract with the Northvale Board of Education for Student ID # 202077 in the amount of \$32,490 (\$180.50 per diem for 180 days) effective September 1, 2012, for the 2012/2013 school year, as recommended by the Child Study Team.
- 3. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for the Valley Program Special Classes with Northern Valley Regional High School District for Student ID # 252029 at a prorated cost of \$53,890, effective October 18, 2012 for the 2012/2013 school year, as recommended by the Child Study Team.
- 4. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition Contract with the Closter Board of Education for Student ID # 262005 in the prorated amount of \$12,013.60 effective November 5, 2012, for the 2012/2013 school year, as recommended by the Child Study Team.

V. Actions (Continued)

B. Instruction – Pupils/Programs (Continued)

5. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the revised student calendar for the 2012/2013 school year, as distributed, as recommended by the Chief School Administrator.

6. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve Michael Iannuzzi, college student, to observe Social Studies classes for six hours, by November 28<sup>th</sup>, at Demarest Middle School, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve Louis Vogel, Custodian at Demarest Middle School, to receive a CDL-S School Bus Stipend in the prorated amount of \$833.50, effective November 1, 2012, for the 2012/2013 school year, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the request of the Demarest Athletic Association to use the All-Purpose Room and gymnasium at Luther Lee Emerson School for basketball from 9:00 a.m. to 5:00 p.m. on the following Saturdays, at a fee to be determined, as recommended by the Chief School Administrator:

December 1, 8 and 15, 2012  
February 2 and 9, 2013

January 5, 12, 19 and 26, 2013  
March 2, 9, 16 and 23, 2013

2. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve Michael Fox, Superintendent, to attend the NSBA 2013 Annual Conference in San Diego, CA on April 13-15, 2013. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

3. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Heather Maurao, Social Worker, at the Assessment & Clinical Management of Suicidal Youth Workshop, held on December 11, 2012 in Somerset, NJ, with registration in the amount of \$95 and reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

4. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of all board members at the Bergen County Meeting, held on December 4, 2012 in River Edge, NJ, with reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

5. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to confirm the authorization of emergency expenses the district accumulated during and after Hurricane Sandy that may not be reimbursed by the district's insurance claim or FEMA assistance, as recommended by the Chief School Administrator.

6. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to acknowledge the Demarest Board of Education election results of the November 6, 2012 election as follows, as recommended by the Chief School Administrator:

3 Year Term (2):  
Woods 681  
Geller 504

1 Year Term (1):  
Verna 535  
Alevrontas 261

V. Actions (Continued)

E. Support Services –Fiscal Management

1. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the October 16<sup>th</sup> – 31<sup>st</sup>, 2012 payroll in the amount of \$330,341.99.
2. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the November 1<sup>st</sup> – 15<sup>th</sup>, 2012 payroll in the amount of \$337,102.23.
3. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve the October 2012 bills in the amount of \$255,654.78.

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Fund Expense Funds	\$ 255,412.28
12 Capital Outlay	242.50

*Each board member does hereby abstain as to his/her own payment for reimbursement of expenses of the NJSBA conference. The individual board member's vote herein shall constitute a vote as to payment of all other bills.*

4. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of October 31<sup>st</sup>, 2012, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31<sup>st</sup>, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge receipt of September 30<sup>th</sup>, 2012 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the following transfers for October 2012:

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-270-511-0-0000-29	Transportation	\$ 11,300
11-000-100-566-0-0000-36	Tuition	40,000
11-000-100-567-0-0000-36	Tuition	<u>14,000</u>
		\$ <u>65,300</u>
<u>To</u>	<u>Account No.</u>	<u>Amount</u>
11-000-216-610-1-6190-16	Speech	\$ 1,000
11-000-217-320-0-0000-18	Extra Ordinary	9,300
11-000-262-626-0-0000-28	Operations	1,000
11-000-100-562-0-0000-36	Tuition	<u>54,000</u>
		\$ <u>65,300</u>

V. ACTIONS (Continued)

F. Other

1. It was moved by Geller, seconded by Galtieri and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, December 18, 2012 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

P. Geisenheimer reported the PTO is planning a Dinner Dance at the View on Hudson for March 1, 2013.

F. Galtieri reported that the Policy Committee met to review changes to the use of facility and AED policies.

D. Holzberg reported on her attendance at the Delegate Assembly.

VII. PUBLIC DISCUSSION

A. It was moved by Geisenheimer, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion.

B. It was moved by Geller, seconded by Galtieri and approved by unanimous voice vote to close the meeting to public discussion.

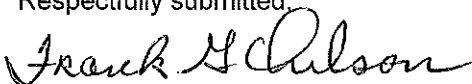
VIII. EXECUTIVE SESSION (AS NEEDED)

There was no additional time needed this evening.

IX. ADJOURNMENT

A. It was moved by Galtieri, seconded by Molina and approved by unanimous voice vote to adjourn at 8:02 p.m.

Respectfully submitted



Frank G. Chilson  
School Business Administrator/Board Secretary