

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 3/8/2012**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson Arizona held a Regular Session on March 8, 2012 at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg # 1, Tucson, Arizona 85749. The meeting was called to order at 7:05 p.m.

**1. ROLL CALL**

Board Members present:

Mr. Jeffrey Neff, President

Mrs. Claire Place, Clerk

Mr. Steven Auslander, Board Member

Mr. Peter Livingston, Board Member

Dr. Wayne Peate, Board Member (arrived @ 7:12)

Annie Kosky, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the Agenda. Mr. Livingston seconded; the motion carried unanimously.

**3. REPORTS**

**Student Board Member Report**

Annie Kosky reported:

The Spaghetti dinner tonight was a success, it was well attended. The Junior Class did a very good job and organizing and promoting this event.

The Legacy dance fundraiser for the school in Uganda is on March 24 – all the information relating to this event is on the website.

*National Honor Society* (NHS) is participating in a Team Competition for the Race for the Cure on March 25. NHS is collecting pop tabs from soda cans; please bring them to Dr. Akridge at TVHS.

Prom is on May 5.

**Superintendent's Report**

Dr. Price spoke to Board Members about Emily Gray Junior High School Social Studies Teacher, Mr. Chris Voutsas. Mr. Voutsas was recently awarded Social Studies Teacher of year.

Dr. Price introduced Emily Gray Junior High School Counselor, Marsha Shelton. Mrs. Shelton was recently awarded the Energi Systems Grant through the CPPW as well as a \$4000. Fuel up to Play 60 grant awarded through CPPW. Mrs. Shelton is the Wellness Coordinator at Emily Gray Junior High School. They are working on a menu make over, listing the nutrition values for the foods being served, they will be hosting a Mother's Day Breakfast with healthy food options.

### **Enrollment Update**

Mr. O'Shea announced our current enrollment is down a few students; all attributed to students relocating out of the district.

### **District Report Card**

Mr. O'Shea said we are on track; the bond is down to about \$100,000. Dr. Peate asked if we have budget from the State yet, Mr. O'Shea said no.

### **Legislative Update**

Mr. O'Shea said he is hearing that there is a possibility of Soft Capital funds becoming a reality for districts. Mr. O'Shea said he is hopeful we'll have a budget in the next 45 days. The Auditor General announced their finding relating to the Dollar Spending in the Classroom for FY 2010-11. Tanque Verde Unified School District ranked the third highest in Pima County at 57.5%. Also, we increased our percentage by 2.5% versus other local districts whose percentages decreased last year.

### **Facilitates report**

Mr. O'Shea said they will be switching from sewer to septic at the high school during spring break. The work at the high school is approximately 50% complete. There are very few items remaining on the punch list for the Emily Gray Junior High campus. The Loutfy Memorial is schedule to begin during spring break. The Loutfy Family is planning an anniversary event on Sunday, April 8, to honor their son Michael.

### **Board Comments**

Board members talked about the placement of the political signs around the Emily Gray Junior High campus. Dr. Price said he would make some calls.

#### **4. Call to the Public**

There were no comments from the public.

#### **5. CONSENT AGENDA (see attached information)**

Mr. Auslander recused from participating in the vote. As stated in the attached memo, Mr. Auslander has a conflict of interest related to Website & Media Service bids. Enterprise-Media Inc. was approved to provide these services at an amount not to exceed \$2,500 per month for the FY 2011-12.

**MOTION:** Mr. Livingston made a motion to approve the Consent agenda. Mrs. Place requested the February 21, 2012 Board Minutes be revised; under Action Item F. she requested the word *size* be included, it was accidentally left off. Dr. Peate seconded; the motion carried with Mr. Neff, Mr. Livingston, Mrs. Place, and Dr. Peate voting yes.

#### **6. INFORMATION ITEM**

##### **A. Latest Galileo Results**

Ms. Glennon shared with Board Members the Galileo assessment results for reading and math. This assessment tool helps teachers identify what students know and don't know in

preparation for the AIMS test. The goal is to identify students at risk earlier rather than later. Dr. Price added Tanque Verde teachers are doing great work; we are doing what we can to identify students that 'aren't getting it.' Student intervention programs are being explored, such as Saturday school, Thursday Intervention day and Summer school. As we transition from AIMS to Common Core, everything will change. As this time, the assessments for Common Core aren't built yet. Board Members asked if this could be brought back for a future board agenda item.

B. Chevron / World by Me

Dr. Price said he is exploring Corporate sponsors. He has a meeting scheduled with Lowe's on Monday exploring possible grant opportunities and is involved in discussion with Waste Management as well.

RFP for Solar projects closes tomorrow. This looks like it will be a 6 million dollar project at no cost to the district, with a cost savings in utilities for the district.

C. Consideration of Special Programs Override

Mr. O'Shea talked about a 6/29/12 filing deadline for the Governing Board to place the Override on the ballot for the November election. Board Members asked that this topic be placed on the March 22 board agenda as an action item. There was discussion among Board Members about organizing volunteers and holding Community meetings.

Mrs. Place mentioned the Stone and Youngberg Override Workshop will be held on March 20 here at the district office. The deadline for registration is on March 9. Mr. Livingston indicated he would like to attend, and asked if we would take care of the registration for him. Dr. Peate indicated an interest as well, but needed to check his schedule first.

D. Budget Discussion

Dr. Price mentioned the revenue generating recommendations were passed by the Board at a previous meeting – now we need to discuss possible cuts, specifically a \$32,000 cut. Dr. Price said he would discuss with the administrative staff possible programs cuts and or possible RIFs. After these discussions, Dr. Price will bring the recommendations back to the Board.

E. First Reading policies:

J-5300 Acquired Immune Deficiency Syndrome and Human Immunodeficiency Virus

Infections - HIV in School Settings Policy Guidance

GCB - Professional Staff Contracts and Compensation

GDB – Support Staff Contracts and Compensation

GCBC and GDBC – Staff Supplementary Pay Plans

IHB – Special Instructional Programs

DIE - Audits/Financial Monitoring

JFB – Choice/Open Enrollment

JFB-EA J-1081 – Open Enrollment Application

DB – Annual Budget

ILB – Test/Assessment Administration

JFAB – Tuition/Admission of Nonresident Students

IHB – Special Instructional Programs

CBI - Evaluation of Superintendent

GCBD and GDBD – Professional and Support Staff Fringe Benefits

EB – Environmental and Safety Programs

**7. ACTION ITEM**

**A. 2012 Board Goals**

Board Member discussed the Goals, and made some minor adjustments. They asked Dr. Price if they could attend faculty meetings so they could share the Board Goals directly with staff. Dr. Price said he would get the dates and let them know.

**MOTION:** Mr. Auslander made a motion to approve 2012 Board Goals. Dr. Peate seconded; the motion carried unanimously.

**B. EGJH School Band Overnight Travel Request**

**MOTION:** Mr. Auslander made a motion to approve EGJH School Band Over night travel request. Mrs. Place seconded; the motion carried unanimously.

**8. EXECUTIVE SESSION**

**MOTION:** Mr. Auslander made a motion to adjourn to Executive session pursuant to: A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee,

or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting to discuss: A. Superintendents Evaluation. Mrs. Place seconded; the motion carried unanimously.

The Board adjourned to Executive session at 9:02 p.m.

The Board reconvened at 9:30 p.m.

**9. ANNOUNCEMENTS**

A. The District will have a booth at the Tucson Festival of Books

B. Stone and Youngberg is conducting a Bond Override Workshop on March 20 in the board room

**10. FUTURE BOARD AGENDA ITEMS**

Special Programs Override

Possible site visit dates

**11. ADJOURNMENT**

The meeting adjourned at 9:35 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary



Peter Livingston, Board Member

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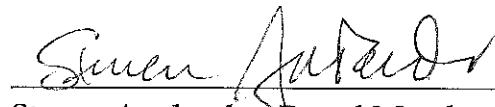
Jeff Neff, Board President

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Claire Place, Board Clerk

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Dr. Wayne Peate, Board Member



Steven Auslander, Board Member



MEMORANDUM

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To: Tanque Verde Governing Board  
Date: February 21, 2012  
From: Marty O'Shea, Business Manager  
RE: Quotes for Website & Media Services



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On February 1, 2012 we emailed a request for monthly price quotes for website & media services to five local firms with a closing date of February 10, 2012. We received two responses with one of the firms indicating that the required scope of work was outside of the firm's scope of work. The other response was from Enterprise Media, which is owned and operated by board member Steven Auslander. As discussed in the attached attorney's opinion letter and the Arizona State Auditor General and Arizona Department of Education USFR Memorandum No. 248, the district may contract with a board member for services provided the state procurement rules are followed and the board member files a conflict of interest statement with district administration. Also, the board member is prohibited from voting on the award of a proposal for services. Please see the attached letter from the board member addressing these issues. Finally, the amount of such purchased services from a board member is to be included in the board meeting minutes.

**Administrative Recommendation:** Approve the selection of Enterprise Media to provide website and media services to the district for FY 2011-12 as per the attached scope of work in an amount not exceeding \$ 2,500 per month.