

GLEN ULLIN SCHOOL DISTRICT NO. 48  
SCHOOL BOARD MEETING MINUTES

December 11, 2024

Multi-Purpose Room 7:00 p.m.

**1. Call To Order:**

President Marie Bittner called the meeting to order at 7:00 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Jill Feser, Andrew Jacobson, Travis Thomas, Kim Shafer, Landon Hoff and Tony Sifuentes. Also present were Principal: Todd Hetler; Business Manager: Kayla Schumacher; and Facility/Transportation Manager: Preston Foss. Guests present were Nancy Bittner, Brandt Dick (via online format), Sue Diegard (via online format), Marcia McMahon (via online format), Janell Morman, Jayda Remboldt, and Jen Remboldt.

**2. CONTINUOUS IMPROVEMENT | STUDENT OUTCOMES/GOALS & GUARDRAILS:**

- A.) **Goal 3:** The percentage of students who graduated Choice Ready in the last three years will increase from 65% in May 2024 to 80% in May 2029.

Goal Progress Measure 1: The percentage of juniors in the last three years meeting at least 2 indicators in Essential Skills with a documented plan to meet the requirements of Essential Skills will increase from 0% in June 2024 to 80% by June 2029.

Goal Progress Measure 2: The percentage of juniors in the last three years meeting at least 1 indicator in Post-Secondary Ready with a documented plan to meet the requirements of Post-Secondary Ready will increase from 0% in June 2024 to 80% by June 2029.

Goal Progress Measure 3: The percentage of juniors in the last three years meeting at least 1 indicator in Workforce Ready with a documented plan to meet the requirements of Workforce Ready will increase from 0% in June 2024 to 80% by June 2029.

Goal Progress Measure 4: The percentage of juniors in the last three years that attain a score of 31 on the ASVAB assessment will increase from 75% in June 2024 to 100% in June 2029.

- B.) Goal 3 Progress baseline as of now is zero as we have no system to track the juniors or choice ready. Starting in January 2025 the school will be tracking classes 7-12 through Choice Ready. Andrew Jacobson made a motion to approve the Goal 3 progress baseline. Travis Thomas seconded the motion. A roll call vote was taken Jill

Feser-yea, Travis Thomas -yea, Kim Shafer -yea, Andrew Jacobson – yea, Landon Hoff -yea, Tony Sifuentes -yea. Motion Carried.

### **Superintendent Guardrails:**

**Guardrail 1:** Superintendent shall not operate without effective and professional teachers who are engaged

Goal Progress Measure 1: The percentage of teachers who have 80% of their students met projected growth during the school year as measured by MAP in ready and math will increase from 23% in April 2024 to 75% in April 2029.

Goal Progress Measure 2: The percentage of teachers whose average score on the Marshall Appraisal tool is 3.3 will increase from 35% in April 2024 to 65% in April 2029.

Goal Progress Measure 3: The percentage of teachers who score at level 3.5 for Engagement on the Marshall appraisal tool will increase from 1% in April 2024 to 50% in April 2029.

Kim Shafer made a motion to approve guardrail 1 and its progress measures. Tony Sifuentes seconded the motion. A roll call vote was taken Travis Thomas-yea, Kim Shafer -yea, Tony Sifuentes -yea, Landon Hoff -yea, Jill Feser -yea and Andrew Jacobson – yea. Motion carried.

**Guardrail 2:** Superintendent shall not operate without an efficient and effective system to engage families and community stakeholders in student learning

Goal Progress Measure 1: The number of family and community members volunteering for at least one volunteer opportunity each school year will increase from 0 in May 2024 to 25 in May 2029.

Goal Progress Measure 2: The percentage of parents/guardians participating in academic related events will increase from 0% in April 2024 to 65% in April 2029.

Goal Progress Measure 3: The percentage of teachers who engage a student's parent/guardian at least once per grading period in a positive academically related communication event will increase from 0% in May 2024 to 50% by May 2029 (this one measure is not being tracked currently).

Travis Thomas made a motion to approve guardrail 2 and its progress measures. Kim Shafer seconded the motion. A roll call vote was taken Travis Thomas-yea, Kim Shafer -yea, Tony Sifuentes -yea, Landon Hoff -yea, Jill Feser -yea and Andrew Jacobson – yea. Motion carried.

**Guardrail 3:** Superintendent shall not operate without ensuring the district's resources are allocated efficiently based on student need.

Goal Progress Measure 1: The Expenditure per student divided by number of students who are proficient in all tested subjects will decline from \$657.00 in May 2023 to \$450.00 in May 2029.

Goal Progress Measure 2: The number of superintendent-led workshops with the board each academic year that demonstrate budget alignment to the goals will not increase from 0% in June 2025 to 2% in June 2029.

Goal Progress Measure 3: The percentage of the budget spent on non-instructional purchases, both classroom and district-wide, that are unapproved by the superintendent will not increase from 0% in June 2025 to June 2029.

Andrew Jacobson made a motion to approve guardrail 3 and its progress measures. Travis Thomas seconded the motion. A roll call vote was taken Travis Thomas-yea, Kim Shafer -yea, Tony Sifuentes -yea, Landon Hoff -yea, Jill Feser -yea and Andrew Jacobson – yea. Motion carried.

**Guardrail 4:** Superintendent shall not operate without ensuring curriculum materials and lesson plans are aligned to the state standards.

Goal Progress Measure 1: The percentage of classes with lesson plans aligned to that state standards will go from 0% in September 2024 to 100% in September 2029 (starting at 0 as they are currently not tracked).

Goal Progress Measure 2: The percentage of classes with curriculum materials aligned to that state standard will go from 0% in September 2024 to 100% in September 2029 (starting at 0 as they are currently not tracked).

Goal Progress Measure 3: The percentage of classes where daily instruction is aligned to the documented lesson plans will go from 0% in May 2024 to 100% in May 2029 (starting at 0 as they are currently not tracked).

Landon Hoff made a motion to approve guardrail 4 and its progress measures. Travis Thomas seconded the motion. A roll call vote was taken Travis Thomas-yea, Kim Shafer -yea, Tony Sifuetes -yea, Landon Hoff -yea, Jill Feser -yea and Andrew Jacobson – yea. Motion carried.

**3.) Guests:** No guests on the agenda

#### **4. Approval of Agenda :**

Tony Sifuentes made a motion to approve the agenda with letter F being moved to letter B for Items for Discussion. Travis Thomas seconded the motion. A roll call vote was taken Travis Thomas-yea, Kim Shafer -yea, Tony Sifuentes -yea, Landon Hoff -yea, Jill Feser -yea and Andrew Jacobson – yea. Motion carried.

## 5. Consent Agenda:

Kim Shafer made the motion to approve the consent agenda. Tony Sifuentes seconded the motion. A roll call vote was taken Travis Thomas-yea, Kim Shafer -yea, Tony Sifuentes -yea, Landon Hoff -yea, Jill Feser -yea and Andrew Jacobson – yea. Motion carried.

Items approved on the consent agenda include:

- A. Approval of the Minutes for November 2024
- B. Received the Financial Reports
- C. Approval of the December 2024 Bills
- D. Approval of the Semester Test Policy
- E. Approve moving January board meeting to Monday, January 13<sup>th</sup>
- F. Approve transfer of \$117,425.52 from General Fund to Lunch fund to clear the negative balance – item moved to Items of Discussion letter b.
- G. Approve Peggy Rolle as JH Girls Basketball Coach
- H. Approve Matt Myers as Esports Coach

## 6. Items for Discussion / Possible Action Agenda

- A. Approval of EPA Bus Grant with Harlows. The district was approved for a new electric bus. The cost of a new bus is \$392,297.62 with a rebate of \$355,000.00 which leaves the district with \$51,897.62. Discussion was brought if another electric bus is needed.

Andrew Jacobson made the motion to decline the offer for the electric bus. Tony Sifuentes seconded the motion. A roll call vote was taken Travis Thomas-yea, Kim Shafer -yea, Tony Sifuentes -yea, Landon Hoff -yea, Jill Feser -yea and Andrew Jacobson – yea. Motion carried.

- B. Transfer of \$117,425.52 from the general fund to lunch fund to clear the negative balance. The discussion was why the fund was in the negative. The price of inflation on the food was the factor of the negative balance.

Andrew Jacobson made the motion to transfer the funds of \$117,425.52 from the general fund to the lunch fund. Kim Shafer seconded the motion. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Landon Hoff - yea. The motion unanimously carried.

## 7. Reports (informational only)

- A. Superintendent:
- B. Principal
- C. Business Manager:
- D. Facilities Manger
- E. Monthly Time Tracker Report

|                 |                 |
|-----------------|-----------------|
| GENERAL FUND 1  | \$ 1,139,773.96 |
| LUNCH FUND 5    | \$ (143,131.53) |
| ACTIVITY FUND 6 | \$ 102,400.37   |

### General Fund

|                               |      |           |
|-------------------------------|------|-----------|
| Cash-Wa Distributing          | 3951 | 7,949.32  |
| Christensen, Shelly           | 3952 | 278.35    |
| City of Glen Ullin            | 3953 | 692.80    |
| Cole Papers                   | 3954 | 849.91    |
| Crea                          | 3955 | 2,655.50  |
| DPI                           | 3956 | 169.69    |
| Elliott and McMahon           | 3957 | 1,000.00  |
| Farmers Union Oil             | 3958 | 1,566.62  |
| Glen Ullin Super Valu         | 3959 | 380.76    |
| Glen Ullin Times              | 3960 | 370.61    |
| HA Thompson                   | 3961 | 17,935.00 |
| Holly Hands                   | 3962 | 157.20    |
| Johnson Controls              | 3963 | 1,201.38  |
| Kottre, Lori                  | 3964 | 360.00    |
| Linde Gas and Equipment       | 3965 | 244.80    |
| Marco                         | 3966 | 1,202.16  |
| Marshall Lumber               | 3967 | 521.55    |
| MDU                           | 3968 | 4,155.42  |
| Midwest Investigating         | 3969 | 1,732.00  |
| Morton Sioux Sped             | 3970 | 5,105.77  |
| Napa Auto Parts of New Salem  | 3971 | 457.50    |
| Napa Auto Parts of Glen Ullin | 3972 | 429.48    |
| NDCEL                         | 3973 | 275.00    |
| NDSBA                         | 3974 | 195.00    |
| Odin                          | 3975 | 92.00     |
| Petty Cash Fund               | 3976 | 86.61     |
| Schneider Brothers            | 3977 | 4,537.02  |

|                      |      |           |
|----------------------|------|-----------|
| Scholastic Book Club | 3978 | 79.07     |
| Shred North Dakota   | 3979 | 53.75     |
| Smart Computers      | 3980 | 12,654.95 |
| Teacher innovations  | 3981 | 54.00     |
| Wards Science        | 3982 | 81.65     |
| WRT                  | 3983 | 303.58    |

### **Activity Fund**

|                               |      |          |
|-------------------------------|------|----------|
| Bismarck Hotel and Conference | 1731 | 856.00   |
| Christensen, Shelly           | 1732 | 140.00   |
| Coca-Cola                     | 1733 | 1,315.50 |
| Fenworks                      | 1734 | 1,312.50 |
| Glen Ullin Super Valu         | 1735 | 5,279.25 |
| Greener Tomorrows             | 1736 | 1,557.09 |
| JW Pepper                     | 1737 | 130.00   |
| Petty Cash Fund               | 1738 | 55.46    |
| Shiela Ticar                  | 1739 | 87.28    |

### **8. Adjournment:**

Tony Sifuentes made the motion to adjourn the meeting at 7:55 pm, seconded by Kim Shafter. The motion carried.

The next Regular Board Meeting is scheduled for January 13, 2025, at 7:00 pm.

The preceding minutes were approved the 13th day of January 2025.

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Marie Bittner, School Board President

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Kayla Schumacher, Business Manager