

**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 November 9, 2021  
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

<b>Present:</b>	Mr. Brian McCauley, Chairperson Mr. Eric Hansell (arrived at 6:56 p.m.) Mr. Pete Helmus, Alternate Mrs. Wendy Faulenbach, Ex Officio
<b>Absent:</b>	Mrs. Eileen P. Monaghan Mrs. Olga I. Rella
<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent Mr. Matthew Cunningham, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mrs. Catherine Gabianelli, Human Resources Director

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:46 p.m. by Mr. McCauley. Mr. Helmus was seated as an alternate in the absence of Mrs. Monaghan. Mrs. Faulenbach was seated as ex officio in the absence of Mrs. Rella.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Items for Information and Discussion</b>  <b>A. NMHS Roof Project Update</b>  <ul style="list-style-type: none"> <li>• Mr. McCauley said it is great seeing the panels going up.</li> <li>• Mr. Cunningham said the contractor has been stripping and waterproofing over the theatre area as part of phase 1 of the project, and has started to apply the standing seam metal roof over the water and ice membrane in the front dormer section. Additional materials are being</li> </ul>	<b>Items for Information and Discussion</b>  <b>A. NMHS Roof Project Update</b>

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delivered as they become available; areas have been designated for this.

- Mr. McCauley asked if the work is taking place while students are in the building. Mr. Cunningham said it is and they receive daily updates from the contractor so as to coordinate.
- Mr. McCauley asked about noise complaints. Mr. Cunningham said they have not received any.
- Mr. Helmus said he was happy to see the project moving along.

**B. School Based Health Centers Update**

- Mr. Cunningham said they have reviewed the areas at NMHS and SMS that are proposed for the behavioral clinics, to determine needs for the layout, furniture and technology. The next meeting is planned for November 18, to continue planning for the medical clinic portion of the centers.
- Mr. McCauley asked when the behavioral clinics will be ready.
- Ms. DiCorpo said Ms. Bonjour is saying January, but they are trying to get going earlier. So far, one clinician has been secured. In the meantime, they are meeting internally regarding transition planning with current staff and to review proposed parent communications before any rollout and parent forums.
- Mr. Helmus asked if this program is funded through ESSER. Ms. DiCorpo said it is and that funding just dropped a few weeks ago.
- Mrs. Faulenbach said the community rollout piece will be key. She asked about timeline for the medical clinic piece.
- Mr. Cunningham said it will be a summer project.
- Ms. DiCorpo said they anticipate bringing the medical clinics at NES and SMS online at the beginning of the next school year.
- Mr. Cunningham said he will provide a more specific timeline for the next meeting.

**B. School Based Health Centers Update**

	<p><b>C. SNIS Oil Tank Update</b></p> <ul style="list-style-type: none"> <li>● Mr. Cunningham said he and Ms. DiCorpo submitted documents required for grant consideration to the State portal on November 2nd. He anticipates, based on conversations with the state, that it will be several weeks before we receive notice on the application status.</li> </ul> <p><b>D. NV5/ESG Update</b></p> <ul style="list-style-type: none"> <li>● Mr. Cunningham said this project is moving along. At a meeting on November 10 they discussed logistics for approval of non-permitted item completion. The piping to the cooling towers at the high school is showing wear so they will use contingency money to bring in a contractor to assess it. The lighting project is moving along. Mr. Cunningham has asked that they start with outside parking lot lighting first.</li> <li>● Mrs. Faulenbach asked if the contingency is a shared amount with the Town or bifurcated and what the amount is. Mr. Cunningham said he believes it is one pool but he will check.</li> <li>● Mrs. Faulenbach said that state permit fees also are cutting into the contingency and the Board had previously asked for what that amount is.</li> <li>● Mr. Cunningham said he would ask for that as well. He said there will be an ebb and flow from other projects too that may come in less than budgeted. He said there have been no change orders yet.</li> <li>● Mr. Helmus said he would like to see a breakdown by project, timeline, cost and savings. The project plan should break down work expected and work completed.</li> <li>● Mr. Giovannone said they have a project timeline and a savings projection document but nothing showing a merge yet.</li> <li>● Ms. DiCorpo noted that Jack Healy is Clerk of the Works for this project, so requests should be funneled through him. She said they have requested projected cost savings versus actuals</li> </ul>	<p><b>C. SNIS Oil Tank Update</b></p> <p><b>D. NV5/ESG Update</b></p>
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	<p>for budgetary planning. They are working with the Town for this so that the format will match on both sides.</p> <p><b>E. NMHS Scoreboard</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said scoreboard repair has been delayed due to supply chain issues and he does not have a projected repair date at this time.</li><li>• Mr. Giovannone said the purchase order has been approved so the project will be ready to go when the materials are received.</li></ul> <p><b>F. State of CT Security Grant Proposal</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said this is still in a holding pattern with no projected award date from the state.</li></ul> <p><b>G. Turf Field Committee Update</b></p> <ul style="list-style-type: none"><li>• Mr. Cunningham said he walked the fields with a representative from Sprinturf, the manufacturer of the turf used on both fields, to assess their condition. The rep said the fields are in great condition and are on track for replacement towards the end of this decade. The projected cost at this time is \$750,000. This is a first attempt to quantify in dollar amounts a goal for our turf field fund. The vendor suggested looking to have a professional contractor provide some de-compacting if necessary to the fields within the next two years. If that is done, the estimated cost is \$2,500 to \$5,000 per field. Mr. Cunningham will add this to the 2022-23 capital plan.</li><li>• Mr. Helmus asked what the standard measurement is to determine if this improvement is needed.</li><li>• Mr. Cunningham said there is no standard. The recommendation would be based on a physical comparison of the field to its original quality.</li></ul>	<p><b>E. NMHS Scoreboard</b></p> <p><b>F. State of CT Security Grant Proposal</b></p> <p><b>G. Turf Field Committee Update</b></p>
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	<ul style="list-style-type: none"> <li>Mr. Hansell asked if a compaction rate will be tested. Mr. Cunningham said they will do their due diligence.</li> </ul> <p><b>H. NMHS Alarm System Upgrades</b></p> <ul style="list-style-type: none"> <li>Mr. Cunningham said the request was approved at Town Council and now goes to Board of Finance tomorrow night. Once approved, a two week lead time is expected following.</li> </ul>	<p><b>H. NMHS Alarm System Upgrades</b></p>
<p><b>4.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>5.</b></p>	<p><b>Adjourn</b></p> <p>Mr. Helmus moved to adjourn the meeting at 7:16 p.m., seconded by Mr. Hansell and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:16 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee