

**Williamsburg County School Board of Trustees**  
**Regular Board Meeting Minutes**  
**Monday, August 22, 2016 – 6:00 P.M.**  
**Board/Staff Development Meeting Room**  
**423 School Street - Kingstree, South Carolina**

**Members Present:** Rev. Alfred Darby, Dr. Linwood Cooper, Mrs. Gladys Dorsey, Rev. W. C. Henryhand, Sr., Mr. Joseph Lee, Mrs. Barbara McKenzie, and Dr. Kerry Singleton

**Others Present:** Ms. Carrie C. Brock, Dr. Kenneth Burgess, Mr. Harry Lash, Ms. Cynthia Brown, Mr. Lee Roy Campbell, Mr. James Carraway, Mr. Marion Curtis, Ms. Nicole Dixon, Mr. Mark Easterling, Mrs. Delaney Frierson, Mr. Neilson Hilton, Ms. Bonnie King, Mrs. Berlinda Mack, Mrs. Priscilla McClary, Ms. Angela McClary-Rush, Mr. Emmerson McCray, Dr. Brian McKnight, Mr. Javonne Montgomery, Dr. Fred Moore, Mrs. Claire Murdoch, Ms. Lorraine Wilson, Mr. Torrance Wilson, Ms. Ardrina Wise, Mr. Ernest Young, Attorney Vernie Williams, and Mrs. Joann Fulton

The meeting was called to order by the Chair, Rev. Alfred Darby.

**Moment of Silence and Pledge of Allegiance**

All persons were asked to observe a Moment of Silence; and to recite the Pledge of Allegiance.

**Adoption of Agenda**

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Kerry Singleton to adopt the agenda. The motion was carried unanimously, (7-0).

**Public Comment**

There were none.

**Approval of Minutes**

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Linwood Cooper to approve the minutes from the June 27, 2016, Regular Board Meeting, and the July 25, 2016, Property Committee and Called Board Meetings. The motion was carried unanimously, (7-0).

**INFORMATION ITEMS**

**Curriculum and Instruction**

Staff members, Mr. Mark Easterling, Ms. Angela McClary-Rush, and Ms. Ardrina Wise, from the Curriculum and Instruction Department presented an overview of the Williamsburg County School District Curriculum. Administrators and teachers met with consultants throughout the past year to develop the curriculum that is centered on the South Carolina Graduate; and focused on students becoming C<sup>3</sup> (College, Careers and Curriculum) Ready. The curriculum was written to be useful, teacher friendly (online accessibility), and aligned with the state standards and strategies. The team indicated that the curriculum will be evaluated periodically, monitored closely, and that training and support will be provide by district staff as necessary.

**Student Services**

Dr. Brian McKnight stated that the district had a good school opening. He said a collaborative meeting was held with school administrators and Law Enforcement Agencies to discuss intervention plans to minimize

discipline infractions in schools. Dr. McKnight provided a copy of the district's student handbook to Board Members; and also updated Board Members on the status of transportation in the district.

## **Finance**

### **Expenditures and Revenues**

Mr. Harry Lash, Chief Financial Officer, presented the Expenditures and Revenues Statements.

Mr. Lash updated Board Members on the following:

- Financial Status of the District
- Maintenance improvement provided to each school in preparation for school opening.
- Technology

## **8. ACTION ITEMS**

### **A. Williamsburg County School District's Procurement Code**

A motion was made by Mr. Joseph Lee and seconded by Dr. Kerry Singleton to accept the administration's recommendation to approve the Williamsburg County School District's Procurement Code. The motion was carried unanimously, (7-0).

### **B. Williamsburg County School District's Purchase Orders and Fixed Assets**

A motion was made by Dr. Linwood Cooper and seconded by Dr. Kerry Singleton to accept the administration's recommendation to approve the Purchase Orders and Fixed Assets administrative rules and procedures. The motion was carried unanimously, (7-0).

## **EXECUTIVE SESSION**

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Kerry Singleton to convene in Executive Session to discuss items listed on the agenda.

### **A. Discussion of Election, Transfer, Termination, Reorganization, Retirement and/or Resignation of Staff**

### **B. Receipt of Legal Advice**

#### **1. Facilities Requests**

The motion was carried unanimously, (7-0). The Board convened in Executive Session at 7:24 p.m.

## **OPEN SESSION**

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Kerry Singleton to convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (5-0). The Board convened in Open Session at 8:10 p.m.

A motion was made by Mrs. Gladys Dorsey and seconded by Dr. Kerry Singleton to release the following personnel from her 2016-2017 contract: Ms. Donna South. The motion was carried unanimously, (5-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Dr. Linwood Cooper to release the following personnel from her 2016-2017 contract pending finding a suitable replacement: Ms. Crystal C. Mitchum. Three members voted in favor of the motion: Dr. Linwood Cooper, Rev. Alfred Darby and Ms. Gladys Dorsey. Two members abstained: Ms. Barbara McKenzie and Dr. Kerry Singleton. The motion was carried, (3-0-2).

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the retirement of the following administrative personnel for the 2016-2017 school year: Mr. Lee Roy Campbell. The motion was carried, (5-0)

A motion was made by Mrs. Gladys Dorsey and seconded by Dr. Kerry Singleton to accept the administration's recommendation to employ the following personnel for the 2016-2017 school year: Ms. Jackie Barr, Ms. Yandean Broorasingh, Ms. Nesta Carter, Mr. Sheldon Clayton, Ms. Tamu Clayton, Ms. Andrea Davis, Ms. Lynne G. Green, Ms. Kimberly Hall, Mr. Kirk A. Heath, Ms. Rochelle Manalatas, Ms. Tenisha Martin, Ms. Charmaine McLish, Ms. Keisha Morgan, Ms. Krysttel Osuma, Ms. Loraine Redwood, Ms. Kadine Roach, Ms. Sonja Rush-Harvin, Ms. Althia Sinclair Williams, Ms. Tamisbell Tablante, Ms. Stacey Williams Norris, and Ms. Sandria Williamson. The motion was carried unanimously, (5-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to send formal complaints to the State Board of Education requesting that appropriate action be taken against employees A through E, who pursuant to S. C. Code 59-25-530, breached their employment contracts, and failed to report to work. The motion was carried unanimously, (5-0).

#### ADJOURNMENT

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Kerry Singleton to adjourn the meeting. The motion was carried unanimously, (5-0). The meeting adjourned at 8:15 p.m.

There is a difference in votes because Rev. W. C. Henryhand, Sr. and Mr. Joseph Lee left prior to Open Session.

Submitted by: Journ M. Fulton Date: 9-26-2016

Board Secretary: Gladys B Dorsey Date: 9/26/16