

Tawas Area Schools  
Special Board of Education Meeting  
December 2, 2021

The special meeting of the Tawas Area Board of Education was called to order by President Klenow at 6:00 p.m. on Thursday, December 2, 2021 in the boardroom at the administration office and through Google Meets or a teleconferencing method.

Mrs. Edmonds led the Pledge of Allegiance.

Roll Call:

Present: VanderVeen, Ulman, Edmonds, Butzin, Lentz, Bruning and Klenow  
Absent: None  
Tardy: None

Administrators Present: Klinger

**PUBLIC COMMENTS – INFORMATION AND PROPOSALS**

Mrs. Klenow asked if there were any public comments on agenda or non-agenda items. There were no comments.

**APPROVAL OF MINUTES**

Motion by VanderVeen, support by Butzin to approve the minutes of the November 8, 2021 board meeting as presented. There were no additions or corrections. Motion carried unanimously.

Motion by Lentz, support by Butzin to approve the special meeting minutes of November 17, 2021 as presented. There were no additions or corrections. Motion carried unanimously.

Motion by Bruning, support by Ulman to approve the closed session minutes of November 17, 2021 as presented. There were no additions or corrections. Motion carried unanimously.

**RECEIPT OF WRITTEN COMMUNICATIONS**

Mr. Klinger said he has received a letter of resignation from custodian, Tammy Gillings. Mrs. Gillings has worked in the district for the past 11 years and will be relocating. Her last day of work will be December 17<sup>th</sup>. Motion by Lentz, support by Butzin to accept Tammy Gillings' letter of resignation. Motion carried unanimously.

**RECOMMENDATIONS & REPORTS FROM THE ADMINISTRATION**

Mr. Klinger said Mrs. Sancrant held interviews to fill a 3-hour cook's helper position. She is recommending Ms. Chelsea Marshall for this position. Ms. Marshall has food service experience and has subbed in the kitchen. Motion by Ulman, support by Bruning to hire Chelsea Marshall as a cook's helper. Motion carried unanimously.

Mr. Suttle conducted interviews to fill the current special education teacher vacancy. He is recommending Mrs. Bobie Reser for this position. Mrs. Reser has a Bachelor's degree in social studies in secondary education and is currently working on her Master's degree in special education. She has several years of teaching experience and was selected as the top candidate for this position. Motion by Bruning, support by Lentz to hire Bobie Reser as a special education teacher. Motion carried unanimously.

### **OLD BUSINESS**

Committee Reports – Mr. Klinger said the policy committee met before tonight’s meeting to review Policy 8450.06. Although the OSHA mandate is currently on hold, the policy will keep us compliant with the recent ETS from OSHA, so we will be prepared when the court ruling is finalized. He stressed that this policy will only be implemented if law mandates it. Mr. Klinger said tonight will be considered the first and final reading of this policy so it can be put in place immediately. Motion by Ulman, support by Lentz to approve and adopt Policy 8450.06 as reviewed and discussed. A roll call vote was taken and the motion carried unanimously.

### **NEW BUSINESS**

Mr. Klinger said Dan LaPan is recommending Macmillan Associates Consulting Engineers to help prepare the bid proposal and support the boiler project across the district. The original estimate prepared by Mr. LaPan included engineering costs for up to \$45,000, and the current bid for the engineering company is \$37,500. Motion by Edmonds, support by Bruning to approve the agreement with MacMillan Associates Consulting Engineers as presented. A roll call vote was taken and the motion carried unanimously.

Mr. Klinger said bids have been collected to purchase copy paper. Prices have increased since our last purchase in March of 2020. The lowest quote received was \$14,588 for 400 cases of paper. Motion by Bruning, support by Ulman to approve the copy paper purchase from CPG as presented. A roll call vote was taken and the motion carried unanimously.

### **ADVANCE PLANNING**

Motion by Ulman, support by Lentz to adjourn at 6:20 p.m. Motion carried unanimously.