

CALL TO ORDER A regular meeting of the NCOESC Board of Governors was called to order by President Jim McFarland at 7:10 p.m. at North Central Ohio Educational Service Center, Marion, Ohio.

ROLL CALL Roll call found the following members present: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Snavely, Mrs. West and Mr. McFarland. Mr. Koschnick was absent.

PUBLIC COMMENT No public comment.

APPROVAL OF AGENDA AND ADDENDUM NCO-26-6 It was moved by Mr. Landon and seconded by Mr. Gucker to approve the agenda and addendum as distributed.

Vote: Yeas: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Snavely, Mrs. West and Mr. McFarland
Nays: None

APPROVAL OF MINUTES NCO-26-7 Mrs. Pinney made the motion, seconded by Mrs. West to approve the minutes of the December 16, 2025 Records Commission and Regular Board meetings.

Vote: Yeas: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Snavely, Mrs. West and Mr. McFarland
Nays: None

TREASURER'S REPORT -Financial Report -Healthcare Trust Fund Report -Donation -Appropriations -"Then & Now" Po -New Fund NCO-26-8 It was moved by Mr. Pelter and seconded by Mrs. West to approve the following items contained in the Treasurer's Report:

A. Financial Report for December, 2025

B. Healthcare Trust Fund Report for December, 2025

C. Approval of the following donation:

\$250.00 Croghan Cares 2025 to SMYL

D. Approval of the following appropriations:

<u>Appropriations</u>	<u>Description</u>	<u>Amount</u>	
001	General Fund – Overhead	\$ 231,839.86	<i>increase</i>
001	General Fund – Programs	\$ 19,487.69	<i>increase</i>
Total		\$ 251,327.55	

E. Approval of the following "Then & Now" purchase order:

VRF Specialties, LLC \$4,746.36 HVAC Repairs

Vote: Yeas: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney, Mr. Snavely, Mrs. West and Mr. McFarland
Nays: None

COMMUNICATIONS Tri-Rivers Career Center Report (Mr. Landon, Mr. McFarland, Mrs. Pinney)
Tri-Rivers Career Center - They will begin the interview process for the new superintendent this month.
NCOESC Superintendent NCOESC Superintendent's Report (Mr. Martin)
- Mr. Martin will send an update to the board every Friday.
- Mr. Martin gave an update on Focus Learning Academy.
- All board members are welcome to attend the Board Training that OSBA is presenting tomorrow evening at our Tiffin Campus.

NEW BUSINESS
-Purchased Service
Contracts
-Program Contracts
-MS Management
Solutions agreement
-2026 Crawford Cty
Chamber membership
NCO-26-9

Mr. Landon made the motion, seconded by Mrs. Pinney to approve the following new business items:

A. Purchased Service Contracts:

- Dr. Jim Bates – Harry Alexander Music Festival Guest Conductor
- Teachtown – FY26 Additional Licenses (Fostoria)
- Zender Electric LLC – FY26 Board Room Electrical Work

B. Program Contracts:

- Black River Local Schools – FY26 Educational Consultant Services #2
- Vanguard-Sentinel Career Center – FY26 Educational Consultant Services
- Bellevue City Schools – FY26 Hearing Services
- Willard City Schools – FY26 Orientation & Mobility Services
- Wynford Local Schools – FY26 Educational Consultant Services
- Shawnee Local Schools – FY26 Educational Consultant Services #2
- Mansfield City Schools – FY26 Educational Consultant Services
- Madison Local Schools – FY26 REVISED Intervention Specialist Services
- Mansfield St. Mary's School – FY26 Intervention Specialist Services
- Shelby City Schools – FY26 Title IX Professional Development Services
- Crestview Local Schools – FY26 Title IX Professional Development Services
- Fostoria City Schools – FY26 Teachtown Software #2
- Tiffin City Schools – FY26 Title IX Professional Development Services

C. Other:

- Approval of 2026 service agreement between MS Management Solutions, Ltd. and North Central Ohio ESC
- Approval of 2026 membership in Crawford County Chamber of Commerce at a cost of \$185.00

D. COMMUNITY SCHOOL CONTRACTS AND NEW BUSINESS:

Purchased Service Contracts:

- None

Program Contracts:

- None

Other:

- None

Vote: Yeas: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney,
Mr. Snively, Mrs. West and Mr. McFarland

Nays: None

EMPLOYMENT OF
RETIREE
-B. Rupp
NCO-26-10

It was moved by Mrs. Pinney and seconded by Mr. Landon to approve the following resolution to re-employ retiree *Brian Rupp*, Director of Technology – effective 01/05/2026 – 07/31/2026:

RESOLUTION TO REEMPLOY RETIREE

The Governing Board of the North Central Ohio Educational Service Center (hereinafter referred to as "Governing Board") met in regular session on the 13th day of January 2026 at the offices of said Governing Board with the following members present:

Bryan Bumgarner
James Gucker

Ryan Pelter
Pamela Pinney

Jack Koschnick
Mick Landon

Steve Snavelly
Dian West

Jim McFarland

_____ moved the adoption of the following resolution:

WHEREAS, Brian Rupp is currently employed by the Governing Board as the Director of Technology; and

WHEREAS, Mr. Rupp will be retiring from his employment through the School Employees Retirement System effective December 31, 2025; and

WHEREAS, the Governing Board desires to reemploy Mr. Rupp, and Mr. Rupp desires to accept reemployment with the Governing Board, as the Director of Technology commencing on January 5, 2026 in accordance with the terms and conditions set forth in the attached employment contract; and

WHEREAS, as required by R.C. 3309.345(B), the Governing Board held a public meeting on December 16, 2025 to discuss Mr. Rupp's reemployment.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the North Central Ohio Educational Service Center that:

Section 1: The Governing Board hereby accepts Mr. Rupp's retirement from employment effective December 31, 2025.

Section 2: The Governing Board hereby reemploys Mr. Rupp as the Director of Technology commencing on January 5, 2026 in accordance with the terms and conditions set forth in the attached employment contract.

Section 3: The Governing Board hereby approves the attached employment contract and authorizes the Treasurer to execute said contract on behalf of the Governing Board.

Section 4: It is found and determined that all formal actions of the Governing Board concerning and relating to the adoption of this Resolution were done in an open meeting of the Governing Board and that all deliberations of the Governing Board and any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements.

_____ seconded the Motion and, upon roll call, the vote resulted as follows:

Bryan Bumgarner
James Gucker
Jack Koschnick
Mick Landon

Ryan Pelter
Pamela Pinney
Steve Snavelly
Dian West

Jim McFarland

Motion passed and adopted this 13th day of January 2026.

Governing Board President

ATTEST:

Treasurer

Vote: Yeas: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney,
Mr. Snavelly, Mrs. West and Mr. McFarland
Nays: None

EMPLOYMENT AND
PERSONNEL
-Certified Staff
-Substitute Teachers

It was moved by Mr. Bumgarner and seconded by Mr. Snavelly to approve the following employment and personnel items:

A. APPROVE EMPLOYMENT OF CERTIFICATED & CLASSIFIED STAFF:

-Non-Certified Staff
-Supplemental Contracts
-Substitute Aides
-Leaves of Absence
-J. McFarland TRCC Board
-Mileage Rate
NCO-26-11

1. **Certified staff:**

- *Kelli Schurch* – Full Time Substitute – \$17.37/hr - effective 01/05/2026 – 07/31/2026

2. **Substitute Teachers for the 2025-2026 school year:**

- *Ethan Bell*
- *Bryce Arbogast*
- *Kandace Mustard*
- *Faith Eachus*
- *Kevin Basey*
- *Steven Coppes*
- *Stephanie Ricker*
- *Ashley Stockmaster*

3. **Classified/Non-certified Staff:**

- *Alexandra Dubois* – Preschool Paraprofessional (Upper Sandusky) – effective 01/05/2026 – 07/31/2026
- *Kaylor Reynolds* – Paraprofessional (SCOC) – effective 01/05/2026 – 07/31/2026
- Rescind the following contract previously approved at 12/16/2025 board meeting:
Renee Bernal – Paraprofessional (SCOC) – effective 01/05/2026 – 07/31/2026

4. **Supplemental Contract(s):**

- *Jeff Holbrook* – Interim Superintendent Additional Duties (Old Fort) – 54 days at his current daily rate - effective 08/15/2025 – 12/31/2025
- *Amanda Wolph* – Community School Duties – 21 hours at her current hourly rate – effective 12/22/2025 – 12/31/2025

5. **Approval of Substitute Educational Aides for the 2025 - 2026 school year:**

- *Bryce Arbogast*
- *Kevin Basey*
- *Kandace Mustard*
- *Faith Eachus*

6. **Approval of Leave(s) of absence:**

- *Donavon Stith* – TDC Classroom Aide – FMLA effective 12/03/2025
- *Joseph Criss* – TDC Special Education Student Attendant – FMLA effective 12/01/2025

7. **Approval of Salary Schedule(s):**

- None

8. **Resignation(s), Retirement(s) and Reductions in Force (RIFs):**

Resignations:

- None

Retirement:

- None

RIFs:

- None

Non-Renewal:

- None

Terminations:

- None

9. Other:

- Approval of reappointment of Jim McFarland to Tri-Rivers Career Center Board effective 01/01/2026 - 12/31/2028
- Approval of mileage rate reimbursement for all employees to be \$0.675 per mile effective 01/01/2026

10. Community School – Employment and Personnel

Certified Staff:

- None

Non-Certified Staff:

- None

Substitute Teachers for the 2025-2026 School Year:

- None

Supplemental Contract(s):

- None

Salary Schedule(s):

- None

Leave of Absence(s):

- None

Resignation(s):

- None

Retirement(s):

- None

RIF(s):

- None

Other:

- None

Vote: Yeas: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney,
Mr. Snavely, Mrs. West and Mr. McFarland
Nays: None

NEXT MEETING

The next regular meeting will be held on Tuesday, February 17, 2026 at 6:30 p.m. at the Tiffin office.

ADJOURN

Mr. Landon made the motion to adjourn, seconded by Mr. Pelter.

Vote: Yeas: Mr. Bumgarner, Mr. Gucker, Mr. Landon, Mr. Pelter, Mrs. Pinney,
Mr. Snavelly, Mrs. West and Mr. McFarland

Nays: None

Meeting was adjourned at 7:39 p.m.

President

Treasurer