

REGULAR BOARD MEETING February 13, 2022 (Monday, February 13, 2023)

Generated by Natasha Kotowicz on Monday, March 13, 2023

Opening

Procedural:Call to Order

In Attendance: Nikki Peterson-Chair; Ashley Reinier- Director; Mark Jones-Clerk; Jordan Johnson-Director, Marshall Westberg-Director, Darby Boe Treasurer.
Absent:Sally Roller-Vice Chair.

Procedural:Pledge of Allegiance was spoken

Discussion:Open Forum no one spoke.

Approval of Minutes

Action, Minutes: Approval of Minutes January 9, 2023

Recommended Action: Motion by:Westberg Second by: Johnson to approve the minutes of the Regular Meeting on January 9, 2023; Special Meeting Wednesday February 1st, 2023; Work Session Meeting Monday, February 6th, 2023 to include the following:CU

Approval of Agenda

Action, Procedural:Approval of Agenda

Recommended Action: Motion by:Jones Second by:Boe to approve the agenda as presented or amended to include the following: CU

1. Add 2.2 Special Meeting Wednesday February 1st, 2023
2. Add 2.3 Work Session Meeting Monday, February 6th, 2023
3. Add 9.10 Bus Purchase
4. Move 9.1 Brady Martz Audit and 9.2 Sale Day Report presentation up, after Approval of Agenda. 3.1

Approval of Finances

Action, Reports:Approval of Finances

Recommended Action: Motion by: Second by: to approve payment of the Bremer Credit Card in the amount of \$4,259.53; bills in the amount of \$129,234.33, checks #74662-74776; wires in the amount of \$219,776.85; payroll in the amount of \$266,941.38; and student activity report.

Enrollment

Information, Reports:2022/23 Student Enrollment K-6 309, 7-12 224 TOTAL 533

Reports

Reports:High School Principal Report by Ben Miska

Monday, 2.13.2023

Staffing

1. Accepting LaDawn Olson's and Sarah Lura's resignation as a paraprofessional at the High School
2. Caley Bannerman will begin maternity leave February 17 and will resign as a paraprofessional at the High School
3. Recommending Jerrica Pribula at 4/7s for the 2nd semester
4. High School Staffing Needs for the 22/23 school year & beyond
 - a. Paraprofessionals

b. Substitutes-Especially Paraprofessional subs & Suburban sub drivers

Events/Meetings

1. Looking for approval for FCCLA overnight to the State FCCLA event March 25-28
2. Attended "How to Deal with Difficult Teens" meeting
3. Building Project meetings
4. I have started the second round of teacher observations

Great Things at WAO High School the Past Month

1. Nickolas Bergman won the WAO Spelling Bee and also placed in the top 4 at the Regional Spelling Bee
 - a. He now advances to Fergus Falls on February 21
2. Triple A Banquet a. WAO winners were Natalie Peterson and Tyson Mortimer
3. Lots of Activities a. One Act Play, Solo & Ensembles, FCCLA, FFA, Knowledge Bowl, Basketball
4. Students of the Quarter 2
 - a. Grades 6-8 Sydney Carlson
 - b. Grades 9-11 Ian Westberg
 - c. Grade 12 Tyson Mortimer
5. Staff of the Quarter 2
 - a. Beth Murray 2 Upcoming
1. 6th Grade Butter Braid Fundraiser February 13 through February 26
2. Parent Teacher Conferences Wednesday, February 15 from 3:30-7:30 PM
3. No School Friday, February 17 and Monday, February 20
4. Snow Fest Week February 21-24 and dance February 24
5. Plan to hold mock interviews for Seniors in May
6. Regional Principal Meeting in TRF Wednesday, March 8

Reports:Elementary Principal Report by Kelsey Johnson

February 13th, 2023

School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- Step Up to Leadership - 4th Grade
 - The University of Minnesota Extension Office - Alysa Tulibaski
- Elementary Book Fair
 - All proceeds will go back into classroom libraries
 - Introducing the e-wallet
 - Thank you to Sam Sellers and all the other volunteers who have helped to bring the Book Fair to WAO!
- MESPA Institute - Kelsey Attended January 31st - March 3rd
 - Focus Areas:
 - Mental health and self-care
 - Staff Retention and Onboarding
 - Culture & Climate
 - Legal - newly introduced case law & legislative updates
 - Address by Governor Waltz and Commissioner of Education Willie Jett
- Areas of Academic Focus at WAO Elementary:
 - Fastbridge Assessment
 - SEL Curriculum - Till360 | Character Strong
 - Literacy Curriculum - In the research phase
- Elementary Handbook
 - The first set of items brought to District QET
 - Sections will be sent to the school board prior to the board meeting approval date

Staffing 22/23 School Year

- Seeking Full-time Elementary Special Education Teacher
- Seeking Substitute Teachers & Paraprofessionals

Upcoming Dates of Importance

Monday, February 13th - Thursday, February 16th - WAO Book Fair
 Wednesday, February 15th @ 4:00-7:00 PM - P/T Conferences

Friday, February 17th & Monday, February 20th - NO SCHOOL
 Friday, February 24th @ 1:00-3:00 PM - Science Fair
 Tuesday, February 28th - Mrs. Johnson's 5th Grade Class Fishing Trip
 Wednesday, February 29th - Mrs. Vigen's 5th Grade Class Fishing Trip
 Wednesday, March 1st @ 2:00 PM - Marshall County School Admin & County Agencies Meeting
 Friday, March 10th - Kelsey @ Regional Principal's Meeting in Bemidji

Reports: Superintendent Report

Superintendent Board Report February 13, 2023

Kirk Thorstenson

Finance & Facilities

a. Modular classroom update:

- mold found in wall when pressure testing water hookup
- working with State to determine proper resolution

b. revised Request for Proposals - Construction Manager Adviser posted in Sheaf & GF Herald Legal Notices section timeline:

- Proposals due 12:00 p.m., March 17, 2023
- Short List notified March 20, 2023
- Interviews Held week of March 20-24, 2023 (date TBD)
- Board to Award March 29, 2023 (time TBD)
- cancel - SPECIAL Board meeting on Feb. 22 @ 7AM

c. classroom costs to date

d. district custodians' schedule

e. Governor's budget proposal - sales tax exemption for schools' construction materials.

f. bus issues:

- TRF Towing for winch out or towing this winter
- backed out of garage - hit light pole/bumper - insurance claim

g. WAO received an Aa3 rating from Moody's risk analysis

- obligations rated at Aa3 are judged to be of high quality and subject to very low risk.
- bond sale was today Feb. 13 in the morning
- favorable outcome of the sale
- Ehlers Financial - Aaron Bushberger

h. Facilities Director to begin at WAO on Feb. 22

[School Board Committee Assignments 2023](#)

Reports: Board Committees

Community Education # Reinier Jones NA

Curriculum #by Westberg World's Best Workforce- by Westberg discussion on Fast Bridge, Curriculums

Designated Board Rep. Peterson Roller (alt.) Westberg & MSHSL (Activities)

Education Foundation * report by Johnson- will meet on Wednesday. Teacher needs are on the agenda.

Facilities * Johnson Jones Boe will meet this Thursday. Last meeting pre-school playground equipment and custodial coverage

Financial * Peterson and Boe - did a deep dive into budget with rep from Brady Martz. Discussion on using Brady Martz as resource to help advise on best practice budget; discussion on an additional person to help with some data entry looking at 6- hours a week to free some time up for Natasha and Kirk to focus on budget and finances.

ICON Steering Committee Peterson Jones

Negotiations by Peterson-met in Jan discussed Facility Director.

Policy/Handbooks * Roller Reinier Jones

Quality Education Team (QET) *report by Peterson- Discussion on Fast BRidge; Pre School 23/24; Communication flow charts, end of year, elem hand book. Peterson & Westberg had Meet and Confer with teachers in Jan.

Technology #report by Reinier: Meet they received a grant for \$97,000 for upgrades. Discussion about E-learning days- reaching teachers best way to do this by phone.

Reports: Activities Report

From the Activity Director's Desk 2/5/2023, One of my goals as an AD is to have more live performances of the National Anthem. We have had two talented girls perform several times this fall and winter - Natalie Peterson and Audrey Bienek. The Band has also performed and sounds great. And most recently our elementary boys choir "Freedom Force" performed and were amazing! Another goal was to limit student traffic and horseplay at games. With the financial support of the Pony Booster club, we started a "program" called the Pony Crush Club and it has been a success. Notably, there is less traffic in front of the fans and coaches and the elementary students are excited to have a chance to win prizes. Our fans and opposing coaches have noticed and provided positive feedback. Tyson Mortimer and Natalie Peterson represented WAO at the Triple A Awards banquet in Mahanomen. This is a high honor for these deserving talented students. Varsity Knowledge bowl is at full swing. We were unable to make JH knowledge bowl work and will look at offering it next year. Confirming scheduling for spring sports has started and scheduling next years basketball has also began. Finding referees for next winter is proving to be difficult at all levels. Several referee groups have challenged the WAO community to get a varsity reffing crew together. My fear is that the area reffing groups are taking care of communities that have active refs before those that do not have reffing groups. Please encourage those with basketball knowledge and experience to get involved in officiating games and consider getting certified for varsity. The new score boards and shot clocks in the auditorium have been installed and look great! We NEED more bus drivers! I can not say enough how cooperative the basketball boys and girls programs have been willing to work through our transportation issues. The JH boys and girls coaches have been driving the mini-bus and suburbans to games and Coach Pierce has been driving the traverse to games. This has been a great help. One Act Play will perform for the student body on Friday Feb. 3. One Act competed in the sub-section competition held at WAO on Saturday 1/28. The event took a massive amount of pre-setup and work. Our custodians and workers were all-stars. The event went on without a hitch! Miss Diaz's cast and crew put on a great show. Mr. Engfer's students are beginning to submit artwork to the Region 8 arts festival will be held late March. Respectfully submitted, Tony Gullikson

Policy Reading

Information:First Reading of WAO District Policies

First Reading of District Policies:

[501.23.01 - School Weapons Policy](#)

[502.22.01 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person](#)

Information:Second Reading of WAO District Policies

Second Reading of District Policies:

[708.23.01 - Transportation Non-Public Students](#)

[510.23.01 - School Activities](#)

[511.23.01 - Fundraising](#)

[512.23.01 - School Publications and Activities](#)

[513.23.01 - Student Promotion and Retention](#)

Action (Consent): Adoption of WAO District Policies

Recommended Action: Motion by:Westberg Second by:Jones to accept the Post Issuance Compliance Policy (Ehlers).CU

Adoption of District Policies:

[Post Issuance Compliance Policy \(Ehlers\)](#)

Personnel

Action, Procedural: Resignation - Sarah Lura

Recommended Action: Motion by: Boe Second by: Westberg to approve the resignation of Sarah Lura for the remainder of the 22/23 school year.CU

Action:Resignation - LaDawn Olson - Paraprofessional

Recommended Action: Motion:Westberg Second:Jones to accept the resignation of LaDawn Olson for the 22/23 school year. CU

Action (Consent): Resignation - Caley Bannerman

Recommended Action: Motion: Boe Second: Reinier to approve the resignation of Caley Bannerman as paraprofessional for the remainder of the 2022/2023 school year. CU

Action: Resignation - Ashton Pettyjohn - Cheerleading

Recommended Action: Motion by: Jones Second by: Westberg to accept the resignation of Ashton Pettyjohn as Cheerleading coach. CU

Action: Hire - Jerrica Pribula part-time FACS teacher

Recommended Action: Motion by: Second by: to hire Jerrica Pribula for at .57 FTE for the remainder of the 22/23 school year, to commence at the start of the 2nd semester. (January 16, 2023).

Died Lack of motion. Moved to March 13, 2023 meeting.

Action: Hire - Jason Morken - Facilities Director

Recommended Action: Motion by: Jones Second by: Johnson to hire Jason Morken district Facilities & Transportation Director at an hourly rate of \$30.00/hr. CU

Action: Hire Kristian Solberg - Assistant Trap coach

Recommended Action: Motion by: Boe Second by: Jones to hire Kristian Solberg as Assistant Trap Coach at 1.625% of BA Step 1. (1/4 of 6.5% BA Step 1) CU

District Business

Action: FY22 Audit Presentation

Recommended Action: Motion by: Second by: to approve the FY22 Audit Report.

Attending is Brady Johs from Brady Martz and Associates to highlight the 2021-22 school district audit.

Attached below in Public Files

[a. Audit Report](#)

[b. Audit Committee Letter](#)

[c. Management Letter](#)

Action: Resolution to Award the Sale of Bonds

Recommended Action: Motion by: Boe Second by: Reinier to approve the Award Resolution and Closing Certificates for the issuance of the School District's general obligation school building bonds.

Attorney Peter Martin from law firm Kennedy and Graven has prepared the Award Resolution and Closing Certificates that incorporate the final numbers from the bond sale on Monday, Feb. 13. (attached in Public Files)

Roll Call Vote:

Johnson- Aye

Westberg- Aye

Jones- Aye

Peterson- Aye

Reinier- Aye

Boe- Aye

motion passed.

Aaron Bushberger from Ehlers Financial will present the Sale Day Report. (attached in Public Files)

[Sale Day Report](#)

Action: Approve Wiktel Grant Donation

Recommended Action: Motion by: Johnson Second by: Westberg to approve the Wiktel donation of \$4,299 for the continuation and betterment of WAO technology. Thank you! CU

Action, Discussion: Approve Booster Club Donation

Recommended Action: Motion by:Boe Second by:Reinier to approve the Booster Club donation of \$50,000 for the continuation and betterment of WAO activities. Thank you! CU

Action: Approve FFA Donation

Recommended Action: Motion by:Westberg Second by:Johnson to approve the donation of \$150 donation from Paul and Janet Aakre for the FFA program. Thank you! CU

Action:Approve Dahlstrom Motors Donation

Recommended Action: Motion by:Johnson Second by:Jones to approve the donation of \$500 from Dahlstrom Motors: Chevy Youth Initiative for WAO student activities. Thank you!CU

Action:Approve Loan Oak Family Dentistry Donation

Recommended Action: Motion by:Westberg Second by:Boe to approve the donation of \$2,000 from Lone Oak Family Dentistry for the WAO Band Trip. Thank you!CU

Action:Advertise for Elementary Math Interventionist

Recommended Action: Motion by:Westberg Second by:Boe To begin advertising for a Math Interventionist at the Elementary School. CU

Action:State FCCLA overnight trip

Recommended Action: Motion by:Jones Second by:Reinier to approve the State FCCLA overnight trip in Minneapolis on March 25-28, 2023. CU

Action:School Bus Purchase

Recommended Action: Motion by:Peterson Second by:Jones to approve the purchase of a new Blue Bird gasoline engine 77 passenger school bus at a cost of \$124,056.31 from North Central Bus & Equipment. CU

Important Dates

Information:February Communication & Events

February Events:

13 - GBB vs. Northern Freeze at WAO
School Board meeting at 7PM

14 - Booster Club meeting at 7AM
BBB vs. Fosston at WAO

15 - Parent Teacher Conferences at 3:30-7:30PM
Education Foundation meeting at 5:30PM

16 - GBB at Roseau

17 - No School - Conferences Comp.
BBB at Goodridge-Grygla
GBB at RLCC

20 - No School - Presidents' Day

21 - GBB vs. Climax Fisher at WAO
BBB at Northern Freeze in Newfolden

23 - GBB & BBB at Ada-Borup

24 - Snofest Dance

28 - GBB Section Pigtail vs. TBD

Adjourn

Action: Adjourn. Next Meeting will be March 13, 2022 at 7:00 pm in the H.S. Multipurpose room.

Recommended Action: adjourn at:9:21pm boe johnson