

SCHOOL DISTRICT OF GADSDEN COUNTY

JOB DESCRIPTION

ELECTRICIAN

QUALIFICATIONS:

- (1) High School Diploma or equivalent.
- (2) Three years (3) electrical experience above apprentice level.
- (3) Licensed electrician preferred.
- (4) Commercial Driver's License preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

Skill to install wiring and electrical devices according to blueprints or schematics. Knowledge of state and local building codes. Ability to work as a team member. Knowledge of and skill to use tools of the trade. General knowledge of electricity and its fundamentals. General knowledge of national electric code.

REPORTS TO:

Director of Facilities

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| JOB GOAL |
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| <p>To maintain the physical facilities in the District in good working condition and to provide a safe and health environment for students and staff.</p> |
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SUPERVISES:

N/A

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement No. 01

ELECTRICIAN (Continued)**PERFORMANCE RESPONSIBILITIES:****Service Delivery**

- * (1) Install and / or repair all electrical systems and fixtures throughout the District.
- * (2) Inventory and maintain all tools, equipment and supplies.
- * (3) Place orders and bids, if needed, for parts and materials.
- * (4) Install all systems according to state and local codes.
- * (5) Provide Director of Facilities with information for budget development.
- * (6) Develop and maintain a preventive program.
- * (7) Install all electrical systems according to blueprints and schematics.
- * (8) Assist other tradesmen as needed.

Employee Qualities / Responsibilities

- * (9) Work independently or as a team member.
- * (10) Interact with building personnel and maintenance workers.
- * (11) Report to work punctually and regularly.
- * (12) Display an appropriate work ethic.
- * (13) Follow maintenance policies and procedures.

System Support

- * (14) Communicate well with Director of Facilities.
- * (15) Maintain a positive relationship with outside vendors.
- * (16) Represent the School Board in an appropriate manner.
- (17) Perform other duties as assigned.

*Essential Performance Responsibilities