



**Community Action Inc. of Central Texas**  
**Board of Directors Meeting**  
November 16, 2023, 6:00 P.M.  
San Marcos, Texas  
**FINAL Agenda-**

Visitors and the press are welcome to attend.

<b>1.0</b>	<b>Call to Order and Review of Agenda – Insley</b>	
	<b>Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”</b>	
<b>2.0</b>	<b>Roll Call – Mudd</b>	
<b>3.0</b>	<b>Public Comment Period</b> (Public comments are limited to 2 minutes per individual) –Insley	
<b>4.0</b>	<b>Minutes-Insley</b>	Page Number
	Board Minutes September 21, 2023 (for approval)	1-6
<b>5.0</b>	<b>Correspondence, for review and discussion-Mudd</b>	
	5.1 Community Action Plan Approval Letter	7
	5.2 Health & Human Services Childcare Investigation Letter-Henry Bush	8-10
	5.3 Health & Human Services Childcare Investigation Letter- Hemphill	11-13
	5.4 Health & Human Services Childcare Licensing- A Washington	14-18
	5.5 Health & Human Services- Childcare Licensing- Hemphill	19-23
	5.6 Health & Human Services Childcare Licensing- Luling CDC	24-28
<b>6.0</b>	<b>Leadership Programmatic Reports</b>	
	6.1 Executive Director-Doug Mudd	29
	6.2 Human Resources- Ruth Salinas	30-33
	6.3 Agency Financial-Keith Herington	
	6.3.1 Basic Financials	34-36
	6.3.2 Grant Financial Report	37-41
	6.3.3 Head Start Program Budget Reports	42-45
	6.3.4 Head Start In-Kind	46
	6.3.5 Head Start Program CACFP Report	47
	6.3.6 Credit Card Report	48-52
	6.3.7 Other Credit Card Purchases	53-54
	6.4 Adult Education-Glenda Rose	55
	6.5 Community Services- Francesca Ramirez	56-57
	6.6 Health Services-Stacey Martinez	58-61
	6.7 Head Start – Danielle Engelke	
	6.7.1 Head Start Board Report for September & October	62-64
	6.7.2 Head Start Final Retention Bonus 2023 (for approval)	65
	6.8 Home Visiting-Megan Campbell	66-74
	6.9 Youth Services-Cristal Lopez	75-76
<b>7.0</b>	<b>Action Items-Review, Discuss and Take Proper Action</b>	
	7.1 Grants for Approval- Doug Mudd	
	7.1.1 Burdine Johnson Foundation Grant for BCCS Program (for approval)	77
	7.1.2 Hogg Foundation Grant Proposal for Youth Services (for approval)	78
	7.1.3 Adult Education & Literacy Core Provider RFP 32024-00017 (for approval)	79
	7.2 Performance Evaluation of Executive Director [OS 7.4] Insley (for approval)	80-85
	7.3 Appointment of Danielle Engelke as official Head Start Director (for approval)	86-88
	7.4 Admin Leave for Staff during Christmas week Discussion (for approval)	(No document)
<b>8.0</b>	<b>Success Story- Head Start: Danielle Engelke</b>	89
<b>9.0</b>	<b>Board Members’ Opportunity to Share</b>	
<b>10.0</b>	<b>Board President’s Report.</b> -Insley	
	Next Board of Directors Meeting: <b>January 18, 2024</b>	
<b>11.0</b>	<b>Adjournment – Insley</b>	

*Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.*