



Welcome to
**Sugar Creek
Elementary**
Home of the Bobcats



School Contact Information

Address: 26595 Salem Minor Hill Road
Lester, AL 35647

Phone: 256-233-6669

Fax: 256-233-8025

RECEIVE UPDATES & GET INVOLVED

- **Website:** www.sugarcreekbobcats.com
- **Follow us on Twitter:** @SugarCreekElem
- **Join our FaceBook page:** @SugarCreekElementary
- **Join our Instagram page:** sugarcreekbobcats
- **SCES Parent Remind:** Text the following respective code to the number 81010 to receive updates:
 - Pre-K:** @scs2020pk
 - Kindergarten:** @scbobcatsk
 - 1st Grade:** @scbobcats1
 - 2nd Grade:** @scbobcats2
 - 3rd Grade:** @scbobcats3
 - 4th Grade:** @scs2020pk
 - 5th Grade:** @scbobcats5
- **PTO Facebook Page:** @SugarCreekPTO
- **PTO Email:** sugarcreekpto@lcsk12.org

WHEN YOU ENTER OUR

SCHOOL...

YOU ARE **AMAZING**
YOU ARE **IMPORTANT**
YOU ARE **LEADERS**
YOU ARE **EXPLORERS**
YOU ARE **SCIENTISTS**
YOU ARE **MATHEMATICIANS**
YOU ARE **CREATIVE**
YOU ARE **FRIENDS**
YOU ARE **UNIQUE**
YOU ARE **AUTHORS**
YOU ARE **READERS**
YOU ARE **LOVED**
YOU ARE...

THE REASON WE ARE HERE!

SCHOOL CONTACTS

- **Principal:** Mrs. Cleo Miller, cleo.miller@lcsk12.org, 256-777-9707
- **Assistant Principal:** Mr. Lee Francis, lee.francis@lcsk12.org, 256-777-6330
- **Counselor:** Mrs. Kimberly O'Donnell, kimberly.odonnell@lcsk12.org
- **Counselor Clerk:** Mrs. Dorothy Davis, dorothy.davis@lcsk12.org
- **Reading Specialist:** Mrs. Sueann Hobbs, sueann.hobbs@lcsk12.org
- **Special Education:** Mrs. Mary Craig, mary.craig@lcsk12.org
- **Speech:** Ms. Kelsi Rorex, kelsi.rorex@lcsk12.org
- **Media Specialist:** Mrs. Erin Elkins, erin.elkins@lcsk12.org
- **EL Services:** Ms. Toni Cassidy, toni.cassidy@lcsk12.org
- **Nurse:** Mrs. Brooklyn Williams, brooklyn.williams@lcsk12.org
- **Bookkeeper:** Mrs. Shannon Daly, shannon.daly@lcsk12.org
- **Receptionist:** Ms. Shannon Toone, shannon.toone@lcsk12.org
- **Cafeteria Manager:** Mrs. Patricia Cheatham, patricia.cheatham@lcsk12.org
- **SRO:**
- **Pre-K Information:** Mrs. Stephanie Sutton, stephanie.sutton@lcsk12.org
- **HeadStart Information:** Ms. Candy Chatman, candy.chatman@capna.org, 1-938-444-7949

Update
your
Information!



- **Booster Club:** Mr. Travis Persell, tsp21367@yahoo.com, 256-874-4480

DISTRICT INFORMATION

- **Central Office:** 256-232-5353
 - **District Website:** www.lcsk12.org
 - **Twitter:** @LCSforKids
 - **Facebook:** @limestonecountyschools
- **School Bus Garage:** 256-232-5130- *Which bus will my child ride?*
 - **School Bus Delays:** *Delays will be posted on LCS Twitter and Facebook page.

School Information

SCHOOL START & DISMISSAL TIMES

- School begins at 7:35AM. Dismissal bell rings at 2:40PM.
- **Morning Car Line starts at 7:10AM and ends at 7:30AM and is located in the back of the school on the north side.** After 7:30AM, you will be directed to the Front Office parking lot. *If a staff member is not present, please park and walk your child to the door. Please do not let your child out and drive off. Let's keep our students safe. After 7:35AM, parents will need to park and walk students to the front door. A staff member will check in students.*
- **Students are released at 2:40PM from class. If your child is a car rider, please use the car line entrance of the school.** It will start as soon as buses are dismissed. *(Thank you for allowing buses out of the parking lot to go to West.)* Car rider line usually ends at 3PM.
- Students who are car riders will need a car decal. You may obtain a car decal from the office.
- Please remain in your car during morning and afternoon carline. Staff members will gladly help open doors for your child. This helps keep our car line running smoothly and efficiently.
- Front office pick up is only for students checking out early for appointments, emergencies or for special circumstances approved by the principal, Mrs. Cleo Miller.
- Please try to keep the student afternoon dismissal routine as consistent as possible. If the routine changes, please contact the school as soon as possible--**(by 1pm if possible).**



ATTENDANCE AND CHECKOUTS #AttendanceMatters

- When a child is absent, you have 3 days to turn in an excuse. After 3 days, the absence will remain unexcused. Please review the Student Handbook for the District's Attendance Policy. *Please make every effort to have your child at school every day and on time.*
- If you are checking your child out, please do so on the computer system in the front lobby. Then, let Ms. Toone know and she will call your child to the office. Parents will remain in the front lobby to receive your child.

VISITORS

- Parents and visitors are allowed to eat lunch with their students. Please use the computer system in the lobby to check-in. Please wait in the rotunda or at the lunchroom. We ask that you not go to the classroom

CONFERENCES

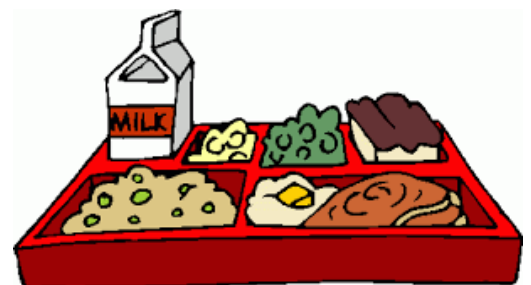
- Teachers are available for face-to-face parent/teacher conferences, virtual, or teleconferences. Please contact your child's teacher to schedule a conference or teleconference at their earliest availability. Our teachers will gladly meet with you and discuss your concerns.

BREAKFAST

- Currently breakfast is **FREE** for all students.

LUNCH

- Prices
 - Student: \$2.60
 - Reduced: \$0.40



- Adult Visitor: \$5.00
- Child Visitor: \$3.25
- Free & Reduced Lunch Application
 - We encourage **everyone** to fill out the online application at <https://paypams.com/OnlineApp.aspx>.
This helps with our school funding.

BREAK

- Break items are available to purchase. Drinks and snacks are \$0.50 each.
- Special snacks can be sent for birthdays and dropped off at the front office
- **CLASS PARTIES**
- There will be 2 parties; Christmas and Valentine Day's. Parties will be the last hour of the day.

PRE-K & HEAD START

- **Pre-K** may be dropped off between 7:30-7:40 AM and picked up from 2:00 -2:10PM.
- **Head Start** begins at 7:45AM and dismissal is at 1:45PM.
- Pre-K and Head Start Drop-off and Pick-up is in the back of the school on the north side (car line side). Pre-K and Head Start parents need to park in a parking space and walk students to the Pre-K/Head Start drop off door. Staff will check them in at the door.

AFTER-SCHOOL PROGRAM

- Our After School Program is from 2:40-5:00 each day. If you need more information concerning registration or questions, please contact Lee Francis at lee.francis@lcsk12.org. Text @scbobcatsac to the number 81010 to receive updates.

TITLE I SCHOOL

- Sugar Creek is a Title I school. We receive federal funds that assist in meeting our students' educational goals. ***This is based on the percentage of students who qualify for free/reduced lunch, so please fill out the online application.***

Learn. Encourage. Achieve. Dream.

"Where Leaders are Mentored, Motivated, and Equipped to Succeed"

PLANS FOR OPENING SCES 2022-2023

as of 8/1/22

Calendar of Events

- August 2nd -Orientation /Open House
- August 8th - First day for students

Orientation/Open House

- We will have Orientation Tuesday, August 2, 2022, 4:00 - 6:00

1st Day of School - August 8th

- Parents will be allowed to walk their child to the classroom
- Kindergarten and first grade parents will walk their child to class the first week of school (August 8-12)
- Students from the bus and car drop off line will go directly to their classrooms.

Breakfast and Lunch

- Head start and Pre-K students will eat breakfast and lunch in the lunchroom.
- Students in grades kindergarten through second will pick eat breakfast in the classroom
- Students in grades third through fifth will eat breakfast in the lunchroom
- All students will eat lunch in the lunchroom
- If a child does not drink milk, they are encouraged to bring a water bottle for lunch.

Snack/Break Procedures

- Students can purchase snacks during their break time or bring their own snack.
- Students will go outside during snack time when weather permits.
- Water stations are installed so students can refill their water bottles throughout the day.
- Only water is allowed, no sugary drinks please

Classrooms

- Students will be washing their hands or sanitizing their hands and cleaning their work stations on a routine basis as needed

PE Classes

- PE teachers will use the playground space and be outside as much as possible.

Art, Music, Library

- Students will be able to travel to Art, Music, and Library.

Monitoring the Health of the Students

- SCES will not be taking every student's temperature on a daily basis.
- As students show symptoms we will take their temp and contact the parents as needed.
- If a student is sent to the nurse with a fever, that student's desk will be disinfected immediately.
- A student with a fever will be provided a mask to wear and remain in the sick room until picked up by the parent.
- Students with a fever will be sent home and cannot return to school for 24 hours, fever free without the use of medication (per student handbook)
- Our nurse's station has adequate space for a "well area" and a "sick area".
- The nurse will clean and disinfect both areas throughout the day.
- Parents are encouraged to keep their child home if they show any symptoms of sickness and contact the nurse if the student does test positive for COVID.



Cleaning and Sanitizing

- All SCES staff will clean areas as needed

- Field Trips - Students are allowed to attend field trips

PLEASE BE PATIENT